City of Ontario

Diversity Advisory Committee

Minutes

March 19, 2025

Ontario City Hall Council Chambers 5:30 pm

The City of Ontario Diversity Advisory Committee is established to advise the Mayor, City Council, and City Manager on a range of issues as they relate to promoting diversity and equity issues in the community.

1. **Call to Order:** The meeting was called to order by Vice Chair Jackie Koehler at 5:30 pm.

Vice Chair Jackie Koehler __X__, Daniel Liera-Huchim __X__, Billy Carter __X__, Amber Heyne __X__
City County Liaison: Adrianna Contreras __X__
City Manager: Dan Cummings __X__
HR Manager/Asst. to City Manager: Corinna Hysel l__X__

Norma from Euvalcree was on zoom.

2. **Motion to Adopt the Agenda:** Billy Carter moved to adopt the agenda as presented, Adrianna Contreras seconded it. Roll call vote was taken, and motion passed with all 4 committee members voting "yes".

3. **Old Business:**

a. Discuss follow up on youth Diversity Champion. Koehler gave an overview on the diversity champion. Koehler wants to go over verbiage of the diversity champion and send it out to all committee members to review it. After a discussion on whether a diversity champion needs to live in the City of Ontario, it was determined that the individual could live inside or outside of Ontario. Cummings agreed with the committee. There was also a discussion on the age limit of the youth. Daniel Liera-Huchim moved Jackie Koehler seconded to nominate diversity youth champion Cahra Zahra Aldelay. Roll call vote was taken, and motion passed with all 4 committee members voting "yes".

b. 12/10/2024 City Council meeting discussion. The committee did not discuss this matter.

c. Follow up with the Ontario Chamber of Commerce. The committee will discuss in new business.

d. Plan and discuss goals for the upcoming year. The committee will discuss this in new business.

4. **New Business:**

a. Election of Officers:

Billy Carter moved to elect Jackie Koehler as chair, Adrianna Contreras seconded it. Roll call vote was taken, and motion passed with all 4 committee members voting "yes".

Jackie Koehler moved to elect Billy Carter as vice chair, Adrianna Contreras seconded it. Roll call vote was taken, and motion passed with all 4 committee members voting "yes".

Jackie Koehler moved to elect Daniel Liere-Huchim as secretary, Billy Carter seconded it. Roll call vote was taken, and motion passed with all 4 committee members voting "yes".

b. Presentation of Daniel Liera-Huchim. Daniel stated he was not prepared for his presentation but introduced himself to the committee.

c. Chamber of Commerce luncheon. The committee discussed going to a chamber luncheon to present the DAC committee. Daniel will reach out to John Breindenbach.

d. Executive Order re: DEI/Response from the League of Oregon Cities. The committee had a discussion, and Cummings stated that he had reached out to the city attorney but had not heard back from him. Koehler read a letter addressed to the council:

We, Diversity Advisory Committee (DAC) of the City of Ontario, Oregon submit this letter as an official request to change the approval process for approving potential members of this committee. We hereby request the Council to remove any requirements for the applications to be reviewed by the DAC before Council approval; and process applications for DAC just as you do applications for other committees. We, the committee, see this as just another clog in the wheel that negatively affects the committee's ability to recruit members.

The committee realizes that some Council Members may be under the impression that this process was requested by the committee, therefore, it might be necessary for staff to review the previous council meeting to verify that the recommendation came from upon the podium.

If there is anything further you would like for the committee to do, please let us know.

Jackie Koehler on behalf of the committee

The committee had a discussion on the letter and there was a consensus of the committee to approve the letter.

e. DEI Handout-what is DEI? Carter went over the DEI handout. Daniel spoke about this as well. Daniel stated that the committee should take 5 to 10 minutes at each meeting and each person speaks about what is going on each month.

f. Youth Diversity Champion was discussed in old business.

g. Women's History Month/TVCC Event discussion. Jackie told the committee that she had gone to a great event on women history month at TVCC.

h. Future Plans and goals were discussed, and each person to bring something back to the next meeting.

Next meeting: April 16, 2025, at 5:30 p.m.

5. **Adjournment:** The meeting was adjourned, Carter moved and Liera-Huchim seconded it. Roll call vote was taken, and motion passed with all 4 committee members voting "yes".

4-16-25

Jackie Koehler, Chair

Daniel Liera-Huchim, Secretary_