

**MISSION STATEMENT: TO PROVIDE A SAFE, HEALTHFUL AND SOUND ECONOMIC ENVIRONMENT,
PROGRESSIVELY ENHANCING OUR QUALITY OF LIFE**

**AGENDA
CITY COUNCIL - CITY OF ONTARIO, OREGON
MONDAY, SEPTEMBER 19, 2016, 7:00 P.M., M.T.**

- 1) **CALL TO ORDER**
Roll Call: Norm Crume _____ Tessa Winebarger _____ Charlotte Fugate _____ Marty Justus _____
Larry Tuttle _____ Betty Carter _____ Mayor Ron Verini _____

2) **PLEDGE OF ALLEGIANCE**

This Agenda was posted on Wednesday, September 14, 2016. Copies of the Agenda are available at the City Hall Customer Service Counter and on the city's website at www.ontariooregon.org.

3) **MOTION TO ADOPT THE AGENDA**

- 4) **PUBLIC COMMENTS:** Citizens may address the Council; however, Council may not be able to provide an immediate answer or response. Out of respect to the Council and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

5) **CONSENT AGENDA: MOTION ACTION APPROVING CONSENT AGENDA ITEMS**

- A) Minutes of Regular Meeting of 09/06/2016 1-3
B) Approval of the Bills

6) **DEPARTMENT HEAD UPDATE:**

- A) Fire Department Quarterly Report: Al Higinbotham, Fire Chief [Pgs 1-44] 4
B) Public Works Department Annual Report: Cliff Leeper, Public Works Director [Pgs 1-23] 5

7) **OLD BUSINESS**

- A) Meeting Schedule [Pgs 1-12] 6

8) **NEW BUSINESS**

- A) NPDES Permit - Phase 2 7-13

9) **HAND-OUTS/DISCUSSION ITEMS**

- A) Public Works Maintenance Schedule [Cliff]
B) Proposed Code Enforcement Resolutions [Adam/Cal]
C) Water and Sewer Rate Study - Update [Betsy]
D) Department Stats: Fire [Aug]; Police [Jul, Aug]
E) Minutes: County Court [08-24-2016]
F) Checks by Date: Aug 1-12, 2016

10) **CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS**

11) **ADJOURN**



CITY COUNCIL MEETING MINUTES September 6, 2016

The regular meeting of the Ontario City Council was called to order by Mayor Ronald Verini at 7:00 p.m. on Tuesday, September 6, 2016, in the Council Chambers of City Hall. Council members present were Ronald Verini, Norm Crume, Larry Tuttle, and Charlotte Fugate. Tessa Winebarger, Betty Carter, and Marty Justus were excused.

Members of staff present were Adam Brown, Tori Barnett, Cal Kunz, Kari Ott, Dan Cummings, Cliff Leeper, and Larry Sullivan.

The meeting was recorded and copies are available at City Hall.

Larry Tuttle led everyone in the Pledge of Allegiance.

AGENDA

Following the work session of September 1st, the Agenda was modified:

6) Department Head Update:

(A) Recreation Department/Debbie Jeffries: Removed; Completed at w/s

7) Presentations:

(A) Revenue Forecasting/Kari Ott: Removed; Completed at w/s

8) New Business:

(A) Community in Action –Treasure Valley Boxing Club: Discussed at w/s; Removed, Bring draft Agreement to September 19th meeting

(B) Liquor License Application-New Outlet (Tacos Mexico): Moved to Consent

(C) Declare Police Chief Car as Surplus/Authorize Purchase of OSP Vehicle: Moved to Consent

(D) Resolution #2016-129: Expenditure of Funds for Holding Cell Improvements: Moved to Consent

(E) Ordinance #2717-2016: Cable One Franchise Agreement (Final Reading) Moved to Consent

(F) Airport Capital Improvement Project List and Proposed Projects: Moved to Consent

(G) Proposed Meeting Schedule (Days & Times): Removed, bring to September 15th w/s

9) Hand Outs/Discussion Items:

(A) - (C) - Removed/Completed at w/s

Agenda order renumbered to reflect changes.

Larry Sullivan, City Attorney, requested that Ordinance #2717-2016 be moved to Old Business as the ordinance needed to have the complete Title read.

Norm Crume moved, seconded by Charlotte Fugate, to adopt the Agenda as amended. Roll call vote: Crume-yes; Winebarger-out; Carter-out; Justus-out; Tuttle-yes; Fugate-yes; Verini-yes. Motion carried 4/0/3.

CONSENT AGENDA

Norm Crume moved, seconded by Charlotte Fugate, to adopt Consent Agenda items A) Minutes of Regular Meeting of August 15, 2016; Item B) Proclamation: Alcohol, Drug and Problem Gambling Addiction Recovery Month; Item C) Liquor License Application-New Outlet (Tacos Mexico); Item D) Declare Police Chief Car as Surplus/Authorize Purchase of OSP Vehicle; Item E) Resolution #2016-129: Expenditure of Funds for Holding Cell Improvements; Item G) Airport Capital Improvement Project List and Proposed Projects; and Item H) Approval of the Bills. Roll call vote: Crume-yes; Winebarger-out; Carter-out; Justus-out; Tuttle-yes; Fugate-yes; Verini-yes. Motion carried 4/0/3.

OLD BUSINESS

Ordinance #2717-2016: Cable One Franchise Agreement (Final Reading) Charlotte Fugate moved, seconded by Norm Crume, that the City Council approve Ordinance No. 2717-2016, AN ORDINANCE GRANTING TO CABLE ONE, INC. THE RIGHT TO MAINTAIN A CABLE COMMUNICATIONS SYSTEM IN THE CITY OF ONTARIO AND TO USE THE RIGHTS OF WAY OF THE CITY OF ONTARIO FOR ITS BUSINESS OPERATIONS, on Second and Final Reading by Title Only. Roll call vote: Crume-yes; Winebarger-out; Carter-out; Justus-out; Tuttle-yes; Fugate-yes; Verini-yes. Motion carried 4/0/3.

CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS

Councilor Fugate stated with regard to some ordinance issues, they had been working for over a month on a project, and it was still not done, the alley on 7th between 1st and 2nd. She asked why it was taking so long, and why couldn't they get it done? There was still rubble all over that should have been cleaned out. She understood that the ordinance officers had a lot to do, and they did work hard, but they needed to find some way to make it not take so long to get things completed. She had been told that Dallas had issued letters out just that day, but he knew about this problem over two weeks ago. Now adding in the mail lag, and all the notification requirements, just adds more overall time. The man simply had not paid his dumpster bill. She, herself, had seen rats over there, so it was health issue, too. She asked how this type of situation could be expedited. It really needed to be addressed. She appreciated Adam's tolerance of her nagging, and she didn't want to jump all over Chief Kunz, either, but at this point they'd hired new personnel, acquired some new software, but couldn't other people help out, other officers, Sheri, or Liz? She'd even be willing to help out, if it came down to that. There were still tall weeds all over the old Wendy's property, and that had been brought up over three weeks ago. She wanted them to all really focus on getting this issue dealt with. [She distributed some photographs of areas she had noticed around town]. She requested that this issue be addressed further in a Study Session.

Mayor Verini stated he'd like to see some answers or a presentation addressing the challenges ordinance faced with regard to these issues, and focus on repeat offenders. By the time the complaints were presented at the City Council level, the problem had already been recognized, but that was still a month long process. Perhaps it was time to review the ordinance, to note if there were enough staff members working on this issue.

Councilor Tuttle agreed 100%, but disagreed with not putting pressure on the Police Chief. He was in charge of it, and while he realized Chief Kunz was brand new, but he expected him to come up with a solution. They'd screwed around with this thing for four years; nothing got done. Their billing was a wreck. He had been cited, and received a hundred and some days after, supposedly, the clean-up took place. He hadn't agreed with the bill, but he paid it. He was telling them, nobody was going to get anything done, unless somebody was called to task to organize this. He believed that Chief Kunz, and he wasn't being critical of him at this point, but somebody had to come up with a plan to make this work. They were paying 1.5 people, they were running vehicles up and down the road, they paid money for a computer system, that was supposed to be up and running within 15-20 days, that still wasn't working, or maybe it didn't work right, and here they sat, talking about it again, and again, and again. It was ridiculous. Drive around town; you could find numerous places. He didn't know if they waited for a complaint or if these guys opened their eyes and saw things. He wasn't satisfied with the job they were doing, and he thought somebody had to come up with a new plan for it. He was 100% in agreement; it was ridiculous, and he thought it was ridiculous that this Council, and the new one, would be coming right back here again talking about the same old thing, because it never got done.

Mayor Verini stated they would plan to have this on the next Agenda.

Councilor Crume wanted to mention that the city's Planning Department that he was thrilled with the results the city was getting. Every time he spoke with Dan [Cummings], or read something in the newspaper, seeing the different things that were happening, made him grin. He loved to see the things that were starting to transform. When he first started as a Councilor almost eight years ago, he had a vision that they could get the mall fired up and going again, not knowing what it would take, but he campaigned some on that, that he would be working on economic development, whatever he could do as a Council. He found out there wasn't much, because of the privately owned property. Other than, realizing that the city didn't have, in his opinion, a good Planner/Economic Developer working to make things happen. The city had that now, and he saw that turnaround happening. He was proud of that, and wanted to pat Dan and Marcy [Siriwardene] on the back for a job well done.

Mayor Verini read the Proclamation regarding the *Alcohol, Drug, and Problem Gambling Addiction Recovery Month* into the record:

CITY OF ONTARIO PROCLAMATION

- WHEREAS,** *prevention of mental and/or substance use disorders works, treatment is effective, and people recover in our area and around the nation; and*
- WHEREAS,** *in Oregon, during 2013-2014, about 99,000 individuals aged 12 or older were dependent on or abused illicit drugs within the year prior to being surveyed; and*
- WHEREAS,** *in Oregon, during 2013-2014, approximately 233,000 individuals aged 12 or older were dependent on or abused alcohol within the year prior to being surveyed; and about 177,000 adults aged 21 or older, from 2010-2014, reported heavy alcohol use within one month of being surveyed; and*
- WHEREAS,** *in Oregon, an estimated 66,655 adults are believed to manifest a gambling disorder, and*
- WHEREAS,** *preventing and overcoming mental, substance use, and/or addiction disorders is essential to achieving healthy lifestyles, both physically and emotionally; and*
- WHEREAS,** *we must encourage relatives and friends of people with mental, substance use, and/or disorders to implement preventive measures, recognize the signs of a problem, and guide those in need to appropriate treatment and recovery support services; and*
- WHEREAS,** *through the integration of behavioral and physical treatment into one coordinated system of care, Oregonians help reduce the stigma of addiction and approach it as any other chronic disease like diabetes or asthma; and*
- WHEREAS,** *with accessible, effective health care and recovery support services, thousands of Oregonians can achieve and maintain recovery. They become productive, contributing members of society who give back to the Oregon communities where we all live, work, and raise our families; and*
- WHEREAS,** *helping people break away from the strife of addiction(s) restores hope and re-builds strong families as they move together on the pathway to healthy wellness.*

THEREFORE, BE IT RESOLVED, that I, Ronald Verini, Mayor, on behalf of the City of Ontario, Oregon, declares September 2016, as

**ALCOHOL, DRUG, AND PROBLEM GAMBLING
ADDICTION RECOVERY MONTH**

and encourages all residents of Ontario, Oregon to observe this month with activities supporting this year's theme, "Join the Voices for Recovery: Our Families, Our Stories, Our Recovery!"

