

ONTARIO HB 2001 & HB 2003 UPDATES

GRANT MANAGER

Dan Cummings, Community Development Director, City of Ontario

PROJECT MANAGER

Greg Winterowd, Principal, Winterbrook Planning

STATUS
Not Started
In Progress
Complete
On Hold

STATUS	TASK / PRODUCTS	DEADLINE	COMMENTS
In Progress	<b>TASK 1 - Project Management and Community/Agency Outreach</b>	<b>5/31/2021</b>	
Complete	- <b>Community Outreach Program Memo</b>	9/2/2020	Community outreach strategy to ensure equitable inclusion, a project website, TAC meetings and oversight, and agency coordination
Complete	— Project Website	9/2/2020	Project page hosted on City website
In Progress	- <b>Community Outreach Results Memo</b>	11/23/2020 & 5/10/2021	Summarizing the results of community outreach program for use in preparing adoption ready products
In Progress	- <b>TAC Meeting Materials (All)</b>	5/10/2021	Meeting notices and minutes
Not Started	- <b>Interim Invoice</b>	11/30/2020	Reimbursement up to \$25,000 upon submittal of pre-task reports and the product listed in Tasks 1–3. Submit products
Not Started	- <b>Final Invoice</b>	5/31/2021	Reimbursement of up to \$25,000 and the balance of previously unused grant funds from P1 upon submittal of products listed in Tasks 1 and 4-5
In Progress	<b>TASK 2 – Duplex Code Adoption Ready Draft</b>	<b>9/23/2020</b>	
Complete	- <b>Adoption-ready duplex code updates including audit (findings)</b>	9/23	Consultant will prepare final (adoption-ready) code updates. The final draft document will be delivered in two formats: double underline/strikeout (showing new and deleted text, respectively) to indicate changes from existing code language; and clean text, in a format suitable for adoption. Presented at 1st TAC meeting
In Progress	- <b>TAC Meeting 1</b>	<b>9/23</b>	DISCUSS: TAC expectations, overall project scope (Tasks 2-6), community outreach program, statutory and rule requirements, and the duplex code audit and amendments
In Progress	— Meeting Notice	9/16	Public meeting notices
Complete	— Meeting Materials	9/16	Presentation materials to explain required zoning ordinance amendments related to duplexes, code audit (findings), and recommendations to the TAC, the public, and interest groups
Not Started	— Meeting Minutes	9/30	Meeting summary, direction from TAC, and public comment
Not Started	- <b>TAC Meeting 2</b>	<b>10/21</b>	REVIEW: draft Task 3 products (HNA and BLI)
Not Started	— Meeting Notice	10/14	Public meeting notices
Not Started	— Meeting Materials	10/14	Presentation materials to address HNA and BLI
Not Started	— Meeting Minutes	10/28	Meeting summary, direction from TAC, and public comment
In Progress	<b>TASK 3 – HNA and BLI Update</b>	<b>1/5/2021</b>	
In Progress	- <b>Draft housing needs projection and HNA</b>	10/14	Based on input from TAC Meeting 1, Consultant will prepare draft updates to the existing HNA consistent with OAR chapter 660, division 8. The updated HNA will replace the existing HNA, will determine housing need by type and density, and will be used to determine the City's residential land need (demand)
In Progress	- <b>Draft BLI</b>	10/14	Based on input from TAC Meeting 1, Consultant will prepare draft BLI consistent with OAR chapter 660, division 8. The BLI will be used to determine the City's residential land supply by zoning district
Not Started	- <b>TAC Meeting 2: Meeting Materials</b>	10/14	Prepare meeting materials and present draft HNA and BLI products at TAC Meeting 2
Not Started	<b>TASK 4 – HNA – BLI Comparison and Recommendations (RLNA) Adoption Ready Draft</b>	<b>1/5/2021</b>	
Not Started	- <b>Draft HNA and BLI Comparison</b>	11/25	Consultant will prepare a comparison between residential land need and supply that addresses how much buildable land by zoning district will be needed to accommodate identified housing need
Not Started	- <b>Draft comprehensive plan and zoning ordinance/map amendments (if necessary).</b>	11/25	If the analysis shows that the housing need cannot be accommodated by the City's existing comprehensive plan and zoning designations, the Consultant will prepare draft comprehensive plan and zoning map and/or text amendments as required by OAR chapter 660, division 8 and 24

