



Budget Meeting

Part II: Budget Details



Agenda

1. Overall highlights
2. Details- Special Revenue Funds
3. Details- Capital Projects Funds
4. Details- Enterprise Funds
5. Details- General Fund
6. Questions
7. Next Steps

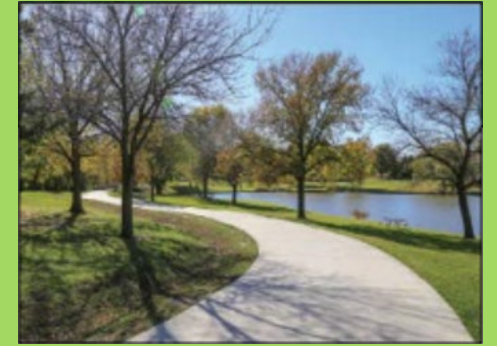
Strategic Plan



Budget Theme



INVESTING IN THE FUTURE
of Ontario



Marijuana Local Tax

Project	Cost
TECH FAIR	\$5,000
TRANSIT	\$15,000
ONTARIO PROMISE	\$100,000
SIDEWALK INCENTIVE	\$50,000
DOWNTOWN ATTRACTION	\$70,000
WAYFINDING SIGNS	\$60,000
PUBLIC WORKS EQ STORAGE	\$25,000
PERS SIDE ACCOUNT	\$1,435,000
TRAIL	\$153,705
CEMETERY/PARKS PICKUP	\$27,500
UNDERGROUND IRRIGATION	\$20,000
FIRE SUPERVISOR VEHICLE	\$50,000
PLAYGROUND MATCH	\$30,000

Project	Cost
LION'S PARK SIDEWALK	\$60,000
10 YD DUMP TRUCK	\$225,000
ODOT SIGNAL UPGRADES	\$35,000
EAST LANE REPAIR	\$575,000
STREET GRANT MATCH	\$100,000
PHANTOM CONCRETE PAD	\$15,000
AIRPORT LIGHTING IMP	\$16,000
METERS AIRPORT WELL	\$10,000
CEMETERY EQ. STORAGE	\$47,500
PARKS UTILITY CART	\$11,000
BECK PARK PATH	\$45,000
FAA GRANT MATCH	\$6,250
NETWORK INFRASTRUCTURE	\$50,000

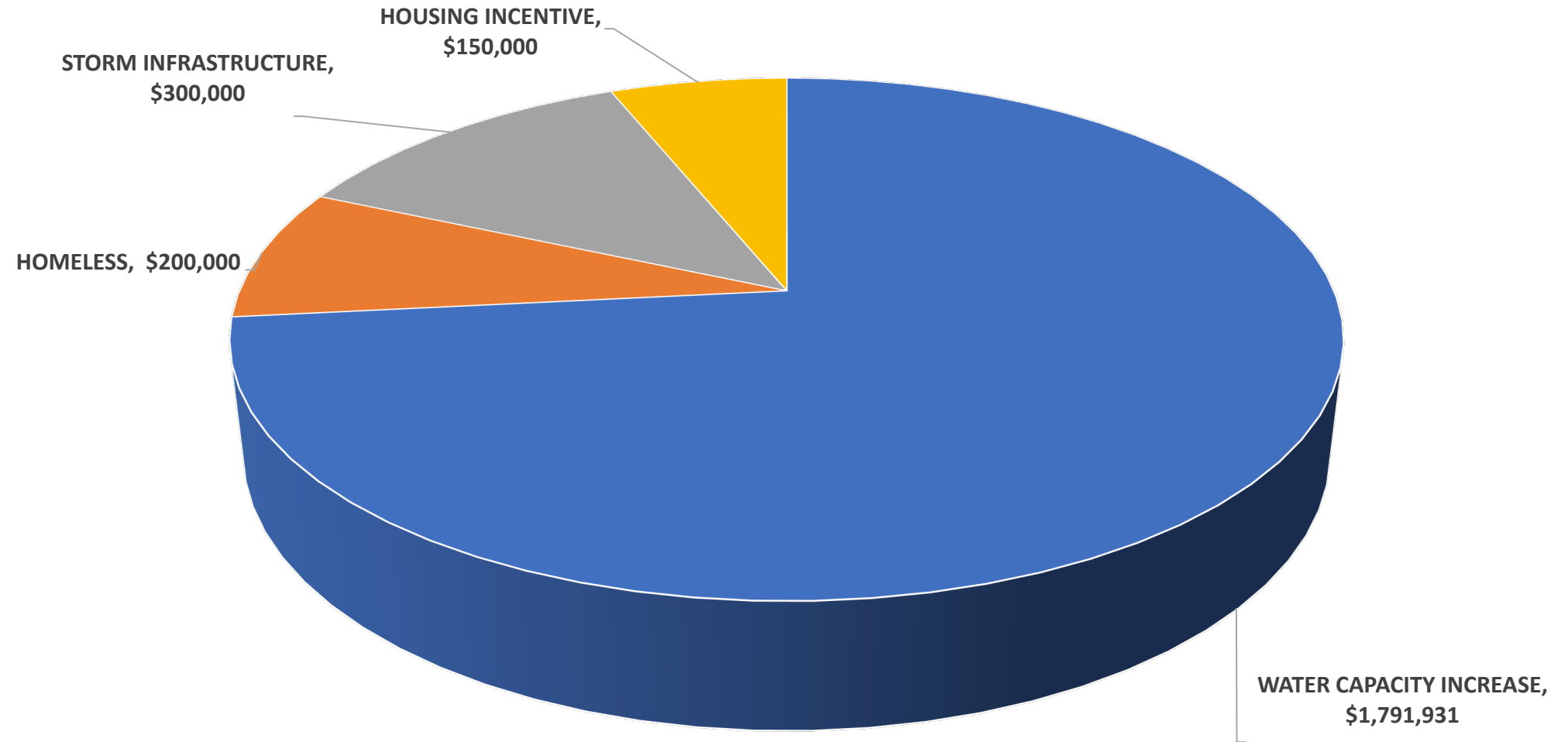
Marijuana Local Tax

Project	Cost
EVIDENCE ROOM	\$35,000
PARKS SECURITY CAMERAS	\$10,000
LION'S PARK SHELTER	\$100,000
CRACKFILL/CHIPSEAL	\$158,045

TOTAL REVENUE BUDGETED
\$3,500,000

TOTAL \$3,540,000

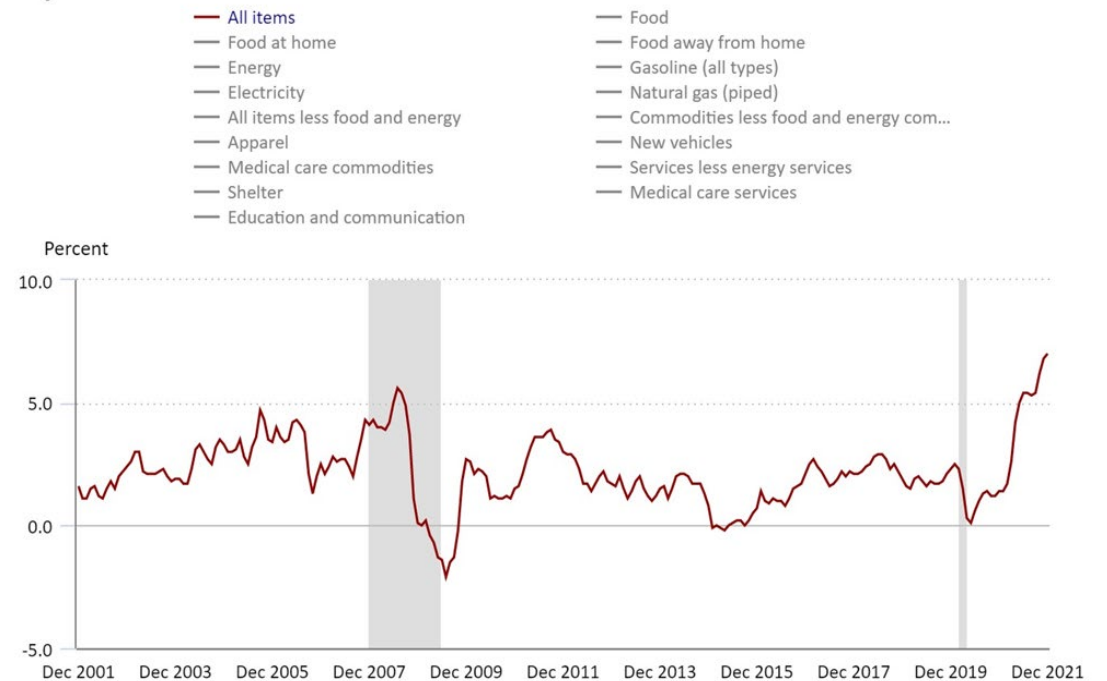
ARPA Funds



General Highlights

- Jacobs increase (5%)
- Oster increase (3%)
- Medical Insurance increase (0%)
 - Vision 9.5% increase
- Liability Insurance increase (15%)
- Annual CPI 2021 (7%)
- No PERS rate increases
- PERS paydown over \$1.5 million

12-month percentage change, Consumer Price Index, selected categories, not seasonally adjusted



Hover over chart to view data.

Note: Shaded area represents recession, as determined by the National Bureau of Economic Research.

Source: U.S. Bureau of Labor Statistics.



Special Revenue Funds

Building Fund- Starts on page 179

Building Fund

Beginning Fund Balance	\$538,073
Contingency/Unappropriated	\$458,126
Increase (Decrease)	(\$79,947)