ADJOURN

Charlotte Fugate moved, seconded by Norm Crume, that the meeting be adjourned. Roll call vote: Crume-yes; Winebarger-out; Carter-out; Justus-out; Tuttle-yes; Fugate-yes; Verini-yes. Motion carried 4/0/3.

APPROVED:

ATTEST:

Ronald Verini, Mayor

Tori Barnett, MMC, City Recorder

DEPARTMENT HEAD UPDATE

Ontario Fire & Rescue Department
Quarterly Report

Al Higinbotham, Fire Chief

September 15, 2016



PRESENTATION

2016 Fire Department
Quarterly Report





DEPARTMENT STAFF



YOUR FIRE DEPARTMENT STAFF

Fire Chief - Al Higinbotham (8 years)



**Administrative Assistant – Julia Rodriguez
(4 years Finance, 5 years Fire Dept.)**



PAID STAFF:

Lt. Todd Higinbotham EMT-B
(35 years total / 27 years full time)



Lt. Allen Montgomery EMT-B + H
(26 years total / 20 years full time)



Lt. Jared Gammage, Hazmat Coordinator EMT-I + H
(21 years total / 15 years full time)



Firefighter Frank Grimaldo Jr. EMT-B + H
(19 years total / 14 years full time)



Firefighter Mark Saito EMT-I + H
(17 years total / 14 years full time)



Firefighter Lonnie Justus EMT-I + H
(14 years total / 5.5 years full time)



Firefighter Clint Benson EMT-Advanced
(5 years total / 2 years full time)



Firefighter Mike McLean EMT-B + H
(6 years total / 1 year full time)





11 Hazmat Technicians

6 – full time

5 – part time

21 Part-Time Firefighters

8 Basic EMT

1 Intermediate EMT

1 Paramedic

7 Relief Qualified

FIRE STATION 1 / CITY HALL





FIRE STATION 2 / AIRPORT





CITY FLEET



PUMPER 103 (2012)



COMMAND 105 (2003)





**CITY BRUSH 102
(2015) CHASSIS**



**PUMPER 101 (1996)
(20 YEARS OLD)**



**REHAB 125 (1996)
(Replaced in 2011 by
Volunteer Association)**

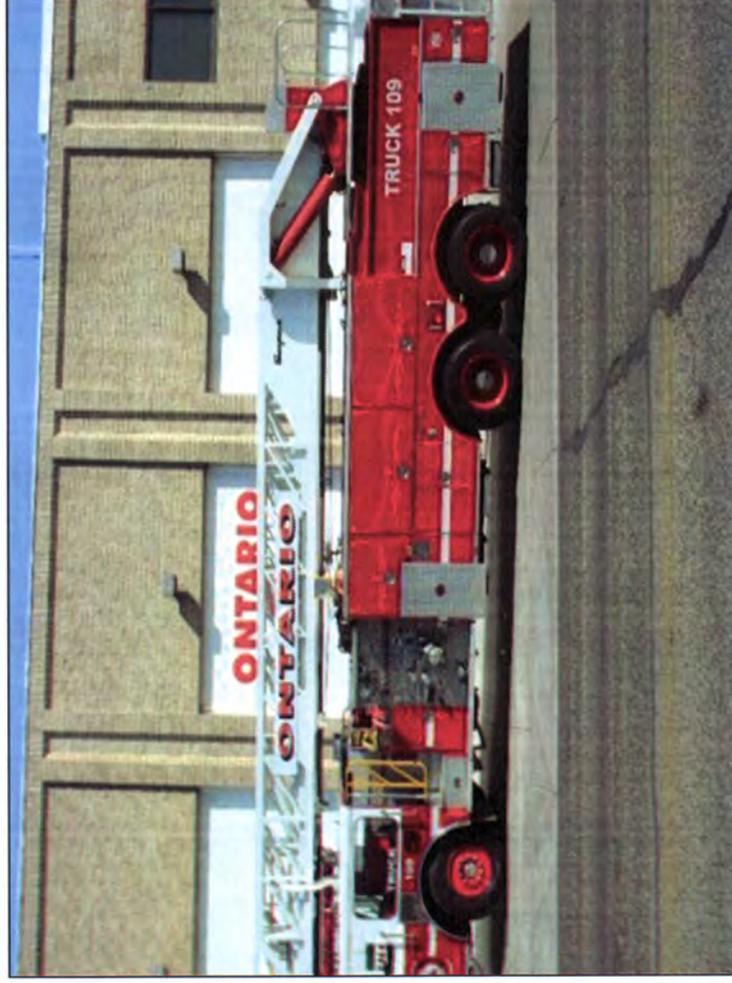


RESCUE 1 (2009)



Aerial 109

1987 – purchased used / applied for FEMA Grant
2016 – unsuccessful **PRIORITY REPLACEMENT**



Gator 1

Fire Suppression / Rescue





RURAL FLEET



**PUMPER/TENDER 155
(2005)**



**PUMPER/TENDER 159
(2009)**





BRUSH 156 (2014)



BRUSH 157 (2009)





STATE HAZMAT FLEET

**Hazmat 14 Upgraded in 2009 (State Owned)**

Housed and manned by City of Ontario Fire Dept.

11 members trained for hazardous material responses.

Partially funded by the State Fire Marshals Office- includes staff responses & training.

State Hazmat Team Equipment

Have \$750,000.00 in State owned equipment in Ontario

Chevrolet Suburban

16' Cargo Trailer

International Tractor / 51' Trailer

Response Area:

Malheur County, Harney County, Baker County to North Powder and Grant County to Mt. Vernon.

STATE OWNED HAZMAT

Housed at Station 2



Hazmat 14A



Hazmat 14B





EMERGENCY OPERATIONS



FIRE OPERATIONS

FIRE RUN COMPARISON FOR 2014, 2015 & 2016

June, July & August

	JUNE 2014	JUNE 2015	JUNE 2016
City Fire	16	19	17
Rural Fire	8	10	11

	JULY 2014	JULY 2015	JULY 2016
City Fire	24	27	25
Rural Fire	22	6	6

	AUGUST 2014	AUGUST 2015	AUGUST 2016
City Fire	14	26	16
Rural Fire	15	16	16

June Fire Suppression



Wildland & Trash



**Wildland / Extreme
fire behavior for June**



July Activity



**Washington St. by
Love's Travel Center**



**Fire makes run
toward City Shop**





**Fireworks caused
7/5/2016**



**Fireworks caused
7/5/2016 day after**



AUGUST FIRE ACTIVITY



**Structure fire upon arrival /
heavy flame front**



Aftermath



AUGUST FIRE ACTIVITY



Wildland Activity



Crew experienced fast moving flame front



MISC Fire Calls



**Motor home fire
East Idaho Ave.
upon arrival**



What was left

Motor Home



Another motor home gone



Aftermath



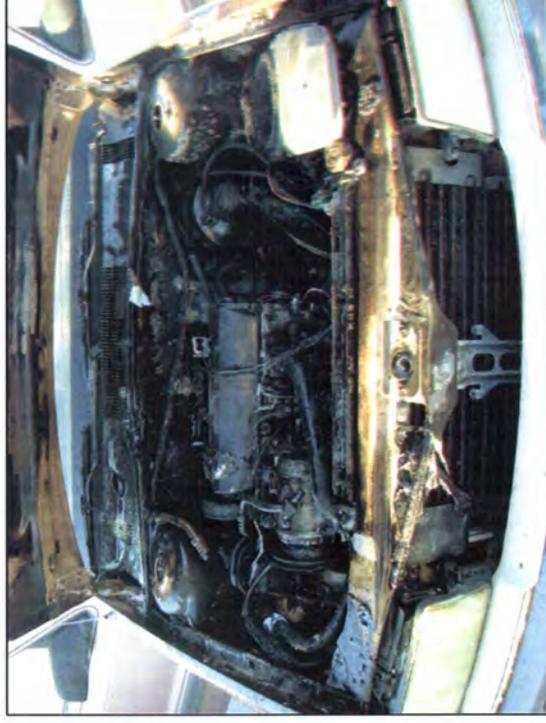
Misc. Calls Continued



Motor Home fire upon arrival



Typical car fire loss





MEDICAL



MEDICAL COMPARISON of 2014, 2015 & 2016 June, July & August

	JUNE 2014	JUNE 2015	JUNE 2016
City Medical	116	156	134
Rural Medical	14	15	17

	JULY 2014	JULY 2015	JULY 2016
City Medical	136	142	157
Rural Medical	9	1	17

	AUGUST 2014	AUGUST 2015	AUGUST 2016
City Medical	123	142	145
Rural Medical	11	1	11

EXTRICATION



EXTRICATION

- Removing trapped patients





HAZMAT



HAZMAT RESPONSE COMPARISON / 2014, 2015 & SO FAR 2016

- **2014 – 5 CALLOUTS**
- **2015 – 10 CALLOUTS**
- **2016 – 5 CALLOUTS FOR THE FIRST EIGHT MONTHS**

6/19/2014 HAZMAT CALL 184 freeway mile post 380
Hazmat suburban, trailer and crew of 2 responded to identify chemical.