Not Started	<b>- TAC Meeting 3</b>	<b>12/2</b>	REVIEW: HNA and BLI comparison and recommended comprehensive plan and code amendments (if necessary)
Not Started	— Meeting Notice	11/25	Public meeting notices
Not Started	— Meeting Materials	11/25	Presentation materials to explain preliminary revised Urbanization Report (HNA/BLI comparison) and any related to comprehensive plan or zoning ordinance amendments and findings to the advisory committee, the public, and interest groups
Not Started	— Meeting Minutes	12/9	Meeting summary, direction from TAC, and public comment
<b>In Progress</b>	<b>TASK 5 – HNA Housing Production Measures (Strategy)</b>	<b>3/3/2021 or 3/24/2021</b>	Extended deadlines dependent on optional TAC meeting
In Progress	<b>- Draft Housing Production Strategy Memo</b>	2/3	Memo describing proposed housing production measures and any changes to City's comprehensive plan and land use regulations to address housing and residential land needs
Not Started	<b>- TAC Meeting 4</b>	<b>2/10</b>	REVIEW: draft housing production measures and recommended comprehensive plan and code amendments (if any)
Not Started	— Meeting Notice	2/3	Public meeting notices
Not Started	— Meeting Materials	2/3	Presentation materials to introduce housing accommodation recommendations to the advisory committee, the public, and interest groups
Not Started	— Meeting Minutes	2/17	Meeting summary, direction from TAC, and public comment
Not Started	<b>- TAC Meeting 5 (if necessary)</b>	<b>3/3</b>	REVIEW: draft housing production measures and recommended comprehensive plan and code amendments (if any)
Not Started	— Meeting Notice	2/24	Public meeting notices
Not Started	— Meeting Materials	2/24	Presentation materials to introduce housing accommodation recommendations to the advisory committee, the public, and interest groups
Not Started	— Meeting Minutes	3/10	Meeting summary, direction from TAC, and public comment
<b>Not Started</b>	<b>TASK 6 – Plan and Code Amendments - Adoption Process</b>	<b>4/30/2021</b>	
Not Started	<b>- Adoption-ready comprehensive plan and zoning ordinance amendments, including Ontario Urbanization Report, Amendments to Comprehensive Plan Housing and Urbanization Chapters, housing production measures, and duplex related plan and code amendments</b>	4/13	Prepare adoption-ready comprehensive plan and zoning ordinance amendments, including RLNA, housing production measures, and duplex related code amendments
<b>Not Started</b>	<b>- Planning Commission and City Council Joint Work Session</b>	<b>4/8</b>	Work with City to schedule and notice for Joint Work Session
Not Started	— Work session notice	4/1	Work with City to notice for Joint Work Session
Not Started	— Work session agenda and presentation materials	4/1	Presentation materials to explain final products and TAC recommendations
Not Started	— Work session notes	4/15	Meeting summary / any modified recommendations
<b>Not Started</b>	<b>- Planning Commission and City Council Joint Public Hearing</b>	<b>4/20</b>	Work with City to schedule and notice for Joint Public Hearing
Not Started	— DLCD 35-day notice and project descriptions	3/16	Prepare and submit to DLCD PAPA
Not Started	— Joint hearing staff report	4/13	Prepare staff report and findings of fact
Not Started	— Joint hearing agenda and presentation materials	4/13	Presentation materials to explain final products, TAC recommendations, work session conclusions
Not Started	— Joint hearing minutes	4/27	Meeting summary
Not Started	— PAPA Notice of Adoption	5/10	Prepare and submit signed ordinance(s) adopting the Products from Task 6 online to DLCD PAPA (no later than 20 days after adoption)