

FOR OFFICIAL USE ONLY

APPLICATION FEE

___ Existing License Renewals Exempt
All others \$20 (finance code \$10 PEDP – APFEE
and \$10 PEDP - BKGRND) + \$10/employee
(finance code PEDP – BKGRND)

Non Refundable

___ Cash ___ Check # ___ Visa

FOR OFFICIAL USE ONLY

LICENSE FEES

___ PAYMENT RECEIVED (CITY EMPLOYEE INITIAL)

___ Cash

___ Check # _____

___ Visa

(Finance Code PEDP - LICFEE)

**PEDDLERS/CANVASSERS/SOLICITORS PERMIT APPLICATION
OMC 3-13**

This application is to be completed by individuals, whether resident of the City of Ontario or not, selling or taking orders for goods, merchandise or services, traveling door to door, place to place or street to street, or offering for sale from a wagon, automotive vehicle, railroad car, or other vehicle or conveyance. **Fee Exemptions: Persons engaged in interstate or foreign commerce; every disabled veteran of the United States; every disabled person; and any charitable, religious, patriotic or philanthropic organization, society, association or corporation.**

1) Applicant Full Legal Name: _____

Alias Name(s) If Any: _____

Height: _____; Weight: _____; Date of Birth: _____; SSN: _____

Driver's License/ID No.: _____ and State of Issue _____;

Race: _____; Distinguishing Marks (scars, tattoos, etc.): _____

2) Complete permanent home and local address of Applicant:

Address & Apartment # City State Zip **Phone**

3) Description of vehicle to be used while peddling/canvassing/soliciting:

Year _____ Make _____ Model _____ License Plate # _____ State _____

4) Brief description of the nature of the business and the goods to be sold:

- 5) If applicant will employ individuals in connection with peddling, canvassing or soliciting, provide each employee's name, address, date of birth and driver's license number:

Employee Name Address – City – State – Zip DOB Driver's License Info.
(include state and number)

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(include state and number)

Employee Name Address – City – State – Zip DOB Driver's License Info.
(include state and number)

(IF ADDITIONAL SPACE IS NEEDED, PLEASE ATTACH A SEPARATE SHEET.)

- 6) If applicant is the employee in connection with a peddling, canvassing or soliciting business, the name and address of the employer, together with credentials therefrom establishing the exact relationship.

Employer Name Address City State Zip Phone

- 7) Length of time desired for right to do business: _____

- 8) Source of supply of the goods proposed to be sold and the proposed method of delivery:

- 9) _____ Permit Fees are as follows:

- _____ \$10 per day
- _____ \$40 per week
- _____ \$100 per month
- _____ \$200 per year

Total Permit Fee: _____ (#) employees x permit fee x days ÷ 2 = _____

_____ Fee Exempt Organization **(See Fee Exemptions Above)**

10) Does the organization have two or more employees? Yes/No

If No:

___ Bond of \$1,500 (* cash/surety ←circle one) – If intend to operate less than 6 months.

___ Bond of \$2,500 (* cash surety ←circle one) – If intend to operate 6 months or more.

If yes:

___ Blanket bond of \$5,000 (cash/surety – circle one).

*All bonds shall provide coverage for a period not less than the duration of the license issued and shall further provide that claims may be made upon the bond for a period up to two (2) years from the act complained of. Therefore, cash bonds may be held for a period of two (2) years from the date sale is complete and surety bonds are required to cover purchases through the last day of the sale.

11) List the last cities or counties (not to exceed three) where applicant carried on business immediately preceding date of application and the addresses from which such business was conducted in those jurisdictions.

12) Attach two (2) copies of a photograph of Applicant taken within two (2) years from the date of application, which picture shall be approximately two inches by two inches (2" x 2") showing the head and shoulders of the applicant in a clear and distinguishing manner.

13) Attach a list containing the names and addresses of at least two (2) property owners of Malheur County, Oregon, who will certify as to the applicant's good character and business respectability. In the alternative, in lieu of the names of references provide such other available evidence as to the good character and business responsibility of the applicant as will enable an investigator to properly evaluate such character and business responsibility.

14) Attach a statement as to whether or not the Applicant has been convicted of any crime, misdemeanor or violation of any Municipal Ordinance, other than traffic violations, the nature of the offense and the punishment or penalty assessed therefor.

