

MISSION STATEMENT: TO PROVIDE A SAFE, HEALTHFUL AND SOUND ECONOMIC ENVIRONMENT,  
PROGRESSIVELY ENHANCING OUR QUALITY OF LIFE



STUDY SESSION AGENDA  
CITY COUNCIL - CITY OF ONTARIO, OREGON  
THURSDAY, NOVEMBER 3, 2016, 12:00 P.M., M.T.

1) CALL TO ORDER

Roll Call: Norm Crume \_\_\_\_\_ Tessa Winebarger \_\_\_\_\_ Charlotte Fugate \_\_\_\_\_ Marty Justus \_\_\_\_\_  
Larry Tuttle \_\_\_\_\_ Betty Carter \_\_\_\_\_ Mayor Ron Verini \_\_\_\_\_

2) PLEDGE OF ALLEGIANCE

This Agenda was posted on Tuesday, November 1, 2016. Copies of the Agenda are available at the City Hall Customer Service Counter and on the city's website at [www.ontariooregon.org](http://www.ontariooregon.org).

3) MOTION TO ADOPT THE AGENDA

4) PUBLIC COMMENTS: Citizens may address the Council; however, Council may not be able to provide an immediate answer or response. Out of respect to the Council and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

5) Department Head Updates

- A) Community Development - 3<sup>rd</sup> Quarter Report: Dan Cummings, Director [Pgs 1-10] ..... 1
- B) Public Works - Various Projects Update: Cliff Leeper, CH2M/PW Director ..... 2-3
- C) Ontario Airport - Quarterly Report: Braden Nash, Manager [Pgs 1-10] ..... 4
- D) Finance - September Financial Report: Kari Ott, CPA, OPG/Finance Director [Pgs 1-5] ..... 5

6) New Business

- A) Resolution #2016-130: Fund Commercial Washer/Dryer Unit for Ontario Fire Dept ..... 6-8
- B) Ordinance #2720-2016: Lift Station Sewer Project (1<sup>st</sup> Reading) ..... 9-14
- C) Ordinance #2721-2016: OMC 3-11-2 Change to Tax Administrator Definition (1<sup>st</sup> Reading) ..... 15-16
- D) Ordinance #2722-2016: OMC 8-5-5(E), 5(G) Cemetery Language (1<sup>st</sup> Reading) ..... 17-19
- E) Ordinance #2719-2016: Sather Dedication of Property on Goodfellow (Emergency Passage) [Item will be moved to a Public Hearing on Monday, November 7, 2016] ..... 20-27

7) HAND-OUTS/DISCUSSION ITEMS

- A) Minutes: County Court [09/28/16, 10/12/16, 10/19/16]; Airport [10/24/16]; Public Works [9/13/16, 9/27/16]
- B) SREDA Agenda [11/02/16]
- C) Department Stats: Fire/Rescue [Oct, 2016]; CH2M [Sep, 2016], OPD [Sep, 2016] Ordinance [Sep, 2016]
- D) Letters to Representative Cliff Bentz re: Transportation Package; NPDES
- E) Financials [Paid Invoices FY2016-17 #805; Checks by Date Sep-Oct, 2016]

8) CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS

9) ADJOURN

*The City Council may recess/adjourn to Executive Session under ORS 192.660(2) as follows: (a) Employment of Public Officers, Employees, or Agents; (b) Discipline of Public Officers, Employees, and Agents; (c) Labor Negotiations; (d) Real Property Transactions; (e) Exempt Public Records; (f) Trade Negotiations; (g) Litigation [Current or Potential]/Consult with Legal Counsel; (h) Performance Evaluation of Public Officers and Employees; (i) Trade Negotiations; and/or (l) Labor Negotiations.*

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# DEPARTMENT HEAD UPDATE

## Community Development Department 3<sup>rd</sup> Quarter Report – Jul-Sep, 2016

Dan Cummings, Community Development Director

Marcy Siriwardene, Planning & Zoning Technician

Study Session  
November 3, 2016



# City of Ontario Community Development Quarterly Report 3<sup>rd</sup> Quarter

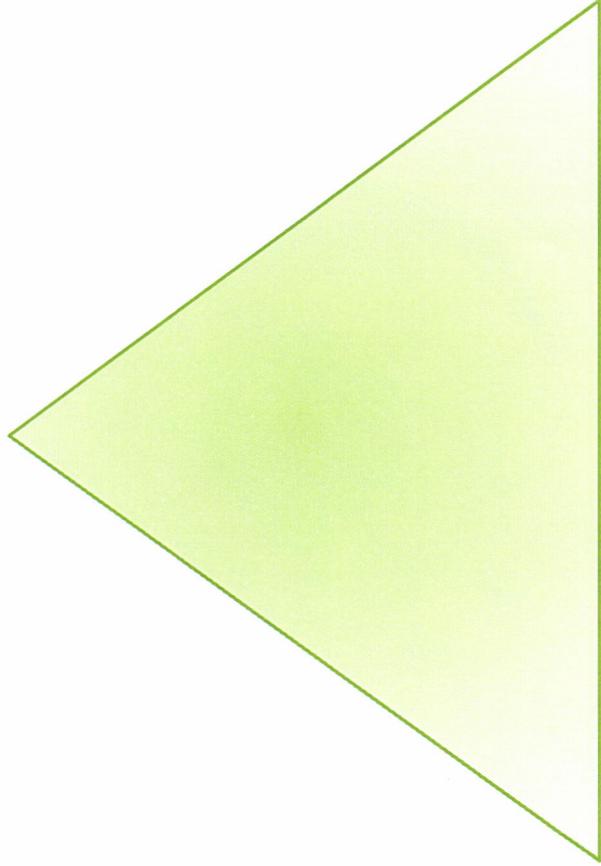
Presentation by  
Dan K. Cummings  
November 3, 2016



# Community Development



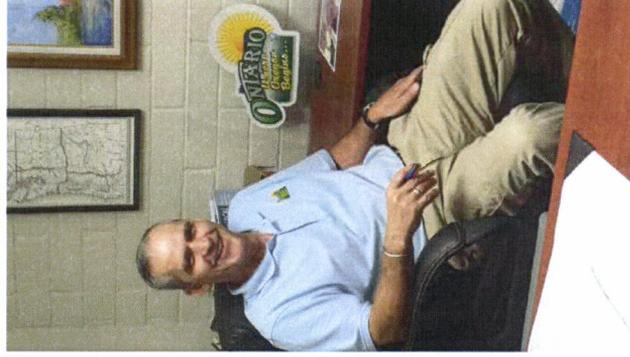
**Economic Development**



**Building**

**Planning &  
Zoning**

## Planning & Zoning Department



**Dan Cummings,  
Community  
Development  
Director**



**Marcy Siriwardene,  
Planning &  
Zoning Technician**

## Planning & Zoning Department

July – Sept 2016



### Land Use Actions

- 1 Site Development Application
- 1 Lot Line Adjustment
- 1 Right Of Way Dedication
- 1 Variance
- 1 Grant-Brownfield

5 Total Land Use Actions

\$220 Total Fees (plus \$25k grant received)

# BUILDING DEPARTMENT



Dan Cummings,-  
Com Dev Director,  
oversees this  
department



Danny Little-  
Building  
Official



Marcy Siriwardene-  
P&Z Technician,  
assists the Building  
Dept

Jeff Dickinson-  
Building  
Inspector



Com Dev 3<sup>rd</sup> Quarter Report

# BUILDING DEPARTMENT

## July – Sept 2016 Permits

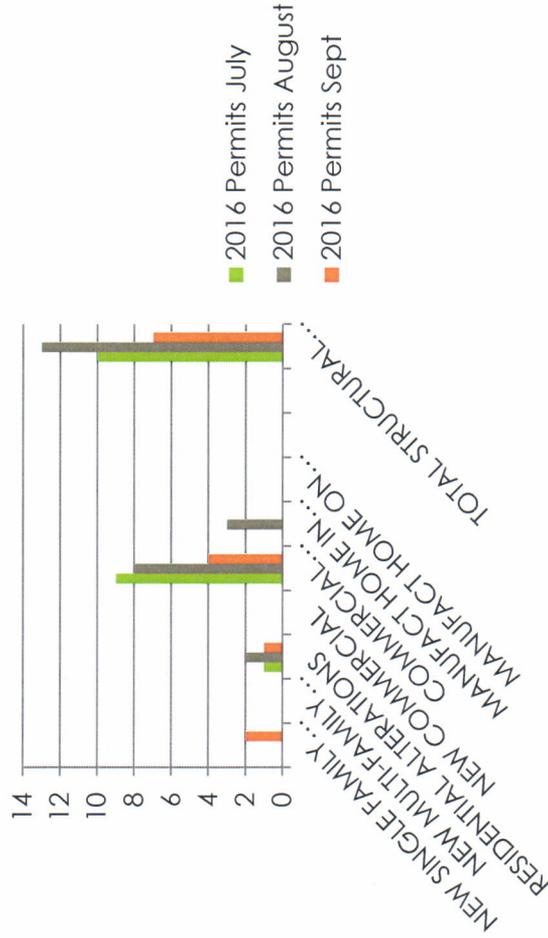


### 2016 Permits

	July	August	Sept
NEW SINGLE FAMILY RESIDENTIAL	0	0	2
NEW MULTI-FAMILY RESIDENTIAL	0	0	0
RESIDENTIAL ALTERATIONS	1	2	1
NEW COMMERCIAL	0	0	0
COMMERCIAL ALTERATIONS	9	8	4
MANUFACT HOME IN PARK	0	3	0
MANUFACT HOME ON LOT	0	0	0

### TOTAL STRUCTURAL PERMITS ISSUED

10      13      7



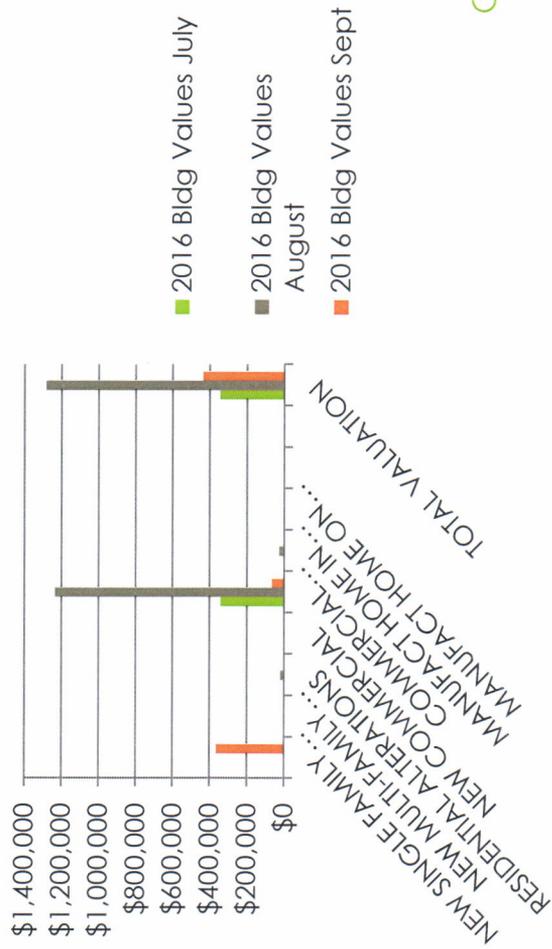
# BUILDING DEPARTMENT

## July – Sept 2016 Building Values



2016 Bldg Values	July	August	Sept
NEW SINGLE FAMILY RESIDENTIAL	\$0	\$0	\$365,941
NEW MULTI-FAMILY RESIDENTIAL	\$0	\$0	\$0
RESIDENTIAL ALTERATIONS	\$3,570	\$20,500	\$5,647
NEW COMMERCIAL	\$0	\$0	\$0
COMMERCIAL ALTERATIONS	\$342,632	\$1,236,569	\$66,950
MANUFACT HOME IN PARK	\$0	\$27,400	\$0
MANUFACT HOME ON LOT	\$0	\$0	\$0

TOTAL VALUATION \$346,202 \$1,284,469 \$438,538



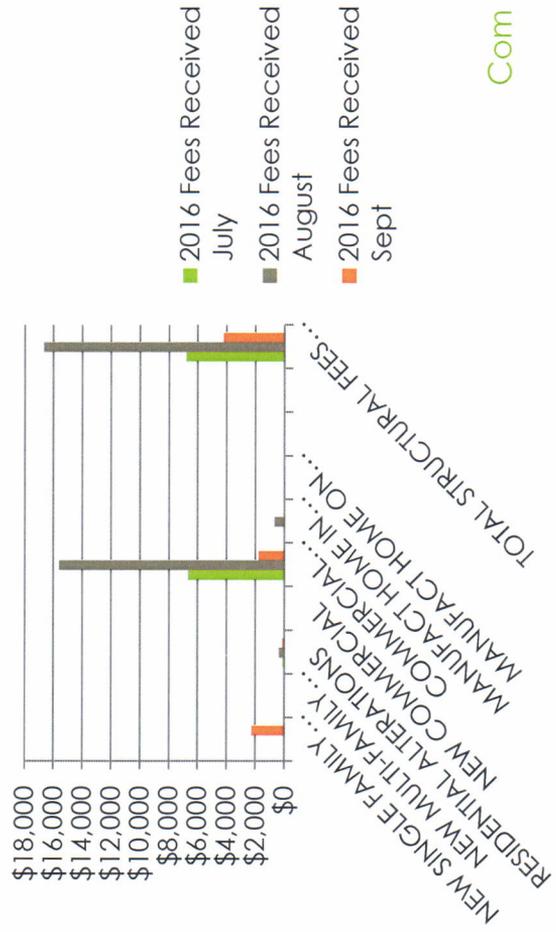
# BUILDING DEPARTMENT

## July – Sept 2016 Permit Fees

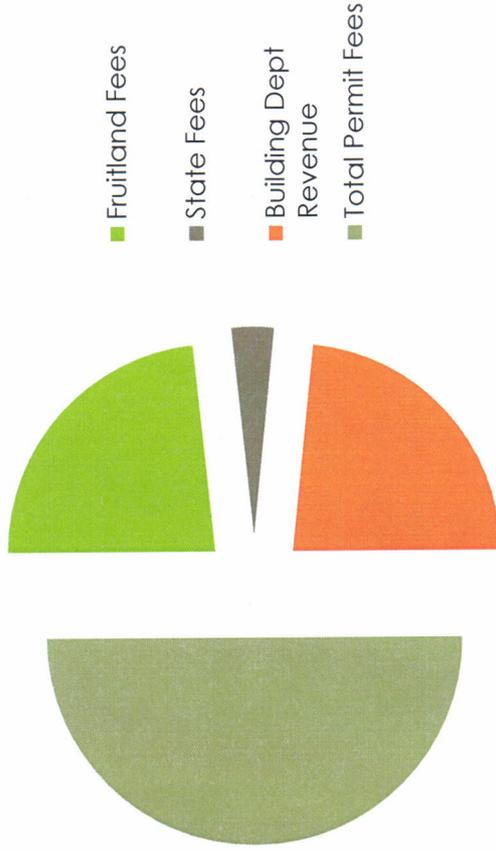


2016 Fees Received	July	August	Sept
NEW SINGLE FAMILY RESIDENTIAL	\$0	\$0	\$2,272
NEW MULTI-FAMILY RESIDENTIAL	\$0	\$0	\$0
RESIDENTIAL ALTERATIONS	\$132	\$373	\$153
NEW COMMERCIAL	\$0	\$0	\$0
COMMERCIAL ALTERATIONS	\$6,681	\$15,631	\$1,807
MANUFACT HOME IN PARK	\$0	\$678	\$0
MANUFACT HOME ON LOT	\$0	\$0	\$0

TOTAL STRUCTURAL FEES RECEIVED \$6,813 \$16,681 \$4,232



# Revenue Breakdown of Building Permits 2016 July – Sept



Total Permit Fees Collected (Str & Mech)	<u>\$33,784</u>
Fruitland Fees	15,784
State of Oregon Fees	<u>2,216</u>
Building Dept Revenue (July – Sept)	<u>\$15,784</u>

## **ECONOMIC DEVELOPMENT DEPARTMENT**

July – Sept 2016 Building Values



- Economic Activity
- City Façade Grant
  - Project Waterflower
  - Project Vera
  - Project Clearwater Revival
  - Project Cadet
  - Staff attended the NW Economic Dev Course in WA
  - Project SST
  - Options for the use of the vacant Airport property
  - Project One-1
  - Project French
  - Project Birdseye
  - Possible data center moving to Ontario
  - Four to Five potential leases in the West Park Plaza
  - Newly created parcel on the old K-Mart property-Retail Pad
  - Winco working on the construction of Goodfellow
  - Revitalize Downtown Committee-Downtown Parking
  - Staff presentation for the Business Loan Fund & Façade Grant Fund mixer
  - Staff working on an approved Brownfield assessment grant through Business Oregon

# DEPARTMENT HEAD UPDATE

## Public Works Department Various Project Updates

Cliff Leeper, CH2M/Public Works Director

Study Session  
November 3, 2016

## Proposed topics for update:

- ▶ Results of Eastside Tank inspection and repairs (starting Nov. 2)
- ▶ NPDES meeting Nov. 1
- ▶ SRCI meeting
- ▶ WTP construction status
- ▶ ADA van accessible spaces status
- ▶ Moore Park sidewalk

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# DEPARTMENT HEAD UPDATE

## Ontario Airport Quarterly Report

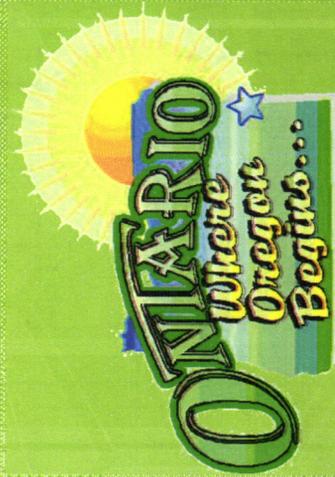
Braden Nash, Airport Manager

Study Session  
November 3, 2016

11/3/2016

# ONTARIO AIRPORT QUARTERLY PRESENTATION

1 Quarterly Report



Braden Nash  
Airport Manager

Toby Epler  
Project Engineer JUB, Inc

Dale Cruson  
Airport Manager



# Ontario Airport Advisory Committee



- Chris Droege
- Shawn Coleman
- Eugene Doughty
- Jack Terry
- Shay Myers
- Dan Beaubien
- Gary Taylor
- Norm Crume, Ex-Officio
- Tom Frazier, FBO

# Overall Airport Goal



-To have the best first impression for air travelers.