***Doesn't include Building inspection reserve balance of \$137,893 (pg 197)*

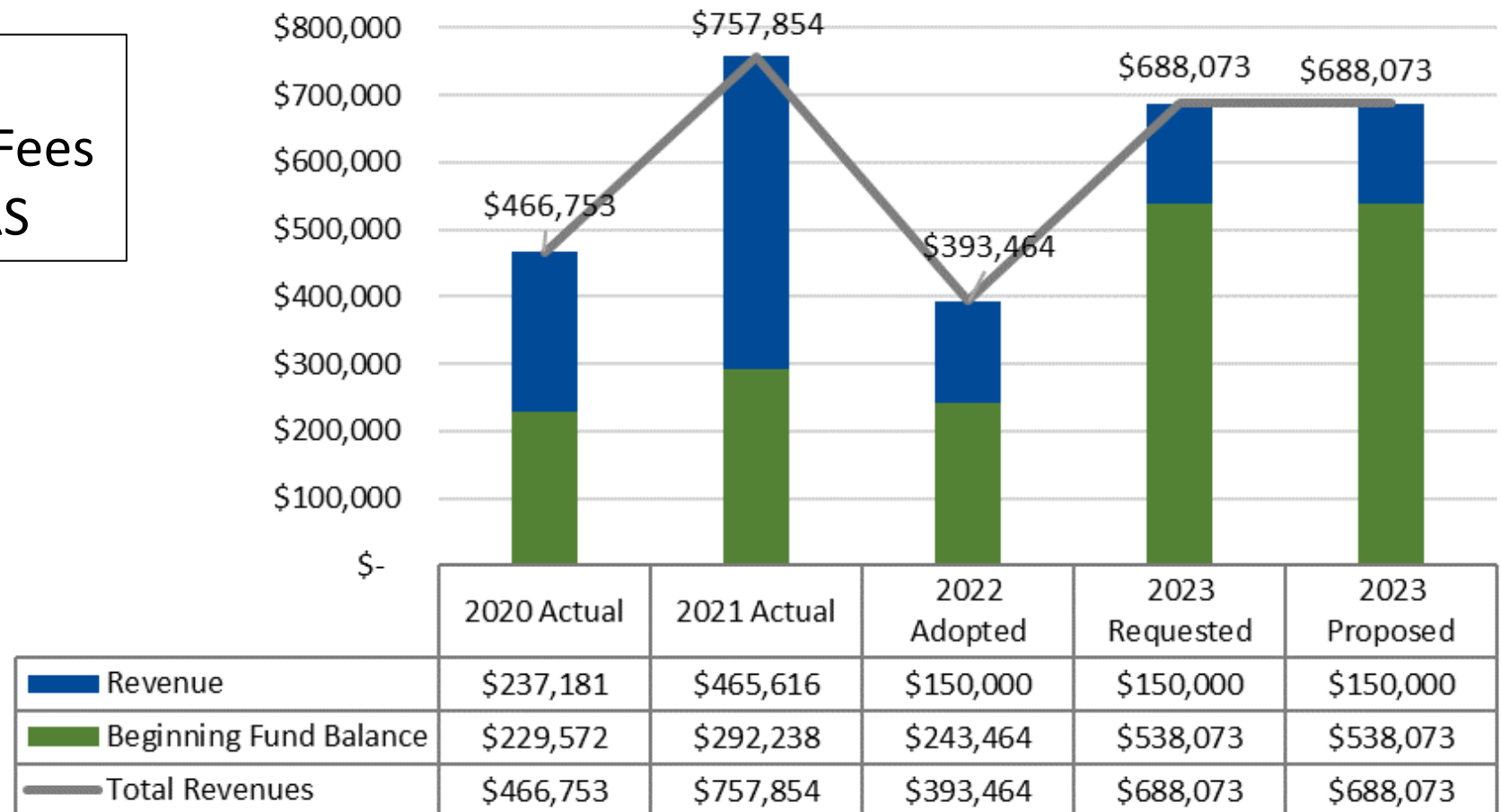


Building Fund

REVENUE SOURCES

- Building Inspection Fees
 - Restricted by ORS

Building Revenues

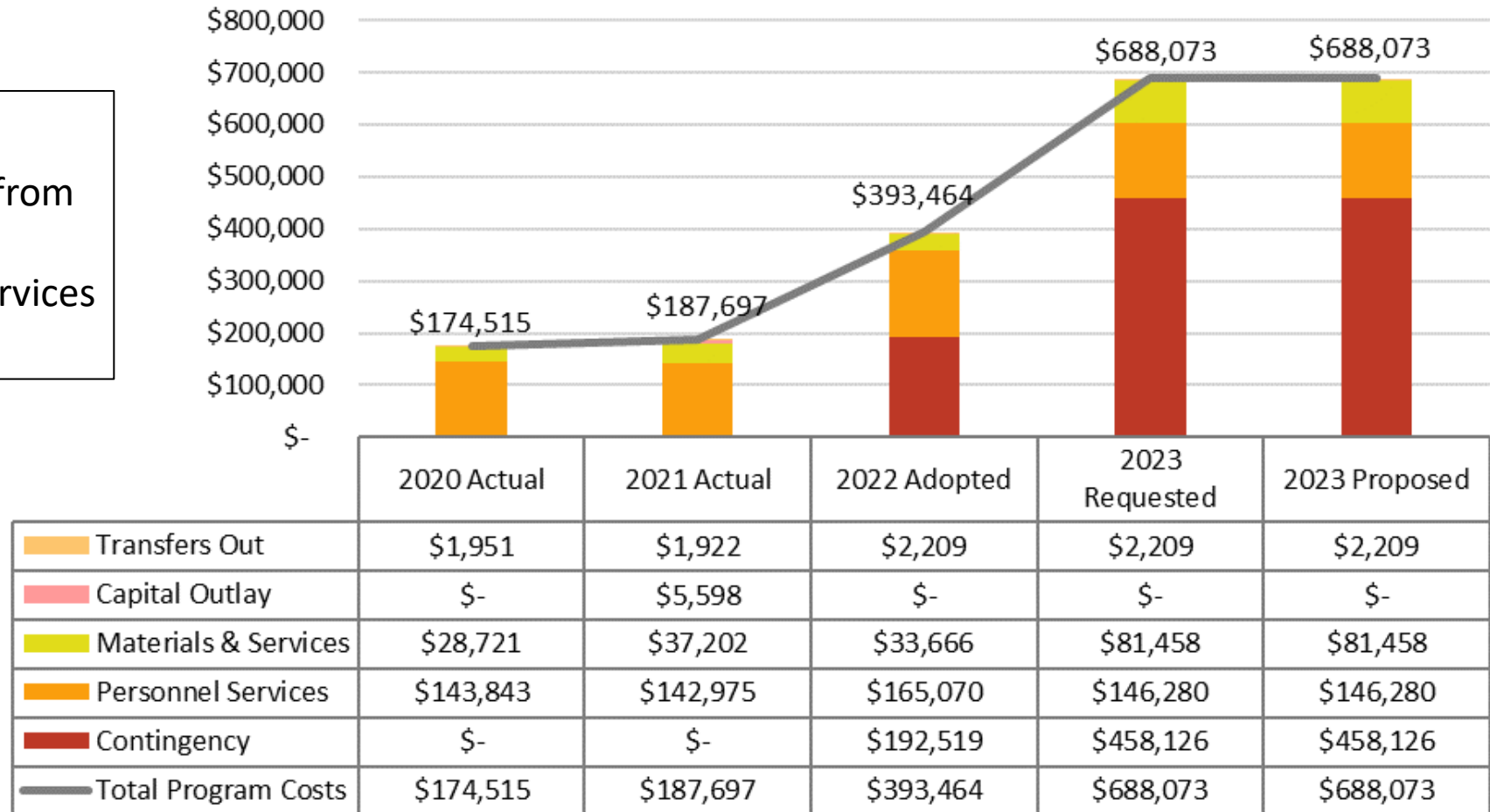


Building Fund

Operating Expenditures

- PT Building Inspector moved from payroll to contract
- Building inspection clerical services 1040 hours - \$23,000

Building Expenditures



Special Revenue Funds

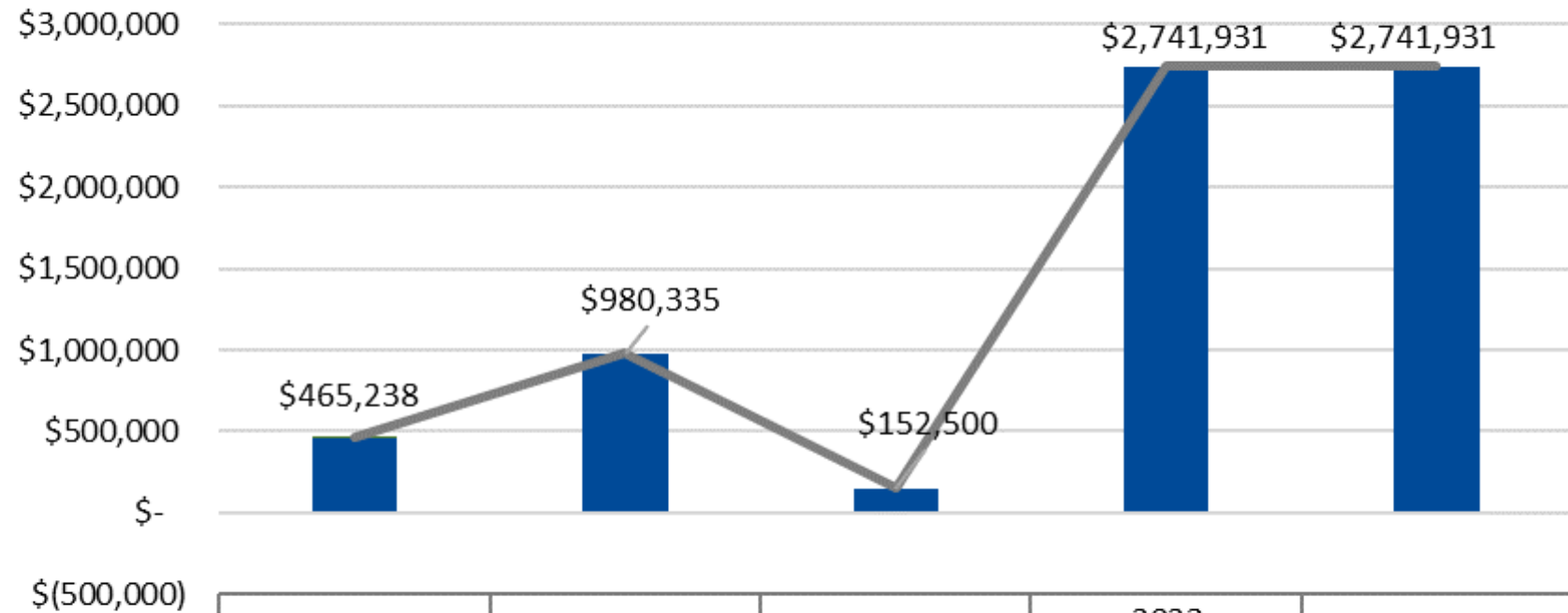
Grant Fund- Starts on page 187

Grant Fund Revenues

Grant Revenues

REVENUE SOURCES

- American Rescue Plan Act (ARPA)
- Federal Aviation Administration (FAA)
- Eastern Oregon Border Board (EOBB)
 - Pass through funding



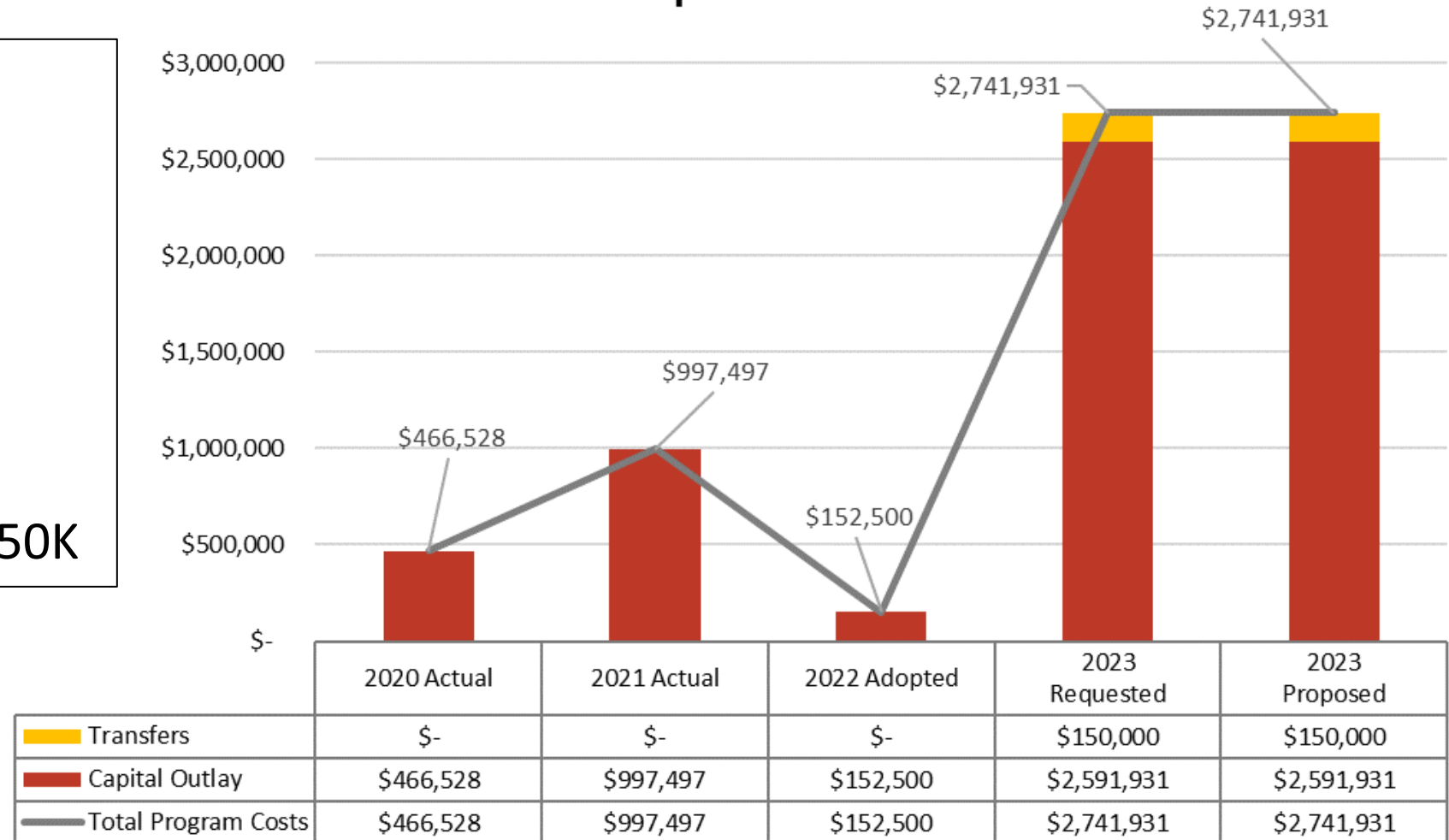
	2020 Actual	2021 Actual	2022 Adopted	2023 Requested	2023 Proposed
Beginning Fund Balance	\$4,387	\$(1,290)	\$-	\$-	\$-
Revenues	\$460,851	\$981,625	\$152,500	\$2,741,931	\$2,741,931
Total Revenues	\$465,238	\$980,335	\$152,500	\$2,741,931	\$2,741,931

Grant Fund

EXPENDITURES

- FAA - \$50k
- EOBB - \$250k
- ARPA - \$2,441,928
 - Storm Sewer - \$300K
 - Homeless - \$200K
 - WTP capacity \$1.8M
 - Housing Incentive \$150K

