



City of Ontario, Oregon ♦ Police Department

POLICE OFFICER - Laterals

Base Pay (Certified/Lateral): \$4,072 - \$5,492 per Month



The mission of the Ontario Police Department is to create a safer Ontario by protecting our citizens, enforcing laws and building trust in partnership with our community. We strive to serve with integrity and professionalism while ensuring fair and impartial treatment for all.

Deadline: Open until all positions are filled

Dear Candidate,

The Ontario Police Department is currently recruiting to fill vacancies for Lateral (Certified) Police Officer positions. Individuals who meet this requirement and are interested in diverse opportunities in law enforcement in a growing community are encouraged to apply.

Lateral (Certified) Police Officers perform law enforcement and crime prevention work, investigation, report preparation, as well as patrol to enforce federal, state, and local laws. This classification also provides public information and education activities.

Sound like an opportunity you've been looking for? There are exciting things happening in Ontario. Join us and become part of our team!

APPLY TODAY

www.ontariooregon.org/HR_Main.cfm

City of Ontario ♦ 444 SW 4th Street ♦ Ontario, Oregon 97914 ♦ 541-881-3248

Essential duties and Responsibilities for Lateral Police Officer

- Patrols streets, businesses, and residential areas to enforce traffic and criminal laws.
- Issues warnings or citations for violations.
- Performs security checks for suspicious persons or vehicles.
- Responds to calls, including major crimes, civil complaints, thefts, assaults, family disputes, etc., and takes appropriate actions.
- Directs traffic at accident/crime scenes as necessary.
- Performs CPR/First Aid as necessary.
- Maintains written records and prepares reports necessary for investigations, crime prevention, and prosecution and office activities.
- Testifies in court as necessary.
- Conducts case/incident investigation and related follow-up activities. Gathers and preserves evidence; interviews and takes statements from victims and witnesses; interrogates suspects; and prepares related reports and logs.
- Maintains effective working relationships between co-workers and other law enforcement agencies.
- Provides assistance and back up as requested.
- Works closely and facilitates the release of appropriate information to other law enforcement agencies, social service agencies, the media, and citizens in regards to on-going investigations, department policies, officer safety information, criminal activity, gang documentation, etc.

- Participate in public relations programs, which may include speaking to citizens and school groups, in public service efforts (escorts, opening locked vehicles, assisting stranded motorists, fingerprinting, etc.)
- Make arrests, search, transport and release prisoners.

Required Qualifications and Preferred Experience and Training for Lateral

In addition to the above qualifications and abilities, at the time of hire the Lateral Police Officer shall have:

- Equivalent to high school graduation plus completion of Oregon DPSST basic law enforcement training or outside state equivalent basic law enforcement training.
- Shall be a Certificated Police Officer.

Knowledge, Skills, and Abilities

Knowledge of:

- Police practices and procedures
- Investigative methods and techniques
- Firearm use and safety precautions
- Emergency vehicle operation, tactical driving methods and defensive driving techniques.
- Use of force laws and procedures.
- Defensive tactics methods and techniques.
- Knowledge of officer safety techniques and practices.

Skills In:

- The use of personal computers and communication equipment such as radios, telephones, facsimile machines, typing.
- The use and care of firearms and other defensive equipment.
- Effective communication (written and oral).
- Emergency vehicle operation, tactical driving techniques and defensive driving techniques.
- Defensive tactic methods and techniques.
- Utilizing officer safety techniques and practices.

Ability to:

- Project a professional image at all times.
- Make decisions necessary to safeguard life and property under stressful conditions.
- Establish and maintain effective working relationships with diverse individuals and groups.
- Remain flexible and adapt to changing circumstances and demands.
- Identify a problem or potential problem through the exercise of personal initiative.
- Use of problem solving skills and knowledge of community resources.
- Foster a positive interaction between the community and the Ontario Police Department as well as other police agencies.

Benefits

The City of Ontario provides benefits for you and your family including:

- City paid medical, dental, and vision insurance.
- City-paid life insurance.
- City-paid disability insurance.
- Sick leave earned at the rate of 20 hours per month during the first year; 10 hours per month thereafter up to a maximum of 1280 hours.
- Vacation credit earned at the rate of 90 hours per year for years one through six, with increases in accrual rates at 6, 12, 17, and 22 years.
- Ten (10) paid holidays.
- Full, city paid participation in the Public Employees Retirement System.
- Certification, bilingual, and other incentives.
- Opportunities for on-going professional development.
- Options to participate in the Oregon Savings Growth plans and other 457b retirement plans.

Pay incentives for the following:

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| 1. DPSST Intermediate Certification | 3% |
| 2. DPSST advanced Certification | 6% |
| 3. Bilingual Premium | 5% |
| 4. Field Training Officer (FTO) | 5% |
| 5. Canine Officer | 5% |

At the Police Chief's discretion, credit is given to lateral police hires at a higher step based on prior years of certified service at year for year credit for each full year of service.

Working Conditions and physical Demands

Work locations are in all types of indoor and outdoor environments. Contact with individuals who may become violent, combative, under the influence of drugs/alcohol, or who have communicable diseases. Incumbent operates police vehicles and may be required to sit for extended periods while performing various duties. Must be available for rotating shifts including weekend assignments, court callback, and holidays. The work environment may result in exposure to hazardous materials.

While performing the duties of this position, the employee is frequently required to sit, communicate, reach and manipulate objects, tools, or controls. The position requires mobility and the ability to operate a motorized vehicle. Duties involve moving materials/objects weighing up to 50 pounds on a regular basis and occasional moving/lifting of humans weighing greater than 100 pounds. Manual dexterity and coordination are required more than 50% of the work period while operating equipment such as computer keyboard, motorized vehicle, firearms, etc. Position may be required to deal with violent and combative individuals requiring considerable physical effort.

The Application process

This Job Opportunity is open until all vacancies have been filled. To obtain a copy of the City of Ontario's application please click on the link provided on the front page of this job recruitment announcement or you can log onto our website at www.ontariooregon.org. Applications will be accepted by mail, fax at 541-889-7121, email Anita.Zink@Ontariooregon.org, or hand delivered at 444 SW 4th Street.

For questions please Anita Zink at 541-881-3248