# Air Traffic Numbers



“We see more jet traffic than Caldwell and Nampa combined”  
-Tom Frazier

## Local Aircraft

- ✓ Small Aircraft: 75
- ✓ Jet Aircraft: 20

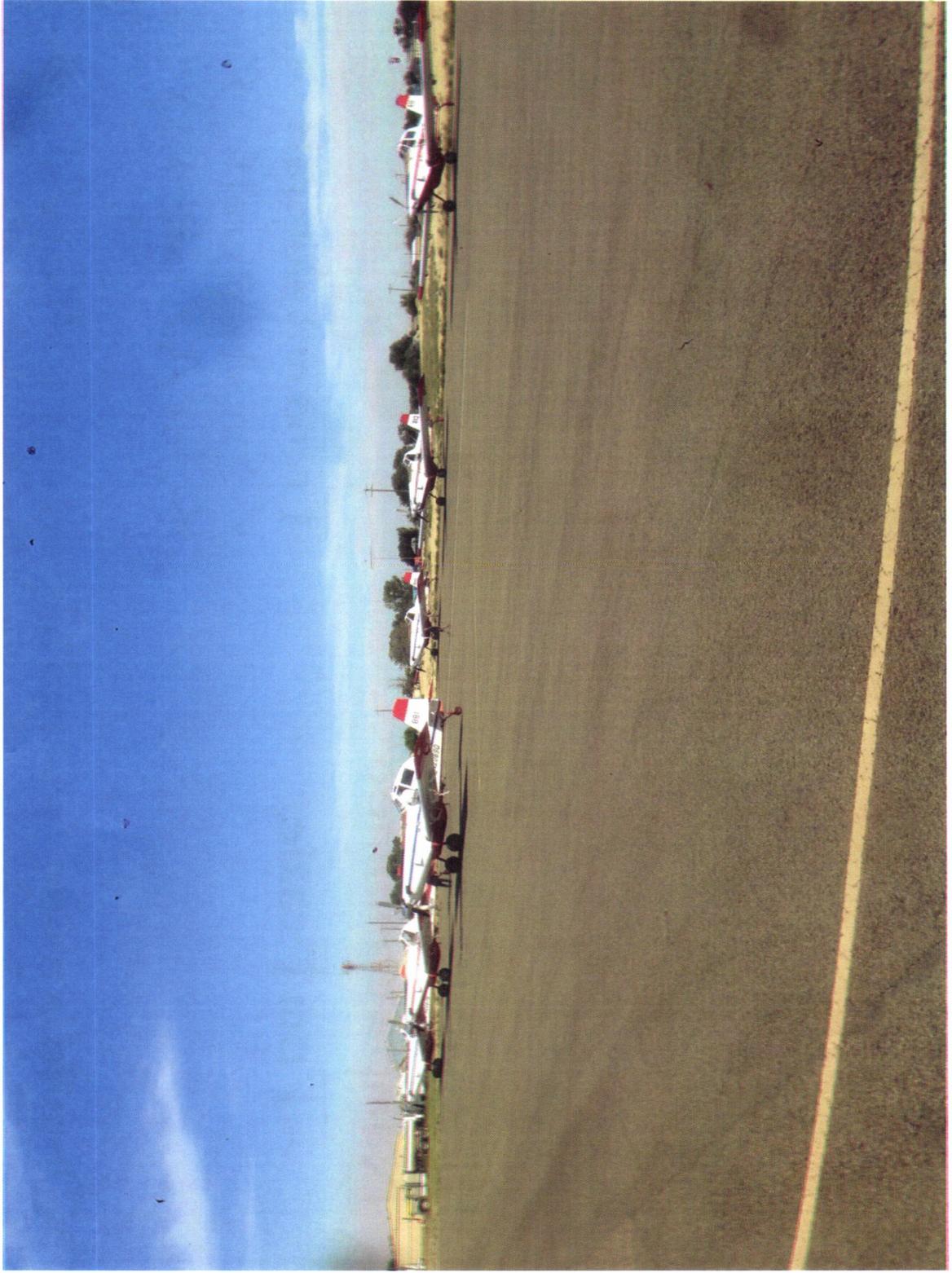
## Transient Aircraft

- ✓ Small Aircraft: 75
- ✓ Jet Aircraft: 400

\*Ontario is a non-towered airport - air traffic numbers are estimates.

11/3/2016

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# Federal Aviation Administration Involvement



The FAA has invested over \$3,000,000 into the Ontario Airport for CIP's over the last 10 years.



# Capital Improvement Project

## E. TECHNICAL APPROACH

### ONTARIO MUNICIPAL AIRPORT - PROPOSED PROJECTS

- 1 RUNWAY 14 PAPI, REILS & TAXIWAY LIGHTS
- 2 HOLD APRON
- 3 RUNWAY 32 RPZ PROTECTION
- 4 PAVEMENT REHAB
- 5 PERIMETER FENCE
- 6 JET PARKING APRON

# Breakdown



## Proposed Capital Improvement Project for 2017

Total	FAA (90%)	State/Local (10%)
\$830,500	\$747,450	\$41,525/\$41,525

State funding comes from grants.

# State COAR Grant



## Critical Oregon Aviation Relief

As of September, staff applied for the State COAR Grant and have received a recommendation letter from Representative Cliff Bentz.

Up to 5% of the CIP Funds may come from this grant.



# DEPARTMENT HEAD UPDATE

## Finance Department September Financial Report

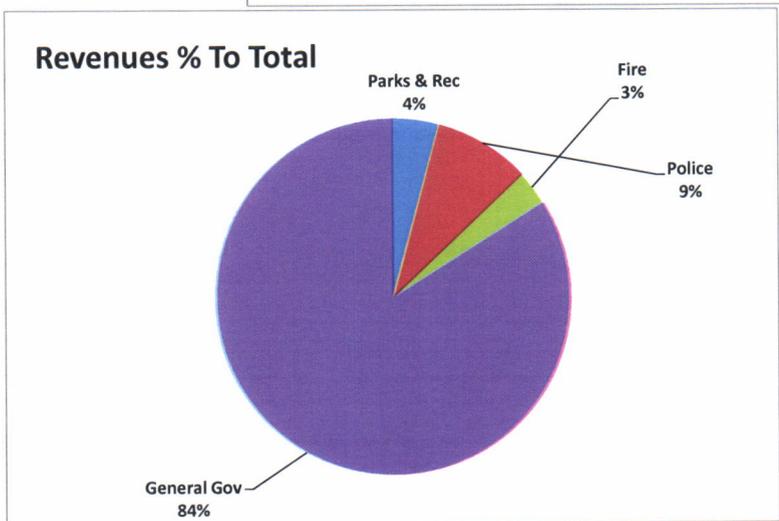
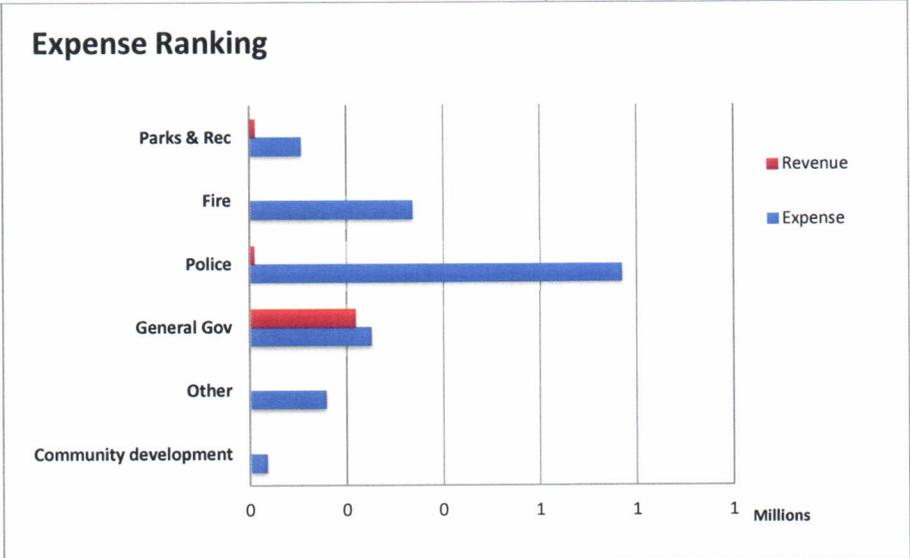
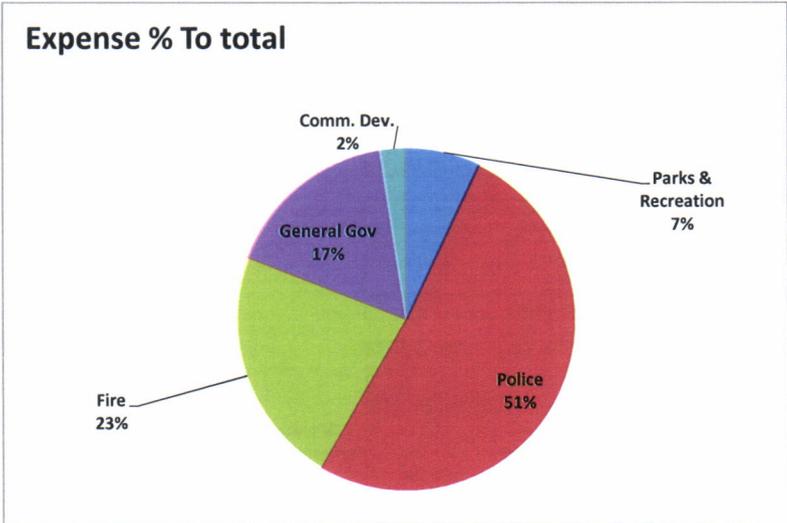
Kari Ott, CPA, Oster Professional Group/Finance Director

Study Session  
November 3, 2016

**CITY OF ONTARIO  
GENERAL FUND - DEPARTMENT EXPENSE  
FOR THE PERIOD ENDED  
SEPTEMBER 30, 2016**

DEPARTMENT	BUDGET	ACTUAL	% EXPENDED	COMMENTS
Parks	208,562	52,552	25.2%	CH2M Hill contract prepaid Seasonal contract labor & uniforms
Recreation	183,059	53,822	29.4%	
<b>Parks &amp; Recreation</b>	<b>391,621</b>	<b>106,373</b>	<b>27.2%</b>	
Fire	1,397,043	336,087	24.1%	
Code Enforcement	146,516	27,381	18.7%	
Police	3,227,375	741,031	23.0%	
<b>Public Safety Total</b>	<b>4,770,934</b>	<b>1,104,500</b>	<b>23.2%</b>	
Administration	371,829	80,876	21.8%	CH2M prepaid, \$10,298 Utility Cart Purchased Springbrook costs
Human Resources	102,549	23,231	22.7%	
Business Registration	950	64	6.7%	
Cemetery	159,343	52,001	32.6%	
Finance	231,570	66,568	28.7%	
Technology	114,230	27,712	24.3%	
<b>General Government Total</b>	<b>980,471</b>	<b>250,451</b>	<b>25.5%</b>	
Community development	182,821	35,654	19.5%	
<b>Community Development</b>	<b>182,821</b>	<b>35,654</b>	<b>19.5%</b>	
Administrative Overhead	371,266	155,404	41.9%	Liability insurance paid, donations deposit on phone system, dues
<b>Other Total</b>	<b>371,266</b>	<b>155,404</b>	<b>41.9%</b>	
Operating Transfers Out	17,600	-	0.0%	
<b>GENERAL FUND TOTALS</b>	<b>\$ 6,714,713</b>	<b>1,652,383</b>	<b>24.6%</b>	
<b>YTD BUDGET BENCHMARK</b>			<b>25.0000%</b>	 <b>0.4%</b>

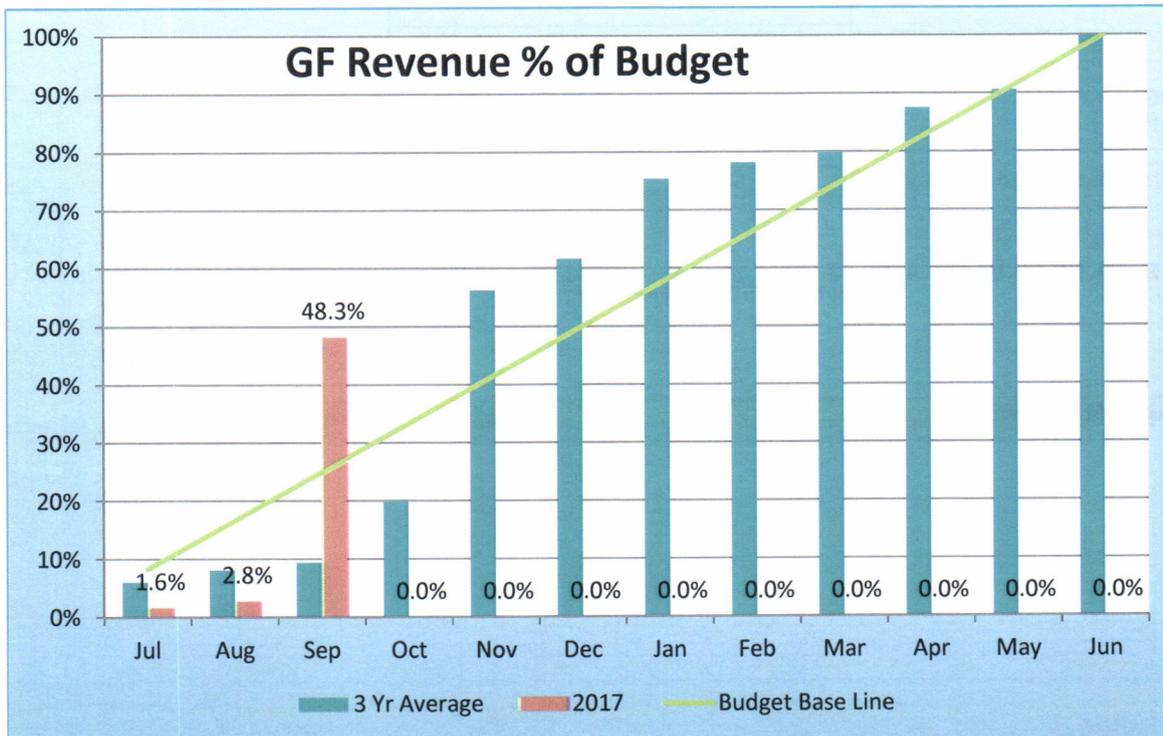
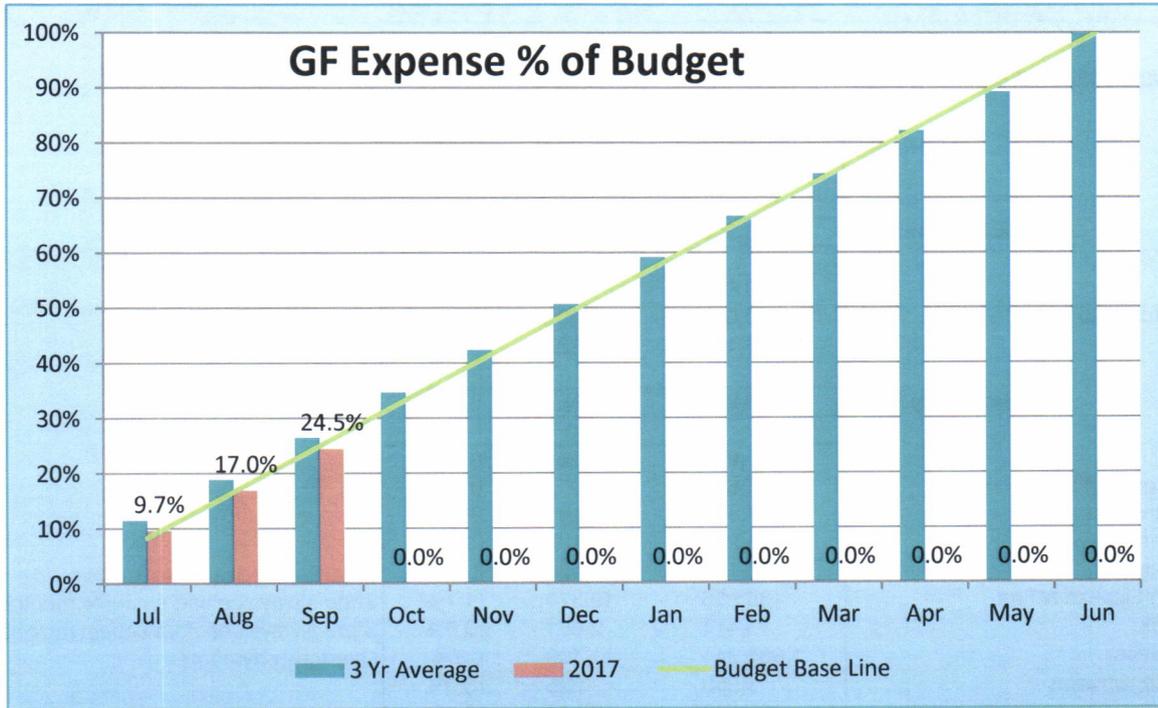
**CITY OF ONTARIO  
GENERAL FUND - DEPARTMENT EXPENSE  
FOR THE PERIOD ENDED  
SEPTEMBER 30, 2016**



**CITY OF ONTARIO  
GENERAL FUND - DEPARTMENT REVENUE  
FOR THE PERIOD ENDED  
SEPTEMBER 30, 2016**

DEPARTMENT	BUDGET	ACTUAL	% REALIZED	COMMENTS
<i>GENERAL FUND BEGINNING FUND BALANCE</i>	2,300,000	2,780,156	120.9%	<i>(not calculated in totals)</i>
Parks	1,900	360	18.9%	
Recreation	71,400	10,608	14.9%	
<b>Parks &amp; Recreation</b>	<b>73,300</b>	<b>10,968</b>	<b>15.0%</b>	
Fire	133,622	8,074	6.0%	
Code Enforcement	10,048	5,896	58.7%	
Police	216,195	16,887	7.8%	
<b>Public Safety Total</b>	<b>359,865</b>	<b>30,857</b>	<b>8.6%</b>	
Interest	11,000	5,001	45.5%	
State Revenue Sharing	115,640	-	0.0%	
Administrative Services	497,145	124,287	25.0%	
Other General Revenues	13,050	1,702	13.0%	
Property Taxes	3,318,702	41,920	1.3%	P. taxes are due in November
Alcohol Bvg License & Fee	165,555	19,374	11.7%	State always behind a couple months
Cigarette tax	13,414	2,681	20.0%	State always behind a couple months
Franchise Fees	1,665,241	11,400	0.7%	Quarterly payments
Business Registration	1,500	225	15.0%	
Cemetery	60,800	10,975	18.1%	
<b>General Government Total</b>	<b>5,862,047</b>	<b>217,565</b>	<b>3.7%</b>	
P&Z Hearings	1,500	442	29.5%	
Application Fees	-	-	#DIV/0!	
<b>Community development</b>	<b>1,500</b>	<b>442</b>	<b>29.5%</b>	
<b>GENERAL FUND REVENUE TOTALS</b>	<b>\$ 6,296,712</b>	<b>\$ 259,833</b>	<b>4.1%</b>	
<b>YTD BUDGET BENCHMARK</b>			<b>25.0%</b>	<b>-20.9%</b>

**CITY OF ONTARIO  
GENERAL FUND  
FOR THE PERIOD ENDED  
SEPTEMBER 30, 2016**



**CITY OF ONTARIO  
OTHER FUNDS - DEPARTMENT EXPENSES AND REVENUE  
FOR THE PERIOD ENDED  
SEPTEMBER 30, 2016**

DEPARTMENT/FUND	EXPENDITURES			REVENUES		
	BUDGET	ACTUAL	% EXPENDED	BUDGET	ACTUAL	% REALIZED
005 Golf Course Fund	40,000	-	0.0%	40,000	46,802	117.0%
010 Grant Fund	477,500	540	0.1%	477,500	(21,525)	-4.5%
027 Building Fund	178,586	33,691	18.9%	199,100	124,455	62.5%
030 Capital Projects Fund	550,108	116	0.0%	2,955,163	2,983,668	101.0%
031 SDC Fund	138,574	-	0.0%	138,574	147,349	106.3%
035 Debt Service Fund	63,500	32,393	51.0%	164,200	147,417	89.8%
045 Street Fund	1,850,661	559,925	30.3%	2,020,035	1,081,353	53.5%
050 Trust Funds	543,100	98,869	18.2%	692,283	481,395	69.5%
055 Reserve Funds	271,325	30,280	11.2%	1,690,930	1,600,910	94.7%
060 Revolving Loan Fund	551,764	1,695	0.3%	551,764	522,327	94.7%
065 Aquatic Donation Fund	25,000	-	0.0%	25,450	25,814	101.4%
105 Water Fund	4,309,665	724,895	16.8%	4,809,950	3,128,433	65.0%
110 Sewer Fund	3,025,193	830,054	27.4%	3,495,030	1,606,891	46.0%
115 Storm Sewer Fund	137,931	30,234	21.9%	572,700	500,655	87.4%
120 Airport Fund	90,474	17,147	19.0%	90,474	37,272	41.2%
125 Aquatic Fund	5,000	540	10.8%	122,452	83,639	68.3%

**YTD BUDGET BENCHMARK**

**25.0%**

**AGENDA REPORT**  
November 7, 2016

TO: Ontario City Council

FROM: Al Higinbotham, Fire Chief

THROUGH: Adam Brown, City Manager

**SUBJECT: RESOLUTION #2016-130: PURCHASE OF PERSONNEL PROTECTION EQUIPMENT WASHER AND DRYER CABINET**

DATE: October 24, 2016

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**SUMMARY:**

Attached is the following document:

- Resolution #2016-130

The Fire Department needs to purchase a commercial grade washer and drying cabinet to comply with OreOsha and National Fire Protection Association Personnel Protection Equipment [PPE] cleaning requirements and standards.

