



PUBLIC NOTICE

SEEKING APPLICATIONS FOR CURRENT VACANCIES

The City of Ontario is accepting applications for an appointment to the following committees The City of Ontario is accepting applications for appointments to the following committees (see below for summarized committee information, with a link to the full establishing code):

**AIRPORT
PUBLIC WORKS**

**BUDGET
VISITORS & CONVENTIONS BUREAU**

PLANNING

All committees are volunteer positions and range from three to four years. Appointments are made by the Ontario City Council and become effective immediately upon appointment. The city requires submission of an application for appointment, ([committee application](#)) from the City Hall front reception desk, or by contacting City Hall at 541-881-3201 to request one be mailed. Submit the application to: Tori Barnett, MMC, City Recorder, City of Ontario, 444 SW 4th Street, Ontario, Oregon, 97914, or email at tori.barnett@ontariooregon.org. Applications will be accepted until the positions are filled.

AIRPORT COMMITTEE

The Airport Committee shall be an advisory committee to the City Council and shall make all recommendations and reports to the City Council. Determination for financial, operational, and personnel matters shall remain the responsibility of the City Council. The Committee shall have the following duties and responsibilities: (A) Review and evaluate applications for Fixed Base Operator and ground lease proposals and prepare written recommendations to the City Council; (B) Propose rules and regulations for the airport, including but not limited to rules and regulations governing public usage, common use areas, special events, solicitation, advertising, and repair of aircraft, etc.; (C) Recommend airport operation standards, including but not limited to radio discipline, management authority, aircraft accidents, glider and tow planes, skydiving, aircraft regulation, airport traffic and ground operations, aircraft movement on the taxiway and on the runway, and aircraft parking; (D) Recommend aircraft hangar standards, including but not limited to design standards and maintenance standard for existing and proposed aircraft hangars, as well as parking standards for use of aircraft hangars, storage of acceptable and non-acceptable materials within the aircraft hangar and recommendations on rents and fees to be charged for aircraft hangars; (E) Recommend an airport capital improvements program; (F) Review the proposed annual operating budget; (G) Serve as liaison with aviation groups and clubs to assure full participation in the development and operation of the airport. Items submitted for Committee review and recommendation: (A) All proposals for establishment of new aircraft hangars; (B) Uses of the airport property except for the existing golf course area; (C) Any special events or non-routine uses of the airport property; (D) Any relocation, addition, or improvements to the fixed base operation; (E) Any proposed changes to the fixed base operation contract; (F) Proposed annual airport budget; (G) Changes in fees and charges proposed to be levied upon airport users. For a complete outline of this committee, click link: https://library.municode.com/or/ontario/codes/code_of_ordinances?nodeld=TIT2BOCOCO_CH12AICO

Budget

The Budget Committee shall review and evaluate requested budgets each fiscal year, and recommend a budget to the City Council. Members are required to attend all budget hearings during the budget process in order to provide the best recommendation to the Council, as well as to keep the hearings process efficient. The Budget Committee shall be an advisory committee to the City Council and shall make recommendations and reports to the City Council regarding the

budget review process and any supplemental budgets they review. Final determination for all matters before the Budget Committee shall remain the responsibility of the City Council. Following the Budget Committee meetings, the recommended budget shall be presented to the City Council for adoption. For a complete outline of this committee, click link: https://library.municode.com/or/ontario/codes/code_of_ordinances?nodeld=TIT2BOCOCO_CH10BUCO

PLANNING COMMISSION

It shall be the duty of the City Planning Commission, and it shall have power, except as otherwise provided by law, to recommend and make suggestions to the City Council and to all other public authorities concerning the laying out, widening, extending, parking and locating of streets, sidewalks and boulevards, the establishment of setback lines, the relief of traffic congestion, the betterment of housing and sanitation conditions and the establishment of zones and districts limiting the use, height, area and bulk of buildings and structures; to recommend to the City Council and all other public authorities plans for the regulations of the future growth and development of the City in order to secure to the City and its inhabitants, sanitation, proper service of all public utilities, and transportation facilities, to do and perform any and all other acts and things necessary or proper to carry out the provisions of this Chapter; and in general to study and to propose such measures as may be advisable for the promotion of the public interest, health, morals, safety, comfort, convenience and welfare of said City. For a complete outline of the commission, click link: https://library.municode.com/or/ontario/codes/code_of_ordinances?nodeld=TIT2BOCOCO_CH1PLCO_2-1-2COCRTEOR

PUBLIC WORKS COMMITTEE

The purpose of the Public Works Committee shall be to advise the City Council and the Public Works Director regarding matters in the Public Works area, including but not limited to, street construction and maintenance, water, sanitary sewer and storm sewer line construction and maintenance. In addition, the Committee may advise the Council and/or Public Works Director on any matter upon which the Council and or Public Works Director requests guidance; provided, however, that the Committee shall not engage in any engineering practices as that term is defined in State law, nor shall it develop specifications covering Public Works projects unless such specifications are approved a duly-registered professional engineer. For a complete outline of this committee, click link: https://library.municode.com/or/ontario/codes/code_of_ordinances?nodeld=TIT2BOCOCO_CH8PUWOCO

VISITORS & CONVENTIONS BUREAU BOARD

The Board shall be responsible, in accordance with and pursuant to the terms and policies set forth in Sections 6 through 10 and Section 12 of the Agreement, to administer the Ontario Promotion and Event Fund, dated October 6, 1997. For a complete outline of this committee, click link: [Chapter 7 - VISITORS AND CONVENTION BOARD | Code of Ordinances | Ontario, OR | Municode Library](#)