Grant Expenditures



Grant Fund Strategic Plan Impacts

G • FAA project for airport layout plan

- \$50K

G • WTP capacity Increase

- \$1,791,931

L • Homeless

- \$200K

L • Housing Incentive Program

- \$150K





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Special Revenue Funds

Marijuana Enforcement Fund- Starts on page 190

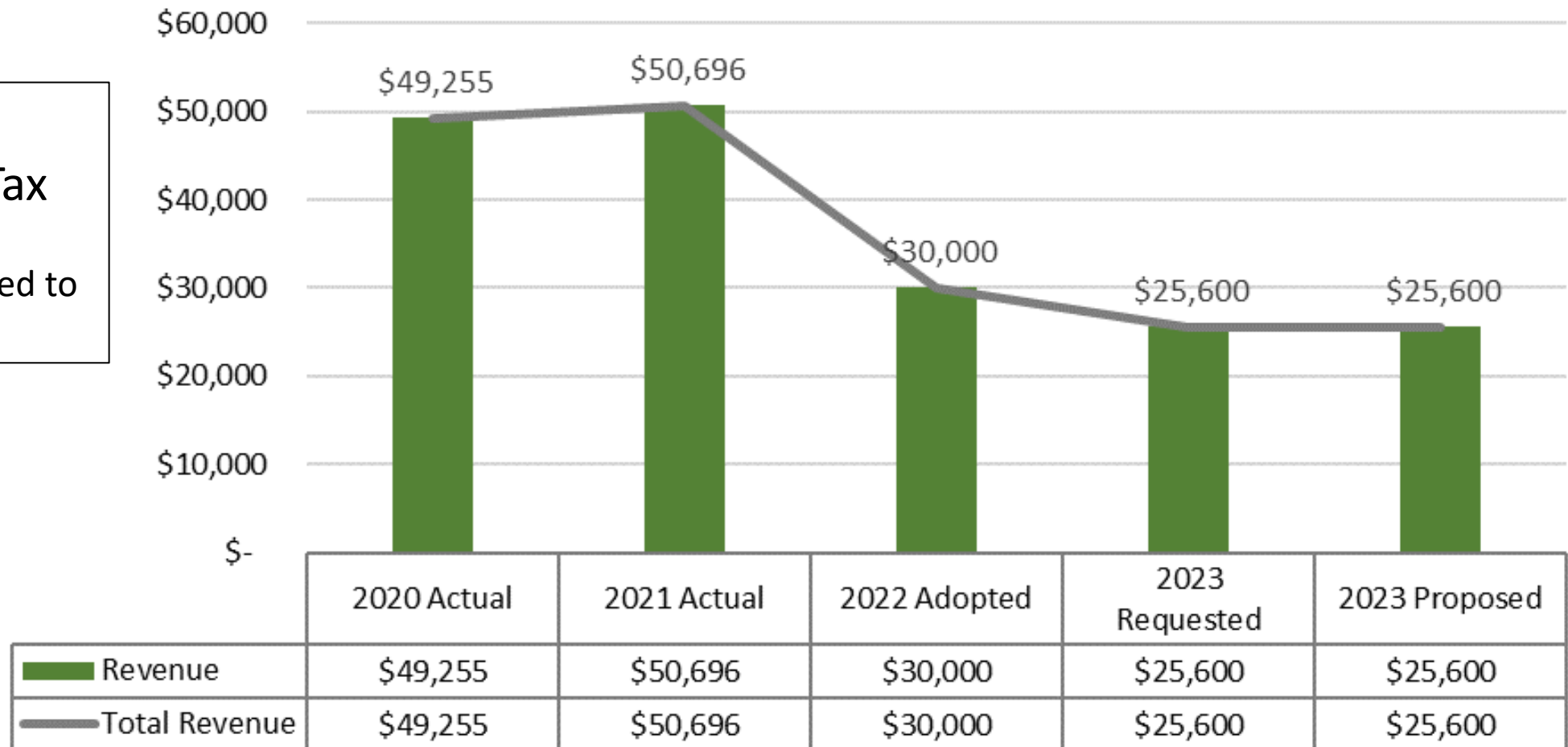
Marijuana Enforcement Fund



Marijuana Enforcement Revenues

REVENUE SOURCES

- State Marijuana Tax
 - Restricted for enforcement related to marijuana

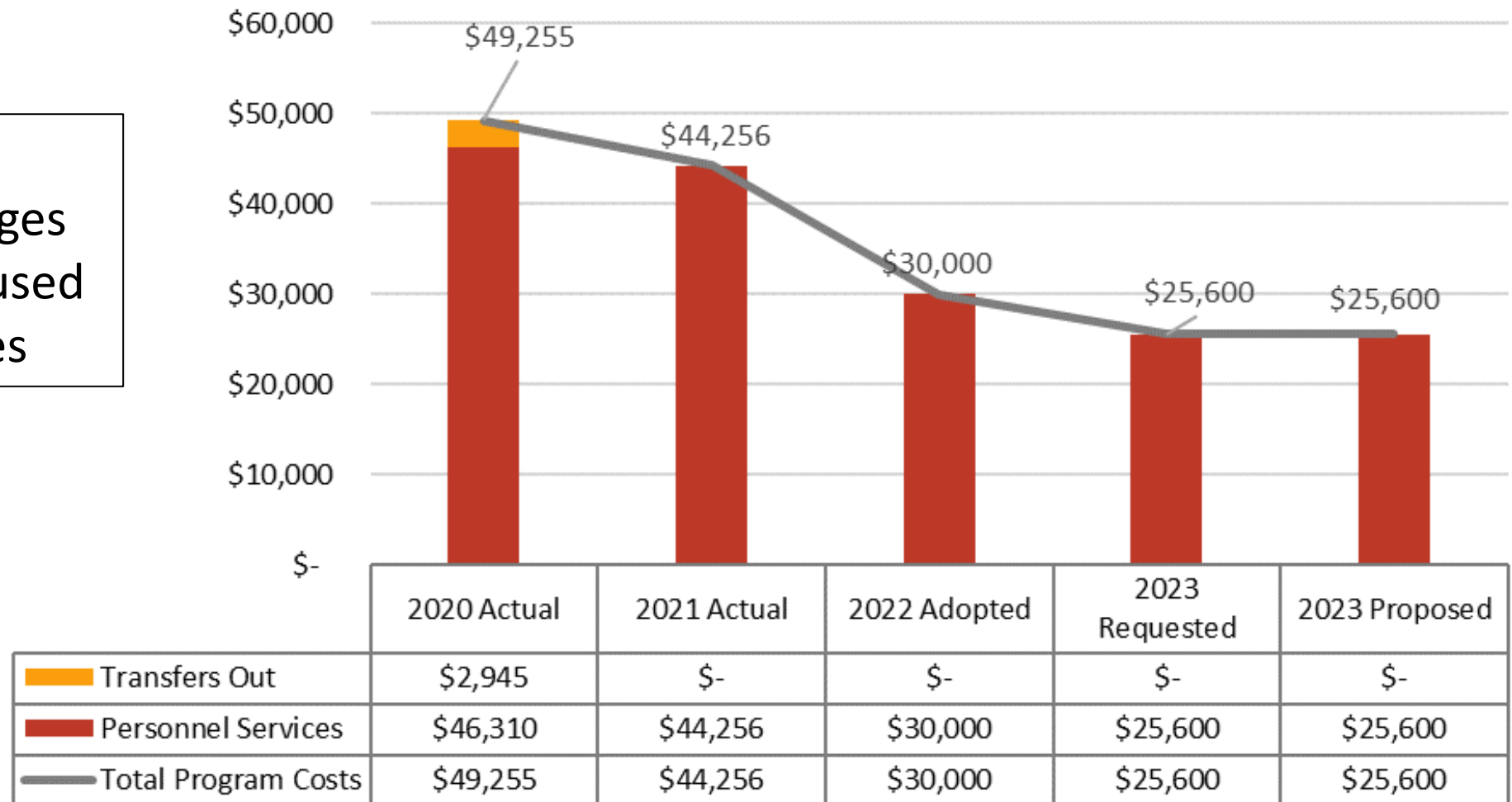


Marijuana Enforcement Fund

Marijuana Enforcement Expenditures

EXPENSES

- No substantial changes
- Continue to be used for police salaries



Marijuana Enforcement Fund Notes



- State marijuana funds still are projected to decrease due to Measure 110
 - Drug Decriminalization and Addiction Treatment Initiative
 - Funds taken to provide addiction recover centers/services





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Special Revenue Funds

Reserve Fund- Starts on page 193

Reserve Fund

Beginning Fund Balance	\$2,243,625
Contingency/Unappropriated	\$1,139,386
Increase (Decrease)	(\$1,104,239)

Reserve Fund

DEPARTMENTS

- Insurance Reserve
- Bike Path
- Building Inspection
- Emergency Equipment Reserve
- Public Safety Reserve
- Public Works Reserve
- Pers Reserve
- Economic Development Infrastructure
- GC Sinking Fund

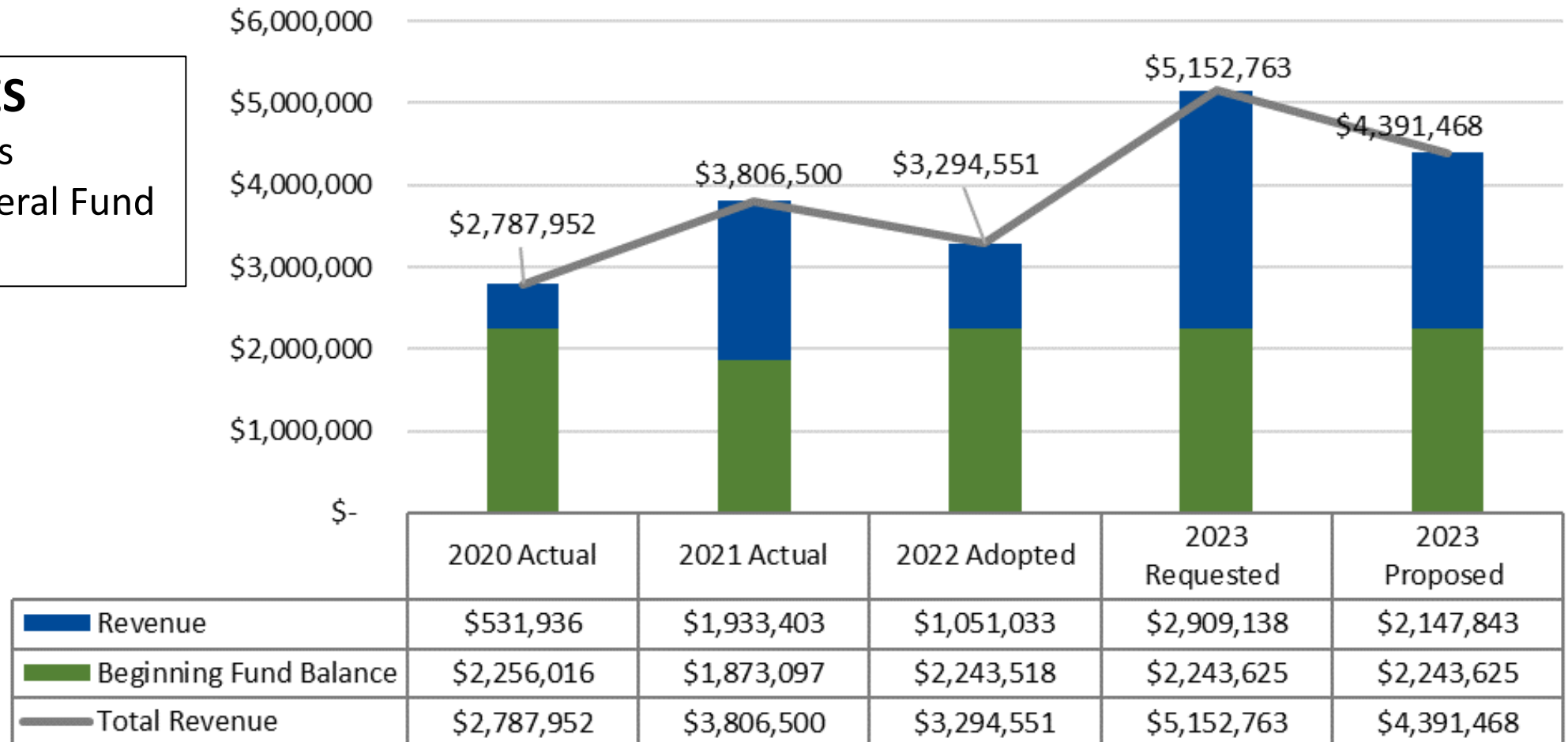


Reserve Fund

Reserve Revenues

REVENUE SOURCES

- Insurance Dividends
- Transfers from General Fund
- TOT tax

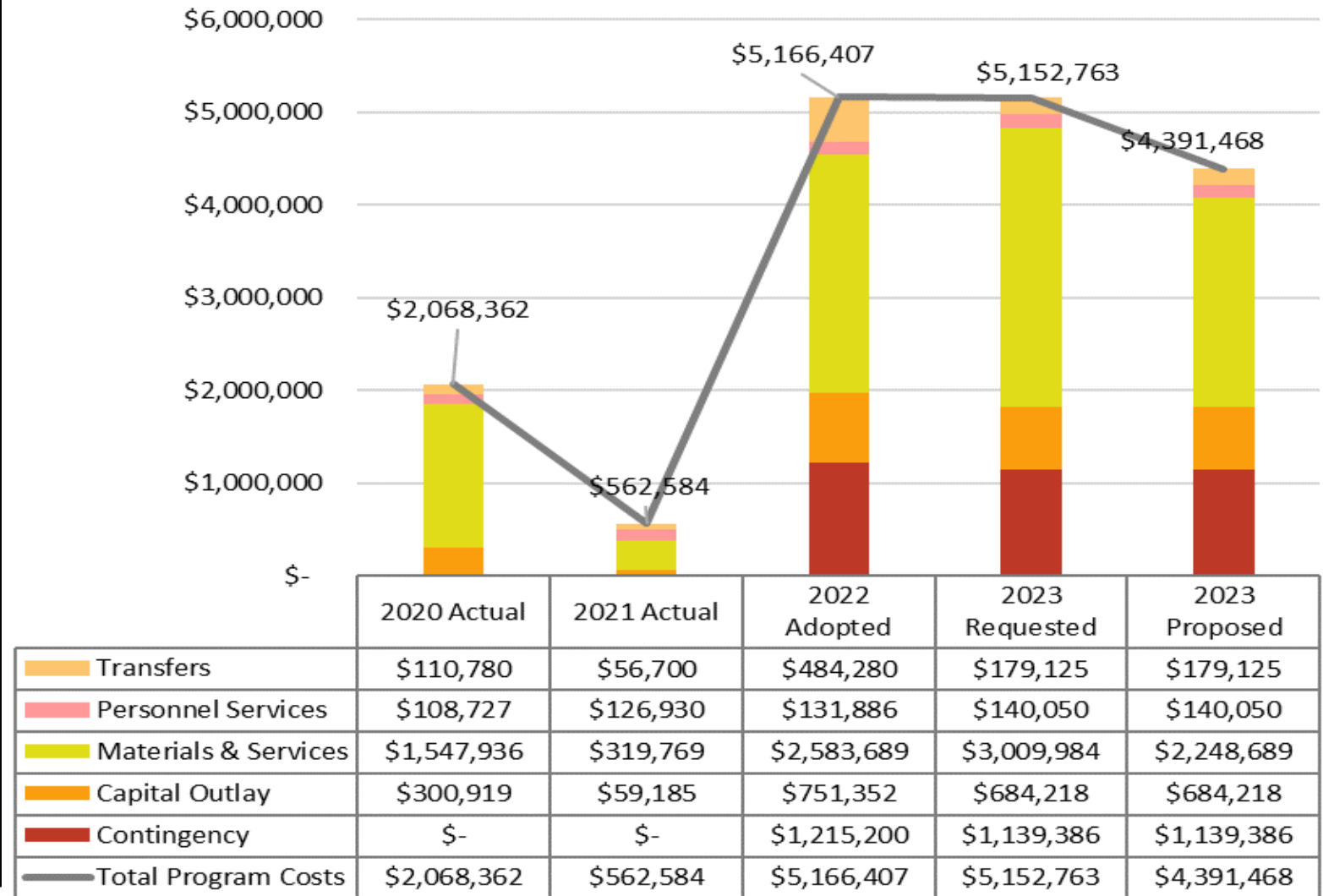


Reserve Fund

EXPENSES

- **PERS paydown \$1,583,689**
- **Tater Tots Trail \$610K**
- **River Trail \$40K**
- **Insurance Claims & Capital Outlay**
- **Building Inspection Reserve**
 - Not planning on spending any of the \$137,893 balance
- **Water & Sewer Improvements \$200K**
- **Economic Development \$93,733**
- **Public Safety**
 - 2 Patrol Cars \$100,006
 - Mobile Radar Speed Sign \$5,539
 - 2 Police in car cameras \$10,000
 - Police Officer