**PREVIOUS COUNCIL ACTION:**

03/17/16: The Ontario City Council approved purchasing the OreOsha required washer and dryer unit from the Public Safety Fund should the FEMA Grant request prove unsuccessful.

**BACKGROUND:**

The Fire Department currently does not have the high capacity cleaning equipment to properly clean the firefighter Personal Protection Equipment. OreOsha and NFPA standards require all turnout suits (PPE) exposed to smoke and chemical contaminants to be washed after every exposure. Proper washing protects both firefighters and citizens from harmful carcinogen contaminants.

The fire department needs to install a high capacity washer and drier at Station 1 to provide the facilities to decontaminate all exposed Firefighter PPE equipment in a timely manner.

Cost estimates were received for the purchase and installation of a new commercial washer and high capacity drying cabinet at Fire Station #1. Cost for the unit came in at \$20,012.75, with an electrical service installation estimate of \$959.71. A FEMA grant was applied for in 2015/16 and was unsuccessful. There are currently no other known funding sources for the purchase of this equipment.

Staff requests to proceed with the purchase and installment of the equipment, allocating the purchase from the Public Safety Fund.

**FINANCIAL IMPLICATIONS:**

The purchase of the equipment will require up to \$20,972.46 to be taken from Public Safety Fund.

**RECOMMENDATION:**

Staff recommends the Council adopt Resolution #2016-130.

**PROPOSED MOTION:**

I move that the Council adopt Resolution #2016-130: A RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF A COMMERCIAL WASHER AND DRYING CABINET, ALLOCATING THE PURCHASE FROM THE PUBLIC SAFETY FUND IN THE AMOUNT OF \$20,972.46.

RESOLUTION # 2016-130

**A RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF A COMMERCIAL WASHER AND DRYING CABINET**

**WHEREAS,** The Fire Department needs to purchase and install a commercial grade washer and drying cabinet to comply with federal and state regulations; and

**WHEREAS,** The Ontario Fire Department applied for a Federal Emergency Management Agency (FEMA) grant for this purchase and was unsuccessful; and

**WHEREAS,** The Ontario City Council approved purchasing the required washer and dryer unit from the Public Safety Department should the FEMA Grant request prove unsuccessful; and

**WHEREAS,** The City will need to expend \$20,973 from the Public Safety Department within the Reserve Fund.

**NOW THEREFORE, BE IT RESOLVED** by the Ontario City Council to approve the following adjustments to the fiscal year 2016-2017 budget:

Line Item	Item Description	FY 16-17 Budget	Amount of Change	Adjusted Budget
<b>RESERVE FUND – PUBLIC SAFETY RESERVE</b>				
055-131-712106	Fire Equipment	\$0	\$20,973	\$20,973
055-131-871000	Contingency	\$356,634	(\$20,973)	\$335,661

**Effective Date:** Upon adoption.

**Passed and adopted** by the Ontario City Council this 7<sup>th</sup> day of November, 2016.

Ayes:

Nays:

Absent:

**Approved** by the Mayor this 7<sup>th</sup> day of November, 2016.

ATTEST:

\_\_\_\_\_  
Ronald Verini, Mayor

\_\_\_\_\_  
Tori Barnett, MMC, City Recorder

**AGENDA REPORT**  
November 7, 2016

TO: Mayor and City Council

FROM: Larry Sullivan, City Attorney, and Betsy Roberts, CH2M

THROUGH: Adam Brown, City Manager

SUBJECT: **ORDINANCE NO. 2720-2016, AN ORDINANCE ADDING SECTION 8-7-3.1 TO THE ONTARIO CITY CODE SETTING AN ADDITIONAL SEWER CONNECTION FEE FOR PROPERTIES SERVED BY THE NORTH REGIONAL LIFT STATION**

DATE: October 25, 2016

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**SUMMARY:**

Attached are the following documents:

- Ordinance No. 2720-2016
- Lift Station Area Map (Exhibit 1)
- CH2M Chart, revised

**BACKGROUND:**

CH2M gave a presentation to the Council on July 18, 2016, concerning the costs paid by the City for the North Regional Lift Station in 2007, and CH2M's calculations as to the allocation of those costs among property owners connecting to the City sewer system. CH2M has updated the chart that was included in that presentation. It has calculated that the costs should be allocated in the amount of \$2,513.65 per acre for the 441.06 acres that are served by the North Regional Lift Station. That amount was determined as follows:

A loan for \$3,976,600 was taken out to pay for several capital improvement projects. Of the \$3,976,600 loan amount, 34.17%, or \$1,358,804.22 was used for the construction of the North Regional Lift Station. The City has been making payments on the loan and the current balance of the loan as of October, 2016, is \$3,244,151. The remaining loan balance dedicated to the North Regional Lift Station (34.17%) is now \$1,108,672. The total area serviced by lift station is approximately 441.06 acres. A cost per acre was determined by taking the remaining loan balance \$1,108,672 and dividing it by the total acres 441.06 acres to arrive at \$2,513.65/acre.

Ordinance No. 2720-2016 relies on that calculation to impose an additional sewer connection fee on those property owners that connect to the City sewer system if they own property within the area of the map attached to the ordinance as Exhibit 1. This sewer connection fee is an additional fee to that imposed by City Code Section 3-7-3.

**RECOMMENDATION:**

Staff recommends that the City Council approve a first reading of Ordinance No 2720-2016.

**PROPOSED MOTION:**

I move that the City Council approve a first reading by title only of Ordinance No. 2718-2016, AN ORDINANCE ADDING SECTION 8-7-3.1 TO THE ONTARIO CITY CODE SETTING AN ADDITIONAL SEWER CONNECTION FEE FOR PROPERTIES SERVED BY THE NORTH REGIONAL LIFT STATION.

ORDINANCE NO. 2720-2016

AN ORDINANCE ADDING SECTION 8-7-3.1 TO THE ONTARIO CITY CODE  
SETTING AN ADDITIONAL SEWER CONNECTION FEE FOR PROPERTIES SERVED  
BY THE NORTH REGIONAL LIFT STATION

- WHEREAS,** Ontario City Code Section 8-7-3(F) sets sewer connection fees for unassessed properties based upon a formula requiring property owners connecting to the City sewer system to pay their fair share of prior sewer system improvements; and
- WHEREAS,** In 2007, the City constructed the North Regional Lift Station, which enhanced the City's ability to connect 441.06 acres of land inside and outside the City limits to the City's sewer system, as shown in the map in Exhibit "1" attached hereto; and
- WHEREAS,** In addition to the sewer connection fee assessed under Code Section 8-7-3(F), unassessed property owners within the area mapped in Exhibit "1" should also be required to pay their fair share of the cost of the construction of the North Regional Lift Station rather than having that cost paid by the taxpayers generally; and
- WHEREAS,** CH2M has calculated that those property owners should pay a cost of \$2,513.65 per acre, or fractional proportion thereof, as their share of the North Regional Lift Station construction expenses; and
- WHEREAS,** The City Council has reviewed and approved the calculations done by CH2M.

**NOW THEREFORE,** The Common Council For The City Of Ontario Ordains As Follows:

**Section 1.** The following Section 8-7-3.1 is hereby added to Chapter 7 of Title 8 of the Ontario City Code:

8-7-3.1 Additional Sewer Connection Fee for North Regional Lift Station

With the exception of those properties on Verde Drive, Crest Way and Horning Way annexed into the City by Ordinance No. 2683-2013 enacted on September 3, 2013, all unassessed properties within the map shown in Exhibit "1" attached hereto and incorporated herein shall pay a sewer connection fee of \$2,513.65 per acre, or fractional portion thereof based upon the square footage of each parcel, in addition to the sewer connection fee set by City Code Section 8-7-3(F).

**PASSED AND ADOPTED** by the Common Council of the City of Ontario this \_\_\_\_ day of \_\_\_\_\_, 2016, by the following vote:

AYES:  
NAYS:  
ABSENT:

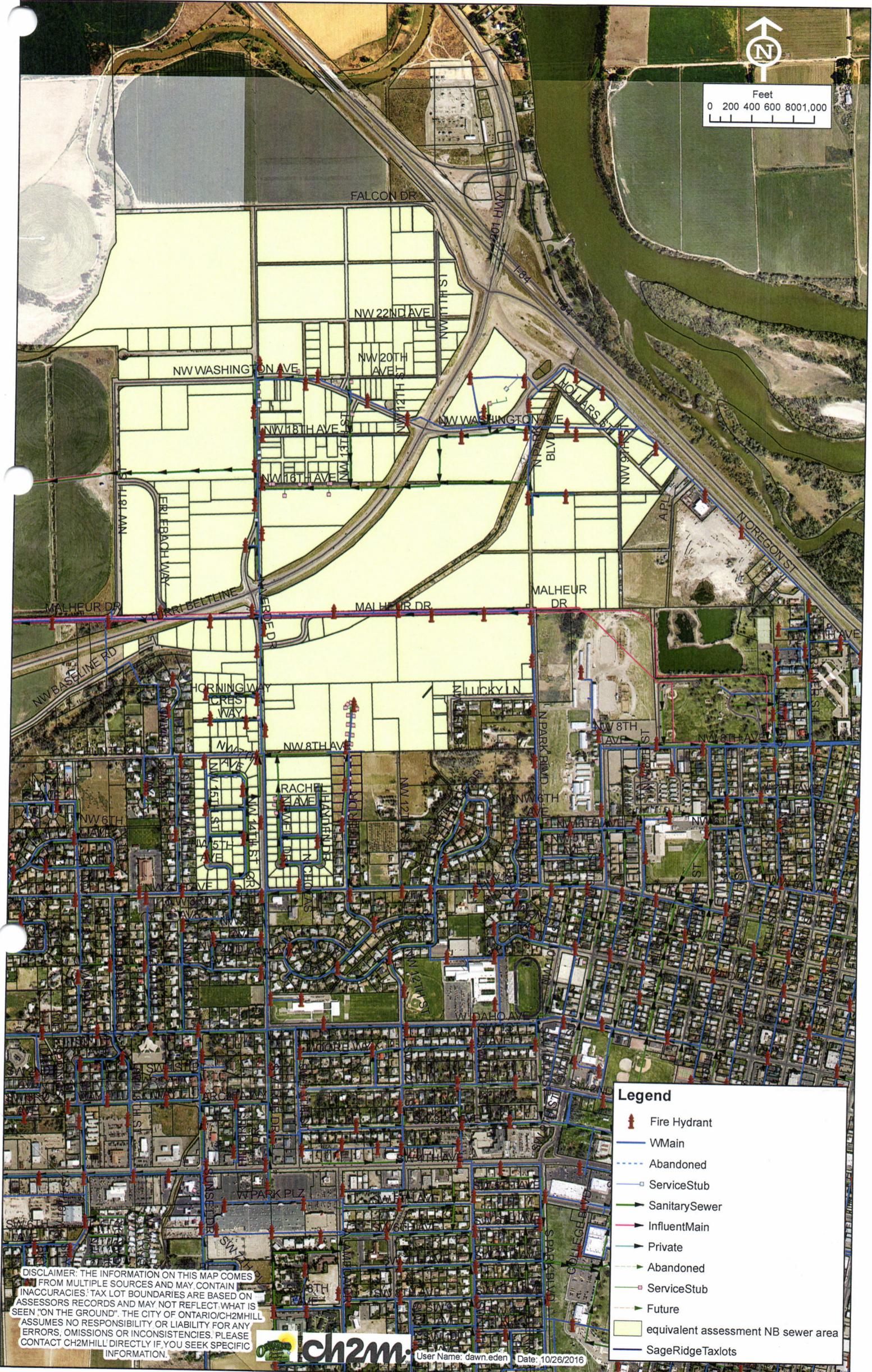
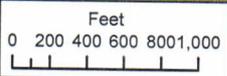
**APPROVED** by the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2016.

ATTEST:

\_\_\_\_\_  
Ronald Verini, Mayor

\_\_\_\_\_  
Tori Barnett, MMC, City Recorder

# North Area Assessment



**Legend**

- Fire Hydrant
- WMain
- Abandoned
- ServiceStub
- SanitarySewer
- InfluentMain
- Private
- Abandoned
- ServiceStub
- Future
- equivalent assessment NB sewer area
- SageRidgeTaxlots

DISCLAIMER: THE INFORMATION ON THIS MAP COMES FROM MULTIPLE SOURCES AND MAY CONTAIN INACCURACIES. TAX LOT BOUNDARIES ARE BASED ON ASSESSORS RECORDS AND MAY NOT REFLECT WHAT IS SEEN "ON THE GROUND". THE CITY OF ONTARIO/CH2MHILL ASSUMES NO RESPONSIBILITY OR LIABILITY FOR ANY ERRORS, OMISSIONS OR INCONSISTENCIES. PLEASE CONTACT CH2MHILL DIRECTLY IF YOU SEEK SPECIFIC INFORMATION.



<b>Cost per Acre (updated 10/2016)</b>		
	<b>Sewer &amp; Water Infrastructure Constructed under Loan</b>	<b>2015 LS Unit Cost based on 441.06 (total area including Love's acreage) using REMAINING LOAN AMOUNT</b>
Reg. LS for Sewer Service 2007	\$1,358,983.30	\$2,513.65
North Beltline Sewer Line 2002 <sup>1</sup>	\$0.00	
<b>Total Sewer Costs</b>	<b>\$1,358,983.30</b>	
<b>Total Water Costs<sup>2</sup></b>	<b>\$0.00</b>	

<b>OECCDD LOAN INFO (updated 10/2016)</b>	
Original OECCDD Loan Amount	\$3,976,600
% of OECCDD loan spent on N. Regional LS	34.17%
Remaining OECCDD Loan Amount 10/2016	\$3,244,151
Remaining Loan Balance dedicated to N. Regional LS Costs	\$1,108,672

**AGENDA REPORT**  
November 7, 2016

TO: Mayor and City Council

FROM: Tori Barnett, MMC, City Recorder

THROUGH: Adam Brown, City Manager

**SUBJECT: ORDINANCE NO. 2721-2016: AN ORDINANCE AMENDING ONTARIO MUNICIPAL CODE TITLE 3, CHAPTER 11, SECTION 2 CHANGE DEFINITION OF TAX ADMINISTRATOR FOR THE CITY OF ONTARIO, FIRST READING**

DATE: October 25, 2016

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**SUMMARY:**

Attached is the following document:

- Ordinance No. 2721-2016

**BACKGROUND:**

In March, 1987, the City Council enacted Ordinance #2212 to establish a Transient Room Tax within the City of Ontario. When the ordinance was developed, the position of City Recorder was given the additional responsibilities of Tax Administrator, with specific duties attached. The City Recorder no longer has access or the necessity to be involved in financial actions within the city, and does not perform any of the duties assigned to the position of Tax Administrator. These duties are performed and managed by members of the Finance Department.

To ensure correct and reliable information is listed in the Code, as well as designating the appropriate staff member as Tax Administrator, staff is bringing this proposed amendment forward for Council consideration.

**RECOMMENDATION:**

Staff recommends approval of Ordinance No. 2721-2016 on first reading.

**PROPOSED MOTION:**

I move the City Council approve Ordinance No. 2721-2016: AN ORDINANCE AMENDING TITLE 3, CHAPTER 11, SECTION 2, OF THE ONTARIO CITY CODE TO DEFINE THE TITLE TAX ADMINISTRATOR AS FINANCE DIRECTOR FOR THE CITY OF ONTARIO, on First Reading by Title Only.

ORDINANCE NO. 2721-2016

AN ORDINANCE AMENDING ONTARIO MUNICIPAL CODE TITLE 3,  
CHAPTER 11, SECTION 2; CHANGE DEFINITION OF TAX ADMINISTRATOR  
FOR THE CITY OF ONTARIO

- WHEREAS, Ontario Municipal Code Title 3, Chapter 11, Section 2, defines Tax Administrator for the City of Ontario as the City Recorder;
- WHEREAS, The City Recorder no longer handles the responsibilities of Tax Administrator or has involvement with any other tax related actions; and
- WHEREAS, Amending the definition of the Tax Administrator from City Recorder to Finance Director, will ensure that correct and reliable information is listed in the Code; and
- WHEREAS, Except as specifically amended herein, the establishing ordinance, and any modifications thereto, shall remain in full force and effect.

NOW THEREFORE, The Common Council for the City Of Ontario Ordains As follows:

Section 2. Title 3, Chapter 11, Section 2 is amended by adding those portions that are underlined and deleting those portions that are stricken, as follows:

3-11-2 DEFINITIONS

TAX ADMINISTRATOR means the ~~City Recorder~~ Finance Director of the City.

PASSED AND ADOPTED by the Common Council of the City of Ontario this \_\_\_\_ day of \_\_\_\_\_, 2016, by the following vote:

AYES:

NAYS:

ABSENT:

APPROVED by the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2016.

ATTEST:

\_\_\_\_\_  
Ronald Verini, Mayor

\_\_\_\_\_  
Tori Barnett, MMC, City Recorder

**AGENDA REPORT**  
November 7, 2016

TO: Mayor and City Council

FROM: Tori Barnett, MMC, City Recorder

THROUGH: Adam Brown, City Manager

**SUBJECT: ORDINANCE NO. 2722-2016: AN ORDINANCE AMENDING ONTARIO MUNICIPAL CODE TITLE 8, CHAPTER 5, SECTIONS 5(E) AND 5(G) CEMETERY REQUIREMENTS FOR INTERMENTS AND DISINTERMENTS, FIRST READING**

DATE: October 25, 2016

---

**SUMMARY:**

Attached is the following document:

- Ordinance No. 2722-2016

On August 8, 2016, both Evergreen and Sunset Cemeteries were inspected by representatives from the Oregon Mortuary & Cemetery Board. A total of six (6) deficiencies were noted, which need correction. Four are being addressed by the Sexton and City Recorder; two require an amendment to the cemetery Code.

**BACKGROUND:**

Following the bi-annual inspection of both Ontario cemeteries, six deficiencies were noted and action requested by the Mortuary Board. Two of those deficiencies require an ordinance amendment to OMC 8-5-5.

ORS 97.220 and ORS 97.130 requires the inclusion of verbiage into OMC 8-5-5(E), addressing the necessity to obtain signatures from authorized agents for removing remains. OAR 830-030-0000(6) requires the addition of language into OMC 8-5-5(G) that proof of identity be verified by the Sexton.

Based upon those two deficiencies, staff is bringing this proposed ordinance amendment forward for Council consideration.

**RECOMMENDATION:**

Staff recommends approval of Ordinance No. 2722-2016 on first reading.

**PROPOSED MOTION:**

I move the City Council approve Ordinance No. 2722-2016: **AN ORDINANCE AMENDING ONTARIO MUNICIPAL CODE TITLE 8, CHAPTER 5, SECTIONS 5(E) AND 5(G) CEMETERY REQUIREMENTS FOR INTERMENTS AND DISINTERMENTS ON FIRST READING BY TITLE ONLY.**

ORDINANCE NO. 2722-2016

AN ORDINANCE AMENDING ONTARIO MUNICIPAL CODE TITLE 8, CHAPTER 5, SECTIONS 5(E) AND 5(G)  
CEMETERY REQUIREMENTS FOR INTERMENTS AND DISINTERMENTS

- WHEREAS, Ontario Municipal Code Title 3, Chapter 11, Section 5, establishes rules and regulations for the Interment and Disinterment of remains at Evergreen and Sunset Cemeteries; and
- WHEREAS, Following the August, 2016, cemetery inspections by the Oregon Mortuary and Cemetery Board, deficiencies were noted that require correction; and
- WHEREAS, OAR 830-030-0000(6) requires the inclusion of language in OMC 8-5-5(E) to include the requirement to obtain the necessary signatures from authorized agents for removing remains; and
- WHEREAS, ORS 97.220 and ORS 97.130 require the inclusion of language in OMC 8-5-5(G) requiring the Cemetery Sexton, or designee, to verify the identity of remains prior to accepting delivery at the facility.