**6/23/2015 "HAZMAT CALL" Crop Duster Plane
Crash, Nyssa - Two Hazmat Techs responded with
the hazmat suburban and 16' support trailer.**



**7/5/2016 "HAZMAT CALL" Semi truck wreck
Hazmat Suburban 14 A and Semi 14B
responded with crew of six**



MISC. DEPARTMENT ACTIVITY

	JUN	JUL	AUG
Training:			
6/7 Hash Oil Emergencies		7/5 Patient Assess/Packaging	8/2 Epinephrine/Epi pen
6/14 Ropes & Knots / Ice Rescue Suits		7/12 Low Angle Rappelling	8/9 Art of Reading Smoke
6/21 Auto Extrication w/ Vale FD		7/19 High-rise Evolution/Hose Relay	8/16 Foam Operations
6/28 Extrication		7/26 Master Streams/Water Supply	8/23 Fry Foods Tour
			8/30 Hazmat Decon Refresher
Community Involvement:			
6/11 Water Fest (Friends of Aquatic Ctr)			8/9 MDA Summer Camp (McCall)
6/17 Bringing Hope Festival (Love INC)			8/27 Light it Up 5K (Boys & Girls Club)
Burn Permits Issued:			
City Open Burns	4	None due to Burn Ban	None due to Burn Ban
Rural Open Burns	76		
Rural Barrels	6		
Inspections:			
None		3	4



TRAINING

COMMUNITY INVOLVEMENT



DEPARTMENT HEAD UPDATE

Public Works Department
Annual Report

Cliff Leeper, Public Works Director

September 15, 2016



9/15/16

ch2mSM

Annual Report

Public Works Department



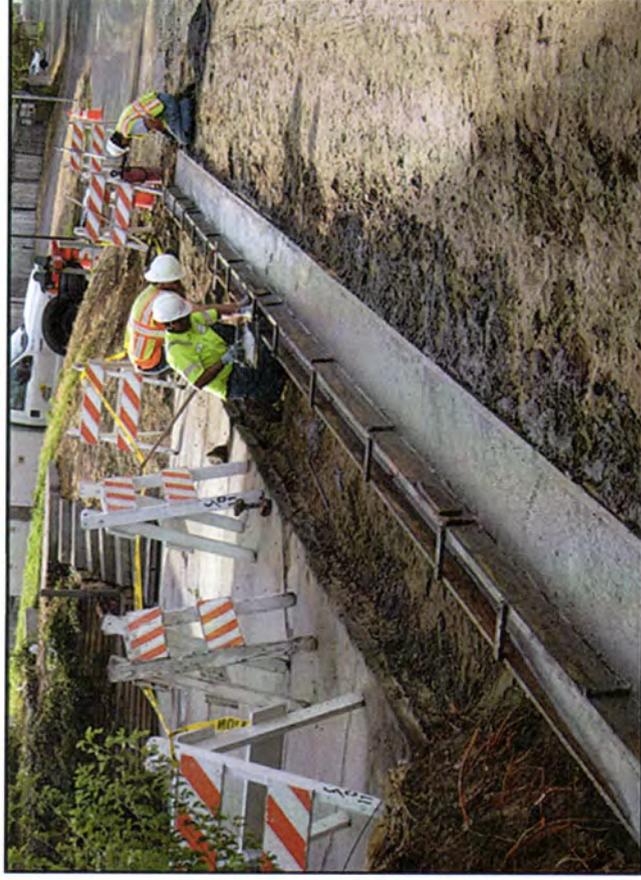
- Partnership since July 2014
- Perfect Safety Record in past 12 months
- League of Oregon Cities “Award of Excellence”
- CH2M Global Leadership “Presidential Teamwork Award” Winner for 2016



Field Services - Streets



- Chip Seal
- Crack Seal
- Snow Plowing
- Street Sweeping
- Sign Maintenance
- Curb and Gutter
- Weed Abatement



Field Services - Streets



Field Services - Streets



Field Services – C&D



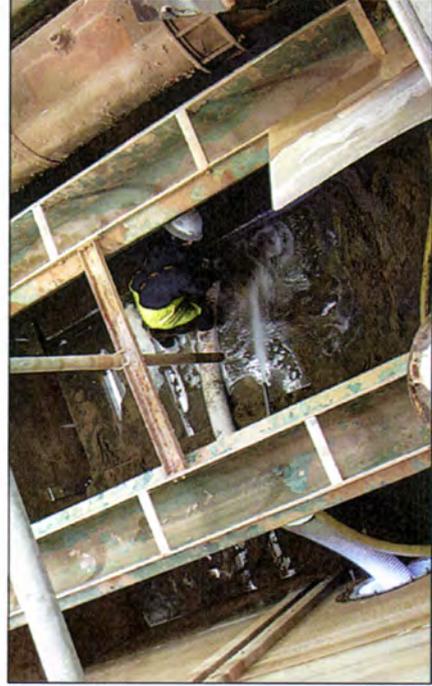
- 3,845 Meter Insp.
- 1,889 Vale Exercises
- 647 Fire Hydrant Insp.
- 26 Miles Sewer Cleaning
- 1,339 Catch Basins Cleaned



Field Services – C&D



Field Services – C&D



Water Treatment Plant



- Daily lab checks, plus monthly, quarterly and yearly reports to OHA
- 8.3 MGD Reliable Capacity
- 11 MGD Maximum Capacity
- 6 MGD Average Capacity
- 2.2 MGD Average use by Heinz



Annual Report Presentation

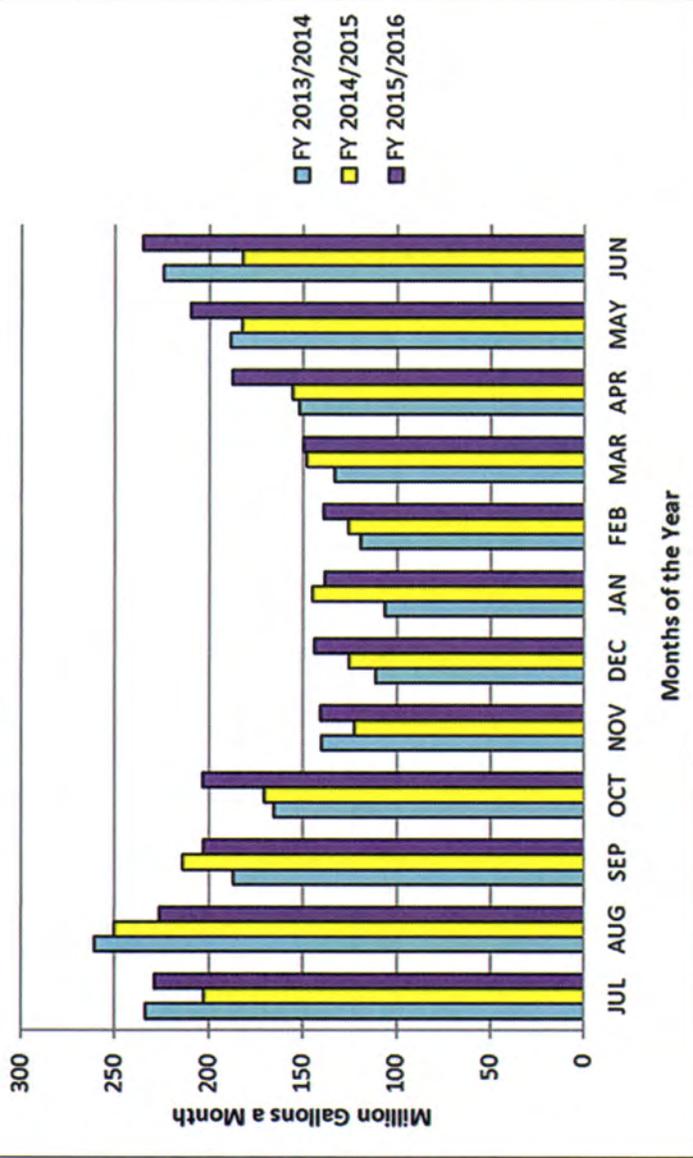
Water Treatment Plant





Water Treatment Plant

Delivered Water Comparison July 2013-June 2016



Wastewater Treatment Plant



- 1.5 MGD Discharge Volume
- Winter Discharge to Snake River
- Summer Discharge Land Applied to 353 acres at Skyline Farm
- 6 MGD Average Capacity
- 2.2 MGD Average use by Heinz



