

PUBLIC WORKS COMMITTEE MEETING MINUTES
Tuesday, November 14, 2017, 3:00 p.m. MT
**** PUBLIC WORKS HEADQUARTERS ****

Meeting called to order at 3:00 p.m. by Bernie Babcock, Public Works Committee Chairman.

Committee members present included Mr. Scott Wilson, Mr. Bernie Babcock, Mr. Riley Hill, and Mr. Pat Woodcock (one vacant position).

Others present included Cliff Leeper, Betsy Roberts, Suzanne Mulvany, Dan Shepard, and Adam Brown, City Manager.

The press was notified. This meeting was recorded (the tape is available at the Public Works Headquarters); the minutes are on file at City Hall and on the city's website at www.ontariooregon.org.

ADOPTION OF MINUTES – OCTOBER 10, 2017

RESOLUTION, ACTION &/OR MOTION:

The motion was made by Mr. Hill, seconded by Mr. Woodcock to adopt the minutes of the previous meeting, October 10, 2017: Motion passed unanimously.

DRIVEWAY STANDARDS

DAN SH.

GENERAL DISCUSSION:

Last meeting - requested committee to review the driveway standards and come back with comments:

- ~ RH – There are some circumstances where they (the standards) may not work; we need to allow flexibility & make accommodations for such times.
- ~ DS – In the current standards we have two driveways. Pretty inflexible in that only one can be used in commercial applications, and only one residential driveway. However, the Idaho Standards have possibly 4 or 5 so we should be able to meet just about any application with those. We normally do work with unusual/existing situations but try to avoid any great change; in some cases, come back to the Public Works Director or refer to the Public Works Committee.
- ~ RH – A previous Public Works Director made a good comment: Development -vs- Redevelopment, and in redevelopment many times you can't accommodate the standards that are set out, therefore you have to have some flexibility.
- ~ CL – Believe we should remain flexible and be willing to work with the individual/homeowner and try to accommodate them as best as we can according to the regulations. So, if we need to adopt or modify what we have so we are not so set in stone that is what we need.
- ~ PW – Prefer the driveway standard in the ISPWC than ODOT.
- ~ BB – Therefore, the ISPWC is the one we plan to follow and there is some flexibility in unusual situations.
- ~ PW – Is there any talk about adopting the whole ISPWC even for sewer water, etc.?
- ~ DS – Yes, we haven't actually done that but we have a supplemental.

CH2M CONTRACT

BETSY

GENERAL DISCUSSION:

Last meeting – sent out contract to members:

- ~ RH – Hard to figure out what was original, changes, prices now, etc.
- ~ CL – Contract expires June 30, 2019. The rollover coincides with the budget, and don't want to wait until only a month is left .. too much pressure.

- ~ SW – Are changes planned??
 - ~ CL – That’s what we are asking. What do you want to see in the contract?
 - ~ Also for those who have not heard CH2M has been purchased by Jacobs Engineering, which is a good thing & plan on continuing to partner with the City of Ontario.
 - ~ BB – Common thought process is that the price will increase.
 - ~ CL – Since CH2M came on board (in the contract), there is a percentage that CH2M could have increased fee by, however had decided not to increase at that rate and has remained at a static percent for 3 years.
 - o SNOW PLAN – Intend to modify this due to last years’ experience.
 - 1. Residential areas 6” + to plow, cars parked on both sides of the street, etc. Plan to mirror Baker City and rotate cars parked on the side of the street from one side to the other, etc.
 - 2. Did not plow curb-to-curb because sympathetic to those individuals that shoveled their drive and sidewalks. And Residents need to shovel snow into own yard, not into the street.
 - o BB – Send out flyer on snow removal in the water bill.
 - ~ BB – Continue discussion, maybe get a short version of the planned changes.
 - ~ BR – No major changes planned. The question is “What can we do better?”
 - ~ SW – Any questions that come up may use us, the PWC, as a sounding board in a less formal session than council meetings.
 - ~ BR – To Riley for questions from the community that one thing that doesn’t have numbers but a lot of value is that we’ve brought in different people from other Cities/projects, and we share information; valuable information at no cost.
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UPDATES

BETSY

➤ **SRCI Lower Lift Station Review:** *(handout)*

o **Hydraulic Conclusions**

1. The Wet well is undersized and pumps are cycling about every 8 minutes.
2. Pump curve indicates flow should be about 1,500 gmp but is only about 700 gpm, which means the “head” in the pipes is significantly higher than it should be.
3. 6” and 10” forcemains are in substandard condition (probably occluded).

o **Options**

1. No Action \$ 0.00.
2. Minor Facility Rehabilitation \$162,000.
 - a. Electrical upgrade
 - b. Valve modification
 - c. Force main cleaning (pigging) (about \$100 k of total) *(Salt & ice dissolve)*
3. Minor Facility Upgrade \$3.6 k
 - a. Expand wetwell capacity via set point modification – this reduces response time *(includes better ventilation for pumps)*
 - b. Upsize pumps
 - c. Replace 90 degree elbows
4. Rebuild Lift Station at existing location \$2.92 M
 - a. Fully replaced lift station
5. Siphon
 - a. Eliminate LS altogether and build siphon \$1.86 M *(engineering is included)*

o **Timeline**

1. November 14 – PW Review
2. November 21 – City Council Review.
3. Early December – Department of Corrections Review.

GENERAL DISCUSSION:

- *Must have redundant pumps to make sure we have one that works in case of an issue. Must have reaction time*
- *Seams Siphon is best option*
- *BR – Time wise we have a few challenges.. It's going to be at least a year. They work on a biennium and do we have a consensus to get the electrical upgraded and cleaned up? Let's get that done, maybe hold off on pigging to a point... To share this with the council on the 21st.*
- *RH – 1. What's the Cost? and 2. The Contract is expired are they going to participate?*
- *BR – The contract has been extended one year, and we are responsible for the maintenance. There was about \$100,000 for the pigging so it's in that range of \$60-65 k. for the electrical upgrade.*
- *BB – Recommend if chance of failure that has significantly higher costs associated with it then should fix it.*
- *BB – Moving forward...*
 - *PWC ok with doing electrical repairs? Yes.*
 - *Ask DOC on paying ½ of necessary electrical costs.*
 - *Research pigging and come back*

COMMENTS

GENERAL DISCUSSION:

- *NW 4th Ave & N. Verde – At what point do we need to have a 4-way stop????
Need to do an evaluation*

ADJOURN

The motion was made by Mr. Hill, seconded by Mr. Wilson to Adjourn: Motion passed unanimously.

APPROVED:


Signature


Date

(Bernie Babcock, Chairman / Riley Hill, Vice-Chairman)