NOW THEREFORE, The Common Council for the City Of Ontario Ordains As follows:

Section 5.

Title 8, Chapter 5, Section 5(E) is amended by adding those portions that are underlined and deleting those portions that are stricken to read as follows:

- 8-5-5(E)      The Superintendent Sexton, or designee, must receive the Burial Permit, and sign and return the same to Registrar, however, the City shall not be liable for the Interment Permit, nor for the identity of the person sought to be interred. The Sexton, or designee, shall be responsible for verifying that the identifying metal disc is properly secured to each receptacle containing human remains, or, when no receptacle is used, affixed to the remains, when remains are delivered to the facility and that the number on the identifying metal disc is the number recorded on the final Disposition Permit. The Sexton, or designee, must sign the final Disposition Permit verifying this fact prior to accepting the remains. The Sexton, or designee, shall not accept remains without the proper identifying metal disc, unless the death occurred in a state other than Oregon. OAR 830-030-0000(6)

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Title 8, Chapter 5, Section 5(G) is amended by adding those portions that are underlined and deleting those portions that are stricken to read as follows:

8-5-5(G) The City reserves and shall have the right to correct any errors that may be made by it either in making interments, disinterments, or removals, or in the description, transfer, or conveyance of any interment property, either by canceling such conveyance and substituting and conveying in lieu thereof other interment property of equal value and similar location as far as possible, or as may be selected by the City, or, in the sole discretion of the City, by refunding the amount of money paid on account of said purchase. In the event such error shall involve the interment of the remains of any person in such property, the City reserves, and shall have the right, to remove and/or transfer such remains so interred to such other property of equal value and similar location as may be substituted and conveyed in lieu thereof. The Sexton, or designee, will seek to obtain the signature of the authorized agent pursuant to ORS 97.130, or with a court order if permission cannot be obtained, for the removal of remains of a deceased person from the cemetery. ORS 97.220

PASSED AND ADOPTED by the Common Council of the City of Ontario this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by the following vote:

AYES:

NAYS:

ABSENT:

APPROVED by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

ATTEST:

\_\_\_\_\_  
Ronald Verini, Mayor

\_\_\_\_\_  
Tori Barnett, MMC, City Recorder

## AGENDA REPORT – PUBLIC HEARING

November 7, 2016

TO: Mayor and City Council

FROM: Dan K. Cummings, Community Development Director

THROUGH: Adam Brown, City Manager

SUBJECT: **ORDINANCE #2719-2016: ACCEPTANCE OF PRIVATE PROPERTY AS PUBLIC RIGHT-OF-WAY FOR A PUBLIC STREET. THE SUBJECT PROPERTY IS THE EAST 30 FEET OF THE LANDS OWNED BY "THE L.W. & GLENDA SATHER FAMILY TRUST, AKA AS THE SUNSET BOWLING ALLEY LANDS DESCRIBED AS PARCEL I IN THE BARGAIN AND SALE DEED RECORDED JANUARY 8, 1998 UNDER INSTRUMENT NUMBER 98-138, DESIGNATED AS ASSESSOR'S MAP #18S4711B; TAX LOT 900; FIRST AND SECOND READING ON EMERGENCY PASSAGE**

DATE: October 20, 2016

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### BACKGROUND & SUMMARY:

Attached is the following document:

- Exhibit "A": Ordinance #2719-2016 and all attached exhibits.

In cooperation with the city and the developers of the lands east of their property known as the "Old K-Mart Property", soon to be Waremart by WinCo, the Sather's have agreed to dedicate a 30 feet wide strip of land, parallel with and along the East property line of their property for the extension of the city street named SE Goodfellow Lane, to the South end of the said "K-Mart" property.

### PREVIOUS COUNCIL ACTION:

March 2002 The City Council approved and accepted a portion of right-of-way dedication for SE Goodfellow Lane within Partition Plat 2002-2, recorded March 19, 2002. Said right-of-way being from East Idaho Avenue South to the South property line of the lands owned by the Oregon Department of Transportation (ODOT) at the time of the action.

June 2016 The City Council approved and accepted a portion of right-of-way dedication for SE Goodfellow lane within Partition Plat 2016-03, recorded June 21, 2016. Said right-of-way being the easterly portion of Goodfellow Lane adjacent to and on the West side of the property known as the "K-Mart Site" (Parcel No. 1), being developed into a Waremart by WinCo.

**APPLICABLE ORDINANCE & COMPREHENSIVE PLAN CRITERIA AND STANDARDS:**

The proposed development must comply with applicable provisions of the Zoning regulations as set forth in the Ontario Municipal Code (OMC), and the City of Ontario Comprehensive Plan. Generally, unless otherwise noted, if a request is found to be consistent with the Zoning ordinance, it is considered to be consistent with the Comprehensive Plan.

*A. 10B-55-70 PUBLIC STREET OUTSIDE LAND DEVELOPMENT. A public street may be created within the City Limits by deed to the City, if the deed is accepted by the City. The establishment of such street may be initiated by the City, County or State if declared essential for the purpose of general traffic circulation. The completion of any required street improvements shall be provided for in the proceedings leading to the acceptance of the street. Additional building sites created by the establishment of a deeded street shall be processed as a partition or subdivision.*

*10B-55-75 ACCEPTANCE OF A DEEDED STREET, PROCEDURE. An action for accepting a deeded street shall be initiated by the applicant as an application to the Council; the Council shall consider the request at a public hearing and may, by motion, accept or deny the action to accept the deed. If the council decision is to accept the deed, the Council shall accept the deed by ordinance as provided for in the City charter.*

**Findings:** This request is for acceptance of land from “THE L.W. & GLENDA SATHER FAMILY TRUST”, dated December 15, 1997, to serve as a city street, specifically an extension of SE Goodfellow Lane, to allow development on an adjacent parcel to the east; provision of the street is required by the OMC for the proposed new development. The Sather’s Trust has submitted a Deed, which has been reviewed by staff for compliance. It has been requested and determined that due to economic development reasons and development of the adjacent lands that an emergency exists for the need to accept this right-of-way as an emergency reading.

**Conclusion:** All applicable requirements for acceptance of private property as right-of-way for a city street are met; the city may accept the area described in the Deed as per City Code 10B-55-75. Proposed Ordinance #2719-2016 is provided with this report for Council approval. A request for an emergency passage of this ordinance is based upon economic reasons.

**STAFF RECOMMENDATION:**

Staff recommends that the Council accept the property as described on the attached Deed as City of Ontario road right-of-way.

**RECOMMENDED MOTION(S):**

I move that the City Council declare an emergency in the adoption of Ordinance #2719-2016, **AN ORDINANCE ACCEPTING A PORTION OF THE L.W. & GLENDA SATHER FAMILY TRUST PROPERTY CURRENTLY DESIGNATED AS ASSESSOR'S MAP #18S4711b, TAX LOT #900, AS CITY OF ONTARIO ROAD RIGHT-OF-WAY AS PART OF THAT PUBLIC STREET KNOWN AS SE GOODFELLOW LANE.**

I move that the City Council adopt Ordinance #2719-2016, **AN ORDINANCE ACCEPTING A PORTION OF L. W. & GLENDA SATHER FAMILY TRUST PROPERTY CURRENTLY DESIGNATED AS ASSESSOR'S MAP #18S4711B, TAX LOT #900, AS CITY OF ONTARIO STREET RIGHT-OF-WAY AS PART OF THAT PUBLIC STREET KNOWN AS SE GOODFELLOW LANE** on First Reading by Title Only by Emergency Passage.

I move that the City Council adopt Ordinance #2719-2016, **AN ORDINANCE ACCEPTING A PORTION OF L. W. & GLENDA SATHER FAMILY TRUST PROPERTY CURRENTLY DESIGNATED AS ASSESSOR'S MAP #18S4711B, TAX LOT #900, AS CITY OF ONTARIO STREET RIGHT-OF-WAY AS PART OF THAT PUBLIC STREET KNOWN AS SE GOODFELLOW LANE** on Second and Final Reading by Title Only on Emergency Passage.

OR if not declared an emergency:

I move that the City Council adopt Ordinance #2719-2016, **AN ORDINANCE ACCEPTING A PORTION OF L. W. & GLENDA SATHER FAMILY TRUST PROPERTY CURRENTLY DESIGNATED AS ASSESSOR'S MAP #18S4711B, TAX LOT #900, AS CITY OF ONTARIO STREET RIGHT-OF-WAY AS PART OF THAT PUBLIC STREET KNOWN AS SE GOODFELLOW LANE** on First Reading by Title Only.

After recording, return to:  
City Recorder  
City of Ontario  
444 SW 4<sup>th</sup> Street  
Ontario, OR 97914

**ORDINANCE No. 2719-2016**

**AN ORDINANCE ACCEPTING CERTAIN TERRITORY AS CITY OF ONTARIO STREET RIGHT-OF-WAY  
AND AS A PUBLIC STREET, AND DECLARING AN EMERGENCY**

- WHEREAS,** There was submitted to the City of Ontario a request for City acceptance of certain territory that is currently private property on the easterly portion of "THE L. W. & GLENDA SATHER FAMILY TRUST" property designated as Assessor's Map 18S4711B; Tax Lot 900, as a City of Ontario Public Street; and
- WHEREAS,** Public notice of a City Council hearing on this matter was provided in accordance with the Ontario Municipal Code; and
- WHEREAS,** An adjacent property owner wishes to develop quickly, and the City tries to extend the effort to accommodate the needs of property owners within the community whenever possible; and
- WHEREAS,** A Public Hearing on this matter was held on November 7, 2016, before the City of Ontario City Council and the Council approved the request.

**NOW THEREFORE, THE CITY OF ONTARIO ORDAINS AS FOLLOWS:**

1. Subject Area: The following contiguous territory: That property within the City Limits of the City of Ontario, in Malheur County, Oregon, and currently known as the easternmost 30 feet of land designated as Malheur County Assessor's Map #18S4711B; Tax Lots 900, and specifically described in the deed attached to this ordinance as Exhibit "1".
2. Accepting the above described area as City of Ontario Street Right-of-way and as a Public Street: The Common Council of the City of Ontario deems it in the best interest of the public of the City of Ontario and hereby declares that the real property described hereinabove is accepted as City of Ontario Street Right-of-Way and as a Public Street to be added to the Right-of-Way of "SE Goodfellow Lane" as of the effective date of this ordinance.
3. Record. The City Clerk shall submit copies of this Ordinance to the Malheur County Clerk for recording, and shall keep in the file of this matter (1) a copy of this Ordinance, (2) a copy of the deed for the subject property, which includes the legal description, and a map depicting the boundaries of the subject area.
4. Emergency Passage. Because an adjacent property owner desires to develop as soon as possible, and because the City of Ontario extends the utmost effort to accommodate the needs of property owners in the community and recognizes the economic value to the community, the Council declares an emergency to exist and this ordinance shall be effective immediately upon passage at the second reading.

**PASSED AND ADOPTED** by the Common Council of the City of Ontario this \_\_\_\_ day of \_\_\_\_\_, 2016 by the following vote:

AYES:

NAYS:

ABSENT:

**APPROVED** by the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2016.

ATTEST:

\_\_\_\_\_  
Ronald Verini, Mayor

\_\_\_\_\_  
Tori Barnett, City Recorder

# Ordinance Exhibit "1"

After Recording Return to:  
City of Ontario  
Community Development Center  
444 SW 4<sup>th</sup> Street  
Ontario, OR 97914

## DEED OF DEDICATION

FOR VALUE RECEIVED, **THE L. W. & GLENDA SATHER FAMILY TRUST**, whose current address is 373 NE 4<sup>th</sup> Avenue, Ontario, Oregon 97914 ("Grantor"), in consideration of the sum of -Zero- dollars (\$0.00) and other considerations, the receipt of which is hereby acknowledged, does hereby convey and dedicate to the **CITY OF ONTARIO**, ("Grantee"), whose address is 444 SW 4TH Street, Ontario, Oregon 97914, A PUBLIC RIGHT OF WAY and the right to erect, construct, install, and lay and thereafter use, operate, inspect, repair, maintain, replace, and remove a permanent roadway and public utilities, such as but limited to Sewer, Water, Gas, Electric and Communication services lines, Fixtures and Facilities over, across, and through the following described real property located in Malheur County, Oregon (the "Property"), to wit:

Being a portion of that certain property described in the Bargain and Sale Deed to **THE L. W. & GLENDA SATHER FAMILY TRUST** dated December 15, 1997 and recorded under Instrument No. 98-138, being the EAST 30 FEET of PARCEL I of said Deed, said Parcel I being more particularly described as the N1/2SW1/4NW1/4NW1/4 of Section 11, Township 18 South, Range 47 East of the Willamette Meridian, City of Ontario, Malheur County, Oregon.

TOGETHER WITH a 10 feet wide perpetual easement for public utility purpose and slope easement, lying adjacent to and Westerly of the above described right of way, for use by Public Utility Companies and street construction slopes.

**SUBJECT TO** all existing easements of record.

Further, it is agreed, and made a condition herein, that the conveyed Property be dedicated for public use and in the event the Grantee fails to use or ceases to use the Property exclusively for said use, all right, title and interest in and to the Property shall revert to the Grantor through a legal Vacation process.

GRANTEE, by signing this Instrument, accepts the conveyance of the real property described herein for a public street and agrees to the terms of Grantor's Reversion and all other covenants, terms and conditions of this instrument.

IN WITNESS WHEREOF, the Grantor has executed this instrument on this 22<sup>nd</sup> day of September, 2016.

GRANTOR:

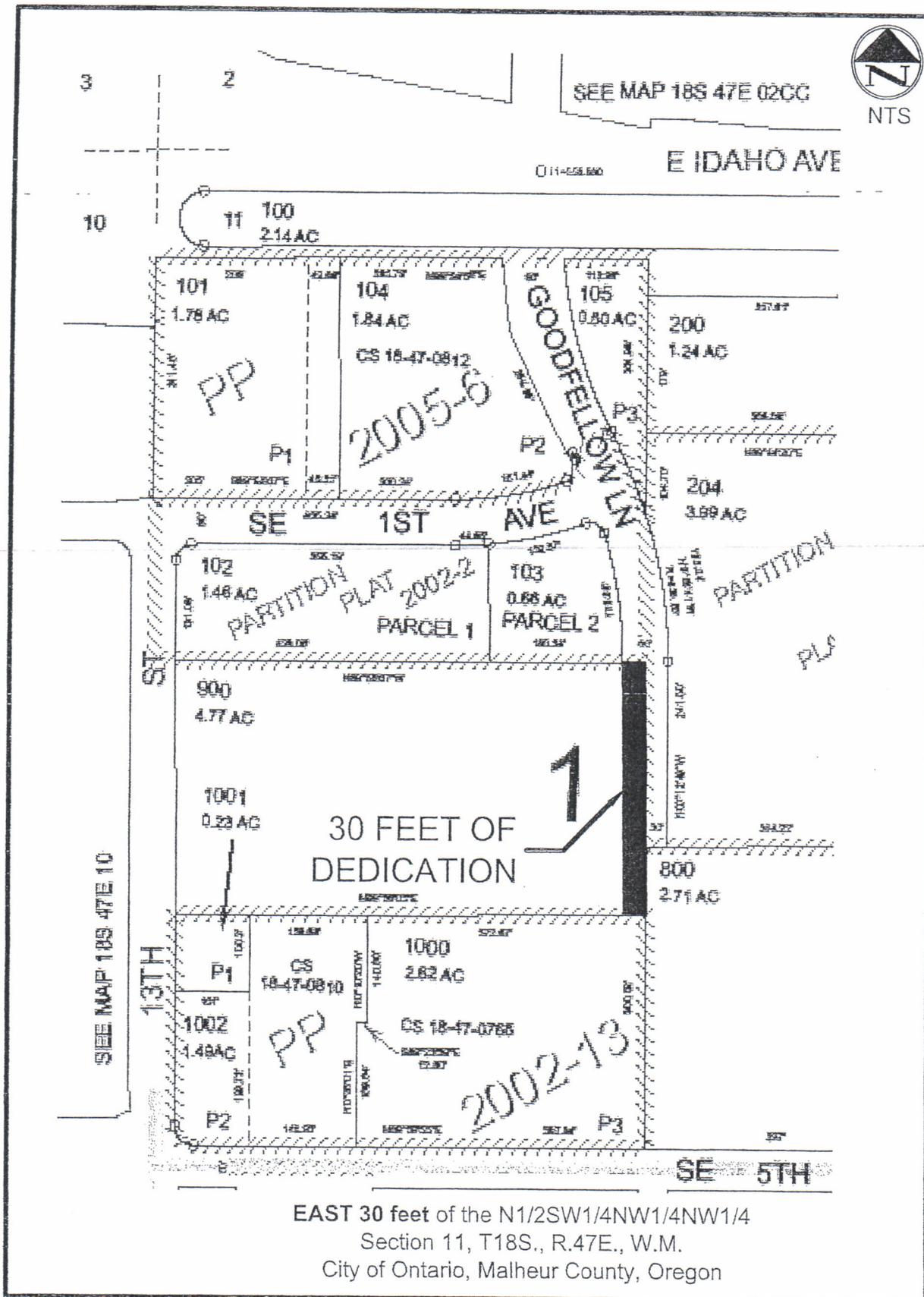
**THE L. W. & GLENDA SATHER FAMILY TRUST**

By:   
L. W. Sather, Trustee

By:   
Glenda Sather, Trustee



Exhibit "A"  
ROW Dedication



# Discussion/Information /Hand-Out Items

Study Session  
November 3, 2016

## MALHEUR COUNTY COURT MINUTES

September 28, 2016

County Court met with Judge Dan Joyce presiding with Commissioner Don Hodge and Commissioner Larry Wilson present. Staff present was Administrative Officer Lorinda DuBois.

Also present was John Braese of the Malheur Enterprise.

### BOPTA

Clerk Deborah DeLong and Administrative Assistant Jennifer Peterson met with the Court. Ms. DeLong inquired if the Court members wanted to ask last year's Board of Property Tax Appeals (BOPTA) members to serve on the 2017 board; or did they want to appoint new members. Consensus of the Court was to ask last year's members to serve again. The Clerk's Office will contact the members.

### LETTER OF SUPPORT- VALE AIRPORT

Vale City Manager Lynn Findley met with the Court and explained that the City is applying for grant funds for upgrades at Miller Memorial Airpark. The project is paving of the ramp and taxiway. Commissioner Hodge moved to sign a letter of support for the grant application. Commissioner Wilson seconded and the motion passed unanimously. See instrument #\*\*\*

Judge Joyce noted that AOC is working on a road preservation, reconstruction preservation, gravel preservation, and bridge issues for the next legislative session. Mr. Findley noted that the League of Oregon Cities has identified four priorities for the next session (one is recreational immunity).

### COORDINATED TRANSPORTATION PLAN

Commissioner Hodge moved to approve the updated Malheur County Coordinated Human Services Public Transportation Plan as presented by Ms. Debban at the last meeting. Commissioner Wilson seconded and the motion passed unanimously. See instrument # \*\*\*\*

### COURT MINUTES

Commissioner Wilson moved to approve Court Minutes of September 21, 2016 as written. Commissioner Hodge seconded and the motion passed unanimously.

