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## **PUBLIC WORKS COMMITTEE MEETING MINUTES**

Tuesday, March 12, 2019, 3:00 p.m. MT

**\*\* Public Works Headquarters \*\***

Meeting called to order at 3:05 p.m. by Bernie Babcock, Public Works Committee Chairman.

Committee members present included Mr. Bernie Babcock, Mr. Scott Wilson, Mr. Pat Woodcock, and Mr. Larry Tuttle (Fox – absent).

Others present included Cliff Leeper, Betsy Roberts, Suzanne Mulvany and Adam Brown.

The press was notified. This meeting was recorded (the tape is available at the Public Works Headquarters); the minutes are on file at City Hall and on the city's website at [www.ontariooregon.org](http://www.ontariooregon.org).

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### **ADOPTION OF MINUTES**

#### **RESOLUTION, ACTION &/OR MOTION:**

**The motion was made by Mr. Wilson seconded by Mr. Tuttle to adopt the previous meeting minutes dated February 12, 2019: Motion passed unanimously.**

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### **2019 CIP BUDGET STATUS**

#### **GENERAL DISCUSSION:**

BR – Update on the status

- Presented what had been shared with the Public Works Committee back to Kari Ott, Finance Director, Adam Brown, City Manager, and Peter Hall, Human Resources.
- Updated them on where the PW stood priority wise.
- City staff normally puts together PowerPoint and we'll include pictures there.
- Still cleaning up a few things.

AB – Met with all Departments

- Next step is to put the budget together
- And take it to our Leadership team first.

BB – The more we understand the budget process and the more we see what numbers we might be looking at the better we can prioritize. Is there a set of guiding principles for the Budget that is strategically utilized to assemble the budget and guide the decision making?

AB – This is the first year that we do, and this will be a reoccurring process next year.

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### **SRCI**

#### **GENERAL DISCUSSION:**

CL – We've had multiple discussions with SRCI related to the contract and the forwarding progress of the contract.

- Right now, it is in the hands of the City Attorney; has been having discussions with the attorneys of the Department of Justice.
- Been going back-n-forth; we got one of our engineering folks to help with some potential scenarios related to rates and rate studies.
- Would like to have this put together, signed and sealed well before the September date. Hoping for mid-summer around July.

BR – Two other things that are going on in the back ground

- Had staff member put together a quick review of TSS and BOD check because that is what the surcharge is based on to kind of see where they are in relation to the community at large, prisons in general, etc.
  - Is complete however have not had a chance to review it.
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## PROJECT UPDATES

- **Water Treatment Plant – Baffle Wall is complete.**
  - Took staff approximately two weeks to complete, one week did the work and then made sure everything was good before we took the other one off-line.
  - Nice article in the paper, however had a few errors referring to wastewater rather than water.
  - Comparing the budget numbers to what it cost was significantly less.
  - Budgeted \$160,000 but hung on to some carryover for next year, for finishing up a few of the items on the paddles that we did not do this year.
  - Attributing the savings to the fact that we used our own staff.
- **Ontario Tree Project –**
  - All the trees that are coming out are down now.
  - The next step will be to go in and scrapping off the top cover and moving forward.
  - Laying the irrigation lines, placing crushed rock on top, and then building the boxes for the tree grates and the trees.
  - There were 21 trees and we are replacing them with 10 trees.
  - The replacing trees are ones that are suitable for this particular application related to a heavy traffic area. They are a non-fruiting pear with a white blossom.
  - When this portion is complete the only section left is on the South side of East Idaho on the East side of I-84. Right in front of Walgreens and is up in the air at this point in time depending on what ODOT has in store for that section of the road.
- **Splash Park –**
  - The kidney bean is being poured on Thursday of this week.
  - The restrooms are pretty much 100%.
  - Trying to get a call in to get the electrical/mechanical linked in so we can get all the power that we need connected to the right spots, pumps, etc.
  - Anderson Pool Works will be in for the pouring of the pad on Thursday to make sure all is okay.
  - Next big thing is Tuesday the 19<sup>th</sup> the Council will approve the next funding chunk, so we can move on to getting the rest of the deck/concrete poured.
  - We are working with the supplier on the shade structures; the play structures are already here.
  - Hoping to open on Memorial Day.
  - One of the Council members said that we need to start referring this to the “Splash Park” and not a pad. Because people are trying to compare it to the one in Fruitland, and they are talking about the circular sprinkler. They are not talking about their walk ways, gazebo, and garden and the whole park.
  - I'd like to add that the structure that collapsed a couple years ago at Lions Park, we have that structure here now and will be erecting that near the Splash Park area.
- **Transportation System Plan Amendment –**
  - We are in the selection process right now and consultants will be selected in the next couple weeks.
  - The project officially starts July 1, 2019 and is basically one fiscal year.
  - The City has some responsibility in match, but a lot of that can be “In-Kind”.
  - In working with the State of Oregon are they already as part of their purchasing arrangements select pre-qualified contractors that could do this kind of work; then you submit a proposal to those contractors and then they select the best one that's best equipped to do your particular project? So, you really don't have to go through a qualification and a proposal? You just go through the proposal? Yeah.
  - When the plan is amended how long is it effective? It is effective until the next time it's amended, approximately every five years.
- **S. Oregon Project –**
  - Survey is done, design is in process now and due to be complete by the end of April.
  - We will be getting some options on the “bulb outs”;


- a. As a reminder this provides new asphalt (mill and overlay) from East Idaho down through the intersection at Southwest 4<sup>th</sup>.
  - b. Then the corners at the blocks updating all the ADA ramps, basically revising those bulb outs to possibly be a different shape.
  - c. Removing the mid-block crossings;
  - d. Improving the storm water and make some reconnections & adjustments at the intersections as well.
- The next big step is to get information, a letter to Revitalize Ontario to help us get to all the business owners in the downtown area. To let them know what is going on & to get some feedback from them.
  - Possibly even a townhall meeting just to get some feedback.
  - Construction won't happen until next fiscal year – after July 1.
- **SE 2<sup>nd</sup> Street –**
- The bid date got pushed out to mid-September.
  - Now we will get the water & sewer extension in prior to that;
  - We are at about 50% on the design package for the extensions.
  - That will go out July 1 possibly for bid; will have construction dollars in next fiscal year.
  - We are continuing to work with ODOT on the budget issues and should be getting close to a final cost estimate; asked them to do a couple different scenarios.

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**ADJOURN**

**The motion was made by Mr. Wilson, seconded by Mr. Woodcock to Adjourn: Motion passed unanimously.**

**APPROVED:**

  
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Signature

  
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Date

*(Bernie Babcock, Chairman / Scott Wilson, Vice-Chairman)*