
PUBLIC WORKS COMMITTEE MEETING MINUTES

Tuesday, February 12, 2019, 3:00 p.m. MT

**** Public Works Headquarters ****

Meeting called to order at 3:05 p.m. by Bernie Babcock, Public Works Committee Chairman.

Committee members present included Mr. Bernie Babcock, Mr. Scott Wilson, Mr. Pat Woodcock and Mr. Jackson Fox (Tuttle – absent).

Others present included Cliff Leeper, Betsy Roberts, Suzanne Mulvany and Marty Justus, Councilor.

The press was notified. This meeting was recorded (the tape is available at the Public Works Headquarters); the minutes are on file at City Hall and on the city's website at www.ontariooregon.org.

ELECTION OF OFFICERS

RESOLUTION, ACTION &/OR MOTION:

- Mr. Wilson nominated **Mr. Bernie Babcock for reappointment as Public Works Committee Chairman**; Mr. Fox seconded the motion. **Motion passed unanimously (Tuttle - absent).**
- Mr. Babcock nominated **Mr. Scott Wilson for Public Works Committee Vice-Chairman**; Mr. Fox seconded the motion. **Motion passed unanimously (Tuttle - absent).**
- Mr. Wilson nominated **Mr. Pat Woodcock for Public Works Committee Secretary**; Mr. Fox seconded the motion. **Motion passed unanimously (Tuttle - absent).**

ADOPTION OF MINUTES

RESOLUTION, ACTION &/OR MOTION:

The motion was made by Mr. Wilson seconded by Mr. Woodcock to adopt the previous meeting minutes dated January 22, 2019: Motion passed unanimously.

2019 CIP BUDGET STATUS

GENERAL DISCUSSION:

- Overview of CIP Status –
 - Got comments back from members regarding priorities, etc.
 - No changes. Did get photos and better documentation thanks to the comments from the committee.
 - Next, meet as a department with the Finance Director and the City Manager to go through this list.
- SE 2nd Project –
 - Had a recent meeting with ODOT.
 - The City is responsible for any of the Water & Sewer work that is being done (which we did not know about).
 - To probably shift the Water/Sewer project funds to the SE 2nd Project.
 - It is only a couple hundred feet of pipe that we need to extend.
- PWC would like to press hard that they receive anticipated budgets PRIOR to reviewing the proposed CIPs.

RESOLUTION, ACTION &/OR MOTION:

To E-mail Water/Sewer project costs, and SE 2nd Street Project costs.

❖ **E-MAILED INFORMATION:**

Forwarded to PWC: Thur. 2/14/2019 10:42 AM
From: Roberts, Betsy/BOI
Sent: Thursday, February 14, 2019 10:12 AM
Subject: SE 2nd Street Project Update

Hi all,

Wanted to give you the latest information on SE 2nd Street. I had a conversation with ODOT on Tuesday, and we were able to complete some additional analysis on the SE 2nd Street project yesterday.

ODOT has agreed to push back the bid opening date from June 13, 2019 to September 19, 2019. This will provide a much better opportunity for a good bid, as much of the work can be conducted in the spring of 2020.

This also allows the City to construct the extension of the water and sewer in SE 2nd prior to it being paved via this project.

As noted in the attached phone memo, PW was not aware that the City would be responsible for the extension of the sanitary sewer and water mains in the project. We do agree that this should be done, and I believe (Dan C can confirm) that we can keep track of these costs and potentially get some reimbursement as development occurs. If we leave our current project for water and sewer in the proposed CIP (\$400,000) we would be asking for an additional \$106,850 for the work on SE 2nd Street. This would be a total request out of the Utility Capitalization Fund for this coming year of \$506,850. Let's just round that to \$507,000.

We could choose to push the originally proposed water and sewer project for \$400,000 to the following year. That is a section of water and sewer that is in poor shape and will require repair/replacement very soon.

I wanted to make sure the Public Works committee and the City Manager/Finance Manager were aware of this changed request in the Capital Improvements Plan.

Betsy Roberts, PE
LEED AP – Jacobs

Forwarded to PWC: Mon. 3/4/2019 12:18 PM
From: Roberts, Betsy/BOI
Sent: Monday, March 04, 2019 11:57 AM
Subject: SE 2nd Street Sewer/Water improvement budget

I believe that I had said I'd get you all some info on that additional SE 2nd Street Sewer and Water work. I've added that in here in red. The other was the original one we'd planned on doing. PW staff at last meeting agreed to promote work for both projects if budget was available. Council approved up to \$12k for design and inspection (out of this year's budget) to work SE 2nd water and sewer lines and create a set of contract documents for bid. We hope that when we get closer to a final design and have a tighter estimate that we might slide under \$100k – that would allow us to do the "informal" bid process which is quicker/simpler.

If anyone has questions, I am available!