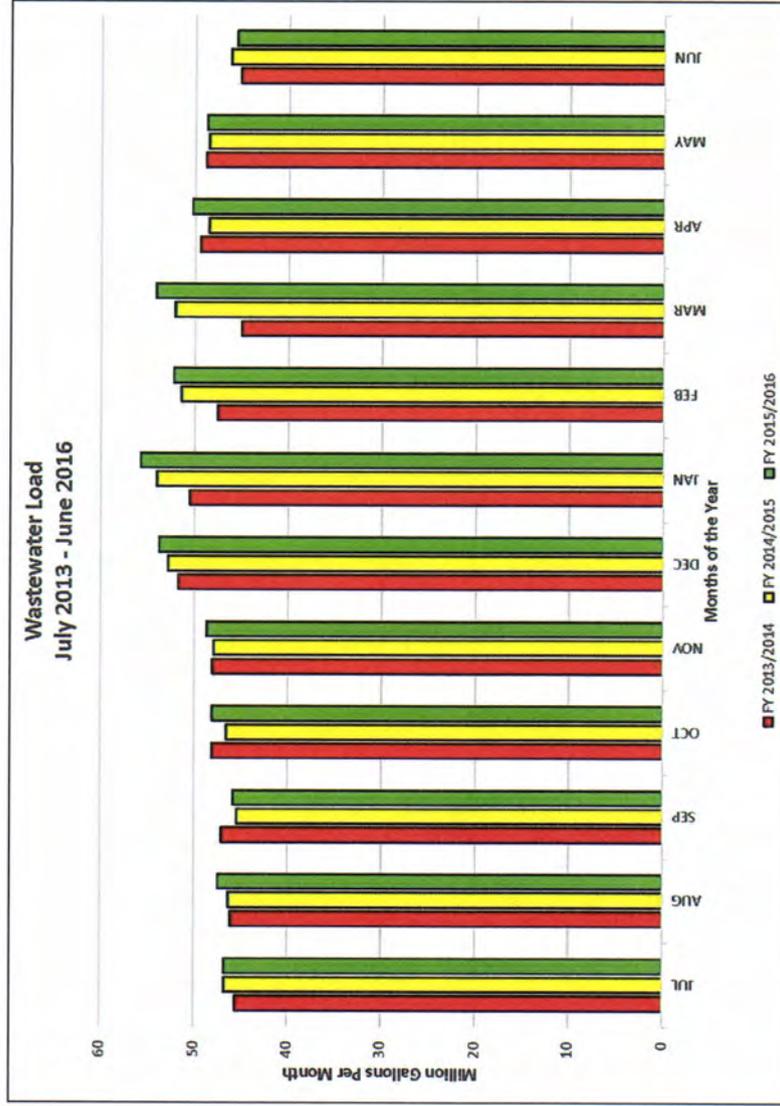
Wastewater Treatment Plant



Annual Report Presentation



Wastewater Treatment Plant



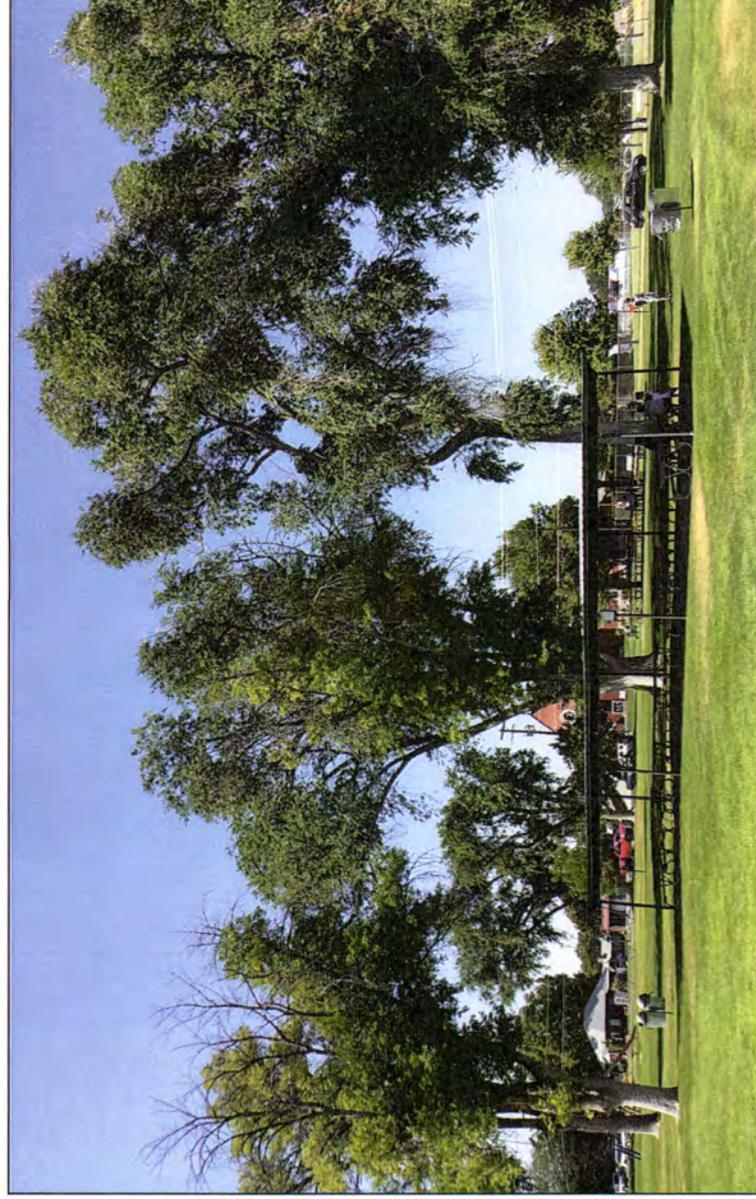


Facilities, Parks and Cemetery

- 13 Parks and Recreational Areas
- 1,012 Acres of land plus Skate Park
- New Sprinkler System at Sunset Cemetery
- Began weed abatement at airport & golf course
- Playground Equipment Audit
- Tree trimming
- Picnic tables/benches repainted



Facilities, Parks and Cemetery





Facilities, Parks and Cemetery





Facilities, Parks and Cemetery



Engineering

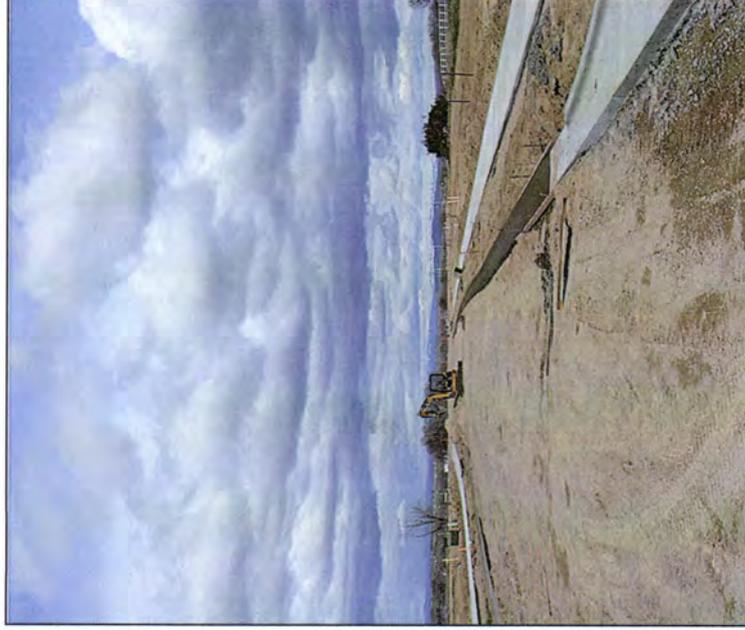
- 61 Right of Way Permits
- 18 Water/Sewer Connection Work Orders
- 225 Maps Created
- 4 Encroachment Permits
- 1 Deferred Improvement Agreement



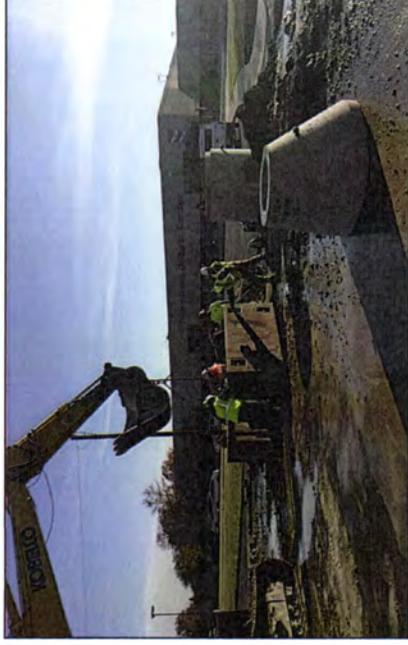
Annual Report Presentation



Engineering



Engineering



Annual Report Presentation

Capital Improvement Projects

2015-2016



Streets
Crack Seal
Chip Seal
Magnesium Chloride Tank (10,000 gallons)
Street Sweeper Purchase
Dump Truck Purchase with Sand Spreader Box and Snow Plow
Water Treatment Plant
Engineering Design: Phase 1 WTP
Rate Study: Phase 1 Data Collection
Well 17 Design: Connection to drinking water system
Eastside Tank Liner Leak Repair
Annual Fire Hydrant Replacement
Waterline Replacement
Collections System
Sanitary sewer repair design
Sanitary sewer replacement
Parks and Cemetery
Underground Irrigation – Evergreen Cemetery

Engineering



ch2mSM

“Turning Challenges Into Opportunities”

Proposed Revision
to
Council Meeting Schedule

Adam Brown, City Manager

September 15, 2016

9/15/2016

Proposed Revision to Council Meeting Schedule





Current Schedule

First Thursday

Work Session

- Regular Meeting

Following Monday
Second Week

Third Thursday

Work Session

- Regular Meeting

Following Monday
Fourth Week

Current System Disadvantages



- Ties up every week of the month.
- Little turn-around time from Thursday afternoon to Monday night to adapt to Council direction.
- Eliminates redundancy – the Work Session Agenda should stand alone rather than be a mirror of the business meeting.



Example

- Work Session scheduled for September 1st
- City Manager and 4 Council members will be attending the League of Oregon Cities Annual Conference.
- Meeting every week of the month requires staff to miss trainings or cancel meetings.

Proposed Meeting Schedule



Items in the Work Session preview items for the regular meetings.

Any new business at the first regular meeting could be sent to action at the second business meeting if needed.

The second regular meeting could be cancelled if there are no items to carry over.

Work Session

1st Regular Meeting

2nd Regular Meeting



Benefits

- More Efficient – allows staff more work time.
- Regular reporting is now scheduled monthly.
- Allows Council and staff to plan around training events.
- Allows Council and staff to plan personal business around the meeting schedule.
- With three meetings there is the flexibility to schedule around other community and professional events.

Other Considerations



- Staff needs more time between Work Session and the regular meeting.
- Staff needs time to react to decisions and comments made at the Work Session.
- Publish agendas two business days prior to meetings





Example October

Work Session could be either Monday or Tuesday



										1
2	3	4	5	6	7	8				
9	10 Planning Commission	11 Work Session	12	13	14	15				
16	17	18 Business Meeting	19	20	21	22				
23	24	25 Business Meeting	26	27	28	29				
30	31									

To avoid conflict with Counsel, we could move to 2nd, 3rd, and 4th weeks

For Consistency, meetings could all be held on Tuesday's or they can remain on Monday's

Other Considerations



It has been requested for consideration that the start time for evening meetings be moved from 7 PM to 5:30 PM, so the meeting can occur closer to the end of normal work hours and encroach less into the evening.



Action Required



Section II of the Rules and Procedures of the Ontario City Council must be amended.

o **Current Language**

- o Regular Meetings shall be held at least once each month. Regular meetings will normally convene on the first and third Monday of the month at 7:00 PM in the Council Chambers, or other properly noticed location.

o **Proposed Revised Language**

- o Regular Meetings shall be held at least once each month. Regular meetings will normally convene on the first second and third **Monday/Tuesday** of the month at **7:00/5:30** PM in the Council Chambers, or other properly noticed location.



October

- Conflict with work session scheduled for the 29th of September.
 - Four Councilors and City Manager will be at League of Oregon Cities.
 - This would be a good month to try the three meeting format.
 - Worksession 4th; Business Meetings 10th, & 17th
 - Or
 - Worksession 4th; Business Meetings 11th, & 18th



AGENDA REPORT
September 19, 2016

TO: Mayor and City Council

FROM: Cliff Leeper, Public Works Director
Betsy Roberts, City Engineer

THROUGH: Adam Brown, City Manager

SUBJECT: **PHASE 2 - CITY OF ONTARIO NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM PERMIT**

DATE: September 12, 2016

SUMMARY:

Attached are the following documents:

- Woods Consulting Group scope of work and estimate
- CH2M scope of work and estimate

The City of Ontario's National Pollutant Discharge Elimination System Permit (NPDES) Permit has been extended administratively since 2009 by the Oregon Department of Environmental Quality (DEQ). The City is now ready to enter into Phase 2 of the permit negotiation process. This includes extending the efforts of Paul Woods of the Woods Consulting Group and additional CH2M staff to springboard off the efforts of the Phase 1 work and begin Phase 2.

Phase 2 efforts generally include:

1. Implementing a sampling plan
2. Engaging in the Facility Plan
3. Beginning investigation into steps for a Variance
4. Initiating dialogue on the Intake Credit system
5. Engaging with the DEQ regarding their recently proposed modified schedule
6. Forming a plan for political support

PREVIOUS COUNCIL ACTION:

07/18/2016 Council Meeting approved Phase 1, including hiring Paul Woods of Woods Consulting Group and additional CH2M staff to begin the process of assisting the City in negotiations with the DEQ.

BACKGROUND:

Phase 1 - Historical Information

Because the city discharges its treated effluent from the wastewater treatment plant (WWTP) to the Snake River through the fall and winter, they are required to have an NPDES permit. Administrative extension of the permit is very common and is a means for the DEQ to extend an existing permit under its current requirements until the DEQ has time to renegotiate a new permit. Typically, over time, new effluent quality standards will become more restrictive. These new limits are what the DEQ wishes to incorporate into the city's new permit.

In Ontario's case, there are several increased restrictions or limitations on wastewater quality. The most significant limitation is the lowering of the allowable inorganic arsenic level in the effluent stream. This is especially difficult for Ontario and other communities in the area because of the high background levels of inorganic arsenic that occur naturally. For example, the background level of inorganic arsenic in the Snake River at the City's Water Treatment Plant (WTP) intake is approximately 4 ug/l. However, the new allowable limit for discharge is 2.1 ug/l.