### CITIZENS FOR CAREER AND TECHNICAL EDUCATION - BALLOT MEASURE 23-56

Citizens for Career and Technical Education members Bob Komoto, Dirk DeBoer and Irene Folkman met with the Court and provided information regarding Ballot Measure 23-56: Bonds for Career/Technical Facility Improvement, Security, Safety, and Upgrades. This is a local ballot measure in the November election and is a bond measure for Treasure Valley Community College (TVCC). Mr. Komoto explained the bond amount is \$4.8 million and an additional \$2.8 million would be matched by state funding. If the bond is approved by voters, funds will be used to expand the vocational tech center, now referred to as the career technical education (CTE) center. It would increase the welding stations from 17 to 40 (and possibly more). Additionally, some funds would be used for security and safety upgrades at the TVCC Ontario campus. Mr. Komoto explained that the CTE program dovetails with the efforts of Poverty to Prosperity (P2P) project. Additionally, with the expansion of the welding facilities it will free up space for use by the nursing program. Efforts of P2P has brought together leaders of the Ontario, Nyssa, and Vale School Districts and TVCC which have resulted in vocational programs offered to area high school youth at TVCC who traditionally would not have attended college. The programs provide for workforce training the helps local businesses secure trained employees. The bond will cost taxpayers approximately \$0.16 per \$1,000 of assessed property value.

Mr. DeBoer, a member of P2P's board of directors, voiced support for the bond and the importance of vocational training for youth and the workforce.

Environmental Health Director Craig Geddes and Environmental Health Specialist Eric Evans joined the meeting.

Mr. DeBoer explained that we need to be competitive by having a trained workforce and bring industry to our area. Mr. DeBoer also explained that the current programs have been very successful and there is a need to expand the programs to allow for participation by more students.

Mr. Braese left the meeting.

The Court and those present discussed the measure. It was noted that several local school districts either have bond measures in upcoming elections or recently passed bond measures in the May election. It was also noted that the TVCC Board of Trustees were unanimous in their decision to place the bond matter before the voters.

**COURT ADJOURNMENT**

Court was adjourned.

## MALHEUR COUNTY COURT MINUTES

October 12, 2016

County Court met with Judge Dan Joyce presiding with Commissioner Don Hodge and Commissioner Larry Wilson present. Staff present was Administrative Officer Lorinda DuBoise.

Also present was John Braese of the Malheur Enterprise.

### **SENATE BILL (SB) 561 - COORDINATING COMMUNITY RESPONSE TO YOUTH/YOUNG ADULT SUICIDE TO PREVENT CONTAGION**

Sandra Raven, a member of the State Youth Suicide Prevention Alliance, and the State Children's Systems Advisory Committee, met with the Court. Also present was Juvenile Department Director Susan Gregory and Annette Serrano from Lifeways. Ms. Raven visited with the Court about SB 561, which is a legislative mandate for coordinated response to youth suicide. Local mental health authorities are charged with coordinating with local community partners to establish a communication protocol, response protocol, and Oregon Health Authority (OHA) notification protocol. A Plan is to be developed and is to include: Crises Response - Active, early postvention; Therapy Centered Techniques - immediate and over time; and Containment Strategies - now and long term. Ms. Raven explained that she has been meeting with numerous community partners in an effort to get the momentum going to accomplish this legislative mandate. Most organizations have a plan and now a coordinated response needs to be developed to ensure that the information given to the community is timely and appropriate and contains "safe messaging".

Ms. Raven explained that Malheur County has the opportunity to participate as a pilot community in a program called Connect. Connect is a national organization that provides training and helps coordinate the postvention work. (Postvention is a term coined to mean the multiple interventions and actions taken after a death by suicide (post suicide intervention) to assist in recovery and mitigate trauma.) There is some funding available to pilot communities participating in Connect.

Ms. Gregory explained that it is the local mental health authorities who have the responsibility to coordinate with local community partners and develop the Plan required under SB 561; and the local mental health authority in Malheur County is the County Court.

Ms. Serrano explained that herself and Sandy Shelton from Lifeways will be attending the next AOC meeting and this topic will be discussed. Lifeways currently has several programs in place including a Crises Intervention Team (CIT) and a Crises Stress Debriefing Team. The Teams involve law enforcement and first responders and training is provided twice a year. These programs are setup to respond to crises within the community. Lifeways has encountered some difficulties getting into the local schools. Additionally, there are other outreach prevention programs such as Tool Box and Mental Health First Aid in place.

Ms. Gregory explained that her and Ms. Raven will be setting up meetings with school counselors and superintendents to further discuss the matter.

The Court indicated their support for participating as a Connect pilot site. The Court requested that Ms. Raven further meet with Lifeways staff as Lifeways is the County's mental health provider. Lifeways will need to review the Connect program requirements before committing to the program.

### **COURT MINUTES**

Commissioner Hodge moved to approve Court Minutes of September 28, 2016 as written. Commissioner Wilson seconded and the motion passed unanimously.

### **SUPPLEMENTAL BUDGET**

Commissioner Hodge moved to approve Supplemental Budget Resolution R16-29: In the Matter of Fiscal Year 2016/2017 Supplemental Budget by Resolution Under Local Budget Law ORS (Oregon Revised Statute) 294.471. Commissioner Wilson seconded and the motion passed unanimously. The purpose of the supplemental budget is to allocate the spending of additional funds received, but not anticipated when the adopted budget was prepared. PREP Grant funds were received for teen pregnancy prevention activities. See instrument #[2016-3496](#)

### **BOPTA ORDER**

Commissioner Wilson moved to approve Order No. GO-09-16: In the Matter of the Appointment of Members to the 2017 Board of Property Tax Appeals (BOPTA) Chairperson's Pool and Non-Office Holding Pool. Commissioner Hodge seconded and the motion passed unanimously. Gary Fugate and Noble Morinaka will serve in the Chairperson's Pool; Noble Morinaka, Roger Corigall and Edwin Heid will serve in the Non-Office Holding Pool. See instrument # [2016-3495](#)

### **CROSSING PERMITS**

Commissioner Hodge moved to approve Crossing Permit # 28-16 to Idaho Power to install an overhead transformer bank for a pump on S Rd K #7311; and Crossing Permit #27-16 to Track Utilities to bore across Railroad Avenue #874 to provide new telecom service to a solar farm. Commissioner Wilson seconded and the motion passed unanimously. Original permits will be kept on file at the Road Department.

### **COURT ADJOURNMENT**

Court was adjourned.

## MALHEUR COUNTY COURT MINUTES

OCTOBER 19, 2016

County Court met with Judge Dan Joyce presiding with Commissioner Don Hodge and Commissioner Larry Wilson present. Staff present was Administrative Officer Lorinda DuBois.

Also present was John Braese of the Malheur Enterprise.

### **DISTRICT ATTORNEY'S OFFICE**

Management Assistant Marilee Aldred met with the Court and introduced interim District Attorney Colin Benson. Mr. Benson is an attorney with the Oregon Department of Justice and is currently serving as Malheur County's District Attorney.

County Counsel Stephanie Williams joined the meeting.

### **CHECK REGISTER**

Accounting Specialist Judy Bond met with the Court. The Court signed the Accounts Payable register for September 2016.

### **COURT MINUTES**

Commissioner Wilson moved to approve Court Minutes of October 12, 2016 as written. Commissioner Hodge seconded and the motion passed unanimously.

### **MOU - JUNTURA CUT-OFF ROAD**

Commissioner Wilson moved to approve Memorandum of Understanding (MOU) between EP Minerals, LLC, Harney County and Malheur County for the Juntura Cut-Off Road project. Commissioner Hodge seconded and the motion passed unanimously. Special Public Works Funds, Strategic Reserve Funds and Immediate Opportunity Funds have been awarded to rebuild Juntura Cut-Off Road. A copy of the MOU will be returned for recording.

### **ELEVATOR PROJECT - CONTRACT WITH HOLCOMB CONSTRUCTION**

Commissioner Wilson moved to approve Notice of Award and Personal Service Contract with Holcomb Construction Inc. for the Malheur County Courthouse New Elevator and Lift Project. Commissioner Hodge seconded and the motion passed unanimously. See instrument # [2016-3870](#)

### **AMENDMENT TO IGA 148021**

Commissioner Hodge moved to approve Ninth Amendment to Oregon Health Authority 2015-2017 Intergovernmental Agreement for the Financing of Public Health Services. Commissioner Wilson seconded and the motion passed unanimously. The amendment adds funding for the Teen Prevention Personal Responsibility Education Project (PREP), Program Element #48. \$83,451 for the period of September 1, 2016 through December 31, 2017 is awarded. A copy will be returned electronically for recording.

### **ONDA**

Corie Harlan from Oregon Natural Desert Association (ONDA) stopped in and visited with the Court about the Owyhee Canyonlands. Commissioner Hodge noted that the Malheur County voters overwhelmingly voted that they did not want the Owyhee Canyonlands designated as a National Monument in the March Special Election County's Owyhee Canyonlands Advisory Ballot Measure (90% voted No). Ms. Harlan said she hears the concerns of access, way of life and continued grazing, fire management, and managing invasives. Ms. Harlan indicated that despite the differences in opinions there are shared core values and goals in finding what is best for the Owyhee.

Commissioner Wilson noted the ongoing amount of lawsuits filed by environmental groups. Ms. Harlan said it is important to keep communicating and keep trying to find a path forward.

Commissioner Wilson expressed to Ms. Harlan that her group has no plan for the area if it is designated nor do they have the research that the BLM, county, and extension service has; rather they are just asking for something they want and trying to make us feel like we need to be compatible and work towards the same thing. The local citizens have been taking care of the area; and the more the special interest groups protect the area the worse it gets. Additionally, Commissioner Wilson asked Ms. Harlan what can't be done in the area now that needs a monument designation in order to be able to do?

Ms. Harlan explained that the proposal she has shared with the Court members previously is for a wilderness and national conservation area; and another tool that can achieve protection is a national monument. And, that the intent of coming forward with their proposal was to see something back from the County - to see and understand what the County's vision is for the Owyhee. Ms. Harlan explained that ONDA's proposal stacks a lot of different values on top of each other; they looked at sage grouse, they looked at the biological resources and water resources and various different pieces to establish the proposed designation's boundary; and the proposal is built upon compelling science.

The Court members expressed that the Owyhee area already has several layers of protection; and the ranchers using the land take care of the land. Commissioner Wilson expressed that this country was founded on mining, timber, fishing, ranching, and agriculture. Commissioner Hodge questioned how it was decided that such a large area (2.5 million acres) needed to be designated; and noted that a large area is already designated as wild and scenic. Judge Joyce noted there is a major litigation concern and that a monument designation has never been written that states there will be no litigation; and that his family has been in litigation with ONDA for 13 years. The Court members explained the area's remoteness will not promote tourism; it is not an area that encourages people to bring families to recreate. However, a designation will negatively impact the ranching community.

Mr. Braese left the meeting and Judge Joyce adjourned the session.

#### **COURT ADJOURNMENT**

Court was adjourned.

# Airport Committee Minutes

Date: Monday, October 24, 2016

In attendance:

Dan Beaubien	Shay Myers	Shawn Colman	Adam Brown
Norm Crume	Dale Cruson	Pete Morgan	
Tom Frazier	Braden Nash	Toby Epler	

Dale Cruson handed out an agenda for the meeting.

A quorum was established and the meeting was brought to order at 6:48 pm.

Dan read the minutes. Shawn made a motion to accept the minutes as read. Pete seconded and it passed unanimously.

Dale provided us with an update prior to the meeting about his recent attendance at a fuels class. It was an informative meeting regarding storing and pumping fuels and oils. He said that monthly inspection forms would need to be used in the tracking of stored fuel and oil at the airport. This would be done by the airport manager.

Old Business:

No old business was discussed.

New Business:

Toby gave an update on grants being sought and discussed various sources.

Pete made a motion to change the wording in the airport manual for the storage of fuel and oil to meet the fire marshal's requirements. This pertained to the under 55 gallon limit. Shawn seconded and it passed unanimously.

The lease agreement with the FBO is still in progress as they are working out details of the contract.

With there being no further business Shawn made a motion to adjourn at 7:45. Pete seconded and it passed unanimously.

Unapproved minutes submitted by: Dan Beaubien

**PUBLIC WORKS COMMITTEE MEETING MINUTES**  
**Tuesday, September 13, 2016, 7:30 A.M. M.T.**  
**\*\* PUBLIC WORKS HEADQUARTERS \*\***

Meeting called to order at 7:55 a.m. by Riley Hill, Public Works Committee -Chairman.

Committee members present included Mr. Scott Wilson, Mr. Riley Hill, and Mr. Pat Woodcock (Babcock, Hart - absent).

Others present included Cliff Leeper, Betsy Roberts, Suzanne Mulvany, Councilman Larry Tuttle, City Manager Adam Brown, and Hunter Marrow, Argus Observer.

The press was notified. This meeting was recorded (the tape is available at the Public Works Headquarters); the minutes are on file at City Hall and on the city's website at [www.ontariooregon.org](http://www.ontariooregon.org).

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ADOPTION OF MINUTES – AUGUST 9, 2016

RESOLUTION, ACTION &/OR MOTION:

**The motion was made by Mr. Wilson, seconded by Mr. Woodcock to adopt the minutes of the previous meeting, August 9, 2016: Motion passed unanimously (Babcock and Hart-absent).**

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UPDATES ONLY – NO MOTIONS

BETSY

- **Rate Study Presentation:** *(See slides - attachment A)*
  - This is a Water and Sewer Rate Study. This presentation was presented to the City Council previously and now has a few new slides.
  - Background on Water/Wastewater Plant Capacity (flow graphs).
  - Fund status on both Water System & Wastewater System.
  - Fund Projects: Water, Wastewater, & Utility Capitalization (budgeted & deferred).
  - Rate study Objective & Overview:
    - Objective is to arrive at fair & equitable water & sewer rates that support current and future operations; to support the NPDES process and any variance that we might see.
  - Situation Assessment: Nationally W/WW rates rising faster than inflation.
    - The aging infrastructure has finally caught up with itself; consequently need to make changes and need to increase efficiencies & productions.
    - Also, limits on NPDES discharge permits are getting tighter which means greater technology.
  - Water/Wastewater Local Survey *(new information - requested by Council)*.
  - Facing challenging economic environment.
    - Over last 10 years economic growth was flat & median household income was down.
    - City has not increased water or sewer rates since 2005 (11 years).

*\*\*Reminding everybody that the NPDES is a big factor. Getting this permit and constructing whatever it is we have to, will have a significant impact on the Capital Projects for the Wastewater Treatment Plant. We have separated that to some degree because we really don't know what it is going to be. Some assumptions were put in but have backed out on that a bit because if the facility plan is done in a year and we understand more clearly what the permit's going to look like, we can formulate those numbers better. Keep it in mind; should have more information in about a year. \*\**

- DEQ negotiations uncertain:
  - Currently in negotiations with State DEQ regarding NPDES, National Pollutant Discharge Permit.
  - May seek a variance related to its NPDES arsenic standard.
  - Negotiated permit could result in significant WWTP facilities or operations.

- o Rate study consists of several key tasks & assumptions
  - Dennis Jackson puts together this model; has to have all of his assumptions put together. Wanted to show as we go forward in building the excel model what he uses to give the rate recommendations going forward.
- o Capital improvement plan – driver of rate increases.
- o Both CIP's include funds to gradually replace aging rolling stock.
- o Scenarios evaluated for Water & Sewer Utilities financing: *(new information - requested by Council)*.
  - Water -
    - o 1) Revenue Bond Financing: \$3m FY2017/18, @ 5%, 20yr repay.
    - o 2) Oregon DEQ Financing: \$3m - \$1m each yr. for 3yrs-start FY2017/18, @ 2.29%, 20yr repay.
  - Sewer -
    - o 1) Minimum Sewer CIP (not NPDES included)
    - o 2) Full CIP: with DEQ-mandated sludge removal & arsenic removal.
- o Financial Plan Results –
  - Unbalanced budget & growing deficit is forecast for the Water fund & Sewer fund.
  - Revenue must increase over next 5 years for both.
- o New Rate information

**Water utility rate increases required**

Year	Without Financing	Scenario 1 - CH2M Financing	Scenario 2 - Revenue Bond Financing	Scenario 3 - Oregon DEQ Financing
	Annual Increase	Annual Increase	Annual Increase	Annual Increase
FY2016/17	5%	5%	5%	5%
FY2017/18	32%	10%	6%	5%
FY2018/19	--	10%	2%	--
FY2019/20	--	2%	2%	--
FY2020/21	--	2%	--	--

↑

Financing through the Oregon DEQ appears to be the lowest cost option.

---

**Sewer utility rate increases required**

Year	Minimum Sewer CIP	Including DEQ Mandated Improvements
	Annual Increase	Annual Increase
FY2016/17	6%	--
FY2017/18	5%	TBD
FY2018/19	--	TBD
FY2019/20	--	TBD
FY2020/21	--	TBD

The impact of DEQ-mandated improvements will re-examined next year.

LT – Is the recommendation going to be that we raise the water rates and not the sewer rates until you have more information?

BR – No, both of these tables are what we feel like need to happen now.

RH – Are there contracts with the Prison & Ore-Ida that cannot be broken until expired? Because there is about 50%+ of the usage.

BR – Typically they are not locked in on rates, but will have to look up.

- The next Steps will be to prepare proposed rates that will result in the agreed-upon revenue increases required.

• **NPDES Permit Overview:**

<b>ACTIVITY</b>	<b>BUDGET</b>
Council NPDES Budget	\$ 150,000.00
Phase 1 Permit Activities	\$ 7,315.00
Phase 2 Permit Activities (est.)	\$ 40,000.00
Sampling Plan	TBD
Remaining Budget	\$ 102,685.00

- Phase I is basically done; Phase II activities would be looking forward at the next steps. Starting into hard negotiations on the variances, etc., which are going to take evaluating our situation, evaluating legal ramifications, etc.
- Permit is good for 5 years when awarded. But because they are so far behind the City has been administratively extended for 7 years now.
- Have had a bit of a shift from DEQ, from the first discussions we had with them. We are looking at a Facilities Plan and looking at options with what we can do.

---

COMMENTS, ETC.

GENERAL DISCUSSION:

- Last meeting discussion about SRCI siphon meeting (with the Lift station issue)? - No, but is on the list for next meeting. Had to put it off for a bit because of NPDES
- Direction/plan for base line increase ... how do you feel (Committee) about it? Would like a recommendation from PWC.
- To send out e-mail of corrected information on presentation.
- Would like to see \$ dollar amounts on the scenarios.
- Maybe some actual typical household invoices rather than just base amounts (without wells).

---

ADJOURN

**The motion was made by Mr. Babcock seconded by Mr. Woodcock to Adjourn: Motion passed unanimously (Babcock and Hart-absent).**

**APPROVED:**

Signature

(Riley Hill, Chairman / Bernie Babcock, Vice-Chairman)

10-11-16

**PUBLIC WORKS COMMITTEE MEETING MINUTES**  
**Tuesday, September 27, 2016, 3:00 P.M. M.T.**  
**\*\* PUBLIC WORKS HEADQUARTERS \*\***

Meeting called to order at 3:00p.m. by Riley Hill, Public Works Committee Chairman.

Committee members present included Mr. Scott Wilson, Mr. Bernie Babcock, Mr. Ken Hart, and Mr. Riley Hill (Woodcock -excused).

Others present included Cliff Leeper, Betsy Roberts, Suzanne Mulvany, Dan Shepard, Dan Cummings, Ron Schreiber, Project Manager-Winco Foods, Linden Severe, Bhills Architecture, and Hunter Marrow, Argus Observer.

The press was notified. This meeting was recorded (the tape is available at the Public Works Headquarters); the minutes are on file at City Hall and on the city's website at [www.ontariooregon.org](http://www.ontariooregon.org).

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½ STREET IMPROVEMENT REQUEST – GOODFELLOW STREET

DAN C.