Annual Water & Sewer Line Replacement	Annual Program: Begin process of replacing AC waterline, especially near locations where we will be replacing san sewer in future	Assume \$150/LF with surface repair for estimate of 1100 LF. Need to assume about \$60K for design. NW 2nd/3rd St Alley - water and sewer; include the Beck Park sewer pipe (150 LF for bursting); D11 open end to MH37 to MH1 PLUS D12 MH3 to MH2. Added survey cost as well.	\$ 400,000
SE 2nd Street Water & Sewer Project	To get the water and sewer extended before new pavement is put down, City needs to construct the extensions summer 2019.	Estimate including survey and design for 540 LF of 8" sewer is \$180/LF. For 55 LF of 8" water main, it is \$175/LF	\$ 106,850

PROJECT UPDATES

Ontario Tree Project:

- Project began last year; Plan is to cut down 21 more trees on the North side of E. Idaho (on the East side of I-84) and replace those with 10 trees. Duplicate to the format on the West side of E. Idaho.
- 50% of the cost is to come out of the repairs budget and 50% cost has been volunteered by Meadow Outdoor.
- Plan was to start today, however decided to delay it due to weather issues.

Splash Pad:

- Concrete and form work happening for the actual “kidney bean” splash pad.
- Warrington was approved and awarded up to approximately \$203k-\$208k. Which covers the actual splash pad itself but not the deck around it.
- City Manager should be going to the Council to discuss how to handle the next phase.
- Requests are still out for donations, and money is coming in.
- Would like to lock-in the concrete contractor as soon as possible;
- Warrington stated they would hold their charges through the summer if needed. Would be willing to do the work and bill later.
- Warrington Construction has been Great in working with the City/Jacobs and have been getting donors for the splash pad also.
- The restroom portion is close to being complete.

Transportation System Plan Amendment:

- We are in between. Received Grant from ODOT to amend and update our Transportation System Plan which sets us up to be able to ask for more grants, etc.
- Do not know what the amount is yet. Still in process.
- Hoping to have proposals come in early March. To be about a year long project as soon as it gets going.

S. Oregon Project:

- This is a re-lay of the asphalt in the downtown going from E. Idaho all the way through the downtown block area. Grinding 2 inches off the asphalt and then re-lay new asphalt on top. Doing this while we still have time to salvage without having to do a complete reconstruct.
- Planned for Spring and will have to coordinate with all the downtown merchants.
- The mid-block crossings will be eliminated due to:
 - End crosswalks will be handicap accessible
 - Safety regulations require “x” feet and do not have the space
 - Would be losing about 3 parking spaces on each side
 - Also, drainage is an issue at the mid-block crossings

NPDES:

- Discharge permit for the Wastewater system
- Been working with the State of Oregon, and Region 10 EPA for the last 3 years trying to work through this new permit.
- They submitted new permit to City on the 22nd of December 2018.
- Reviewed, found multiple issues, had meeting, and sent it back to them.
- Just received Permit back from the State today (2/12/2019).
- Will have to discuss it further with the State, however will have to start abiding by this permit probably by the 1st of May.
- Means we have 15 years (in 5-year increments) to meet all the protocols that the State has set forth as far as their discharge permit. Includes 2.1 micrograms per liter of arsenic and multiple others we must meet.
- If we cannot meet the criteria some possibilities are:
 - Pull completely out of the water
 - Build new Wastewater Plant
- To be applying for a variance immediately after permit is issued and the State is aware of this.

SRCI:

- Had recent internal meeting to talk about the layout of the contract. The City attorney has been working with the DOJ on various examples, etc. on how we can revise these contracts.
- One positive is both the DOJ and the City agrees that we need to come out to far and equitable contract.
- Have another rate review in process. Pulled in Dennis Jackson who did the rate analysis for us to update the water and sewer rates.

Water Treatment Plant – Baffle Wall:

- The Baffle walls are made of redwood and are 50+ years old.
- There are two separate basins
- Had redwood milled specifically.

Water Master Plan:

- Started last year – part of audit was we needed to do update before we can engage in capacity increases.
- Anderson Perry is the consultant on board, had 1st kickoff meeting, and should be back possibly next week.
- Currently we have two treatment plants with different processes: Old – better with surface water; New – better with ground water.
- We have space in the new plant to add another cassette tankage; should give us from 1.2 to 2 million gallons.

Water & Sewer Project:

- Had to abandon an old sewer line that ran down the alley behind Romio's. The contractor pumped the old line with grout so that it won't collapse.
- Still need to pave this area of the alley.

RESOLUTION, ACTION &/OR MOTION:

- ❖ **Grant opportunities – City has new status that might result in better opportunities for receiving grants. Interest is seeing what grant applications the City was involved in and why downtown did not have one.**
- ❖ **PW Committee is interested in taking a “Tour of the Facilities”.**

ADJOURN

The motion was made by Mr. Fox, seconded by Mr. Woodcock to Adjourn: Motion passed unanimously.

APPROVED:

Signature

Date

(Bernie Babcock, Chairman / Scott Wilson, Vice-Chairman)