Recognizing these challenges, the DEQ has developed a White Paper specifically for Ontario that describes the process the city would take if interested in attaining a Variance for the city's permit from the current constituent limits.

The task orders attached to this Staff Report include the effort to review the validity of the process described, understand the pros, cons, and potential pitfalls, and develop a path forward acceptable to both the City and the DEQ.

Current Phase 2

The city, Paul Woods, and CH2M met with the DEQ as part of the Phase 1 and are now prepared to move into Phase 2. Phase 1 included an initial meeting with DEQ to develop a working relationship with the DEQ team and to discuss expectations and next steps. Following the meeting, the city team developed a list of activities necessary to complete in order to draft a comprehensive permit. That plan and schedule were shared with the DEQ and an initial response has been received from the DEQ.

Phase 2 activities includes engaging in the identified activities generally over the next six months.

FINANCIAL IMPLICATIONS:

The City Council approved a \$150,000 budget for this fiscal year to conduct NPDES permit negotiations. This activity will fall under that budget. The table below shows costs for Phase 1 and Phase 2.

Activity	Budget
Council NPDES Budget	\$ 150,000
Less - Phase 1 Permit Activities	\$ 7,315
Less - Phase 2 Permit Activities	\$ 40,000
Less - Sampling Plan	TBD
Remaining Budget	\$ 102,685

RECOMMENDATION:

Staff recommends the City Council approve Phase 2 work on the NPDES.

PROPOSED MOTION:

I move that the City Council authorize CH2M and Woods Group Consulting to conduct Phase 2 of the City of Ontario NPDES Permit process.



August 22, 2016

Mr. Mark Bowen
Vice President
CH2M
322 East Front St., Suite 200
Boise, Idaho 83702

RE: **Addendum 1**
Proposal to provide Professional Consulting Services
City of Ontario, Oregon Wastewater Discharge Permit Renewal

Dear Mark:

Woods Consulting Group is pleased to provide this Addendum 1 to the proposal for professional consulting services to CH2M for assistance in negotiating renewal of the City of Ontario's National Pollutant Discharge Elimination System (NPDES) permit dated June 27, 2016.

Paul Woods will perform all of the work under this proposal. The scope of services will address the following topic areas:

Task 4: Draft Response to Oregon DEQ for Facility Plan

This task will consist of scoping the facility plan elements and schedule for implementation. The deliverables under this task include coordination with staff, drafting a letter response and implementation schedule, reviewing with staff and delivery to Oregon DEQ by August 26, 2016. The estimated time to complete this task is 18 hours.

Task 5: Assist with Facility Plan Implementation

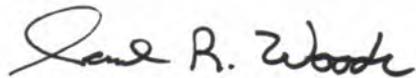
This task will consist of working with CH2M staff to implement and complete the Facility Plan tasks. This task will be completed at the direction of CH2M staff and may include assistance

with any and all elements of the Facility Plan. The tasks may involve technical analysis, strategic planning, technical writing and meeting with City staff as assigned. The goal of this task is to have consensus from the City on the strategic approach appropriate for NPDES permit renewal that accomplishes the goals of City leadership. The allocated time to complete this task is 150 hours and travel expenses will be billed at \$0.54 per mile in addition to the hourly rate.

The total estimated cost to complete the scope of work in Tasks 4 and 5 as outlined in this proposal is 168 hours @ \$128 per hour for a total of \$21,504 in labor costs. Woods Consulting Group is prepared to begin the project immediately upon authorization and approval under the terms and conditions of the existing consulting agreement.

Thank you for the opportunity to provide this proposal to CH2M and I look forward to hearing from you.

Sincerely,

A handwritten signature in black ink that reads "Paul R. Woods". The signature is written in a cursive style with a large initial "P" and "W".

Paul R. Woods
Woods Consulting Group

Phase 2 – City of Ontario National Pollutant Discharge Elimination Scope of Work

PREPARED FOR: Adam Brown/City Manager
COPY TO: Mike Moon
Mark Bowen
Cliff Leeper
PREPARED BY: Betsy Roberts
DATE: September 14, 2016

Team

The core CH2M team will include: Mike Moon/Operations and Maintenance Regional Manager, Mark Bowen/senior engineer and Area Manager, Amy Scott/compliance specialist, Cliff Leeper/Public Works Director, Betsy Roberts/City Engineer, and Jerry Elliott/Water & Wastewater Supervisor. Not all members will be involved in the project at all times, but will be available as their specific skillset is needed. Certainly other members will be added as necessary.

Subconsulting to the CH2M team will be Paul Woods of Woods Consulting Group.

Phase 2

The Phase 1 effort associated with the City of Ontario National Pollutant Discharge Elimination System (NPDES) includes getting to know the Oregon Department of Environmental Quality (DEQ) team, understanding the current DEQ environment, and charting a mutually agreeable path forward for successful permit negotiation. This effort has been completed.

The Phase 2 effort includes meeting and coordination time with the DEQ, as well as developing a documented path forward including a schedule with milestones. The effort then covers approximately the next 6 months moving forward with those activities, as described below.

Response to DEQ Initial Meeting

This task will consist of working closely with the subconsultant and technical advisors on the project to develop a project specific path forward with an implementation schedule and milestones. Specific elements include the Facility Plan outline, identification of process elements needing evaluation (variance, intake credits, etc.), and a source identification process (sampling plan). The team then worked closely with the Woods Group who prepared the initial draft response to the DEQ with this information.

Facility Plan Implementation

The role of this team with respect to the Facility Plan will be to ensure that the Plan elements are meeting the needs of the process. It is anticipated that results of the Sampling Plan (being run parallel

to this process) will have some impact on the direction of the Plan. Because this permit is the first of its kind, the team also anticipates that new findings regarding realistic permit opportunities may be revealed as the team and DEQ continue discussion about opportunities (again, variance, intake credit, etc.) that can impact the direction of the Plan. Thus close coordination by this team with the Facility Plan team is critical.

Continued Negotiations with DEQ

This effort covers the time necessary to continue negotiations with the DEQ, including in-person quarterly meetings as well as more frequent conference calls. DEQ and the City will be examining the variety of compliance options available. Those will include the variance and that process, requirements for the intake credit process, as well as examining the opportunity for a variance through a Use Attainability Analysis. All of the efforts will take some legal and technical review.

Anticipated Effort

The level of effort identified in the cost for CH2M is associated with those technical experts who are not a part of the Public Works and City Engineer team and come to the task as specialists. In this case that will include Mark Bowen. The anticipated cost for his time over approximately the next 6 months is: \$18,496.

Discussion/Information /Hand-Out Items

City Council Meeting
September 19, 2016

City of Ontario Annual Task schedule

	January	February	March	April	May	June	July	August	September	October	November	December
Snow and ice control												
Snow event sweeping												
Sweeping (entire town)												
Primary and secondary sweeping												
Weekly down town sweeping												
Crack fill												
Chip seal prep												
Chip seal												
Fog seal												
Curb/gutter replacement												
Trim trees												
Herbicide application												
Trim weeds												
Equipment Service/Repair												
Vehicle maintenance/checks												
Lift station maintenance/checks												
Water system maintenance(Leaks/Repair/Install)												
Frozen Meters												
Sanitary sewer cleaning												
Storm sewer cleaning												
Water main leak repair												
Clean Catch Basins												
Flush fire hydrants(Dead end mains)												
Fire hydrant maintenance												
Valve exercising												
Sign maintenance												
Customer service												
Blade unimproved roads												
Lift station wet well cleaning												
Pot Hole patching												
Special event set up (parades, bike race)												
Hot Tape and Paint crosswalks												
New water service installs												
Trash/Weed(E. Idaho)/SE 5th Ave sidewalk												
Paint/Rebuild Park benches and tables												
Building inspections/repair												
Emergency generator maint./inspections												
City sprinkler system shut down/winterize												
City sprinkler system start up/ inspection												
Hang/Remove Christmas decorations												

 On an as needed basis

 Scheduled tasks for operations

Proposed
Code Enforcement Resolutions

Adam Brown, City Manager

Cal Kunz, Police Chief

September 15, 2016



Proposed Revision to Council Requested Code Enforcement Resolutions



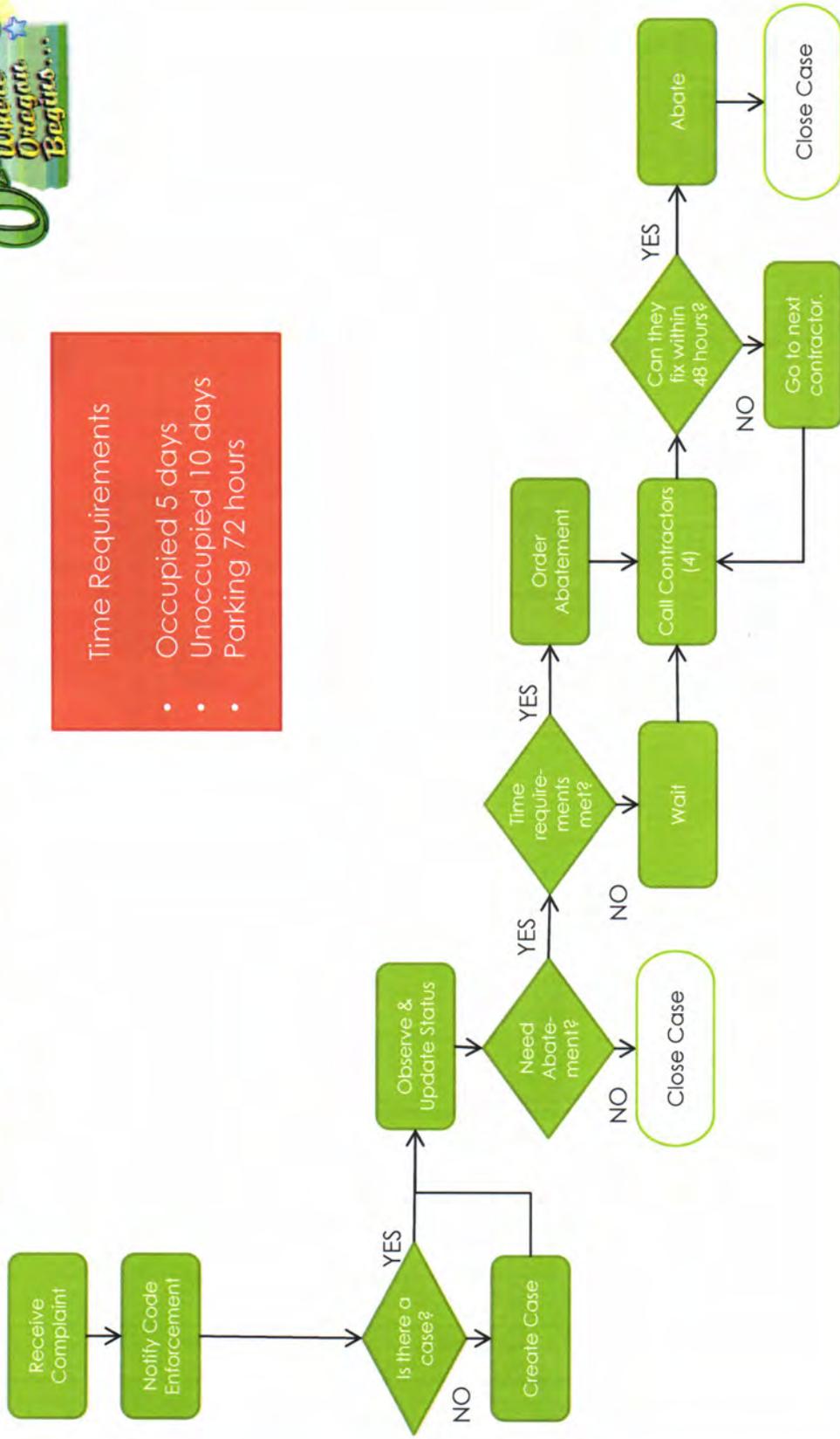


Goals

- Do the right thing
- Keep our community safe & clean
- Be responsive
- Be sensitive to complaint escalation
- Follow the law