Reserve Expenditures



Reserve Fund Strategic Plan Impacts



FS \$1,583,689 lump sum PERS payment

D Tater Tots Trail - \$610,000

D Malheur River Trail \$40,000





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Special Revenue Funds

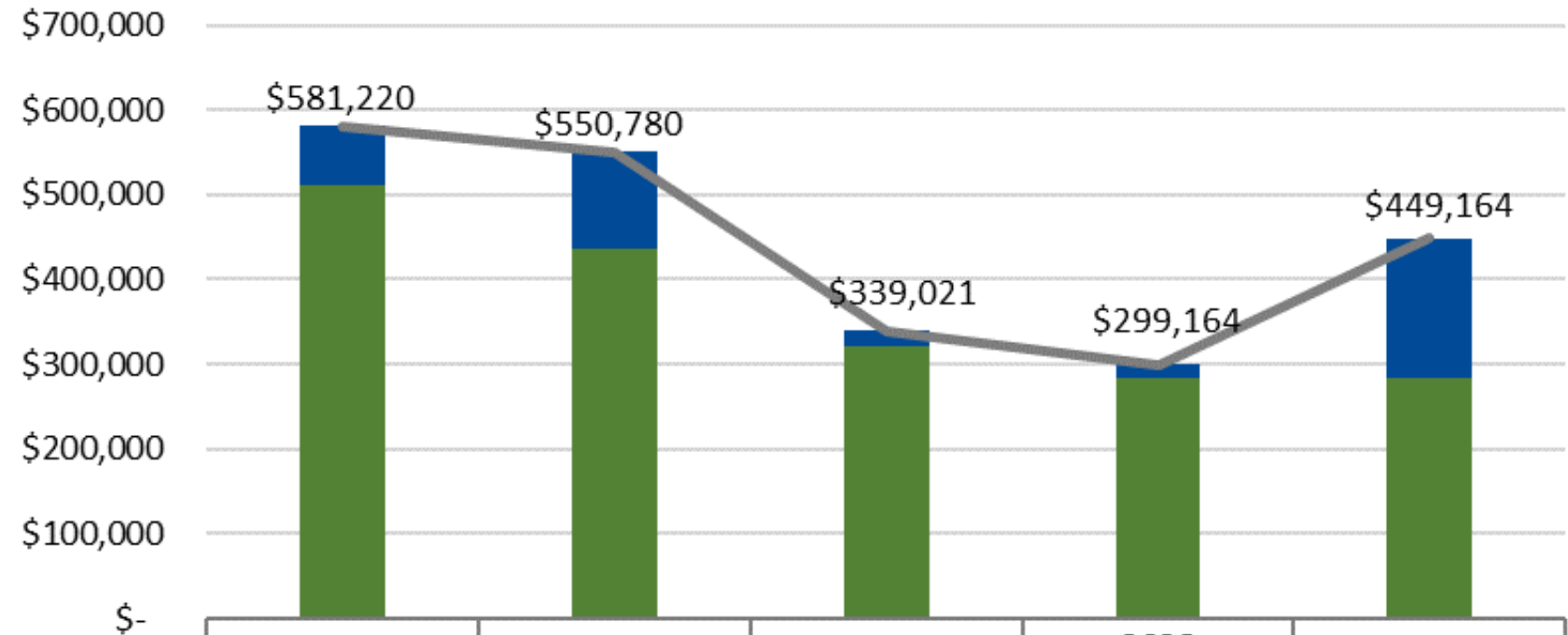
Revolving Loan Fund- Starts on page 205

Revolving Loan Fund

Revolving Loan Revenues

REVENUE SOURCES

- Housing Incentive Loans
 - Repayments \$14,226
- ARPA Funding \$150K



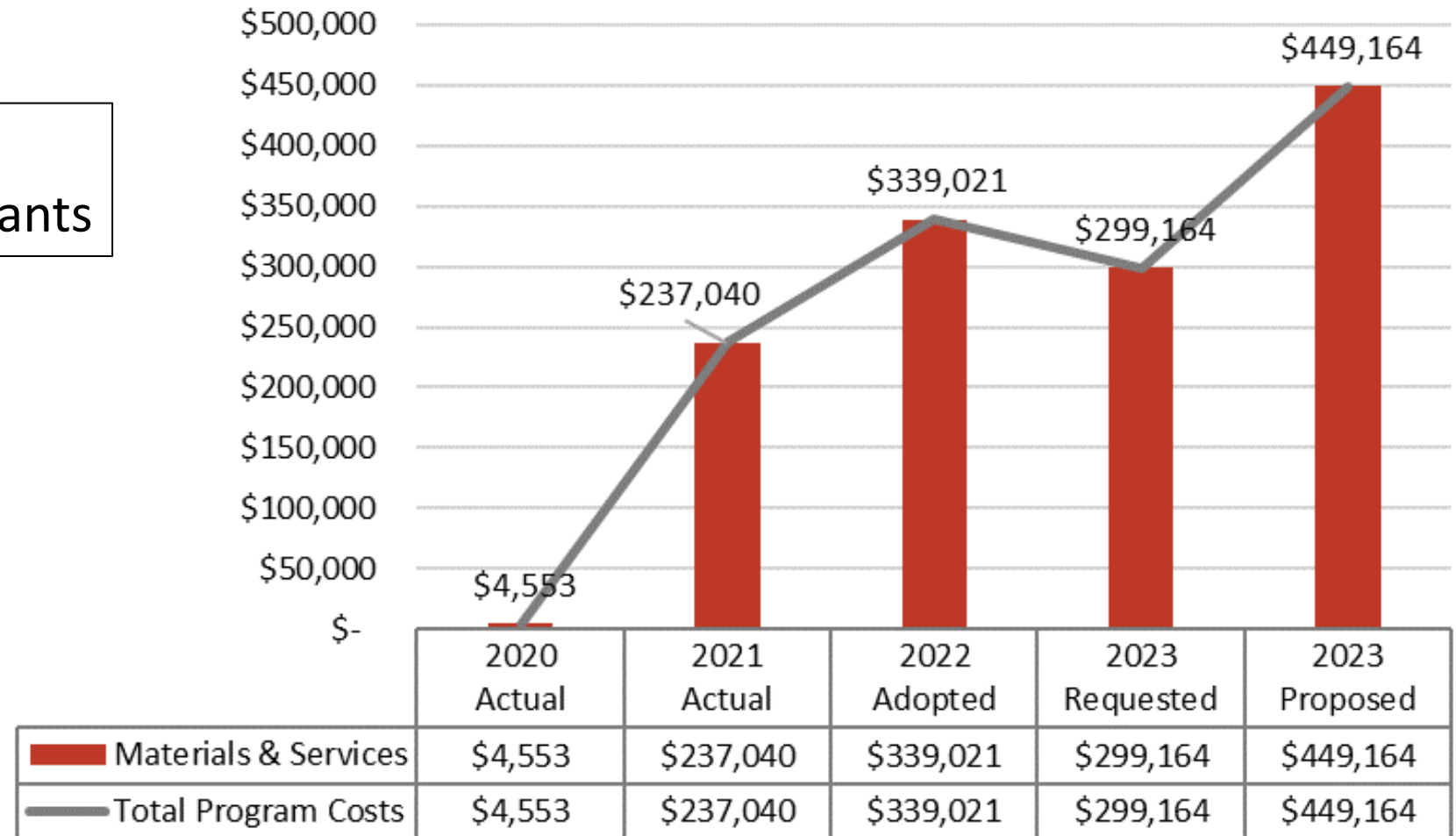
	2020 Actual	2021 Actual	2022 Adopted	2023 Requested	2023 Proposed
Revenues	\$70,750	\$114,113	\$17,966	\$14,226	\$164,226
Beginning Fund Balance	\$510,470	\$436,667	\$321,055	\$284,938	\$284,938
Total Revenues	\$581,220	\$550,780	\$339,021	\$299,164	\$449,164

Revolving Loan Fund

Revolving Loan Expenditures

EXPENDITURES

- Housing Incentives or Grants



Revolving Loan Strategic Impact

- L** 27 Housing Incentive Program payments of \$10K each have been disbursed to date
- 16 approved but not disbursed yet



Special Revenue Funds

Street Fund- Starts on page 209

Street Fund

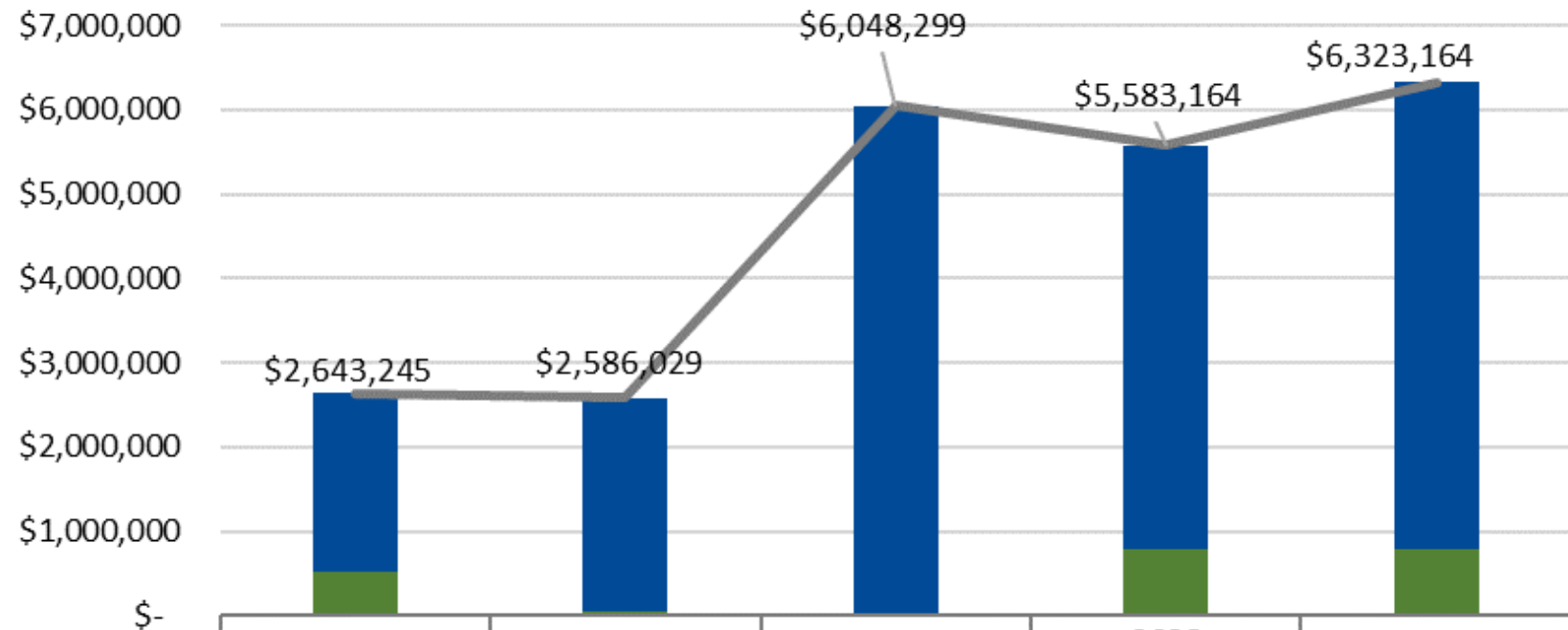
Beginning Fund Balance	\$ 800,000
Contingency/Unappropriated	\$ -
Increase (Decrease)	(\$800,000)

Street Fund

REVENUE SOURCES

- State Highway Revenues
 - Budgeted \$20,111 less than last year
- Street Maintenance Fee
 - \$367,934
- Transfer from General Fund
 - \$983,499
- TOT tax (26.25%)
 - \$210,000
- Carry over of \$800k match
- Grants \$2,560,000

Street Revenues



■ Revenue	\$2,116,747	\$2,527,467	\$6,048,299	\$4,783,164	\$5,523,164
■ Beginning Fund Balance	\$526,498	\$58,562	\$-	\$800,000	\$800,000
— Total Revenue	\$2,643,245	\$2,586,029	\$6,048,299	\$5,583,164	\$6,323,164

Street Fund

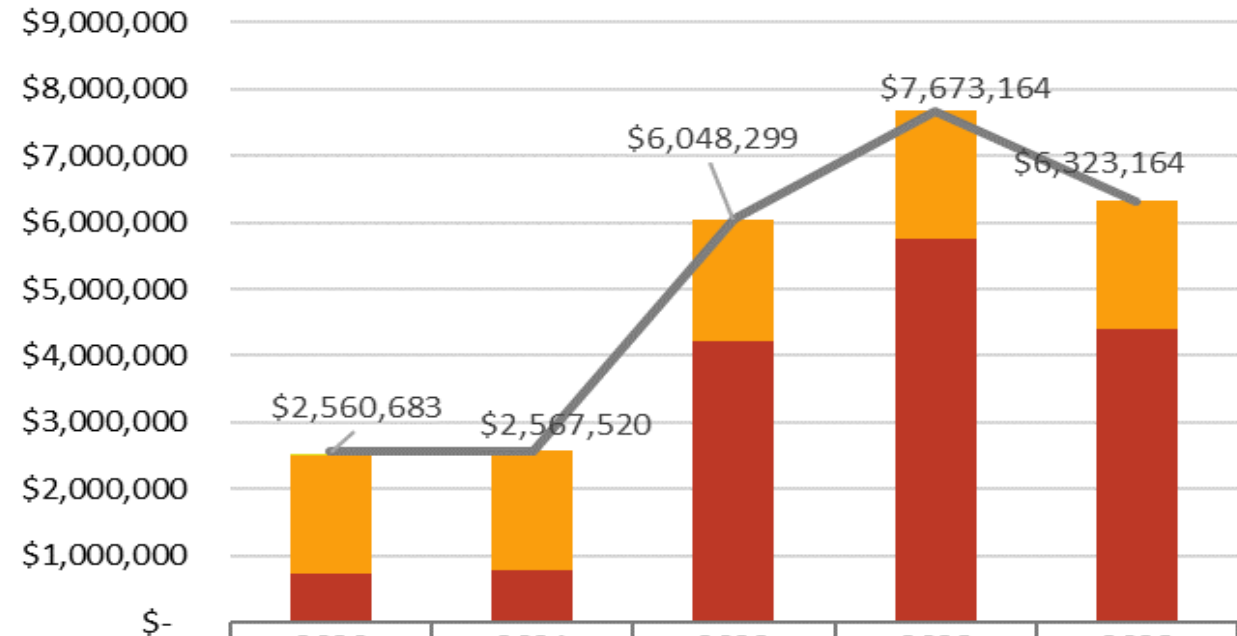
OPERATING EXPENSES

- 5% Jacobs contract increase
 - \$86,786
- Liability Insurance Increase 15%
 - \$2,999

ANNUAL MAINTENANCE

- \$60,000 Crackfill
- \$150,000 Chipseal

Street Expenditures



	2020 Actual	2021 Actual	2022 Adopted	2023 Requested	2023 Proposed
Personnel Services	\$1,121	\$-	\$-	\$-	\$-
Debt Service	\$62,633	\$-	\$-	\$-	\$-
Materials & Services	\$1,765,858	\$1,789,100	\$1,826,621	\$1,928,164	\$1,928,164
Capital Outlay	\$731,071	\$778,420	\$4,221,678	\$5,745,000	\$4,395,000
Total Program Costs	\$2,560,683	\$2,567,520	\$6,048,299	\$7,673,164	\$6,323,164

Street Operating Deficit

- **Operating Revenues \$1,979,665**

- State Tax Street Revenue
- PW Franchise Fees
- Street Maintenance Fee
- Motel Tax
- ROW and Other Miscellaneous

- **Operating/Maintenance Expenses \$2,188,164**

- Includes Chip Seal, Crack Fill & Sweeper Solids

Deficit (\$208,499)

General Fund subsidizes the capital projects, grant matches and operating deficit for a total of **\$983,499.**

Street Fund

- **Capital Projects**
 - 10 YD Dump Truck \$225K
 - Grant Match \$100K
- **Continuing Projects**
 - East Lane Repair - \$575K
 - SE 2nd Street Improvement
 - \$3.2 million
 - To be grant funded
 - ODOT signal upgrades - \$35K
 - Control box and bulbs for two intersections



Street Fund Strategic Impact

G SE 2nd Street Improvements
• \$3.2 Million

G East Lane Rehabilitation Engineering
• 575K

G Crackfill - \$60K

G Street Chipseal - \$150K





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Special Revenue Funds

Trust Fund- Starts on page 215

Trust Fund

Beginning Fund Balance	\$426,002
Contingency/Unappropriated	\$186,900
Increase (Decrease)	(\$229,102)