15) Upon signing this Application, Applicant authorizes the City of Ontario to conduct a full criminal and financial background investigation and to obtain such other information as the City Recorder or Police Chief may require.

INFORMATION TO APPLICANT - PLEASE READ CAREFULLY BEFORE SIGNING.

Upon receipt of any application as provided by Ontario City Code 3-13 (and any subsequent revisions thereof), the Chief of Police shall cause an investigation to be made of the Applicant and his/her proposed operation.

If, as a result of such investigation, the character or business responsibility of the Applicant is found to be unsatisfactory, the Chief of Police shall endorse on the Application his disapproval and his reasons for the same and he shall notify the Applicant that his application is disapproved and that no license or permit may be issued.

If, as a result of the investigation, the character or business responsibility of the Applicant are found to be satisfactory, the Chief of Police shall endorse on the application his approval and return the approved original application to the City Recorder, who, upon receipt of the license fee, shall deliver the license to the Applicant.

The license shall contain the signature of the issuing officer and shall show the name and address of the licensee, the type of goods to be sold there under, the amount of fee paid, the date of issuance, and the length of time the license is in effect. The City Recorder shall keep a record of all licenses issued.

Since the Applicant must provide a copy of the Oregon State Department of Health permit to the City, the City shall assume no responsibility for the quality of the food products or services in preparing the food products which are to be offered for sale by the applicant.

Signature of Applicant

Date

TO BE COMPLETED BY CITY OF ONTARIO CHIEF OF POLICE OR HIS DESIGNEE:

I _____ have conducted an investigation of the Applicant and his/her proposed operation.

_____ I hereby APPROVE this application and authorize a license to be issued to the Applicant.

_____ I hereby DENY this application for the following reasons:

CHIEF OF POLICE

NOTICE TO APPLICANT UPON APPROVAL

Pursuant to Ontario Municipal Code this license may be revoked by the Chief of Police after notice and hearing for any of the following causes: fraud, misrepresentation or false statements contained in the application for a license; fraud, misrepresentation or false statement made in the course of carrying on the licensed activity; a violation of section 3-13 of the Ontario Municipal Code; conviction of any crime or misdemeanor involving moral turpitude; or conducting the licensed activity in an unlawful manner or in such a manner as to constitute a breach of the peace or to constitute a menace to the health, safety or general welfare of the public.

ADDITIONAL REQUIREMENTS/PROVISIONS

Reapplication: No licensee whose license has been revoked shall make further application until a period of at least six months has elapsed since the last previous revocation.

Renewals: No investigation fee shall be required, and none of the above information need be furnished, on applications for renewals of existing licenses.

Hours of Canvassing or Soliciting: No peddler, canvasser or solicitor selling or pretending to sell, or offering for sale or demonstration, goods, wares or merchandise of any kind or character, or any article, material or substance, shall ring the bell or knock on the door of, or attempt to gain entrance to, any residence, dwelling, flat or apartment after 9:00 P.M. and before 9:00 A.M. of any day.

Signs Applying to Canvassers or Solicitors: No canvasser or solicitor shall ring the bell,

knock on the door of, or attempt to gain admittance to any residence, dwelling, flat or apartment whereon a sign bearing the words "No Canvassers or Solicitors," or refers by other terms to those persons defined as such, is painted or affixed or exposed to public view. This provision shall not apply to any peddler or solicitor who knocks at any door or ring any bell at the invitation or with the consent of some member of the household at which he so applies for admission.

Minors: No licensee or person required to have a license by the provisions of this section shall permit children under the age of 16 years to canvass or solicit, unless accompanied by an adult; provided, however, that no more than 5 such children may canvass or solicit under the supervision of one adult where such solicitation is conducted in a group, each member of which can be visually observed at all times by such adult. This section shall not apply to newspaper delivery persons selling, delivering or making collections for newspapers or magazines, provided, however, that no such sales, deliveries or collection shall be made after the hour of 9:00 P.M.

Penalties: In addition to the suspension or revocation of any license issued hereunder, any person who violates any provisions of Section 3-13 commits a Class B civil violation and shall be subject to the penalty provided in Section 1-4-1 of the Ontario Municipal Code.