Redesigned Process



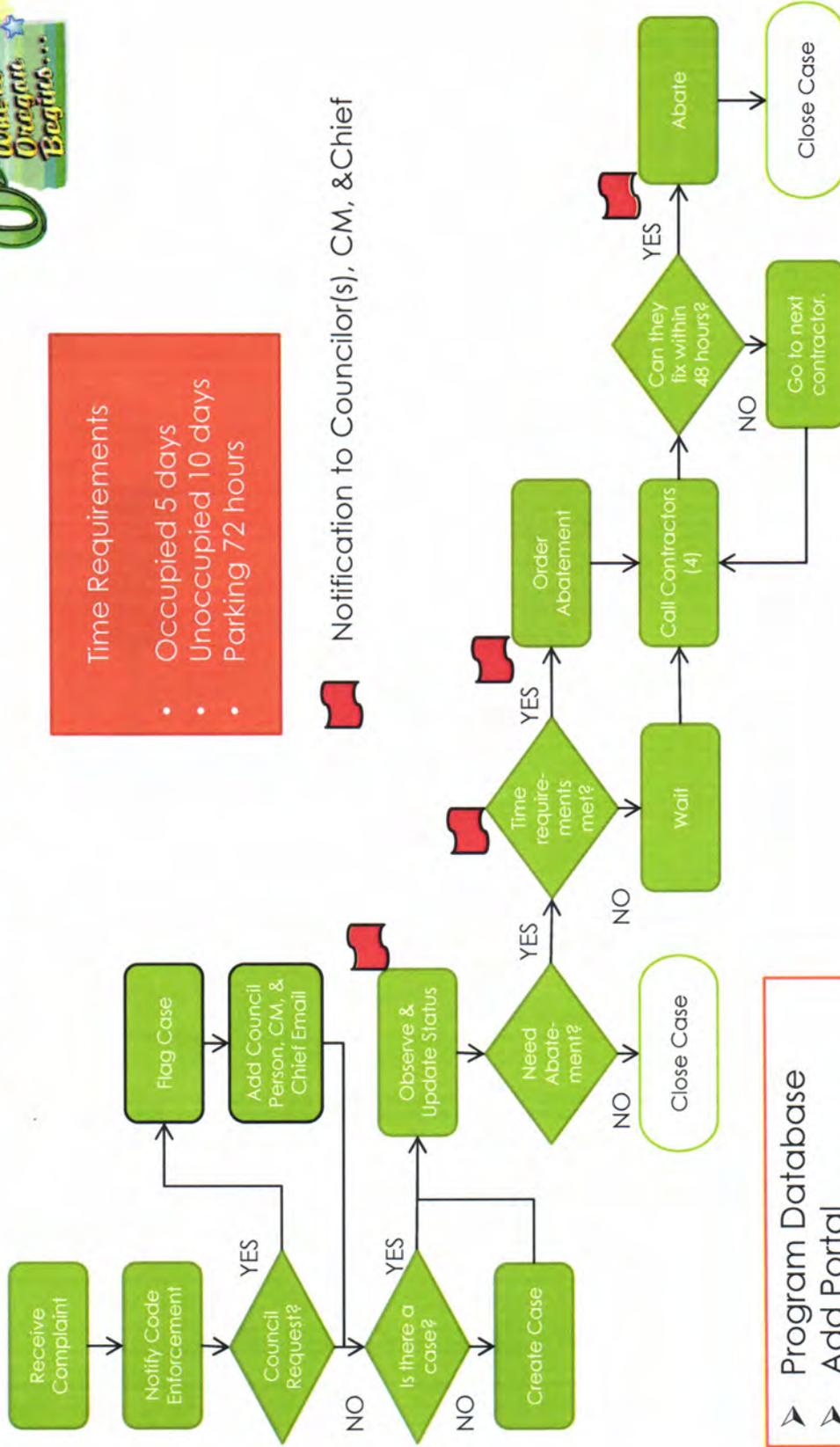
Time Requirements

- Occupied 5 days
- Unoccupied 10 days
- Parking 72 hours

Code Enforcement Process



Redesigned Process



Time Requirements

- Occupied 5 days
- Unoccupied 10 days
- Parking 72 hours

Notification to Councilor(s), CM, & Chief

- Program Database
- Add Portal
- Train Council

Code Enforcement Process



Questions/ Comments

Water & Sewer Rate Study Update

Betsy Roberts, City Engineer

September 15, 2016

City of Ontario, Oregon

Water and Sewer Rate Study – UPDATED
INFORMATION

September 15, 2016 Council

ch2mSM

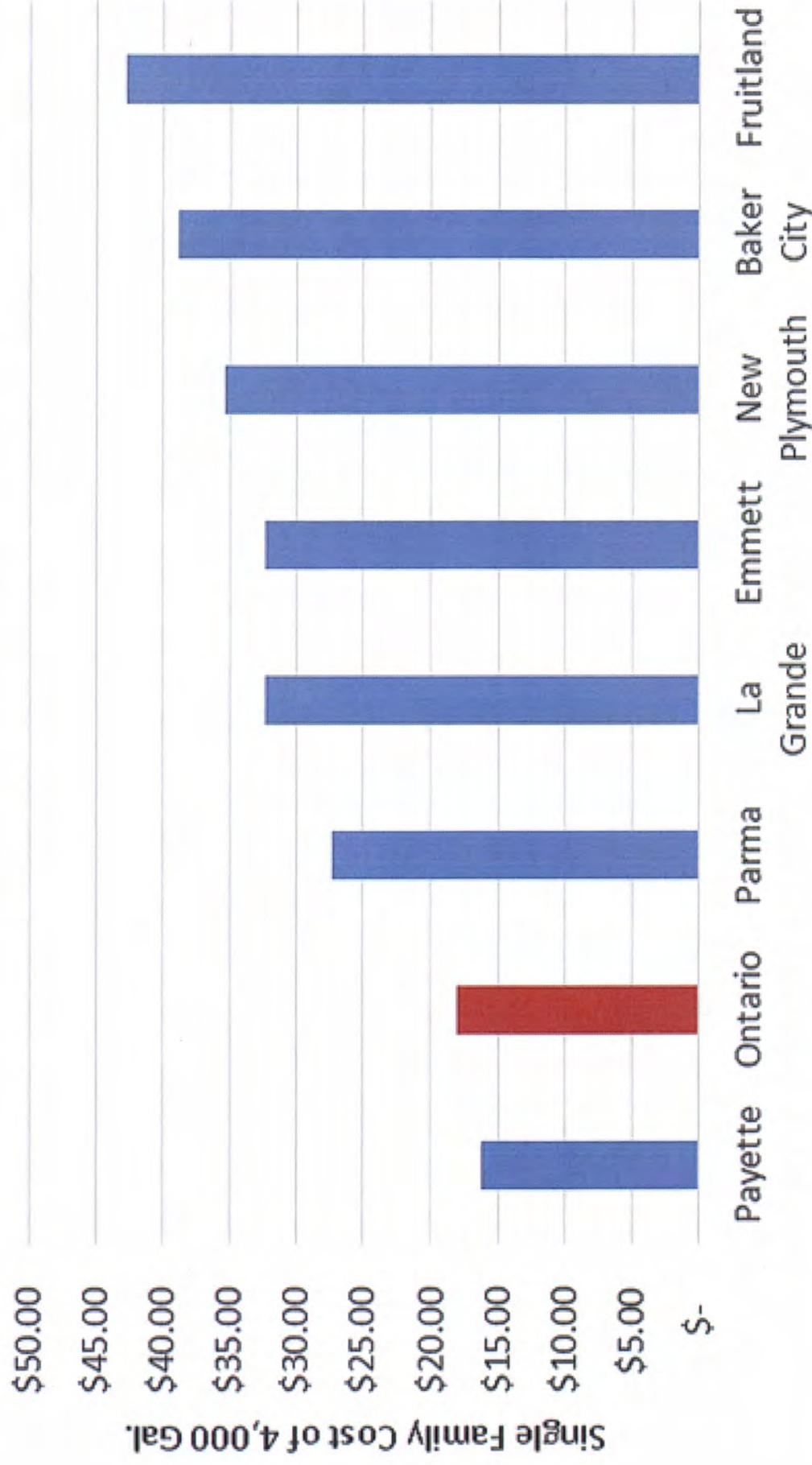
Schedule - We are now at the mid-point of the rate study.