*Half street improvement request on Goodfellow from the West entrance of the development to the South property boundary.*

*Under the original permits the discussion was to only require Goodfellow to be constructed down to the end of the rent-a-center property, which would allow access to the front of Winco Food & Harbor Freight. That was constructed under the first building with a deferred improvement agreement to be signed as per the City code. Winco then purchased the property & in looking at the deferred improvement agreement they preferred to go ahead & construct their part of the street at this time. They were told that it is City policy not to allow half streets and that is the reason for the deferred improvement agreement. However, would work with the adjacent property owner to see if he was willing to construct his portion along with them.*

*That negotiation happened and came up with some preliminary costs, however the final costs came out to the point where Mr. Sather is not sure if he can invest the money because he does not have that potential development yet. He has already dedicated his half of the right-a-way so this project can move forward though; has also agreed to go ahead with and put in with his part of the services (with Winco contractor or his own, depending on cost).*

*Asking today for a recommendation from the Public Works Committee to approve the Public Works Director to allow them to put in a half street section. They were told that if the committee recommends and allows this they will construct the paving to center line plus 2' past center line. This is for when the adjacent property owner does his half he has that 2' of asphalt to cut to get the clean edge at center line.*

- Sather has gotten other quote from another contractor so he doesn't hold up construction.
- In 1983 Mr. Sather installed a storm drain from the highway because the City did not allow for onsite drainage. There was no deferred agreement signed because at that time Goodfellow wasn't planned to go through.
- He will still work with Winco if the price is right, but if not he will have his own contractor do it.
- Will it be for trucks or public use? Trucks. The plan is there is an area for an addition on the building, at some point, but would require the street to be put in to not affect the trucks going around the building. While already out there doing the construction it is much easier and cheaper to put it in now.
- Cliff – PW would still like to see the full street put in.
- BR – If ½ street is approved is it one direction? When do we need to take over maintenance? Has Fire Department approved?
- DC – Fire Chief said they are okay with it, as soon as construction is done the City would take it over for maintenance, and as far as traffic..?? That is why we don't like one way streets... how do we regulate traffic, signage??

- Could put a "Do Not Enter" sign & make it an Exit only street.
- Dan Sh. – The City has allowed this before.
- Dan C. – One problem we have in the code is it's hard to force them to do the other half street because we have no recapture on streets. If we had a way for them to recover their costs then there's a chance of forcing them to put it in & recapture it later.

RESOLUTION, ACTION &/OR MOTION:

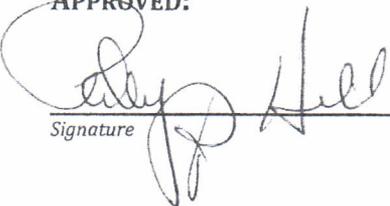
**The motion was made by Mr. Hart, seconded by Mr. Babcock the Public Works Committee recommend the Public Works Director to approve the ½ street improvement as presented with a 2' kicker past the center, and work with the City on any safety concerns: Wilson – Yes; Babcock – Yes; Hart – Yes; Hill – Yes: Motion passed, 4-0-1 (Woodcock – excused).**

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ADJOURN

**The motion was made by Mr. Wilson seconded by Mr. Babcock to Adjourn: Motion passed unanimously (Woodcock-excused).**

**APPROVED:**

  
Signature \_\_\_\_\_ 10-11-16

(Riley Hill, Chairman / Bernie Babcock, Vice-Chairman)



## BOARD OF DIRECTORS

Meeting Agenda

November 2, 2016

New Plymouth – Payette County Fairgrounds, 310 East Blvd, 4-H Building

1. Call meeting to order Chair Patrick Nauman
2. Introductions of attendees
3. Approval of September 7, 2016 and October 18, 2016 minutes
4. Financial update - Sandy Hemenway, Treasurer
5. Business highlight - TBA
6. Fund raising update – Patrick Nauman
7. City and Community Highlights  
Fruitland, Payette, Ontario, Nyssa, Weiser, New Plymouth, Vale
  - a. City
  - b. Community
8. County Highlights  
Payette County, Washington County, & Malheur County
9. Executive Director Report
  - a. Project updates – site visits, etc.
  - b. Other – Trade shows, Annual Meeting, and Annual Report
10. Round Table Discussion
11. Adjourn

### **Calendar of EVENTS**

<b>Nov 2</b>	<b>SREDA Board of Directors Meeting – 7 am, New Plymouth Payette County Fairgrounds, 4-H building – Hosted by the City of New Plymouth.</b>
Nov 3	Manufacturing Industrial Career Fair – TVCC – Weese Bldg. Room#110 – 10am-2pm FREE
Nov 3-8	Kit – out of town
Nov 8-10	Idaho Economic Development Association Fall Meeting Boise, ID
Nov 15-18	FAB TECH trade show – Vegas
Nov 24	Thanksgiving Day
<b>Dec 7</b>	<b>SREDA Board of Directors Meeting – 7 am TBD</b>
<b>Jan 4</b>	<b>SREDA Board of Directors Meeting – 7 am TBD</b>
Jan 9-11	NW Food Processors Show, Portland
Jan 16-20	Shot Show Las Vegas
Jan 22-24	Fancy Food Show, San Francisco
<b>Feb 7</b>	<b>SREDA Board of Directors Meeting – 7 am TBD</b>
Feb 8-9	Food Processors Show, Sacramento
<b>Mar 1</b>	<b>SREDA Board of Directors Meeting – 7 am TBD</b>
Mar 9-13	Natural Products Show, Anaheim

*\*\*All SREDA monthly meetings are open to the public\*\**



***OCTOBER 2016 ACTIVITY REPORT***

**Emergency Medical:**

**City -108-**

**Rural -11-**

(Types of medical calls responded to: Falls with injury, fall lift assists, medical emergencies, medical alarms, assaults to name a few).

**Hazmat Team Calls: -0-**

**Fire Related Emergency Calls:**

**Rural Fire -1- RURAL GENERAL ALARMS -1- MUTUAL AID -1-**

- 1 – Mutual aid call to Payette City / grass fire - **GENERAL Alarm \***
- 1 – Illegal open burn / lacked permit and burning at night (Duty Crew handled)

**City Fire Incidents -15- CITY GENERAL ALARMS = -1- MUTUAL AID -0-**

- 1 – Fire alarm pull station activated to obtain a police officer (Duty Crew handled)
- 1 – Burning odor - dust off of furnace coils / no fire (Duty Crew handled)
- 1 – Burning without a permit (Duty Crew handled)
- 1 – Burning illegal items and without burn permit (Duty Crew handled)
- 1 – Accidental alarm activation – cancelled by Dispatch upon arrival (Duty Crew handled)
- 1 – Smoke alarm activation / burnt food – no fire – canceled en route (Duty Crew handled)
- 1 – Reported gas odor at private residence – nothing found \* (Duty Crew handled)
- 1 – Transient camp fire under Snake River bridge (Duty Crew handled)
- 2 – Odor of gas reported – nothing found (Duty Crew handled)
- 1 – Reported grass fire by Snake River bridge / out on arrival (Duty Crew handled)
- 1 – Smoke alarm activation / cancelled en-route (Duty Crew handled)
- 1 – Water flow alarm – no fire \* (Duty Crew handled)
- 1 – Electrical wiring odor \* (Duty Crew handled)
- 1 – at Heinz Orelda canceled en-route **GENERAL Alarm \***

**\*In narrative section**

**10/9/2016 “CITY” 991 NW 4<sup>th</sup> Ave. Natural gas odor (Duty Crew handled)**

Rescue 1 called initially for strong odor of gas in the area of above address. Upon arrival Rescue 1 crew found occupant standing in the front yard of the residence. R1 crew used 4 gas meter to measure the exterior area around the gas meter. There were no readings on the meter and oxygen showed normal. R1 crew also checked the readings inside the house in the area of the furnace. No hazardous readings noted and oxygen showed normal. After returning back outside there was a faint smell of natural gas near the meter itself but no obvious signs of leaking. The occupant did state that the home owner had removed a bush/tree adjacent to the meter approximately 2 weeks ago. Crew took a final meter reading with the monitor with no hazardous conditions

present. Cascade Natural Gas was en route with a 20 minute ETA, so the occupant was going to wait with neighbor across the street for their arrival. Rescue 1 was able to clear the scene.

**10/15/2016 "RURAL" 515 18<sup>th</sup> Street. Payette, Idaho Mutual Aid request from Payette City Fire for grass fire GENERAL ALARM 157 responded with crew of three.**

Dispatched to a mutual aid request from Payette City for a grass and brush fire, Rural Brush 157 started responding with a crew of three firefighters. Shortly after leaving the station dispatch notified crew that they had been cancelled, returned back to the station.

**10/18/2016 "CITY" Holiday Inn Express, 212 SE 10<sup>th</sup> Street / water flow alarm (Duty Crew handled)**

Rescue 1 responded to a fire alarm at Holiday Inn Express showing second floor fire sprinkler water flow. Fire personnel did a walkthrough of the second floor and found no problems. Checked the riser room and found all water pressure gauges to be reading normal and not indicating any water flow. Fire personnel reset the alarm panel and system showed normal. Rescue 1 cleared the scene at 0724 hrs.

**10/19/2016 "CITY" 615 SE 7<sup>th</sup> Street Wiring odor (Duty Crew handled)**

Rescue 1 called for a smell of electrical burning. Upon arrival Rescue 1 crew was unable to detect any electrical odor or burning. The thermal imaging camera showed no hot outlets or hot areas in the walls. None of the appliances were hot or showed excessive heat. Only the outlets in the front living room, and the front porch light did not work. None of the breakers in the electrical panel were tripped. The electrical panel was not marked properly, and it was hard to determine what breakers were controlling the front living area. Since no problems, odors, or heat were detected, Rescue 1 crew recommended the occupant call her landlord and have an electrician check the outlet failure. R1 was called to a second medical alarm. With no immediate danger Rescue 1 was able to clear the scene en route to 2nd call.

**10/21/2016 "CITY" `75 NE 6<sup>th</sup> Ave. Heinz OreIda**

Paged for a General Alarm fire in the boiler room at Heinz OreIda, pumper 103 went en route with a crew of 3. MCSO came back on two minutes after paging and announced cancellation by Heinz personnel. Chief 100 continued to the scene and made contact with security at the guard shack. When a small fire flared up, the alarm pull station was activated by policy, the fire was extinguished with fire extinguishers by OreIda maintenance staff. On scene workers cancelled fire response, pumper 103 was able to return to station. Chief 100 cleared after checking on situation.

## **COMMUNITY INVOLVEMENT:**

### **10/1/2016 Home Depot Safety Fair**

Fire staff took the safety house and pumper to the annual Home Depot Safety Fair. Crew put participants through the Safety House teaching how to develop a fire escape plan, evacuation from smoke filled room, smoke detector use and Stop Drop & Roll to name a few. Adults also were involved with their children. Good community contact.



**Fire**

**Lt. Kevin Smith, Junior Firefighter Gabe Wick and Recruit Firefighter Eddie Mendoza instruct students on how to Stop, Drop & Roll after escaping from the smoke filled safety house.**

### **10/15/2016 Andrews Seed Pumpkin Palooza**

The 2016 Annual Pumpkin Palooza this year was dedicated to the Ontario Volunteer Firefighter Association. Fire staff set-up the fire safety house, and from the second floor presented fire safety talks with evacuation drills during the event. Participants then went to the designated meeting place, asked fire safety questions and demonstrated Stop, Drop & Roll. Fire crews also placed our newest pumper on the street curbside for participants to view and talk with firefighters. Even though there was a rain shower early on, there was a large turnout for the event. **Our thanks to Andrews Seed for sponsoring the event on our behalf.**



**Participants tour the event booths for food, activities and information.**



**Fire crews show off the department's 2012 pumper and equipment to event participants.**



**Students start evacuation from the safety house second floor after smoke blocks their escape down the stairway.**



**Firefighter Jordan Watts assists students down the second floor escape ladder to safety.**



**The safety house stairway is filled with artificial smoke so escape is blocked. Participants feel the door for heat, crack the door seeing the smoke, so evacuate out the escape window.**



**Firefighter Jim Wick explains fire safety, the importance of an evacuation plan and a central meeting place so all are accounted for.**

**10/20/2016 Ontario Middle School 8<sup>th</sup> grade class community involvement program.**

18 Ontario Middle School students toured the fire department with Firefighter Frank Jr. and washed two brush trucks as part of their class community service day. Students had a good time and did a marvelous job cleaning the units. Several indicated that they wanted to enter the fire service as a career, future firefighters for the community.

**Middle School crew for community service day. Did a great job!**



**Future firefighters? Students got to try on firefighter gear.**



**Students work on two brush trucks as part of their service to community day.**



**As part of any job, equipment cleanup is also required. Students clean up brushes and buckets.**

## **10/21/2016 Ontario High School Homecoming bonfire**

Friday was homecoming for Ontario High School. A large pile of wood pallets were placed in the lot next to the tennis courts. After the football game, students arrived at the lot to celebrate the team victory and homecoming event. Ontario Fire staff stood by with Rescue 1 and pumper 103 to maintain a safe event for the students.

(Fire staff set the fire and stood by until the fire was out.)



## **FIREFIGHTER TRAINING:**

**10/11/2016 Pipeline Emergency Response presented by Paradigm and Tesoro Logistics (formally Chevron).** Chief Al, Allen Montgomery, Jared Gammage and Mark Saito attended. Held at the Clarion Inn. Topics covered: operator contact, pipeline products, hazards & characteristics, types of pipeline systems in our area, pipe location, size & operating pressure and emergency response plan, etc.

**FIRE PREVENTION ACTIVITIES:**

Local 1<sup>st</sup> grade classes consisting of **251 students** were visited during **National Fire Prevention Week October 9-15.**

*10/10 St. Peter School & May Roberts*

*10/11 Aiken*

*10/12 Four Rivers Community School & Alameda*

*10/13 Fruit of the Spirit Preschool & Treasure Valley Christian School*

**PERMITS ISSUED:**

**City Open Burns            4**

**City Burn Barrels        1**

**Rural Open Burns        58**

**Rural Burn Barrels      14**

# CH2M

## September 2016

### Business Review



Above, Justin Apodoca and Ray Rodriguez cleaning catch basins.



Left, Leo Rojo painting crosswalk bars across from Beck Kiwanis Park.

SEPTEMBER  
2016

Prepared by CH2M for  
CITY OF ONTARIO/PUBLIC WORKS DEPARTMENT

# Monthly Business Review

PUBLIC WORKS DEPARTMENT

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## FIELD SERVICES: STREETS & COLLECTION/DISTRIBUTION SUMMARY

### SEPTEMBER ACTIVITIES:

- Painted Crosswalks – 70 percent complete.
- Hot taped Crosswalks – 50 percent complete.
- Finished crack sealing the city-owned parking lots along Depot Lane.
- Crack sealed and painted the last parking lot at City Hall.
- Mowed and trimmed weeds on City right of ways.
- Weekly trash pickup, weed trimming, and sidewalk sweeping along East Idaho Avenue in front of the Marketplace.
- Installed two 2-inch water services to at Waremart, the former Kmart.
- Completed weekly sweeping of the downtown business area.
- Three Field Crew members attended Loader and Backhoe certification training.
- Three Field Crew members attended Confined Space training.
- Started cleaning catch basins city wide. This will take approximately six to eight weeks to complete.
- Gates were installed at the Ontario Municipal Airport.
- Sign maintenance.
- Two air relief valves were changed out at Tapadera Lift Station for not working correctly.
- 49 utility locates were completed.
- 29 water services were turned on per customer request.
- 25 water services were shut off per customer request.
- 37 water services were shut off for non-payment.
- 25 water services were turned on for payment received.
- 34 water services were read only on/off customer request.
- 27 water services were checked for leaks.



**Leo Rojo and Ashton Kinkade painting crosswalk bars across from Beck Kiwanis Park.**

## FIELD SERVICES: STREETS & COLLECTION/DISTRIBUTION CONTINUED

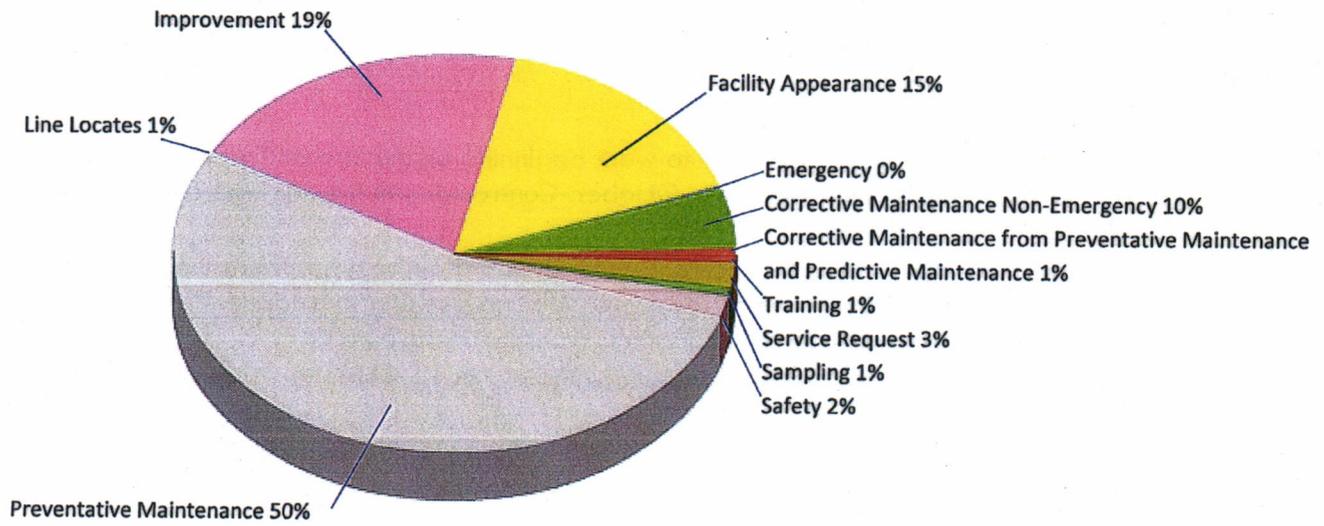
- 20 water meters were changed out for non-functioning registers/meter interface units.
- 16 water services were checked for consumption issues.
- 11 water meters were shut off for repairs per customer request.
- 13 water services were checked to verify leaks had been repaired per customer request.
- 1 meter was pulled and winterized.
- 1 new meter was installed.



Justin Apodaca and Ray Rodriguez cleaning catch basins.