**Budget to spend OSS and V&C, there is usually some carryover.

Trust Fund

DEPARTMENTS

- Cemetery Perpetual
- Chamber of Commerce
- V&C
- OSS Trust

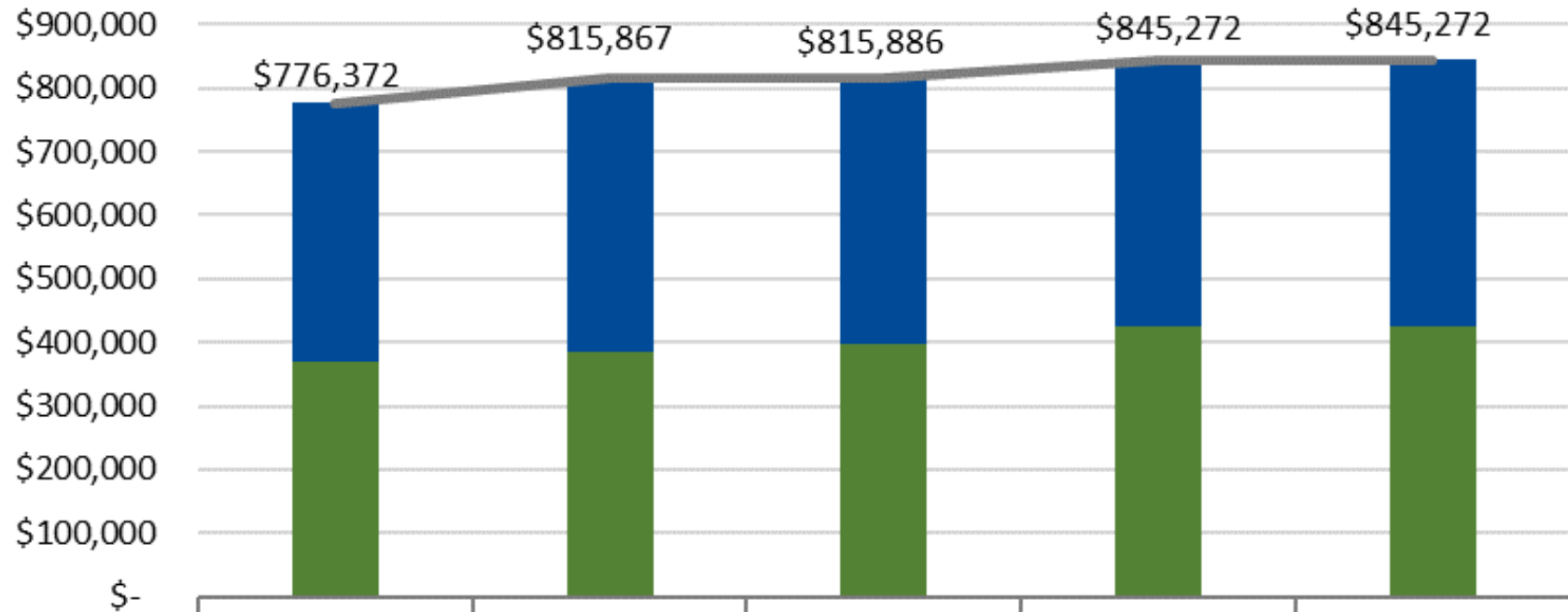


Trust Fund

REVENUE SOURCES

- TOT tax
- Cemetery Perpetual Fees

Trust Fund Revenues



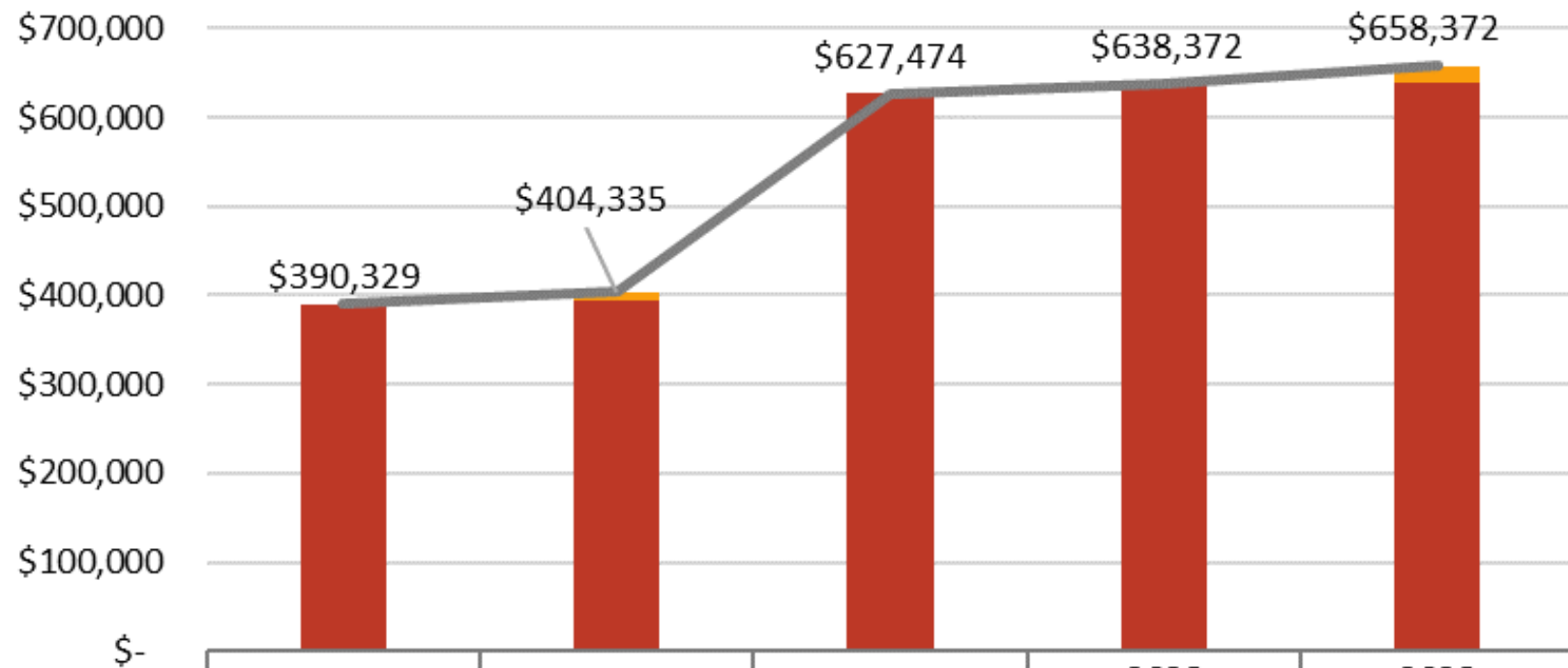
	2020 Actual	2021 Actual	2022 Adopted	2023 Requested	2023 Proposed
Revenue	\$405,491	429824	\$419,395	\$419,270	\$419,270
Beginning Fund Balance	\$370,881	386043	\$396,491	\$426,002	\$426,002
Total Revenue	\$776,372	\$815,867	\$815,886	\$845,272	\$845,272

Trust Fund

EXPENSES

- TOT turnover to Chamber and FRCC
- V&C Grants
- OSS mitigation expenses (only if needed)
- Cemetery perpetual
 - Transfer out to GF
 - Remaining is unappropriated

Trust Expenditures



 Transfers	\$-	\$10,000	\$-	\$-	\$20,000
 Materials & Supplies	\$390,329	394335	\$627,474	\$638,372	\$638,372
 Total Program Costs	\$390,329	\$404,335	\$627,474	\$638,372	\$658,372



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Capital Projects Funds

Capital Projects Fund- Starts on page 224

Capital Projects Fund

Beginning Fund Balance	\$3,775,275
Contingency/Unappropriated	\$1,812,356
Increase (Decrease)	(\$1,962,919)

Capital Projects Fund

DEPARTMENTS

- W Idaho Extension
- Special Projects
- Utility Capitalization Fee (UCF)
- E Idaho Transportation
- Parks Donations
- Fire Apparatus
- Downtown Attraction
- SRCI Water
- SRCI Wastewater

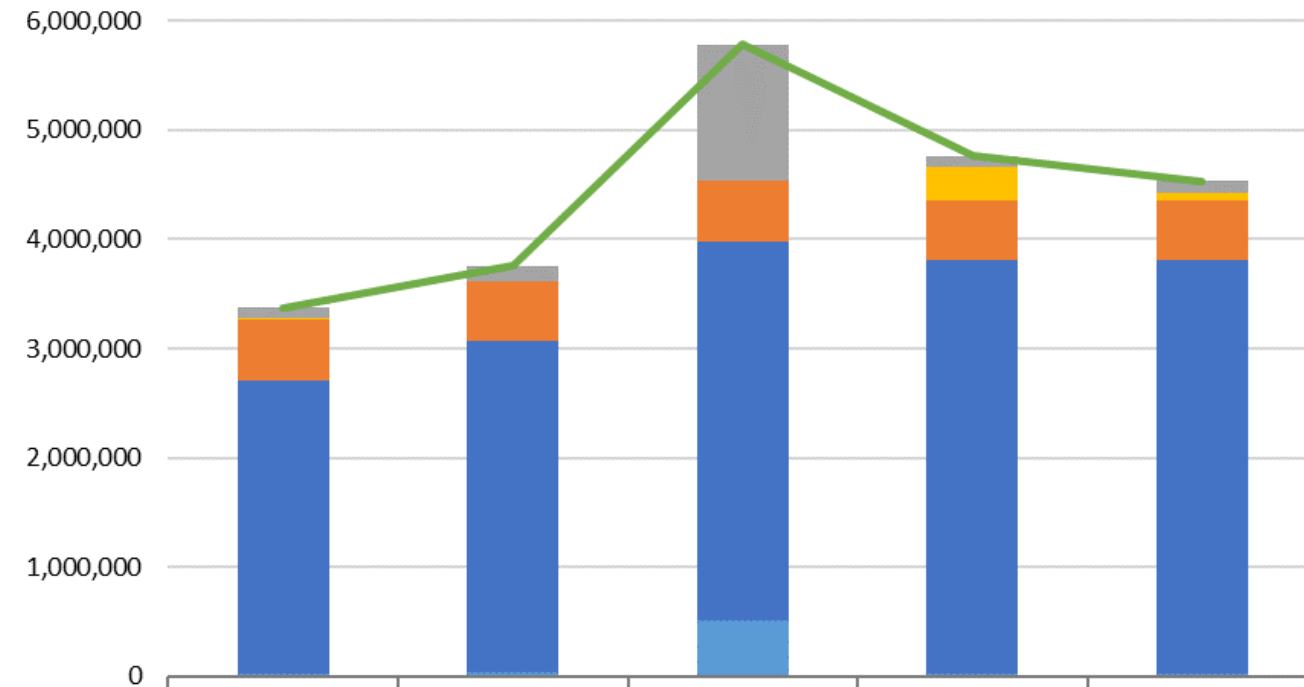


Capital Projects Fund

Capital Projects Revenues

REVENUE SOURCES

- Utility Capitalization Fee (UCF)
 - 17% of water bill
- Donations
- Transfers from GF
- SRCI Infrastructure Charges



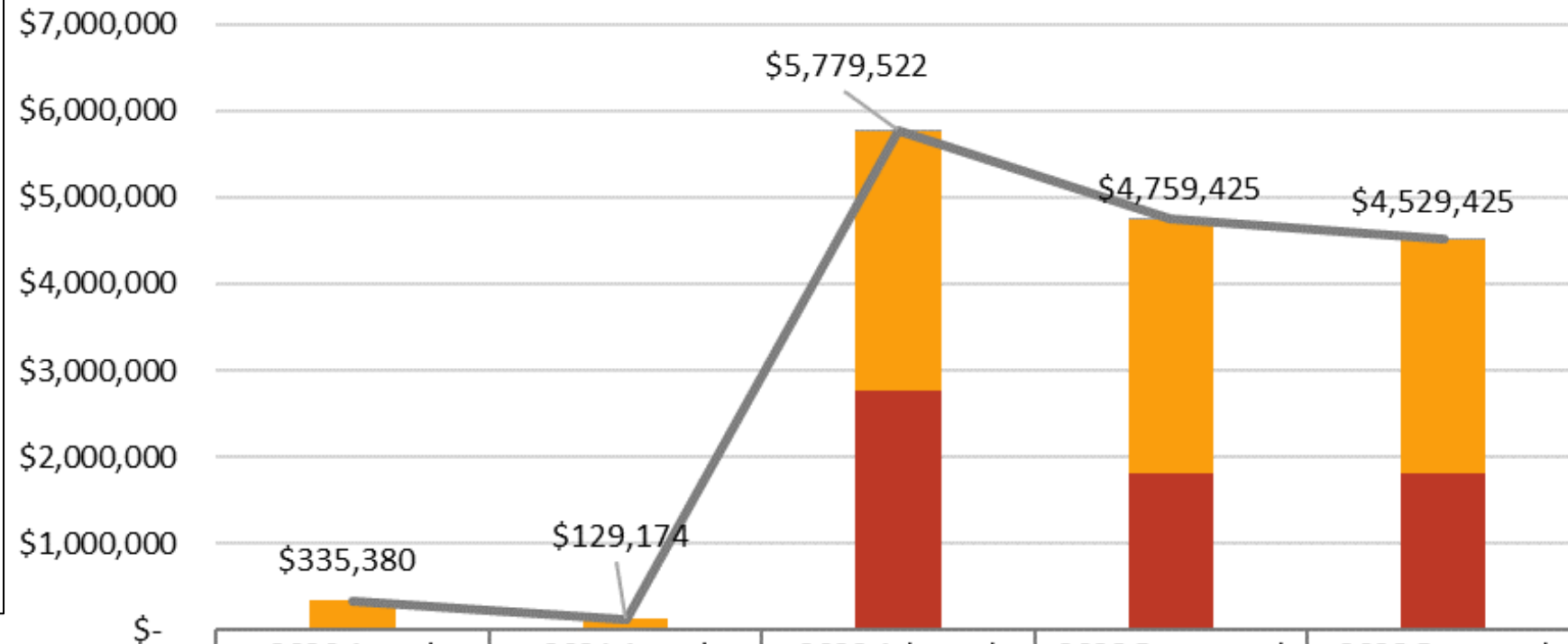
	2020 Actual	2021 Actual	2022 Adopted	2023 Requested	2023 Proposed
Fire Apparatus	100,000	134,280	1,250,000	100,000	100,000
Downtown Attraction	14,513	0	0	300,000	70,000
UCF	551,032	549,485	553,927	553,927	553,927
Beginning Fund Balance	2,681,430	3,032,064	3,461,095	3,775,278	3,775,278
Other Revenues	27,020	39,501	514,500	30,220	30,220
Total Revenues	3,373,995	3,755,330	5,779,522	4,759,425	4,529,425

Capital Projects Fund

Capital Projects Expenditures

EXPENSES

- SRCI Water
 - Booster Pumps \$10K
- SRCI Wastewater
 - Wastewater Projects \$15K
- Fire Apparatus \$634,280
 - Rescue 1
 - (18-24 months out)
 - Grant match for ladder truck



	2020 Actual	2021 Actual	2022 Adopted	2023 Requested	2023 Proposed
Materials & Services	\$-	\$-	\$11,000	\$11,000	\$11,000
Capital Outlay	\$335,380	\$129,174	\$3,009,694	\$2,935,349	\$2,705,349
Contingency	\$-	\$-	\$2,758,828	\$1,812,356	\$1,812,356
Total Program Costs	\$335,380	\$129,174	\$5,779,522	\$4,759,425	\$4,529,425

Capital Projects Fund

- **Stelling Property**

- \$526,050 remaining (some restricted for public works)
 - \$749,530 Sale Proceeds
 - \$223,480 for Downtown lighting (Ameresco)
 - Budgeted in contingency