Activity	Date (2016)
Notice to Proceed	May
Data Collection	June
Financial Plan	July
Presentation to Council (#1)	August 11 th
Rate Study Discussion	August/September
➔ Presentation to PW Committee (#1)	September 13, 2016
Presentation to PW Committee/Council (#2)	[TBD]
Draft Rate Study Report	October
Adopt New Rates	Nov/Dec
Final Report and Presentation	January 2017

Situation Assessment

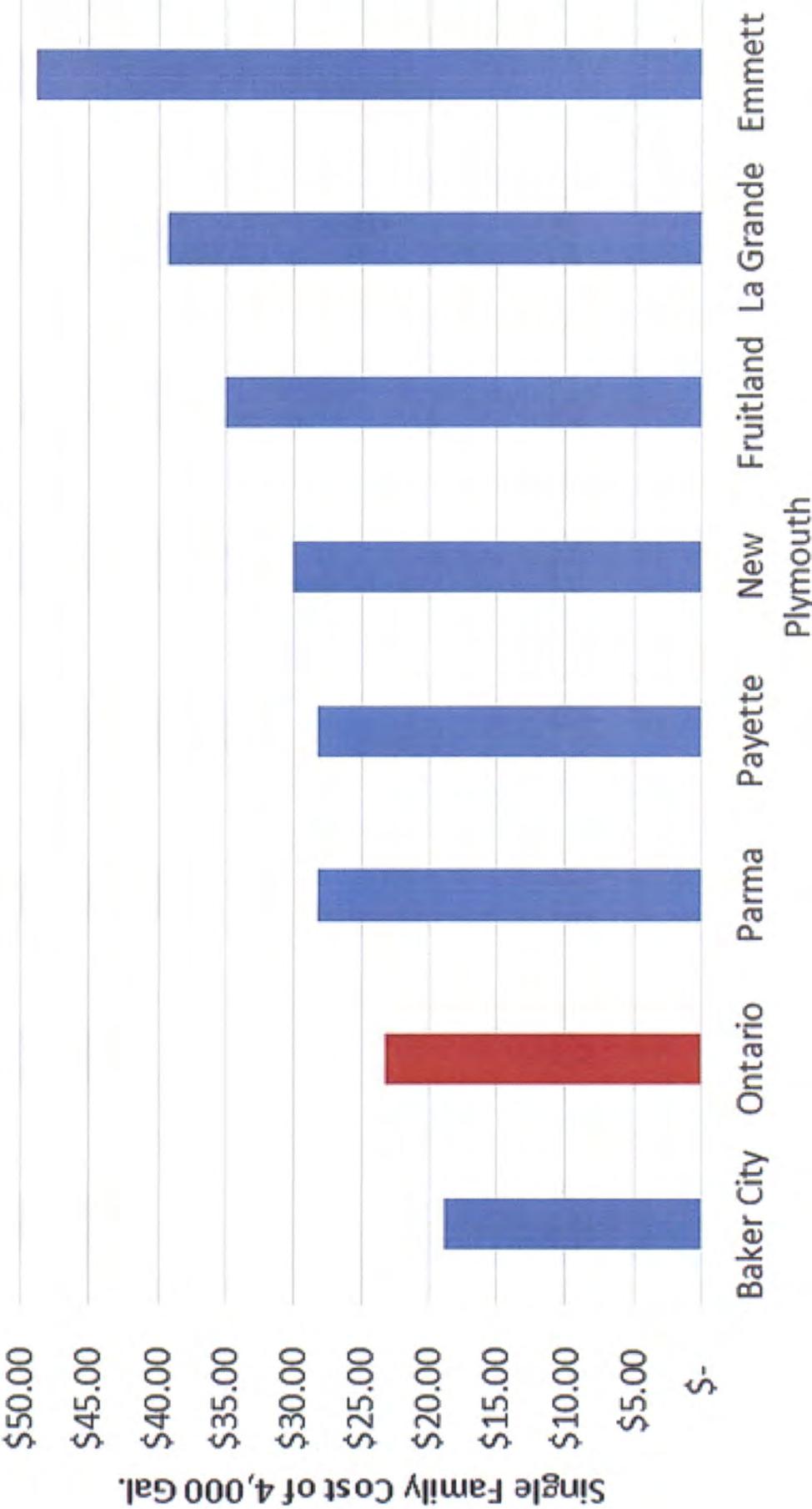
Local Survey – Monthly Water Bill

Monthly Water Bill Comparison



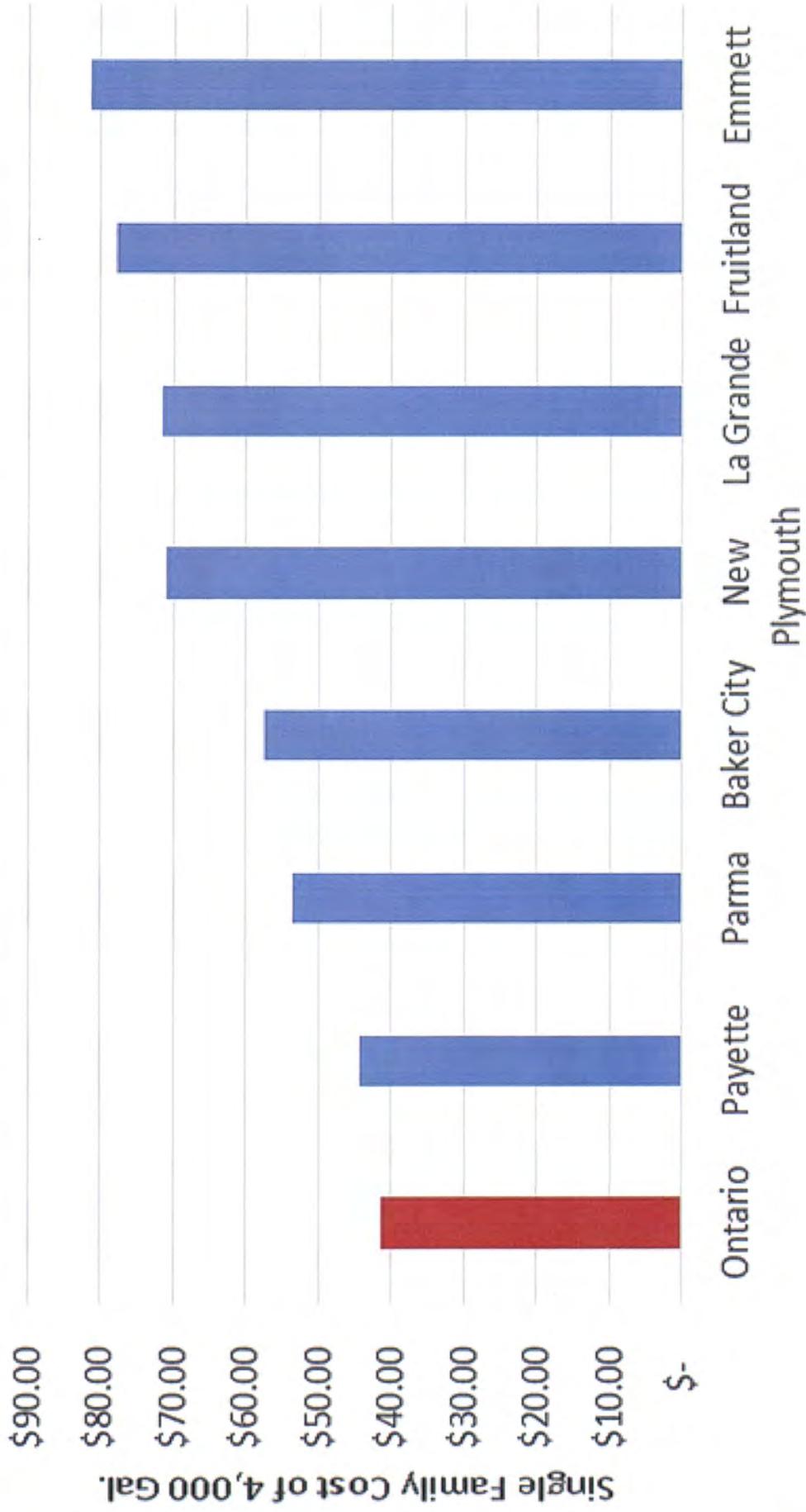
Local Survey – Monthly Sewer Bill

Monthly Sewer Bill Comparison



Local Survey – Combined Monthly Water & Sewer Bill

Monthly Bill Comparison (Combined Water & Sewer)



Scenario Development

Three water utility financing scenarios were evaluated

- Scenario 1: Revenue Bond Financing:
 - \$3M in FY2017/18
 - Terms: Interest Rate 5%, 20-Year Repayment
- Scenario 2: Oregon DEQ Financing:
 - \$3M (\$1M per year) in FY2017/18 through FY2019/20
 - Terms: Interest Rate 2.29%, 20-Year Repayment

Two sewer utility scenarios were evaluated

- Scenario 1 – Minimum sewer CIP
- Scenario 2 – Full CIP: With DEQ-mandated sludge removal and arsenic removal

New Rate Information

Water utility rate increases required

Year	Without Financing	Scenario 1 - CH2M Financing	Scenario 2 - Revenue Bond Financing	Scenario 3 - Oregon DEQ Financing
	Annual Increase	Annual Increase	Annual Increase	Annual Increase
FY2016/17	5%	5%	5%	5%
FY2017/18	32%	10%	6%	5%
FY2018/19	--	10%	2%	--
FY2019/20	--	2%	2%	--
FY2020/21	--	2%	--	--



Financing through the Oregon DEQ appears to be the lowest cost option.

Sewer utility rate increases required

Year	Minimum Sewer CIP Annual Increase	Including DEQ Mandated Improvements Annual Increase
FY2016/17	6%	--
FY2017/18	5%	TBD
FY2018/19	--	TBD
FY2019/20	--	TBD
FY2020/21	--	TBD

The impact of DEQ-mandated improvements will re-examined next year.

Next Steps

The next steps will be to prepare proposed rates for that will result in the agreed-upon revenue increases required

- Many factors will impact the eventual outcome.
 - Can the City delay the WTP improvements?
 - Other water or sewer scenarios that should be considered?
 - Is the City open to bond financing or DEQ SRF loans for capital projects?
 - One-time or phased-in increases?
 - What is considered affordable by DEQ?
- Revisit sewer rate increases pending DEQ negotiations



AUGUST 2016 ACTIVITY REPORT

Emergency Medical:

City -145-

Rural -11-

(Types of medical calls responded to: Falls with injury, fall lift assists, medical emergencies, medical alarms, assaults to name a few).

Hazmat Team Calls: -0-

Fire Related Emergency Calls:

Rural Fire -16- RURAL GENERAL ALARMS -8- MUTUAL AID -5-

- 1 – Burning during Burn Ban / camp fire * **GENERAL Alarm** (Duty Crew handled)
- 1 – Reported field burn / status check * (Duty Crew handled)
- 1 – Reported heavy smoke / unable to locate (Duty Crew handled)
- 1 – **Mutual aid to** Payette Fire / hay stack fire **GENERAL Alarm** *
- 2 – Open weed burning during burn ban (Duty Crew handled)
- 1 – **Mutual Aid to** Nyssa Rural / Hay stack & structure **GENERAL Alarm** *
- 1 – Grass fire reported next to structure - **GENERAL Alarm** *
- 1 – Car fire / fully involved * (Duty Crew handled)
- 1 – Two small grass fires reported along I-84 (Duty Crew handled)
- 2 – Major grass and brush fire with Mutual Aid to Ontario / 2 properties **GENERAL Alarm** *
- 1 – **Mutual Aid to** Weiser Rural for barn fire **GENERAL Alarm** *
- 1 – **Mutual Aid to** Payette Rural / grass & brush fire **GENERAL Alarm** *
- 1 – **Mutual Aid to** Vale BLM / grass & brush fire **GENERAL Alarm** *
- 1 – Smoke odor in bedroom / unable to locate (Duty Crew handled)

City Fire Incidents -16- CITY GENERAL ALARMS = -3- MUTUAL AID -0-

- 2 – Burning during burn ban * (Duty Crew handled)
- 1 – Downed tree / no damage to power line or building (Duty Crew handled)
- 1 – Dispatched to Hospital for alarm in mechanical room **General Alarm / cancelled**
- 1 – Dispatched & canceled (Duty Crew handled)
- 1 – Trash fire in alley / burn ban – out upon arrival (Duty Crew handled)
- 1 – Electrical extension cord issue in trailer park * (Duty Crew handled)
- 1 – Alarm system activation – malfunction (Duty Crew handled)
- 1 – Grass fire / burning during Burn Ban (Duty Crew handled)
- 1 – Grass Fire // **GENERAL Alarm** *
- 1 – Car fire – cancelled – unable to locate (Duty Crew handled)
- 1 – Smoke odor from hot wire / turned off breaker – owner to contact electrician (Duty Crew handled)

- 1 – Chemical release at Ontario Airport * Hazmat Team handled
- 2 – Dwelling / garage fire – extension to structure next door **GENERAL Alarm** *
- 1 – Gas odor / unable to locate (Duty Crew handled)

***In narrative section**

8/3/2016 “CITY” 1700 E. Idaho Ave. Grass fire (Duty Crew handled)

Diverted from a medical call to the area east of Wal-Mart next to the river for several reports of a grass fire in that area. On scene rescue could see a medium amount of light grey smoke in the area near the river and bridge where several transients frequent. There were several bystanders with fire extinguishers coming out of the brush. The fire was controlled with a few areas still smoldering. Rescue applied about 30 gallons of water to mop up the area. All bystanders had left before mop up was finished and no transients were around either. The burned area was about 120 square feet and no structures were threatened.



