

PUBLIC WORKS COMMITTEE MEETING MINUTES
Tuesday, June 13, 2017, 3:00p.m. MT
**** PUBLIC WORKS HEADQUARTERS ****

Meeting called to order at 3:00 p.m. by Riley Hill, Public Works Committee Vice-Chairman.

Committee members present included Mr. Riley Hill, Mr. Pat Woodcock and Mr. Scott Wilson (Babcock - Excused; one vacant position).

Others present included Cliff Leeper, Betsy Roberts, Suzanne Mulvany, Councilor Marty Justus, and City Manager Adam Brown.

The press was notified. This meeting was recorded (the tape is available at the Public Works Headquarters); the minutes are on file at City Hall and on the city's website at www.ontariooregon.org.

ADOPTION OF MINUTES – APRIL 11, 2017

RESOLUTION, ACTION &/OR MOTION:

The motion was made by Mr. Wilson, seconded by Mr. Woodcock to adopt the minutes of the previous meeting, April 11, 2017: Motion passed unanimously (Babcock - excused).

CITY OF ONTARIO
2017 BUDGET ADVANCED FOR COUNCIL APPROVAL

BETSY/CLIFF

Project/Fund	Budget	Notes
STREETS		<i>* Additional comments below</i>
•Chip Seal	\$136,800	<i>Increased from previous list</i>
•Street Sweeper Lease		<i>5-year lease</i>
•Crack Fill	\$30,000	
•Concrete Work Downtown *	\$36,000	<i>Modified from original plan - includes midblock cross removal and trench drain placement</i>
•Road Repair	\$30,000	<i>Sizable patching at Americold and Veteran's</i>
•Back Parking Lot Improvements	\$33,000	<i>Dumpster screens</i>
•E. Idaho Meadow Planter Agreement	\$40,000	<i>PW staff supporting: W of ramps and E near river</i>
•Community Development Parking Lot Improvements	\$9,100	<i>PW doing site prep</i>
•Transportation Master Plan (GRANT)	\$0	<i>Probably not this FY but next</i>
WATER		<i>Red = Vehicle Purchases</i>
•Ford F150	\$20,000	<i>Replacement vehicle - older being passed to Parks</i>
•Ford F150 4WD	\$25,000	<i>Replacement vehicle - older being passed to Parks</i>
•Toro Mower	\$20,000	<i>Split between Water, WW & Parks = \$60,000</i>
•5 YD Dump truck *	\$97,500	<i>Split between Water & WW = \$195,000</i>
•Skidsteer *	\$50,000	<i>Split between Water & Public Safety = \$100,000</i>
•Microchlor Cell	\$27,000	
•Solids Removal	\$50,000	<i>Will be contracted out for services; PW may do some as time allows in downtime</i>
•Baffle Wall	\$175,000	
•Chlorine Analyzer	\$15,000	<i>Laboratory analyzer (hot analyzer)</i>
•Security Upgrade	\$15,000	<i>Additional cameras @ WTP</i>
•Water Master Plan * (<i>needed for capacity design</i>)	\$175,000	<i>Will go out to consulting (on-call team engineer)</i>
•Wash Arms	\$60,000	<i>Arms on top of filters</i>

WWTP		
•UTV	\$12,000	
•Toro Mower	\$20,000	Split between Water, WW & Parks = \$60,000
•5 YD Dump Truck	\$97,500	Split between Water & WW = \$195,000
•Facility Plan	\$270,000	Contingent on DEQ compliance schedule
•Interim Facility Improvements (place-holder)	\$250,000	Contingent on DEQ compliance schedule
•Microclor Cell	\$10,000	
•Wastewater Reuse Plan Update *	\$50,000	Will go to on-call consulting; will depend on DEQ timing
•SRCI Lower Lift Station *	\$40,000	Task order in approval stages
•NPDES Permit	\$100,000	On-going work
UCF		
•Water Line Replacement (UCF)	\$200,000	Increased \$20,000
•Fire Hydrant replacement (UCF)	\$25,000	
•Sanitary Sewer Replacement (UCF)	\$200,000	Increased 20,000
•Valve Replacement (UCF)	\$30,000	
STORM		
• Drainage Mainline Repair *	\$120,000	\$12,000
PARKS (General Fund)		
•Parks Toro Mower	\$20,000	Split between Water, WW & Parks = \$60,000
* Other \$50k for Skidsteer is covered under Public Safety		

DISCUSSION:

