

# RESIDENTIAL SDC APPLICATION, CALCULATION AND EXEMPTION WORKSHEET



CITY OF ONTARIO  
444 SW 4<sup>th</sup> St., Ontario, OR 97914  
Building Official 541-881-3220  
Permit Desk 541-881-3224  
Fax 541-881-3251

Building Application # \_\_\_\_\_  
Building Permit # \_\_\_\_\_  
Mechanical Permit # \_\_\_\_\_  
(If applicable)

**APPLICANT INFORMATION**

DATE: \_\_\_\_\_

APPLICANT NAME: \_\_\_\_\_

ADDRESS  
CITY/STATE/ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_

**DEVELOPMENT INFORMATION**

TYPE OF DEVELOPMENT: \_\_\_\_\_

PARCEL NUMBER OR TAX LOT NUMBER: \_\_\_\_\_

LOCATION: \_\_\_\_\_

ITE Land Use Code/Category:  
(See SDC Brochure) \_\_\_\_\_

Area 1, 2 or 3:  
(See SDC Brochure) \_\_\_\_\_

Unit:  
(See SDC Brochure) \_\_\_\_\_

**~OFFICIAL USE ONLY~**

“ EXEMPTION DENIED. APPLICANT MAY CHOOSE TO APPEAL.

“ EXEMPTION DETERMINATION REFERRED TO CITY COUNCIL  
ON: \_\_\_\_\_

(DATE) \_\_\_\_\_

SIGNATURE OF CITY OFFICIAL \_\_\_\_\_

TOTAL SDC FEES (from page 2):

LESS CREDIT FOR CONTRIBUTION  
OF QUALIFIED PUBLIC IMPROVEMENTS:

LESS ALLOWANCE FOR EXISTING USES  
(expansion or redevelopment):

Miscellaneous Credit (PWD Approval Only):

NET SDCs DUE:

SDCs Approved By:  
(Signature of PW DIRECTOR or designee) \_\_\_\_\_ (Date) \_\_\_\_\_

SDCs Approved By:  
(Signature of APPLICANT or DEVELOPER) \_\_\_\_\_ (Date) \_\_\_\_\_

**SDC Credit Request**

CURRENT USE: \_\_\_\_\_

- “ SITE IS VACANT
- “ SITE CURRENTLY HAS RESIDENTIAL DWELLING UNITS

NO. OF SINGLE-FAMILY DWELLING LOTS:

NO. OF MULTI-FAMILY DWELLING LOTS:

NO. OF MANUFACTURED HOUSING UNITS:

- “ SITE CURRENTLY HAS NON-RESIDENTIAL STRUCTURE(S)

SIZE (square feet):

Or other unit of measure: \_\_\_\_\_

CURRENT LAND USE(S): \_\_\_\_\_

EXISTING WATER METER SIZE(S):

**SDC Exemption Request**

IS THE PROPOSED EXEMPTION IN ONE OF THE FOLLOWING EXEMPT  
CATEGORIES?

- “ ALTERATION OF EXISTING BUILDING – NO ADDITIONAL IMPACTS.
- “ ACCESSORY BUILDINGS/STRUCTURES – NO ADDITIONAL IMPACTS.
- “ MOBILE/MANUFACTURED HOME PLACEMENT FOR A UNIT ON WHICH  
SDCs HAVE ALREADY BEEN PAID.
- “ TEMPORARY USE (less than 180 days).

EXPLAIN TEMPORARY USE:

## APPEALS REQUEST

Ontario Municipal Code (OMC) 8-13-13(b) Challenges and Appeals states the following: Any person may appeal to the Council any decision of the Administrator made pursuant to this Ordinance by filing a written request with the Administrator within 10 days after the delivery of the Administrator's written decision to the applicant. Applicant has the option of appealing any denial. Exemption determination will be deferred to the City Council.

“ SDC Appeals is Requested. Appeals application must accompany this form.

## EXEMPTION REQUEST

Ontario Municipal Code (OMC) 8-13-13(b) Challenges and Appeals states the following: Any person may appeal to the Council any decision of the Administrator made pursuant to this Ordinance by filing a written request with the Administrator within 10 days after the delivery of the Administrator's written decision to the applicant. Applicant has the option of appealing any denial. Exemption determination will be deferred to the City Council.

The uses listed and described in OMC 8-13-6 shall be exempt, either partially or fully, from payment of the SDC. Any Applicant seeking an exemption under this Section shall specifically request that exemption no later than the time of application for the Permit. Where development consists of only part of one or more of the uses described in this Section, only that portion of the development that qualifies under this Section is eligible for an exemption. The balance of the development which does not qualify for any exemption under this Section shall be subject to the full SDC. Should the Applicant dispute any decision by the City regarding an exemption request, the Applicant must apply for an Alternative Exemption calculation under OMC 8-13-8 Alternative Calculation for SDC Rate, Credit or Exemption. The Applicant has the burden of proving entitlement to any exemption so requested.

(a) Temporary uses are fully exempt so long as the use will not exist for more than 180 days within a 12-month period.

(b) Alteration permits for tenant improvements are fully exempt.

(c) Development which, in the Administrator's opinion, will not create demands on the system greater than those of the previous use of the property are fully exempt.

“ SDC Exemption is Requested. (See page 1 for details.)

## SDC CREDIT REQUEST

If the development is donating or constructing a Qualified Public Improvement, a credit against the SDC may be available. A Qualified Public Improvement is a capital improvement required as a condition of development approval. To obtain an SDC Credit, the Applicant must submit a letter to the City specifically requesting a credit prior to the issuance of a building permit for the Development. In the request, the Applicant must identify the improvement(s) for which Credit is sought and explain how the improvement(s) meet the requirements for a Qualified Public Improvement. The Applicant must also document the value of the improvement(s) for which Credit is sought.

“ SDC Credit is Requested. (See page 1 for details.)

## ALTERNATIVE SDC RATE CALCULATION REQUEST

An Applicant may request an Alternative SDC Rate Calculation if the Applicant believes that the impact on facilities resulting from the development will be less than the rates established in the SDC Methodology Report. In support of the Alternative SDC Rate request, the Applicant must provide complete and detailed documentation.

“ Alternative SDC Credit Calculation is Requested

## Residential SDC Calculation Worksheet

Credit (if applicable)

Type of SDC	SDC Per Unit	# Units	Unit of Measure	Total
Transportation				
Water			Water Meter	
Wastewater			Based on Size of Water Meter	

## Residential SDC Rates

Type of SDC	SDC Per Dwelling Unit	# Units	Unit of Measure	Credit	Total	Finance Dept. Use Only
Transportation						030-000-435515
Water			Water Meter			030-000-435505
Wastewater			Based on Size of Water Meter			030-000-435510
Total SDCs:						