**FIELD SERVICES: STREETS & COLLECTION/DISTRIBUTION CONTINUED**

**September Work Orders Actual Hours  
by Work Order Type**



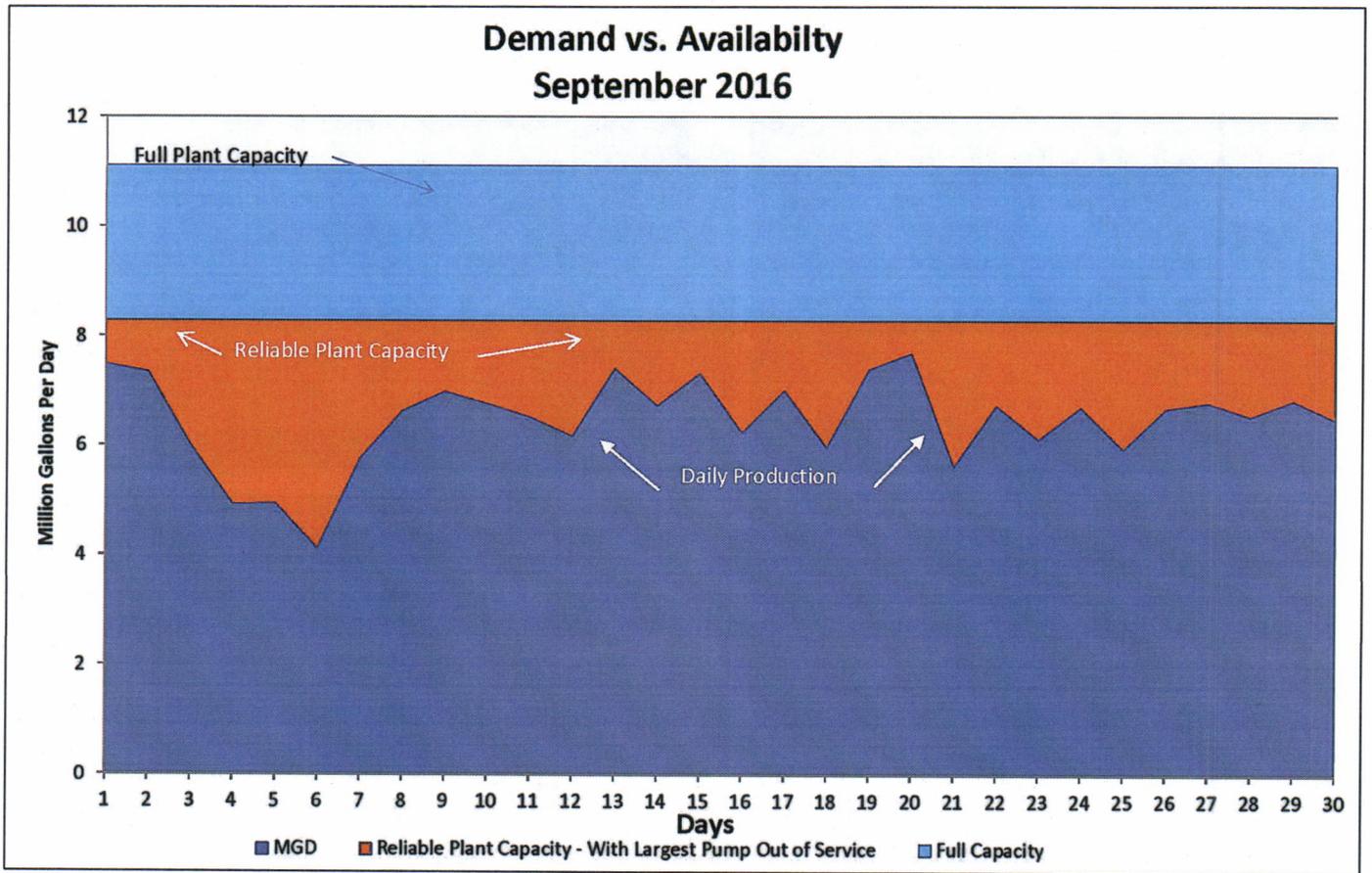
## WATER TREATMENT PLANT SUMMARY

Water demand is beginning to reduce due to the weather cooling off as we head into fall. Plant operations are below maximum capacity of the plant. Filter run times are beginning to increase due to the lower water demand. The turbidity has been carefully monitored throughout this process.

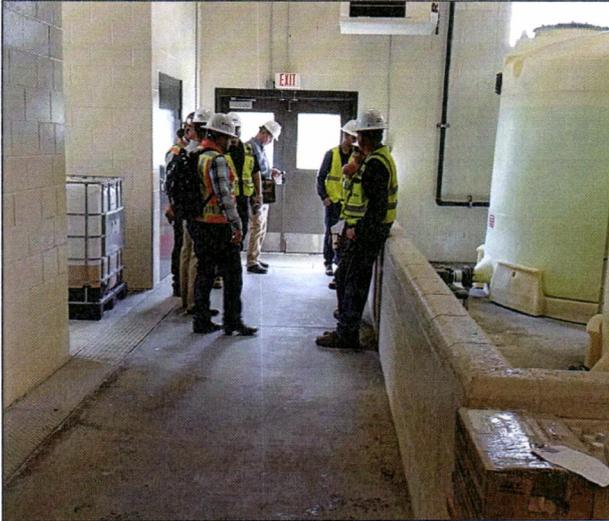
### SEPTEMBER ACTIVITIES:

- A pre-construction meeting was held prior to work beginning on the Water Treatment Plant upgrades; this work is scheduled to start in October. Contractor will be staging equipment and trailer at Water Treatment Plant.
- $KMO_4$  feed pump has been causing some issues with chemical delivery; problem appears to be an artifact of current feed rates and signal problems. We are working to address this problem but real solution will be the new chemical feed system (construction project).
- A new solids decant pump was ordered to replace the old pump which has been rebuilt multiple times and is spent.
- Effluent valve No. 1 will be scaled and tuned to react quicker with signal input; work to be done by ACS. This is a Supervisory Control and Data Acquisition (SCADA) issue.
- Submitted monthly report to Oregon Health Authority.
- Water Treatment Plant properties were patrolled for weeds.
- The chlorine generation system failed on Sept. 17. We had a loaner cell flown up from California to get the system operating again. Our replacement cells were in route when it went down. The new cells were delivered Sept. 21.
- A coupler at the Bench Reservoir tank had to be replaced. This caused the operation of the tank to be off line for a short period while crews repaired it. West side booster station maintained system pressure while this repair was made.

# WATER TREATMENT PLANT SUMMARY CONTINUED



## WATER TREATMENT PLANT SUMMARY CONTINUED



Water Treatment Plant Crew, along with City Engineer Betsy Roberts, held a preconstruction meeting for the 2016 Chemical Feed Improvements project.

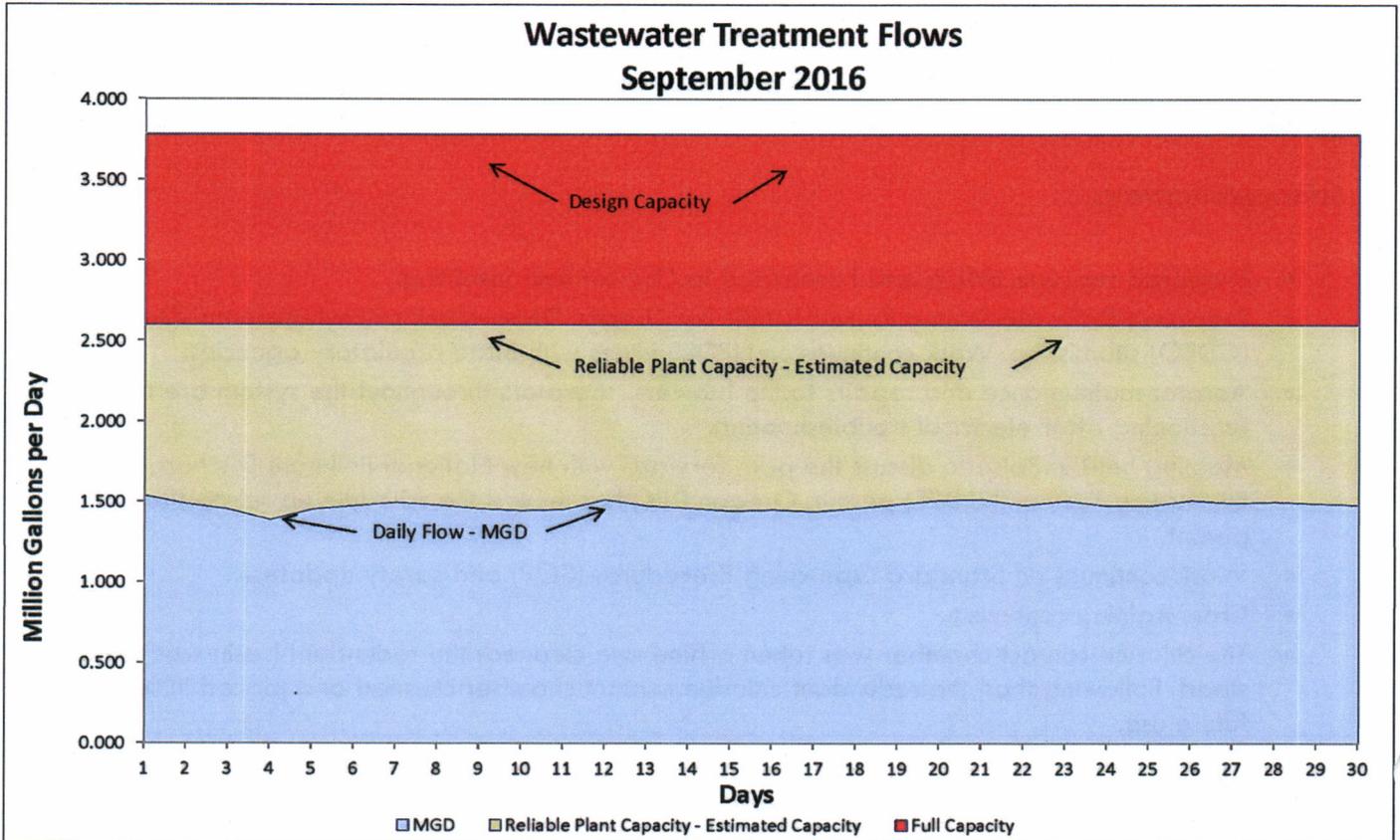
## WASTEWATER TREATMENT PLANT SUMMARY

The attached graph provides an overview of the operational and treatment parameters for September at the wastewater facilities. Flow and pollutant loads at the plant were typical for this time of year. Pumping of water to Skyline reservoir has been an alternating process: one week pumping and one week off, due to lack of inventory available. We had no violations or incidents of significance this month.

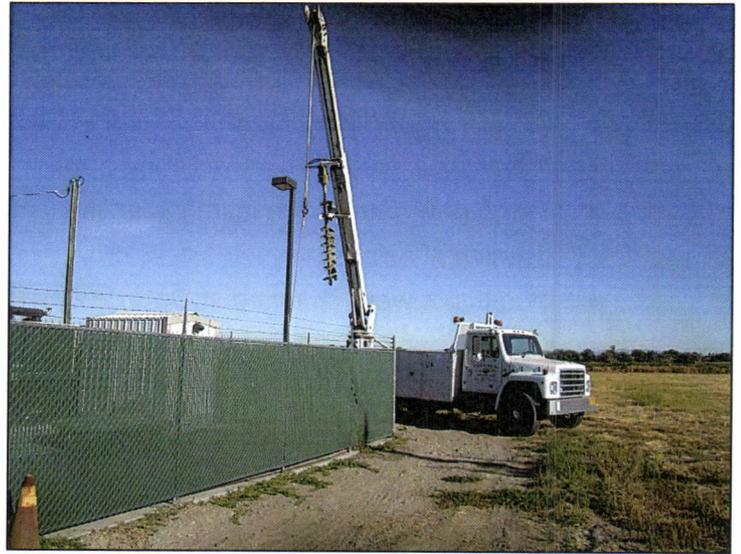
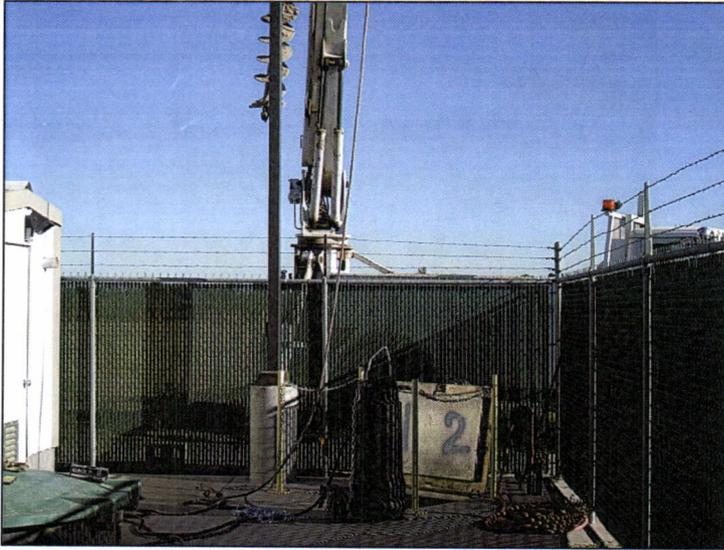
### SEPTEMBER ACTIVITIES:

- Prepared septage billing and forwarded to City for user invoicing.
- Prepared Daily Monitoring Report (DMR) for Oregon Department of Environmental Quality (ODEQ) submission. Work continues on NPDES issues with State regulatory agencies.
- Aerator maintenance and repairs to the blowers. Aerators throughout the system are fully functioning after electrical troubleshooting.
- Meeting held in Boise to discuss the path forward with new National Pollutant Discharge Elimination System (NPDES) permit, Oregon DEQ has moved the schedule up related to new permit.
- Work continues on Standard Operating Procedures (SOP) and safety updates.
- Cross training continues.
- The chlorine contact chamber was taken offline and cleaned; the redundant basin was used in its stead. Following that, the redundant chlorine contact chamber cleaned and placed in reserve for future use.
- Wastewater flows are back online to Skyline beginning Sept. 20; harvest is complete.
- Plant housekeeping including weed spray and removal.
- Repairs were made to project work raft.
- Replaced blower motor filters throughout plant.

# WASTEWATER TREATMENT PLANT SUMMARY CONTINUED



## WASTEWATER TREATMENT PLANT SUMMARY CONTINUED

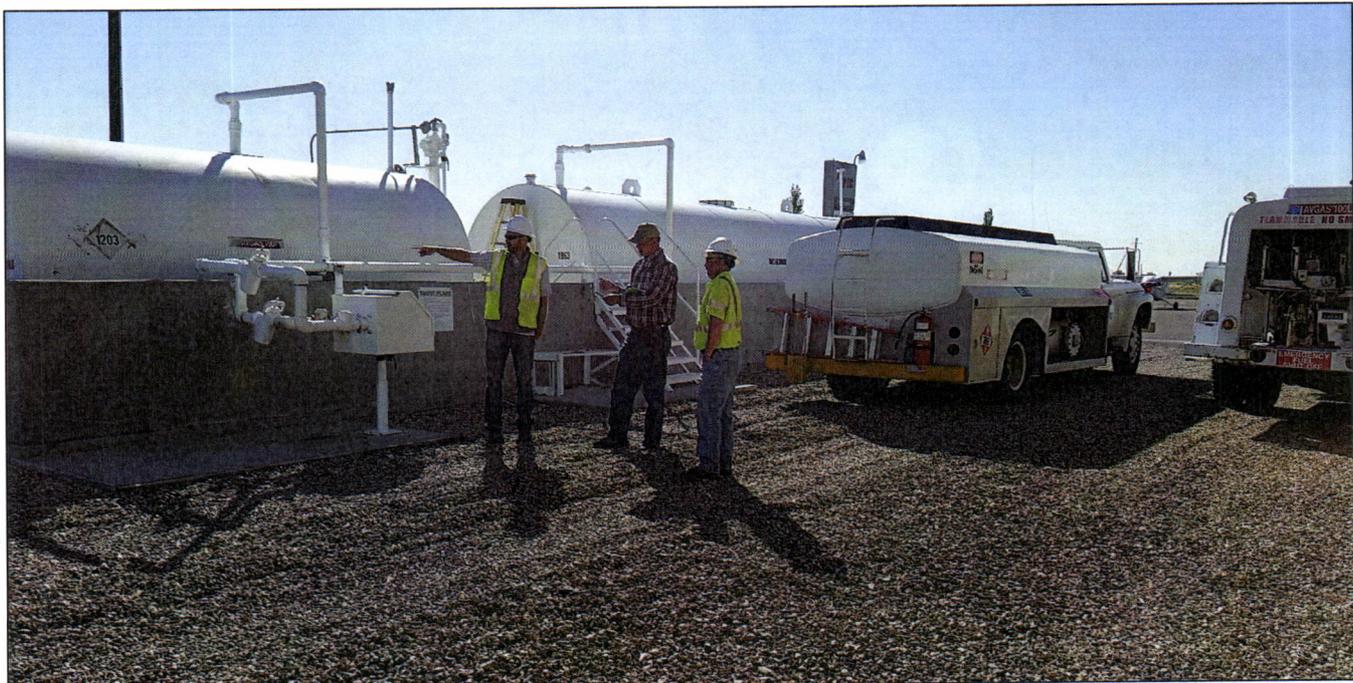
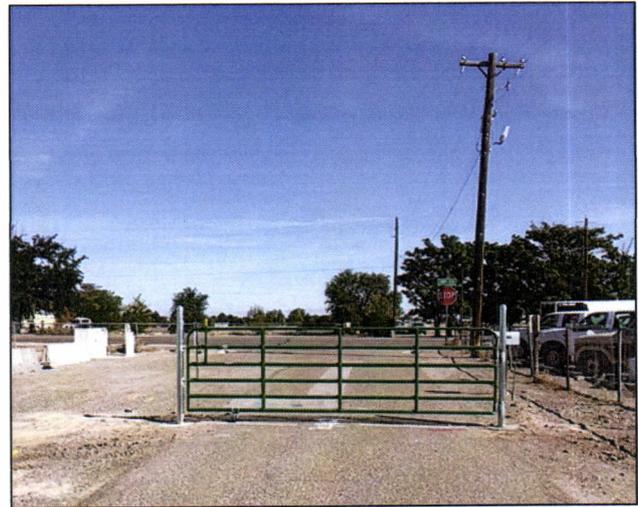
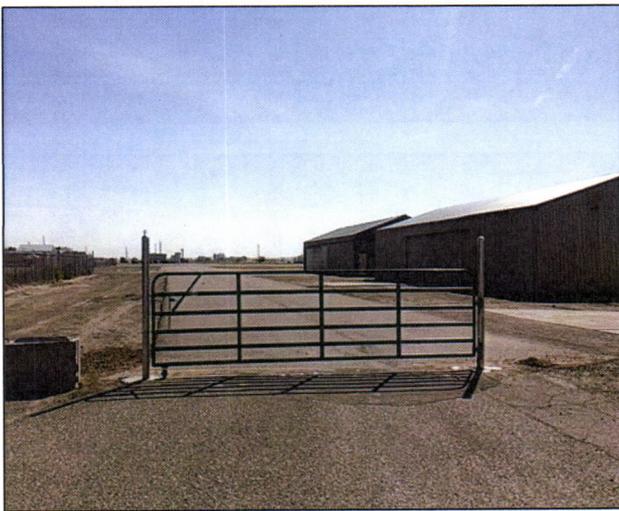
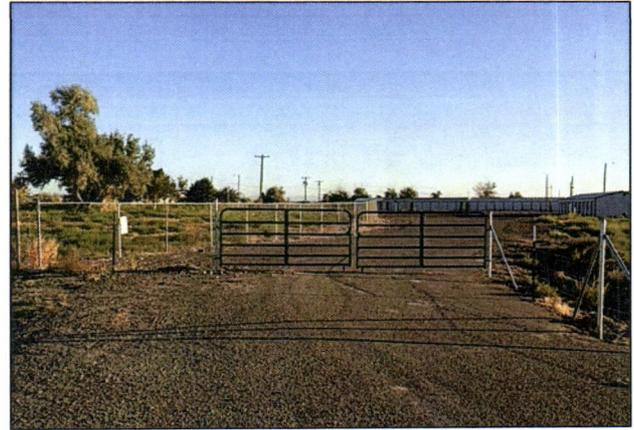


**Rob Presley puts a lift station pump back in Tapadera Lift Station, while Chris Childs from Vale Electric looks on.**

## FACILITY MAINTENANCE SUMMARY

### SEPTEMBER ACTIVITIES:

- The Heating Ventilation and Air Conditioning (HVAC) system is still under review at City Hall.
- A leak was fixed in the swimming pool.
- Three new gates were installed at the Ontario Municipal Airport.
- Two lights were changed at Ontario City Hall.

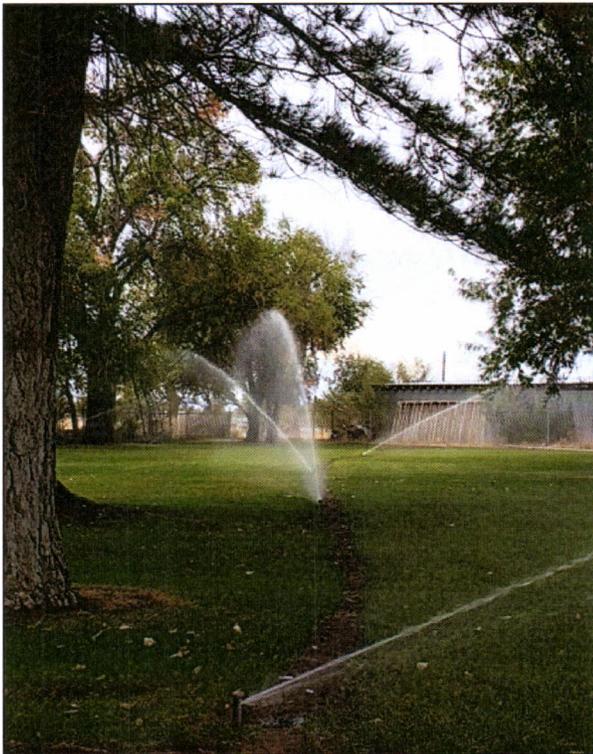


Top three photos, new gates installed at Ontario Municipal Airport. Bottom photo, Jay Hysell, Mike Wirtz and Dale Cruson review Airport Stormwater Retention.

