

**PLANNING COMMISSION MEETING MINUTES
October 8, 2012**

The regular meeting of the Ontario Planning Commission was called to order at 7:00 pm in the Council Chambers of City Hall. Commission members present were Chairman Michael Rudd, Rita Kanrich, Cindy Graversen, and Max Twombly. Mike Allen and Greg Tuttle were excused. There was one vacant seat that was being advertised.

City Staff present were City Manager, Jay Henry, and Planning and Zoning Technician Marcy Skinner. City Council ex-officio Ron Verini was excused.

The meeting was recorded on tape and the tape is on file at City Annex. The Agenda for this meeting was emailed and/or hand delivered on or before October 1, 2012. Copies of the Agenda were available at City Hall.

Chairman Michael Rudd led everyone in the Pledge of Allegiance.

CONSENT AGENDA

Rita Kanrich moved, seconded by Cindy Graversen, to adopt the Agenda as presented. Roll call vote: Allen-excused; Tuttle-excused; Graversen-yes; Kanrich-yes; Rudd-yes; Twombly-yes. Motion carried 4/0/1/2.

ADOPTION OF MINUTES

Rita Kanrich moved, seconded by Cindy Graversen to approve the minutes of the September 10, 2012 meeting, as amended. Roll call vote: Allen-excused; Tuttle-excused; Graversen-yes; Kanrich-yes; Rudd-yes; Twombly-abstain. Motion carried 4/0/1/2.

There were no unscheduled public appearances.

PUBLIC HEARING ACTION 2012-07-07CPAMD

A request for a Comprehensive Plan and Zoning Map amendment for .98 of an acre of City owned land. The existing classification is PF, Public Facility and is proposed to be changed to the City classification I-1, Light Industrial. This is a Comprehensive Plan and Zoning Map amendment which will permit the City to rent, lease, or sell the old City Shop and water tower site to private parties. The subject property is addressed as 55 NE 2nd Ave. It is Tax Lot #5800, Assessor's Map 18S4705C.

Marcy Skinner, Planning and Zoning Technician, gave a staff report explaining that the shop that was located in the Public Facility zone was surrounded by I-2, Heavy Industrial. They would like to rezone the property to I-1, Light Industrial so that it can be used for private parties so that it can be rented or leased and they could not under public facility zone.

Commissioner Rudd explained that the I-1, Light Industrial zoning would be the correct zone for the business that would be leasing the building.

FINDING OF FACTS

Michael Allen moved, seconded by Max Twombly, to approve the Findings of Fact as amended. Roll call vote: Allen-excused; Tuttle-excused; Graversen-yes; Kanrich-yes; Rudd-yes; Twombly-yes. Motion carried 4/0/1/2.

APPROVAL OF ACTION 2012-07-07CPAMD

Cindy Graversen moved, seconded by Michael Rudd, to recommend to City Council that it approve an ordinance that amends the retired City Shop and water tower from PF, Public Facility to I-1, Light Industrial. Roll call vote: Allen-excused; Tuttle-excused; Graversen-yes; Kanrich-yes; Rudd-yes; Twombly-yes. Motion carried 4/0/1/2.

DISCUSSION

Jay Henry, City Manager, explained that there has been several meetings concerning Ontario's Industrial Lands and that the City was seeing progress in moving forward. Marcy was taking on some additional responsibilities through the winter and the Planning Department would be re-evaluated in the spring. The City had contracted through Winterbrook Planning for support and would be using Larry Sullivan, lawyer, as needed.

Commissioner Graversen asked about the mall auction, the opening date of the Dutch Bros Coffee, and where the new Panda Express restaurant would be built.

Michael Rudd wanted a statement read into the record, "The City of Ontario Planning Commission meeting of September 10, 2012 agenda included Action 2012-07-07CPAMD for Public Hearing. The request for this Action and Findings of Fact were both denied by unanimous vote. The request had failed to show that this would be a "coordinated, consistent and uniform process" as required by the City of Ontario Comprehensive Plan. The Commission acted without regard to politics, personalities, or economics. This is a process that needs review and updating. In my opinion this was not a mistake or failure of any individual or department".

REPORTS

Marcy Skinner reported on the permit activity.

ADJOURN

Cindy Graversen moved, seconded by Michael Rudd to adjourn. Roll call vote: Allen-excused; Tuttle-excused; Graversen-yes; Kanrich-yes; Rudd-yes; Twombly-yes. Motion carried 4/0/1/2.

Michael Rudd, Chairman

Marcy Skinner, Planning Technician