- **UCF**

- Manhole Repair & Replacement \$50K
- Meter Register Replacement \$75K
- Economic Development Projects \$1.5M
- Water/Sewer Line Replacement \$150K



Capital Projects Fund Strategic Plan Impacts



Creating Shovel-Ready Projects

- Treasure Valley 200 property development \$1.5M



Create more things to do

- Downtown attraction \$70K





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Capital Projects Funds

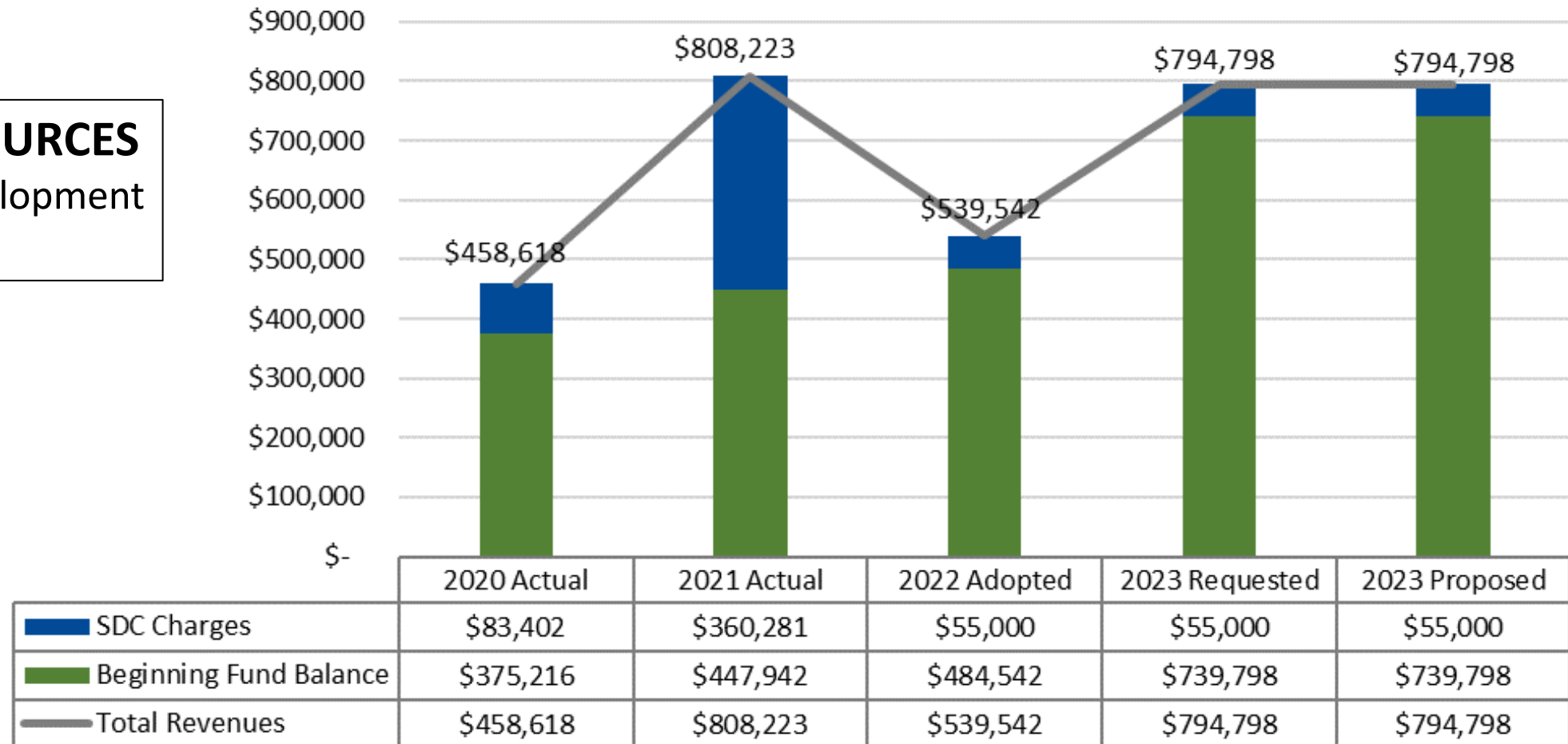
SDC Fund- Starts on page 234

SDC Fund

REVENUE SOURCES

- System Development Charges

SDC Revenues

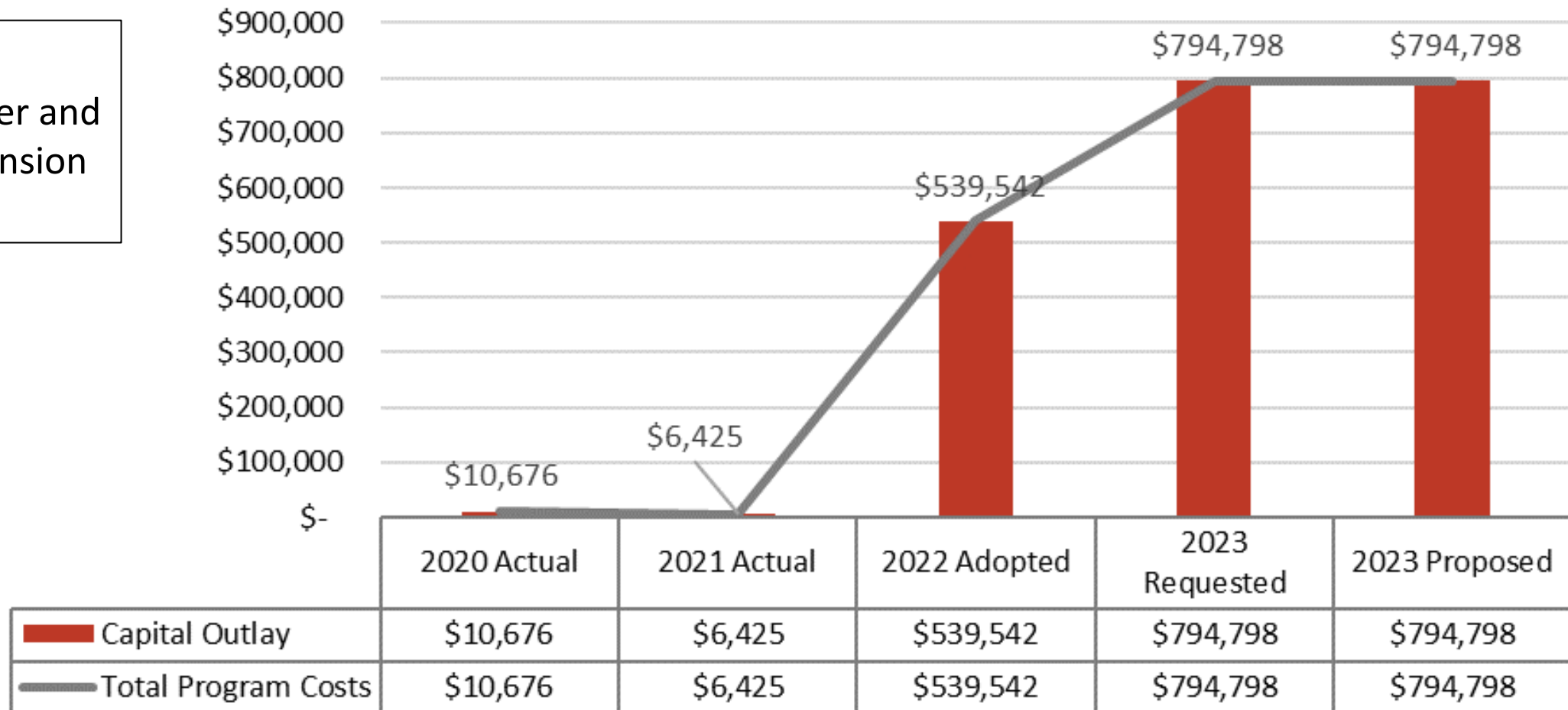


SDC Fund

SDC Expenditures

EXPENSES

- Water, Sewer and Street Expansion Projects





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Enterprise Funds

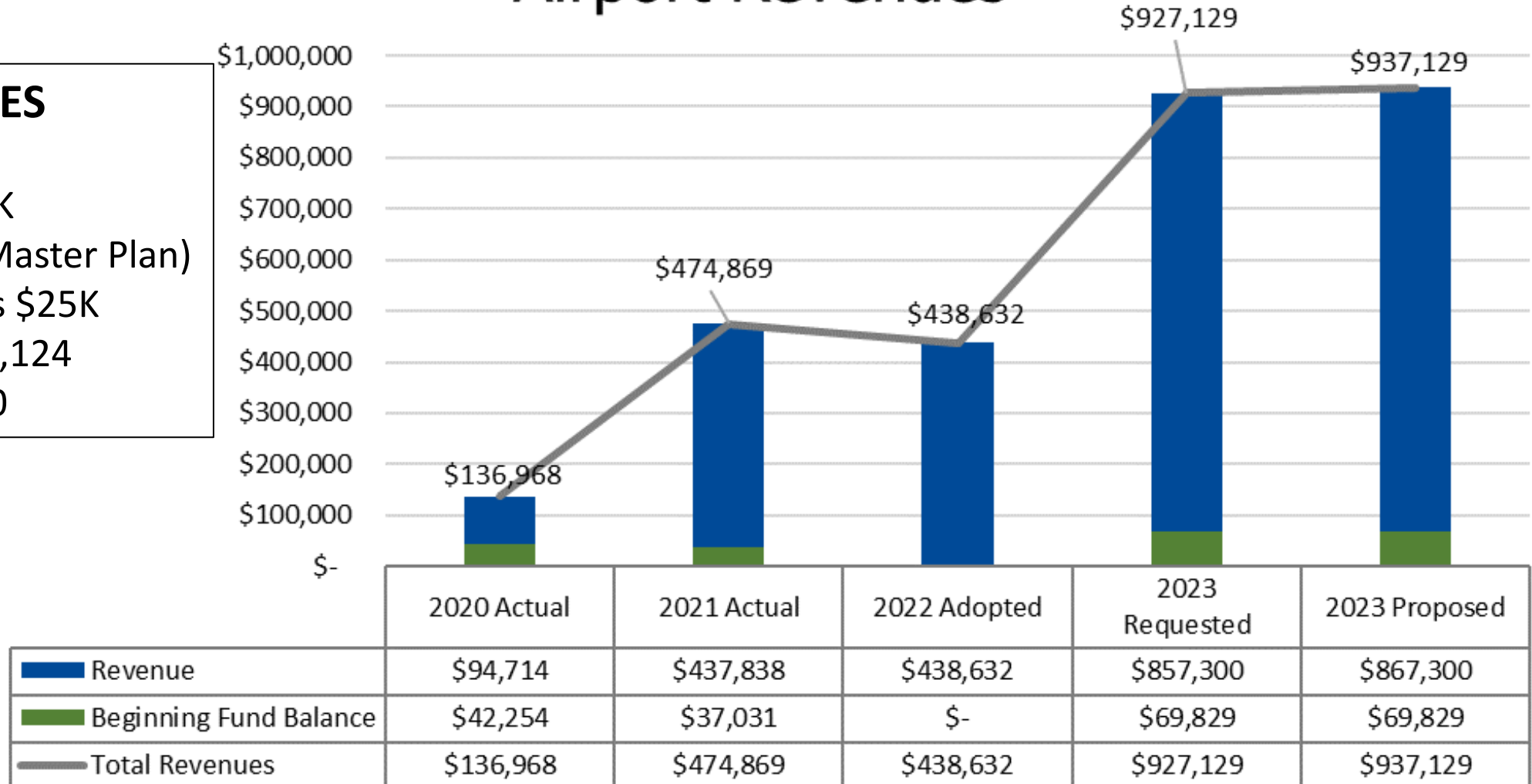
Airport Fund- Starts on page 248

Airport Fund

Airport Revenues

REVENUE SOURCES

- Leases \$71,097
- BLM Project \$560K
- Grant \$111,120 (Master Plan)
- STOL sponsorships \$25K
- GF Transfer in \$78,124
- Fuel Sales \$11,200

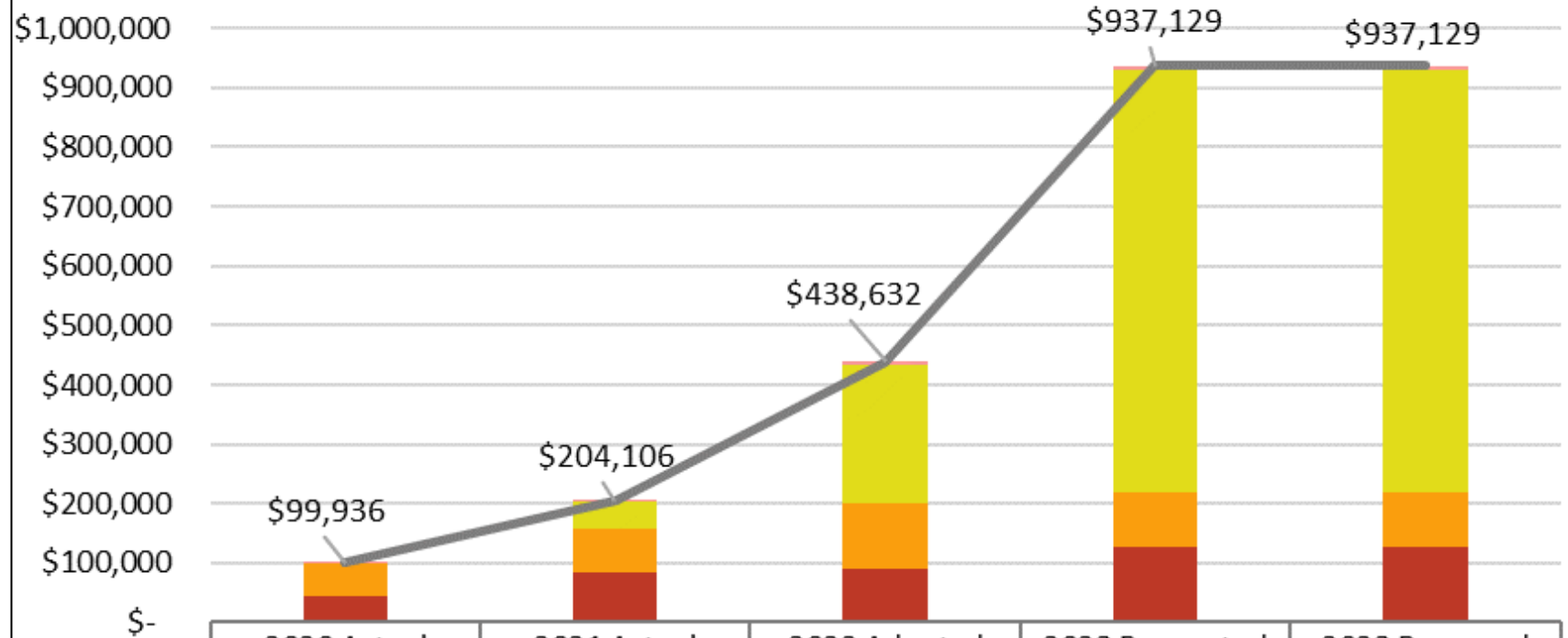


Airport Fund

EXPENSES

- Continue to fund FT Airport Manager
- Continue to contract out mowing and spraying
- Lighting improvements \$16K
- Master Plan \$111,120
- BLM Project \$560K
- Phantom Concrete Pad \$15K
- Well water meters \$10K
- Transfer \$6,250 for FAA grant match