## PARKS AND CEMETERY SUMMARY

### SEPTEMBER ACTIVITIES:

- There were four burials this month at Evergreen Cemetery and none at Sunset Cemetery.
- A total of 158 mowing hours calculated in the parks.
- There were 116.5 mowing hours for both Evergreen and Sunset cemeteries.
- A utility terrain vehicle was purchased for use in the cemeteries; price for cart and all extra parts came in under budget.
- Green Giant finished the new sprinkler system at Beck Kiwanis Park.
- Trees were trimmed at Lions Park.



**Top left, new sprinkler system is installed at Beck Kiwanis Park. Top right, trees are trimmed at Lions Park.**

## ENGINEERING SUMMARY

### SEPTEMBER ACTIVITIES:

- Malheur Utility Coordination Council meeting with local utilities including Cable One, Idaho Power, Cascade Natural Gas, Oregon Department of Transportation, City of Nyssa, City of Vale and area irrigation companies.
- Preconstruction meeting for the Chemical Feed Improvements for the Water Treatment Plant.
- Continued coordination for the Well 17 project, which is being done by contractors as well as staff.
- Development meeting for an existing business property partition within the Urban Growth Boundary.
- Development meeting for an existing business doing a major expansion.
- Coordination meeting with CH2M and City Staff working on Airport Spill Prevention Control and Countermeasure Plan.
- Development meeting for the location of eight public transit bus shelters at various locations.
- Development meeting for a new restaurant in an existing building.
- Worked with property owner to move a City sign from the vicinity of his driveway.
- Worked with developer on the extension of Goodfellow Street.
- Prepared service installation estimate for a couple of property owners.
- Worked with contractor for street access restriction.
- Work Orders issued: 1 – Waremart/WinCo water, sewer and irrigation.
- Right of way permits issued: 4.
- Right of way inspections: 12.
- Maps printed: 45.
- Met with the City Attorney to go over methods for development of the North Regional Lift Station payment process as consented to by the Council.
- Rate Study – made first presentation to Public Works Committee and second to City Council.
- Participated in Public Works Committee Meeting.
- Oregon Department of Transportation (ODOT) – Continued communication with ODOT regarding remaining Jobs and Transportation Act (JTA) funds for North Park Boulevard, progress on SE 2<sup>nd</sup> Street grant, and SE 5<sup>th</sup> Street application process.
- National Pollutant Discharge Elimination System (NPDES) – Developed response to DEQ based on first meeting with the agency in late July.
- Worked on language for RFQ for Facility Plan, associated with the NPDES permit.
- Met with ProTech, contractor for Eastside Tank, to review the tank one more time full, and set dates for contractor to come back to Ontario and repair the tank.
- Developed brief report for traffic based on numbers from ODOT on NW 2<sup>nd</sup> Street, as well as identifying traffic calming measures available.
- Reviewed ADA requirements for mid-block and diagonal parking.
- Reviewed opportunities in back parking lots as requested by downtown parking committee.

## APPENDIX

### FIELD SERVICES

Collection and Distribution staff is responsible for Sewer Collection and Water Distribution throughout the City. Water Distribution duties include maintenance and repair of approximately 97 miles of water lines and 3,625 services which include service installations, mainline installation, meter reading, maintenance of more than 600 fire hydrants, and valve exercising of more than 1,700 water valves.

Sewer Collection duties include maintenance and repair of approximately 78 miles of sanitary sewer lines within the City. Responsibilities include constructing new pipelines, cleaning all gravity sanitary sewer lines, repairing or replacing sanitary sewer lines as needed, providing line locations for all water and sewer lines, and maintaining eight lift stations plus a barscreen and one lift station from Snake River Correctional Institution. The City has approximately 56 miles of storm drain collection lines and 1,450 catch basins throughout the City limits. Duties include Storm drain maintenance and repair, cleaning of approximately eleven miles of Storm drain lines and cleaning the catch basins.

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*COLLECTION AND DISTRIBUTION STAFF MAINTAINS  
78 MILES OF SANITARY SEWER LINES  
56 MILES OF STORM DRAIN COLLECTION LINES  
AND 1,450 CATCH BASINS THROUGHOUT  
CITY LIMITS*

---

The Street Maintenance Division maintains more than 122 lane miles of improved streets and more than 9 miles of alleys. The street department is responsible for resurfacing, repairing and maintaining the streets, installing and maintaining street signs and markings, tree trimming, repairing all established pavement markings. The division also completes excavation and repair of deteriorating streets, gravel road grading, street sweeping, crack sealing, chipsealing, snow removal and sanding during the winter months, and weed control along the alleys. Street Maintenance staff assists the Chamber of Commerce by putting up decorations on street lights during the Christmas season and replacing them with the regular decorations when the season is over.

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*STREET MAINTENANCE DIVISION MAINTAINS MORE THAN  
122 LANE MILES OF IMPROVED STREETS  
9 MILES OF ALLEYS  
CHIPSEALS LAST A MINIMUM OF 8 YEARS,  
AND PUBLIC WORKS CHIPSEALS 7 MILES PER YEAR*

---

As part of the Street Division's maintenance program, crews chipseal street surfaces in the summer to protect them from water and weather damage and to keep them in good condition. A chipseal maintains the existing pavement, delaying further aging due to water and sun; and provides a moisture barrier and corrects existing pavement problems by sealing cracks. A chipseal application provides substantial savings to

taxpayers and should last a minimum of eight years with minimal maintenance required. The City chipseals approximately 7 miles per year.

## APPENDIX CONTINUED

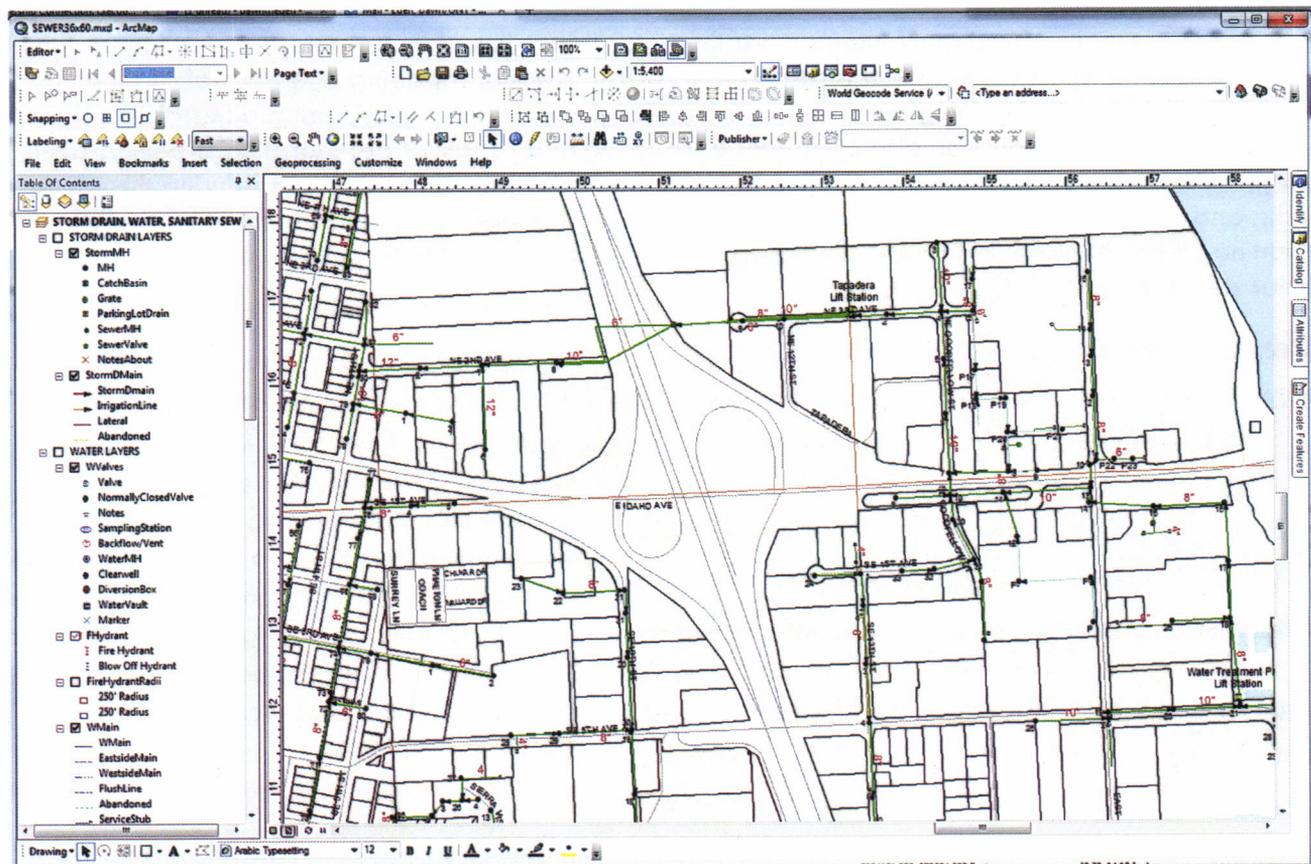
### PARKS DEPARTMENT

The Ontario park system consists of both active and passive recreational areas. There are four neighborhood parks, one community park, one large urban park and numerous special use sites in the park system. In total, the City owns 13 park and recreational areas representing more than 1,012 acres of land. The City also owns the skateboard park.

### ENGINEERING DIVISION

The Engineering Division reviews plans for construction of public improvements, maintains the City's mapping system, and manages the engineering projects within both the Capital Improvements and Maintenance Programs. The department provides technical support to residents, developers, builders, other City departments and consulting engineers and surveyors. The staff reviews and approves construction plans for subdivisions, partitions, streets, sanitary sewer, water lines, and storm drainage construction projects. They also design projects, prepare bid documents for public works maintenance projects and provide project management for public improvements.

The Geographic Information System (GIS) database is maintained by Engineering Department staff. The department also maintains and updates the record maps for all City utilities, right-of-way, easements, land division plots and City base maps.





**City of Ontario**  
**POLICE DEPARTMENT**  
**Office of the Chief**

444 SW 4<sup>th</sup> Street  
 Ontario, OR 97914  
 Voice (541)889-5312 Ext. 2303  
 Fax (541)889-3026

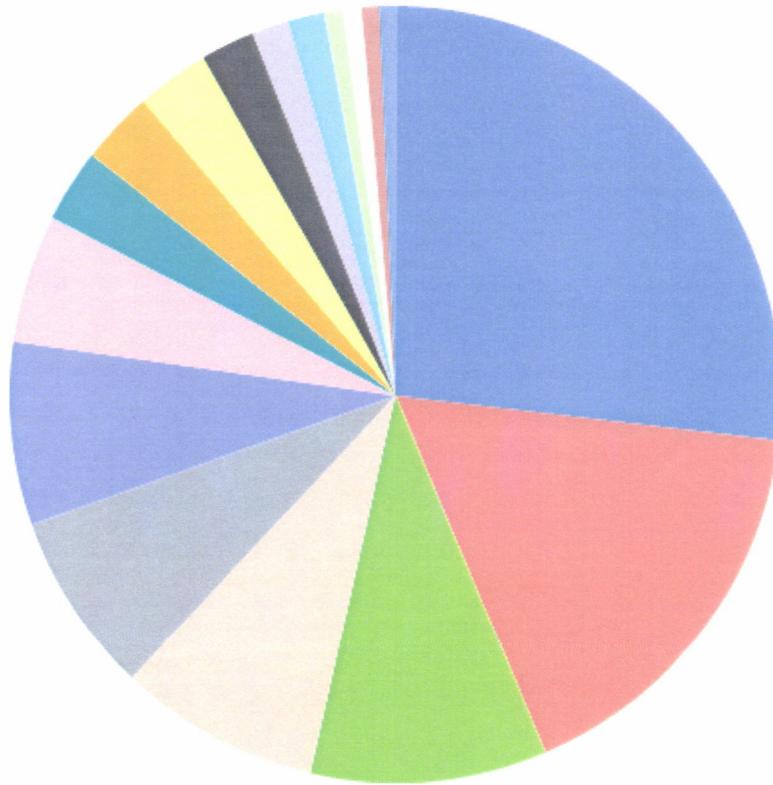
To: Ontario City Council  
 Re: Department Statistics for **September 2016**

Activity	Month of August	Previous Month	Year to Date	Prior Year to Date
Calls for Service	904	911	7775	7640
Traffic Stops	71	152	976	1590
Cited Traffic/Parking	72	107	701	1089
Motor Vehicle Crashes	31	37	287	314
Arrests	72	69	670	743
Arrests w/ Use of Force	0	1	13	9
Citizen Complaints	0	0	0	0
Cases to Dist. Attorney	67	43	532	517
Ordinance Cases Total	116	140	1141	1068
Ordinance-Weeds	20	6	356	431
Ordinance-Garbage	7	4	27	39
Dogs to Ani-Care	7	18	85	73
Junk/Vehicles	13	4	72	81
Death Investigations	0	1	13	12
SRO Cases	46	27	213	28
Gang Related Cases	0	0	29	84
Gang Designations	0	0	0	4
Task Force Cases	3	8	32	37
Graffiti	0	4	54	91
Burglary	14	4	104	55
Robbery	0	1	3	4
Larceny	55	51	503	390
Assault	5	6	63	72
Homicide	0	0	0	0
Sex Crimes	1	1	10	18
Alarms	32	19	184	175
Property Loss/Recover	\$126,630/\$75,976	\$98,681/\$54030	\$586,345/\$201,102	\$442,506/\$60,672

### Violations by Violation Type

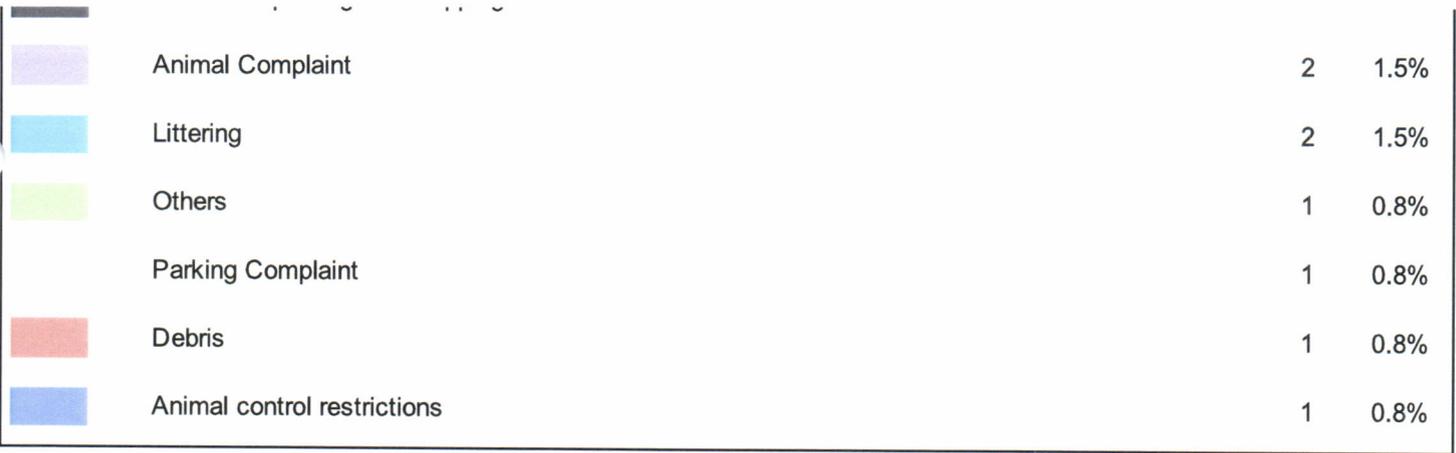
Open Date From: 09/01/2016

Open Date To: 09/30/2016



Violations by Violation Type

Violation Type	Count	Percentage
Dog running at large	35	26.7%
Weeds	22	16.8%
Storage of Junk	13	9.9%
Public nuisance	11	8.4%
Dog license required; No dog license	10	7.6%
Parking over 72 hours ? Abandoned Vehicle	10	7.6%
Accumulation of Garbage	7	5.3%
Attractive Nuisance	4	3.1%
Cruelty to animals	4	3.1%
Storage of Motor Vehicles or Parts	4	3.1%
Prohibited parking and stopping	3	2.3%







City of Ontario  
Office of the Mayor  
444 SW 4<sup>th</sup> Street  
Ontario, OR 97914  
Voice (541)889-7684  
Fax (541)889-7121  
[dnavont@msn.com](mailto:dnavont@msn.com)

November 1, 2016

Representative Cliff Bentz  
900 Court Street, NE  
Suite H-475  
Salem, Oregon 97301

Dear Representative Bentz:

The City Council appreciated your presentation to them at the October 10, 2016, Council meeting, where you addressed and discussed the transportation needs for this area, and the fiscal ability to fund those needs. The visual representations of the overwhelming shortfalls in transportation were enlightening. Your advocacy for these necessities in Eastern Oregon is very much appreciated by the citizens of Ontario.

Subsequent to your presentation and discussion, where an issue specifically mentioned was the opportunity of additional state gas tax, while revealing Ontario's relatively low position in relation to other state gas taxes, the Ontario City Council is in agreement for supporting your efforts in the Oregon Legislature to raise additional revenue for our roads.

In light of the state of transportation funding and the ability to keep up with the needs in Ontario, the City Council supports actions that would provide additional road funding not only to Ontario, but to highways and roads that connect our community with other parts of the State of Oregon.

Thank you for your support to the Ontario community.

Sincerely,

Ronald Verini, Mayor  
City of Ontario



City of Ontario  
Office of the Mayor  
444 SW 4<sup>th</sup> Street  
Ontario, OR 97914  
Voice (541)889-7684  
Fax (541)889-7121  
[dnvont@msn.com](mailto:dnvont@msn.com)

November 1, 2016

Representative Cliff Bentz  
900 Court Street, NE  
Suite H-475  
Salem, Oregon 97301

RE: City of Ontario National Pollutant Discharge Elimination System (NPDES) Permit Renewal -  
Request for Facility Planning Assistance Funding

Dear Representative Bentz:

This letter is a request from the City of Ontario for financial assistance in wastewater facility planning in order to comply with new effluent limits for arsenic. As the new NPDES Permit will require that the study efforts begin immediately, the City respectfully requests financial assistance in the amount of \$250,000 to assist with the study efforts required and outlined in the Permit.

Ontario is one of the first cities in Oregon facing new stringent wastewater effluent limits for arsenic, a result of the Oregon Department of Environmental Quality's toxics rule-making. The re-issuance of the City's NPDES Permit by DEQ presents a challenge due to the uncertainty of the pathway for final compliance with a new arsenic effluent limit.

Step one with the new NPDES Permit will require the City to study and evaluate, in detail, compliance options that range from a completely new treatment technology to eliminating wastewater discharge through storage and land application. The results of the study will dictate future efforts by the City. However, this study effort is well outside staff's normal operating practice and is a considerable unanticipated expense for Ontario's rate-payers, an expense the City is not in a financial situation to fund.

Staff would be happy to meet with you and your staff to discuss in greater detail the proposed use of the requested funds. It is understood that you have many requests from your constituents, so the Council truly appreciates your consideration of this request.

Thank you for your service to the citizens of Ontario. I look forward to discussing this issue with you.

Sincerely,

Ronald Verini, Mayor  
City of Ontario