



City of Ontario  
Marijuana Ad Hoc Committee Meeting Minutes  
June 14, 2018 5:30 P.M.  
Ontario City Hall

**1. Roll Call / Introductions**

**Committee Members Present:** Steve Meland, Brad Bartolome, Jamel Cooke, Randy Peterson, Alfredo Rodriguez

**Committee Members Absent/Excused:** Flora Gibbs, John Kirby

**Ex-Officio:** Councilor Dan Capron

**Staff:** Adam Brown, City Manager

**2. Review Purpose: Set by Resolution 2017-138**

The purpose of the Marijuana Ad Hoc Committee shall be to explore the impact of Oregon's legalization of marijuana cultivation and use on the health, safety and well-being of the residents of the City. The Committee shall make recommendations to the City Council about steps that the City should take to reduce any adverse effects from that legalization. The recommendations may include changes in the City's current ban on marijuana-related businesses, as long as they include proposals to reduce any adverse impacts from those changes. The recommendations shall be specific, practical, compatible with Oregon law, and shall take into account the financial impact of the recommendations on the City's budget. The City Manager shall make City staff reasonably available to the Committee for consultations and to assist in drafting recommendations.

*The committee reviewed the purpose and understood the purpose was to identify issues and develop recommendations. The committee's purpose is not to debate whether it should or should not be in the city. Recommendations on city regulation and enforcement of regulation is appropriate for the committee to discuss*

**3. Protocols / Procedural Process**

*The Code of Conduct was discussed and two additions were made to the list, as stated below:*

1. Professionalism
2. Respect
3. Constructive Dialogue
4. Order
5. *Get Along*
6. *Don't take anything personally*

#### **4. Proposed Plan for the Committee and Discussion**

1. Issue identification
2. Issue discussion and research
  - a. For each issue identified – Clearly document the issue, the extent of the issue, and the impact of the issue.
  - b. Secondly, research how other places are addressing those same issues.
3. Determine what issues to recommend to the Ontario City Council
  - a. Ordinances (Laws)
  - b. Policies
  - c. Practices
  - d. Communication
4. Determination of financial impact

*The committee reviewed the process and agreed to follow the format presented.*

#### **5. Appoint Chair and Vice Chair of Committee**

*Bartolome moved, Peterson seconded, to elect Steve Meland to serve as Chair. Motion passed unanimously.*

*Peterson moved, Bartolome seconded, to elect John Kirby as Vice-Chair. Motion passed unanimously.*

#### **6. Establish Meeting Schedule**

*Chair Meland took charge of the meeting. He asked the committee to consider the frequency of meeting. The group decided to meet next Thursday, June 21, 2018. They will likely take a two week break over the July 4<sup>th</sup> holiday. The Chair requested that committee members consider talking with people of different opinions about what issues were occurring in the community.*

*Discussion: The group discussed several possible topics for the next meeting including black markets, smell, outside grows versus indoor grows, economics of location, the differences between medical and recreational uses.*

*The group suggested a two-hour maximum duration for each meeting and generally agreed to meet twice a month in the early evening.*

#### **7. Adjourn**

*Peterson moved, Bartolome seconded, that the meeting be adjourned. Motion passed unanimously. Meeting adjourned at 6:40 p.m.*

**ACCEPTED**

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Chair

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Secretary