Airport Expenditures



■ Transfers Out	2020 Actual	2021 Actual	2022 Adopted	2023 Requested	2023 Proposed
■ Capital Outlay	\$1,685	\$1,333	\$5,000	\$6,250	\$6,250
■ Personnel Services	\$-	\$45,750	\$232,000	\$712,120	\$712,120
■ Materials & Services	\$53,453	\$72,658	\$110,207	\$91,038	\$91,038
— Total Program Costs	\$44,798	\$84,365	\$91,425	\$127,721	\$127,721
	\$99,936	\$204,106	\$438,632	\$937,129	\$937,129

Airport Fund Strategic Plan Impacts

- G** Completing master plan
\$111,120
- D** Phantom concrete pad - \$15K
- D** STOL Event - \$25K





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Enterprise Funds

Stormwater Fund- Starts on page 258

Stormwater Fund

Beginning Fund Balance	\$345,690
Contingency/Unappropriated	\$293,615
Increase (Decrease)	(\$52,075)

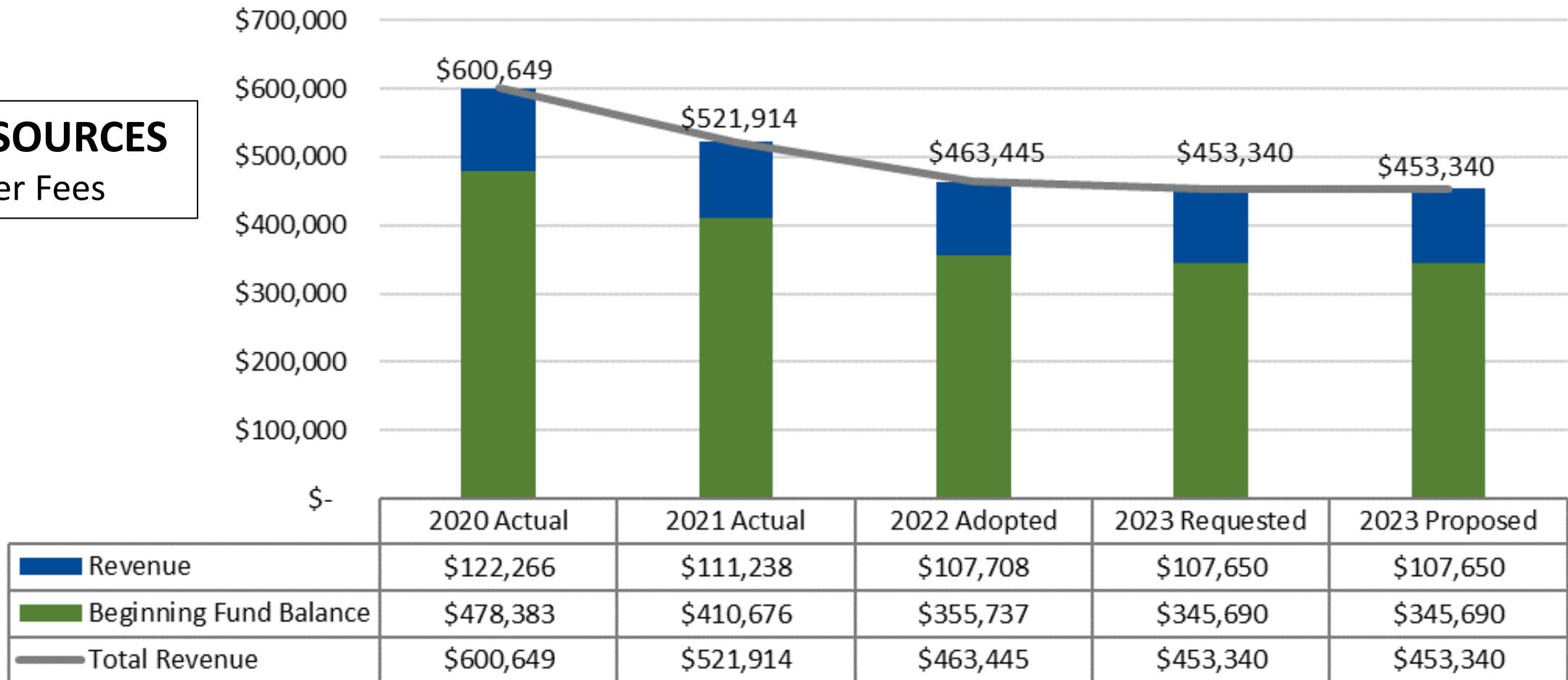
**\$50K in capital projects

Stormwater Fund

Stormwater Treatment Revenues

REVENUE SOURCES

- Stormwater Fees



Stormwater Fund

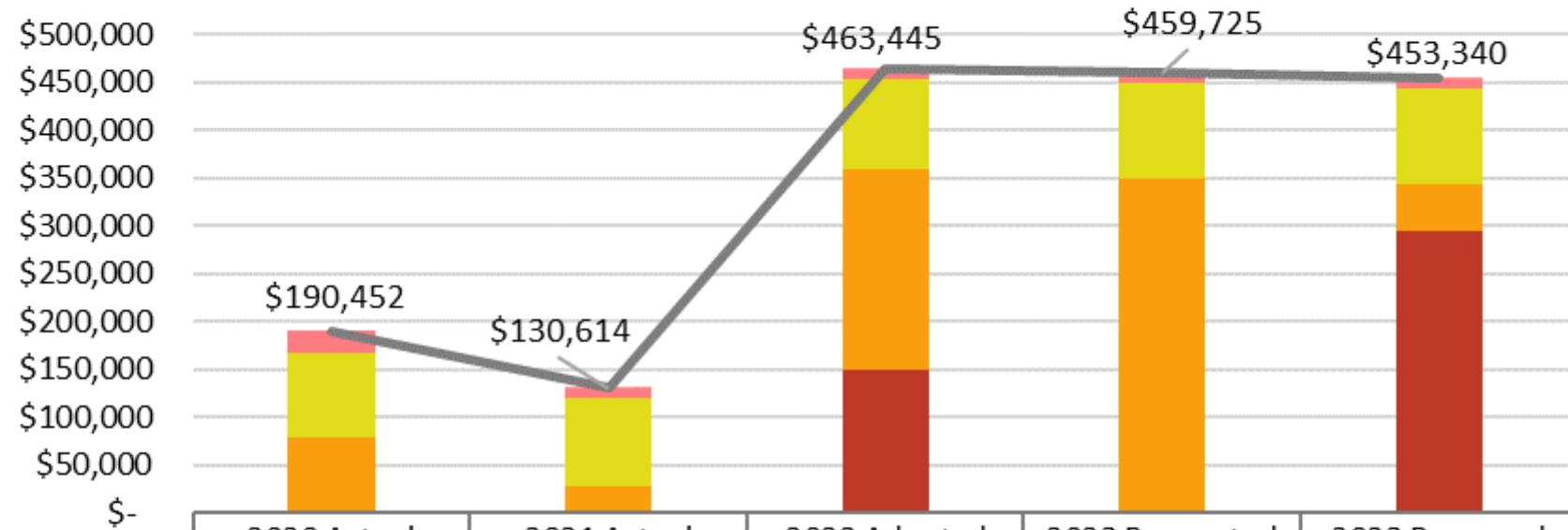
OPERATING EXPENSES

- 5% Jacobs contract increase
 - \$4,141
- Liability insurance increase 15%
 - \$174
- PERS side account \$3,073

CAPITAL

- Mainline repair \$50K

Storm Water Treatment Expenditures



	2020 Actual	2021 Actual	2022 Adopted	2023 Requested	2023 Proposed
Personnel Services	\$-	\$18	\$25	\$25	\$25
Transfers	\$22,785	\$10,493	\$10,493	\$10,493	\$10,493
Materials & Services	\$89,239	\$91,229	\$93,591	\$99,207	\$99,207
Capital Outlay	\$78,428	\$28,874	\$210,000	\$350,000	\$50,000
Contingency	\$-	\$-	\$149,336	\$-	\$293,615
Total Program Costs	\$190,452	\$130,614	\$463,445	\$459,725	\$453,340



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Enterprise Funds

Wastewater Fund- Starts on page 264

Wastewater Fund

Beginning Fund Balance	\$1,606,069
Contingency/Unappropriated	\$1,015,468
Increase (Decrease)	(\$590,601)

Wastewater Fund

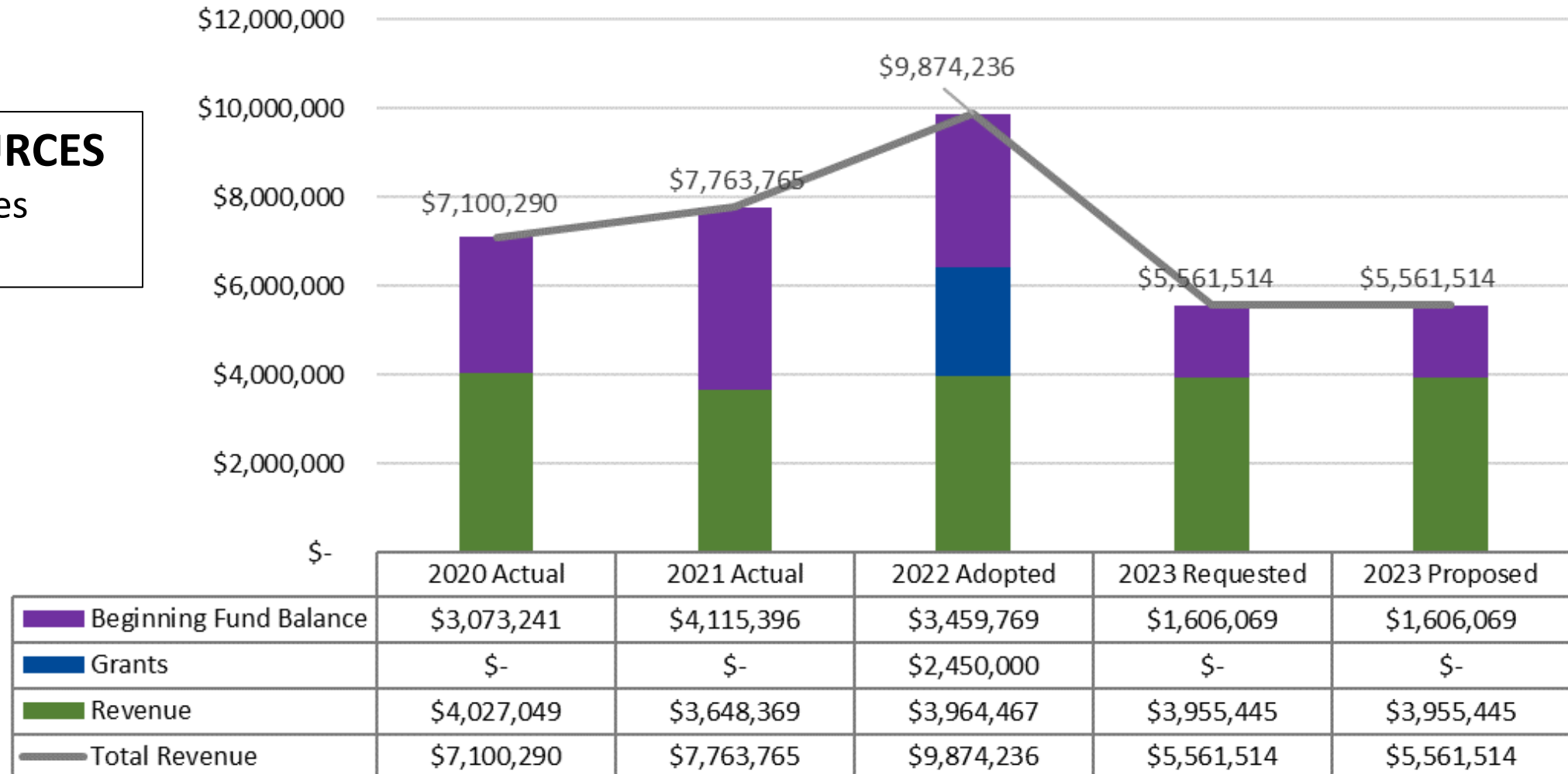


Wastewater Fund

Wastewater Treatment Revenues

REVENUE SOURCES

- Sewer user fees
- Farm lease

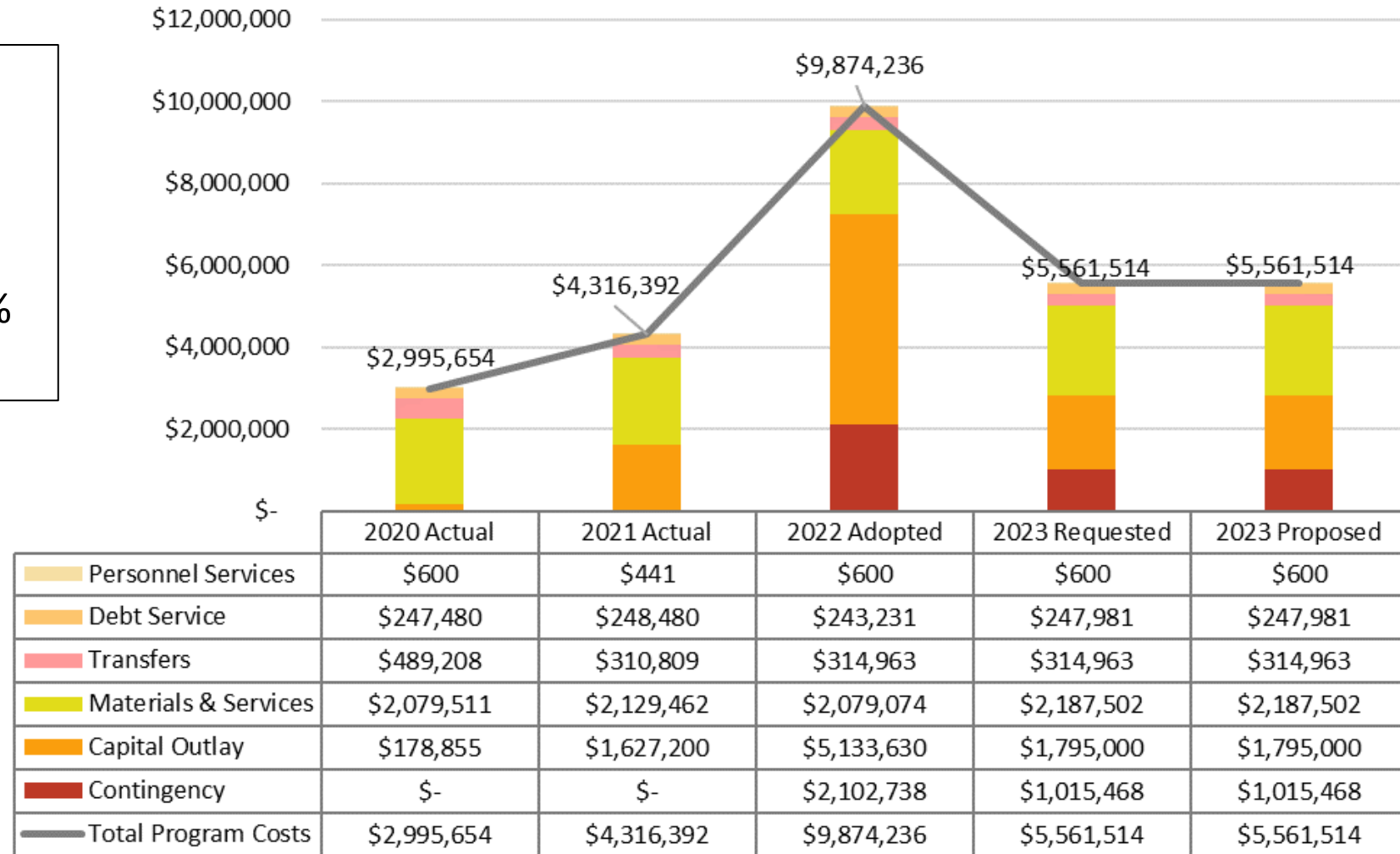


Wastewater Fund

Wastewater Treatment Expenditures

OPERATING EXPENSES

- 5% Jacobs contract increase
 - \$82,142
- Bank charges increase \$16K
- Liability Insurance Increase 15%
 - \$4,779