- Concrete work Downtown – to help the drainage in the area from Idaho down past Jolts-n-Juice on the four main blocks. Only have 2” drains which plug up, freeze, etc. Therefore, we will be adding trench drains across the curb extensions. We’d also like to improve the ADA parking and make the parking “up-to-code”. If we could remove the mid-block crossings and the ramp that extends out it would help the drainage significantly; it would allow us to move those parking spaces to the correct distance from the crosswalks.
- Vehicle purchases are off the State contract. Piggybacks off others.
- 5-YD Dump Truck – Splitting this between Water & Wastewater = \$195,000. Only received estimates not actual bids. Will get the breakdown, specks & where numbers came from.
- Skidsteer will have many attachments i.e. broom, snow-blower, etc.
- Water Master Plan – Cannot use old information must go back to the sources. New State requirements and we’ve made changes on the distribution & chemical side.
- Reuse Plan Update – This is the Skyline & land application process; this plan is old and needs updated.
- SRCI Lift Station – Don’t believe it will cost this much. What is scope/parameters? This is looking at the lower lift station; the goal being to make sure we do not have any kind of accidental spill to the Malheur river. It’s undersized, both wet wells are undersized, need to do a hydraulic review to make sure there are no blockages in the pipes, etc. Look at inexpensive alternatives all the way up to a siphon or completely rebuild.
 - The SRCI Contract expires in September. Want to be able to share the facility plan with them before we sit down and negotiate a new contract. One of the challenges is the NPDES, which will probably not move along very fast even if we started the facility plan tomorrow. It will take a year to get done. If it comes out with an answer of “everything goes to land application” it might mean that we swap the situation at SRCI. We still need to come up with the framework of who’d be responsible for what, given this situation that this lift station needs to be improved. We can have that in the contract but The NPDES could be the thing that comes back and kicks things down the field a bit.
 - The 37 manholes will be included in the scope.

- Hoping to have some word from the DEQ. They are a couple weeks late now getting the last compliance schedule to us. If the facility plan pushes 5 years out that's going to make it difficult to re-negotiate the contract with any length of time.
- AB – the more information we have going in front SRCI the better. Don't see problem with extending out the contract as we just raised rates by 25% last spring when changed residential water & sewer rates.
- MJ – What I'd like to convey to this committee is when our contract deadline is over, that we notify them that it's over, and that this lift station and manholes are their responsibility. Without a contract in place the understanding is that they will be repairing those things if they should fail, they are assuming the liability. Don't want to kick it down the road a year and have them say we are operating under this contract that says it's yours. Knowing that we have a problem, knowing that the lift station is not big enough for "Their Needs" not because it's the City's. It's their waste flowing, it's their lift station and they need to bring it up to today's standards. Whether we increased their fees enough to cover, or?? By us not renewing this contract on time and then just saying we will operate under the old contract we are not protecting ourselves at all. There are gaps in this old contract that need to be addressed.
- RH – Your point is about liability? Think that if the contract is up and the unthinkable happens the liability would fall on the City.?? Suggesting to notify them that the contract is up and the liability is now on them. Believe that is a smart move.
- AB – Don't believe we can just transfer the liability.
- RH – Need a legal position.

RESOLUTION, ACTION &/OR MOTION:

The motion was made by Mr. Woodcock, seconded by Mr. Wilson that the Public Works Committee recommend to the City Council they get a legal opinion on shifting liability of the Lower Lift Station to the State (SRCI) when the contract ends: Scott Wilson – Yes; Riley Hill – Yes; Pat Woodcock – Yes: Motion passed 3-0-2 (Babcock – excused).

- Drainage Mainline repair – This is the last of the connections from the sanitary sewer to the storm drain.

UP COMING PROJECTS & UPDATES

BETSY/CLIFF

- CHIP SEAL – Planned in July with – FOG COAT – the week after Solar event.
- DOWNTOWN PARKING – In understanding the downtown parking situation believe we are holding off on the last three ADA stalls around the corner because it will require concrete work; do not want to do the concrete work if we end up doing something that modifies that slightly later.
- MEADOW OUTDOOR IDAHO – Trees to be planted in the Fall. There is a time lag with getting the grates and frames, and we must have them before the trees can be planted. The plan is to get rid of the ground cover, put in grates and gravel; the trees will be spread farther apart.
- WATER TREATMENT PLANT UPGRADE – Chemical feed system is about 99% complete. A few punch list items that are to be done. We have a formal inspection on Thursday – bringing their surface water expert from Western Oregon. In preparation for this we had our own CH2M technical experts here for most of the week going thru & checking everything.
- WASTEWATER TREATMENT PLANT – Had an inspection here the 3rd wk of May, found no issues and were very pleased with what they saw.
- CAPACITY - \$2 million set aside to increase production at the Water Treatment Plant?
It is in the CIP for 2019. Need to get thru the Water Master Plan first to get to that design. It was budgeted in the rate study, in the forecast for the financing. The plan is to put in another cassette at the WTP to increase capacity.

ADIURN

The motion was made by Mr. Wilson, seconded by Mr. Woodcock to Adjourn: Motion passed unanimously (Babcock- excused).

APPROVED:


Signature

(Bernie Babcock, Chairman / Riley Hill, Vice-Chairman)