Wastewater Fund

• New Projects

- Disinfection & Dechlorination System - \$10K
- Headworks Conveyor - \$50K
- Office roof & repair - \$150K
- Pollutant Source ID & Reduction - \$500K
- Pumps & valves \$100K
- SCADA Upgrade - \$100K
- Shop Lean-to and Roof \$120K
- Skyline and Malheur Farm upgrades - \$30K

• Carryover Projects

- Vactor Combination Cleaner - \$450K
- Pickup - \$35K
- Diffuser Design & Construction -\$200K
- Public works equipment storage -\$50K





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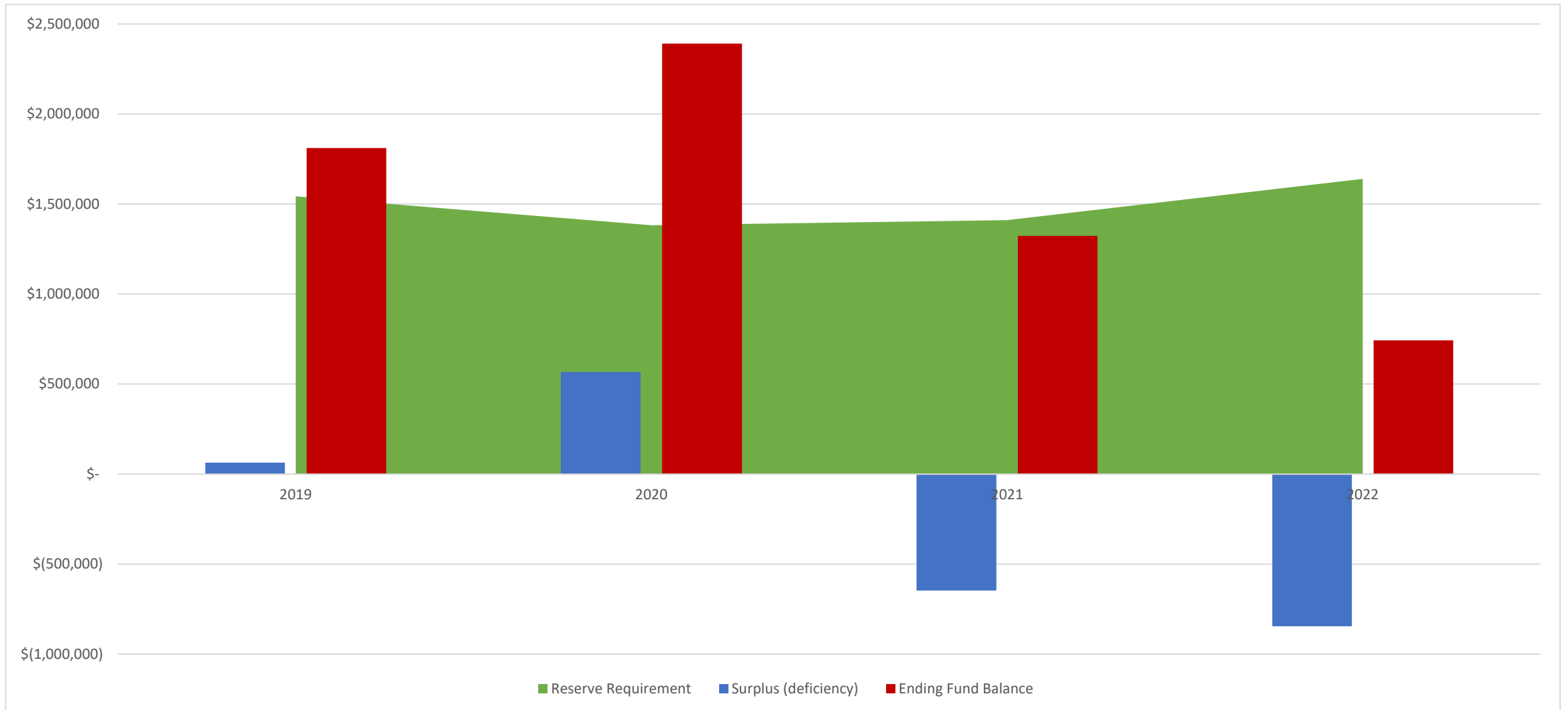
Enterprise Funds

Water Fund- Starts on page 272

Water Fund

Beginning Fund Balance	\$1,587,032
Contingency/Unappropriated	\$ 742,521
Increase (Decrease)	(\$ 844,511)

Water Fund

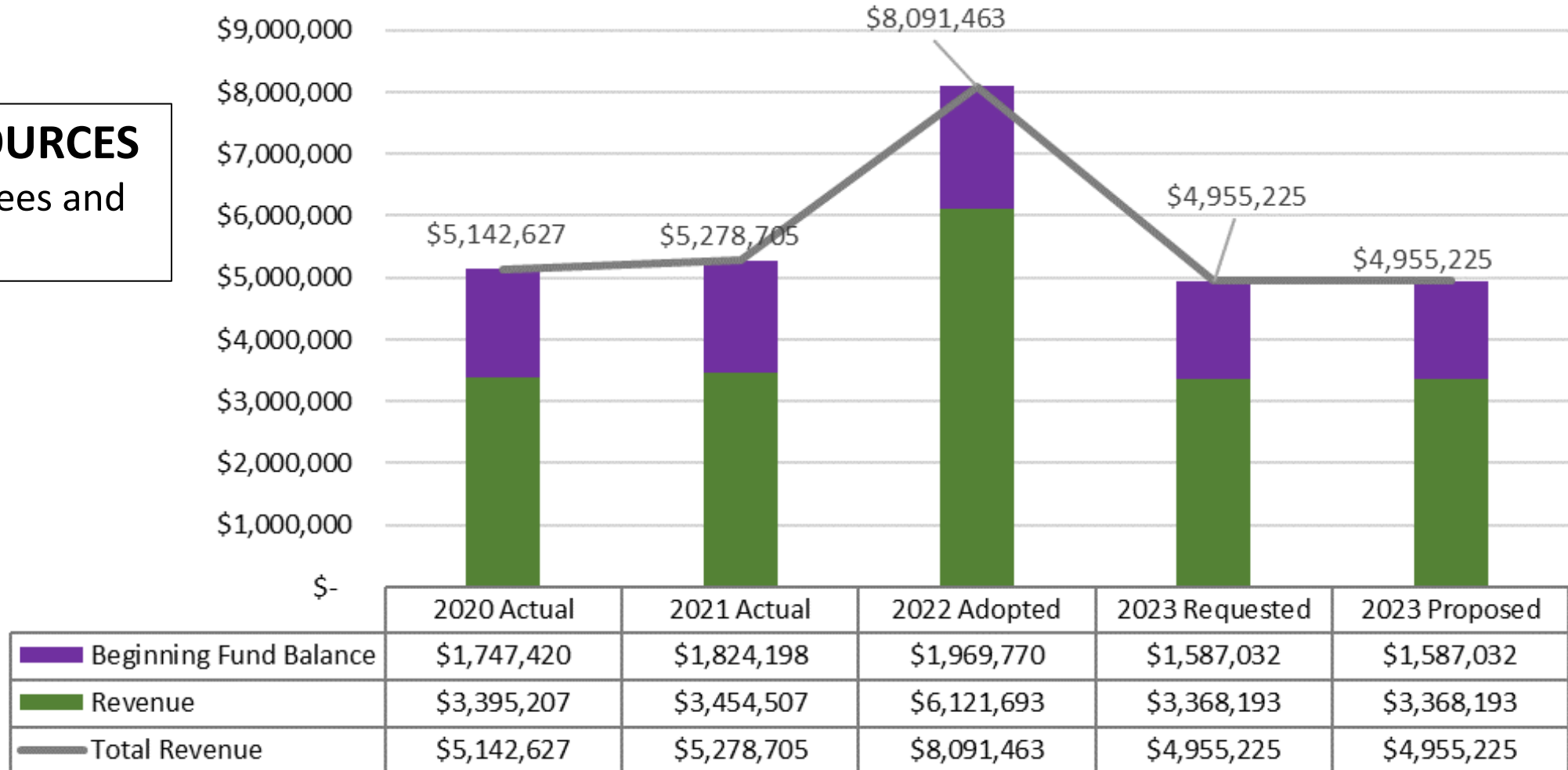


Water Fund

REVENUE SOURCES

- Water user fees and connections

Water Treatment Revenues

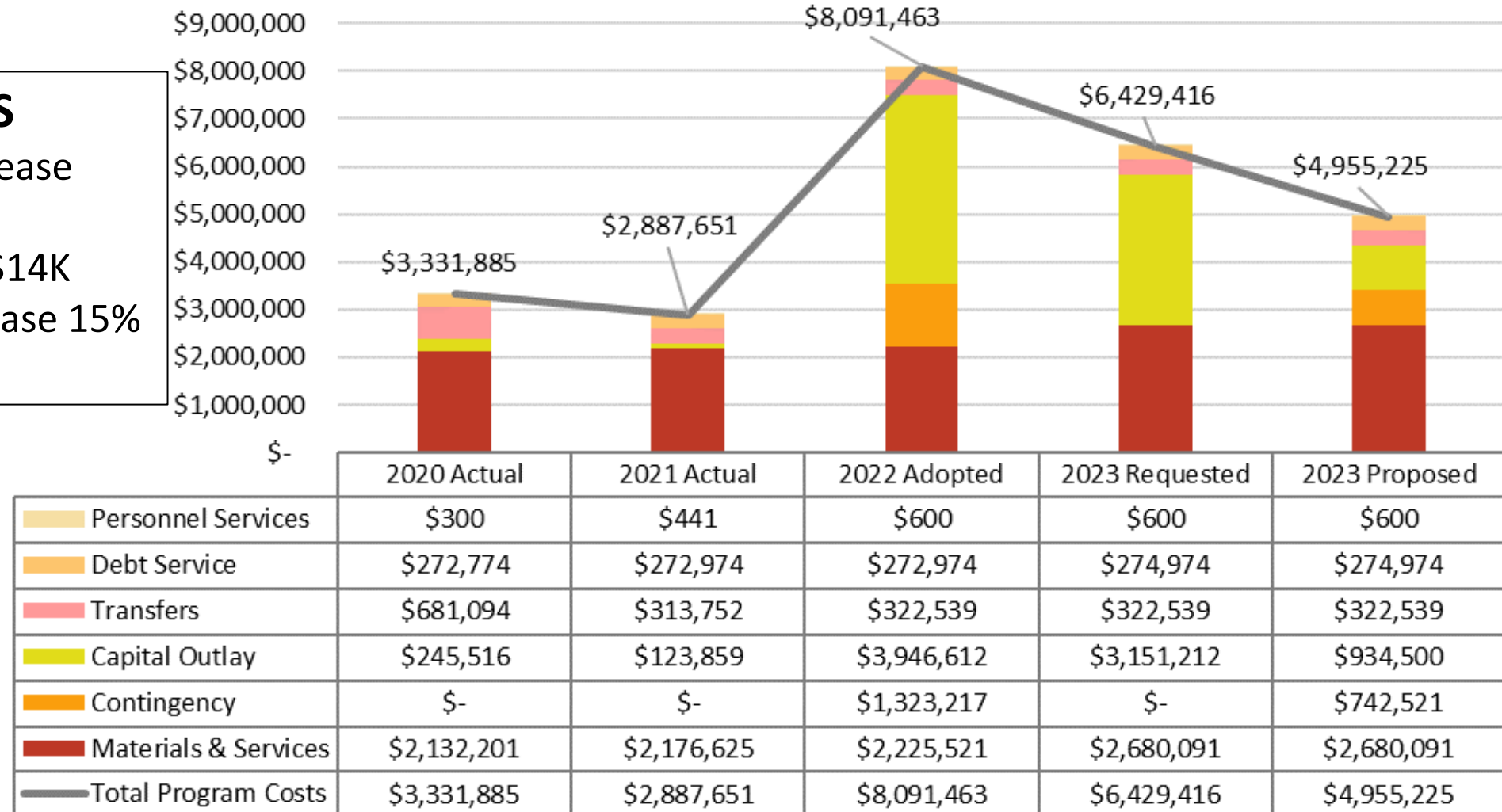


Water Fund

Water Treatment Expenditures

OPERATING EXPENSES

- 5% Jacobs contract increase
 - \$92,633
- Bank charges increase \$14K
- Liability Insurance Increase 15%
 - \$4,779



Water Fund

New projects

- Booster Station Pumps & Flow Meters - \$117K
- Chlorine Pumps - \$10K
- Replace F-450 pickup - \$40K
- Floc Mechanism & Sediment Basis - \$75K
- Scada Telemetry - \$100K
- Pump replacements - \$15K
- Westech Filter media upgrade - \$200K
- WTP pumps - \$75K

Continuing projects

- WTP Plan Capacity Expansion - \$225K
 - Also, \$1,791,931 to be funded by ARPA funds.
- Public works equipment storage - \$50k

Water Fund Strategic Plan Impacts



Increasing capacity at the
Water Treatment Plant

- \$225K



Wrap Up and Next Steps

- Questions – Now or anything you would like us to be prepared to answer tomorrow night.
- Review remaining funds.



Budget Committee Meeting Dates



- Meeting – Day 3
 - Thursday, March 10, 2022
 - 6:00 PM