Duty staff wets down are around homeless camp.

8/5/2016 “RURAL” Alameda Drive Field burn status check (Duty Crew handled)

Dispatched for a large column of smoke in the area of Alameda Drive. Rural Brush 156 enroute advised dispatch that it was a possible agricultural burn. Arrived on scene and could see a dozer line around the perimeter of the fire and it was a confirmed controlled burn. Dan Navarette was burning with an agricultural burn permit. Staff contacted him via phone and reminded him to contact dispatch and fire department prior to setting off his field burns and to be sure temperatures were under 90 degrees with winds under 15mph. Advised dispatch there will be smoke in the area for a couple hours.

8/6/2016 “RURAL” Community Road Camp fire out of control GENERAL ALARM Brush 156, Brush 157 and Command 100 responded to scene. Tender 155 and Tender 159 were canceled and returned to station.

Received a General Alarm and were dispatched to a report of a fire that had gotten out of control at a camp site. A homeless person called and reported the incident when his campfire got out of control in dry grass. Fire was extinguished by Brush 156. Brush 157 and Command 100 staged on the dirt field road just above the incident until Brush 156 cleared the scene. Law enforcement also arrived at the staging area to make sure that the fire staff did not have any difficulty with the homeless person. Homeless person was not aware of the burn ban and informed not to have any additional open burns. Camp fire was built in a dry vegetation area a few feet from a large gravel roadway turnaround. Fire was contained at about one half acre. All units cleared the scene.



Smoke from small grass fire at camp site visible at center right of photo.

8/7/2016 “CITY” 232 NW 3rd St. Illegal burn (Duty Crew handled)

Dispatched to the area of the 200 block of NW 3rd St for report of an illegal burn. Rescue arrived to find the resident putting water on a fire pit. The owner was advised that there is a burn ban. The fire was out upon arrival.

8/12/2016 “RURAL” 440 Douglas Road / Mutual aid to Payette Rural Hay stack fire. GENERAL ALARM - Rural Tender 159 and crew of two responded.

Department initially paged for a haystack fire at above address which was found to be outside of the rural district boundaries. Had dispatch notify Payette Fire as this was inside their district, Ontario fire crews were still at the station when a mutual aid request from Payette Fire was received for a water tender. Rural tender 159 responded immediately with a crew of 2, arrived on scene and supplied one load of water, released and returned to the station.



Mutual Aid to Payette fire for a haystack fire. Fire scene after initial fire knockdown. Tender supplied Payette pumper (right center of photo) with one load of water and released by Incident Command.

8/15/2016 “RURAL” 1501 SE 2nd Street Burning during burn ban (Duty Crew handled) dispatched to a complaint from an OPD officer who stated there was smoke from a possible illegal burn in the area between the 1400 and 1600 block of SE 2nd Street. Rescue arrived to find a couple burning some weeds behind their house. They were advised of the burn ban, which they did not know about. They immediately put the fire out. They were advised that when the ban is lifted, they should come into the station and get a burn permit before they burn. They agreed to do that next time.

8/16/2016 “CITY” 52 NE 1st Street – electrical cord used illegally (Duty Crew handled)

R1 was called to check on a dangerous situation at this address concerning one trailer sharing electrical power using an extension cord with the trailer across from it. R1 paired with OPD due to significant criminal incident with the occupant of one of the trailers the day previous. OPD advised fire staff that the subject could be hostile. Upon arrival contact was made with the occupant of the trailer supplying the power and he was advised this was an unsafe practice and

he must stop, due to safety concern to the entire trailer park. Cord was removed by OFR personnel and placed next to the trailer. OPD and R1 clear of the scene.

8/18/2016 “RURAL” Foothill Drive Mutual aid to BLM Range land fire – grass & sage brush fire. GENERAL ALARM - Rural Brush 156, Rural Brush 157, City Brush 102, Rural Tender 159 and Command 100 responded / crew of 12 responded.

Dispatched for a brush fire near our west rural fire district boundary, arrived on scene to find an area of grass and sage brush approximately 1-1/2 acres actively burning. Brush 156 began initial attack along the east flank head of the fire with a 1" booster line. The fire was being pushed east by an approximate 10 mph breeze and uphill to the north east. After knocking down the head of the fire brush 156 continued to lay a cold line along the north end of the fire. Brush 157 arrived on scene and took the west flank working north and tied in with our north cold line. City brush 102 arrived on scene and worked around the south portion of the fire. As soon as a good perimeter was established crews began mopping up hot spots within the fire perimeter. It was determined that the fire was on the Vale BLM District and 2 Type 4 BLM engines arrived and assisted with mop up operations. Rural Command 100 and BLM IC established a unified command. Rural Tender 159 was staged on Foothill Drive at the syphon supplying water to the Department brush trucks and BLM Type 4 engines. Due to the fuel type, spot fires continued to pop up so Department brush units continued to assist the BLM units until command felt the fire was well contained. After lengthy mop up operations the fire was turned over to Vale BLM and Ontario brush units were released from the fire. Rural Tender 159 continued to supply water for the BLM engines until released by the BLM IC. Due to the fuel type, wind, and location, had we not engaged in the initial attack the acreage would have increased and would have spread onto the Rural District so we would have been involved as well.

Photo from Brush 156 dash camera upon arrival. Crew encountered heavy fire with long flame lengths and 15 MPH wind. Fire moving toward Rural District.



8/18/2016 “RURAL” Mutual Aid to Weiser Rural / Barn fire *GENERAL ALARM Rural Pumper/Tender 155 responded with a crew of 5.*

Dispatched for mutual aid to Weiser Rural Fire District for a barn fire threatening other structures, arrived on scene to find the structure nearly extinguished. Assisted Weiser crew with mope up operations of the fire scene hot spots and also reliving Weiser fire crew due to the heat.

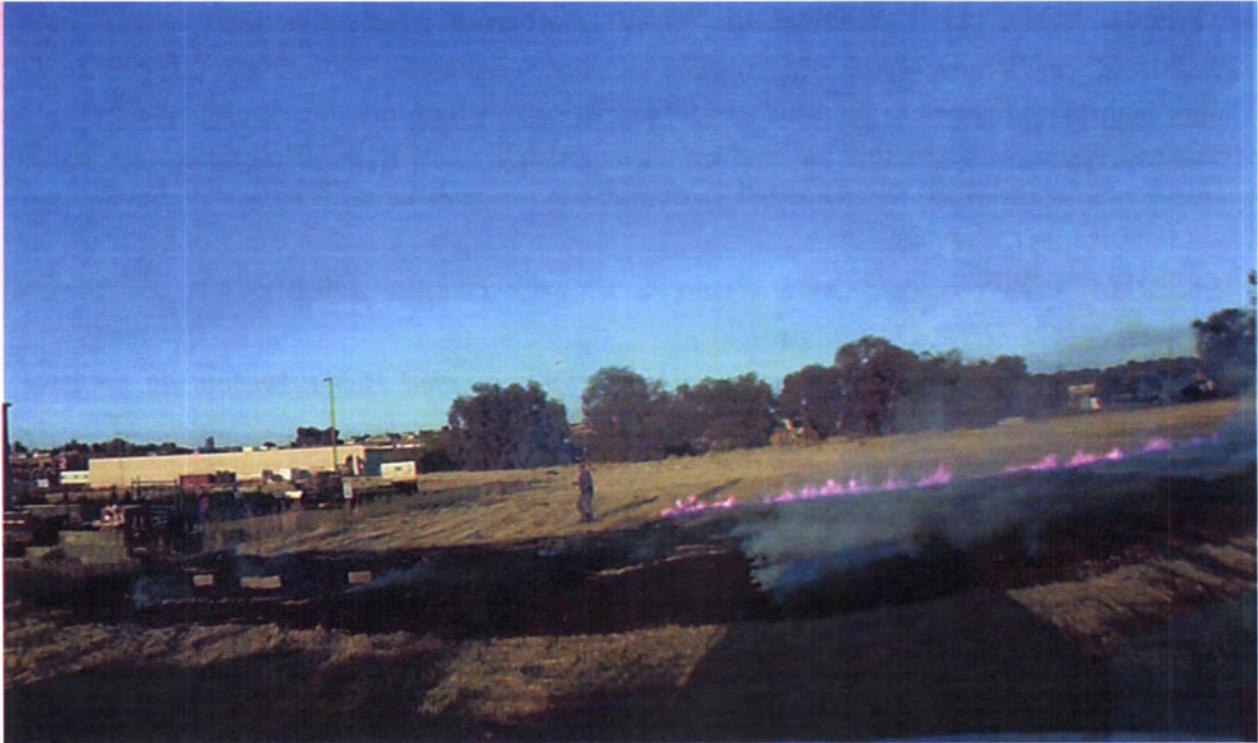
8/18/2016 “CITY” *(Used a Rural response due to the size of the field)* 400 BLK SE 13th Street Grass fire *GENERAL Alarm*

Rural Brush 156, Rural Brush 157 and Command 100 responded. Held other units at station as fire was knocked down and contained.

Chief 100 reported fire to dispatch and requested a General Alarm for a rural response. Several bystanders were trying to stop the fire spread with shovels and a bucket of water. However, this effort could not keep up with the wind driven fire advance. Rural Brush 156 arrived on scene and started fire suppression with spray bar system. Fire was started by individual cutting bricks with stone saw with sparks thrown from saw landing in lot next to construction operation. Rural Brush 157 assisted with mop up.



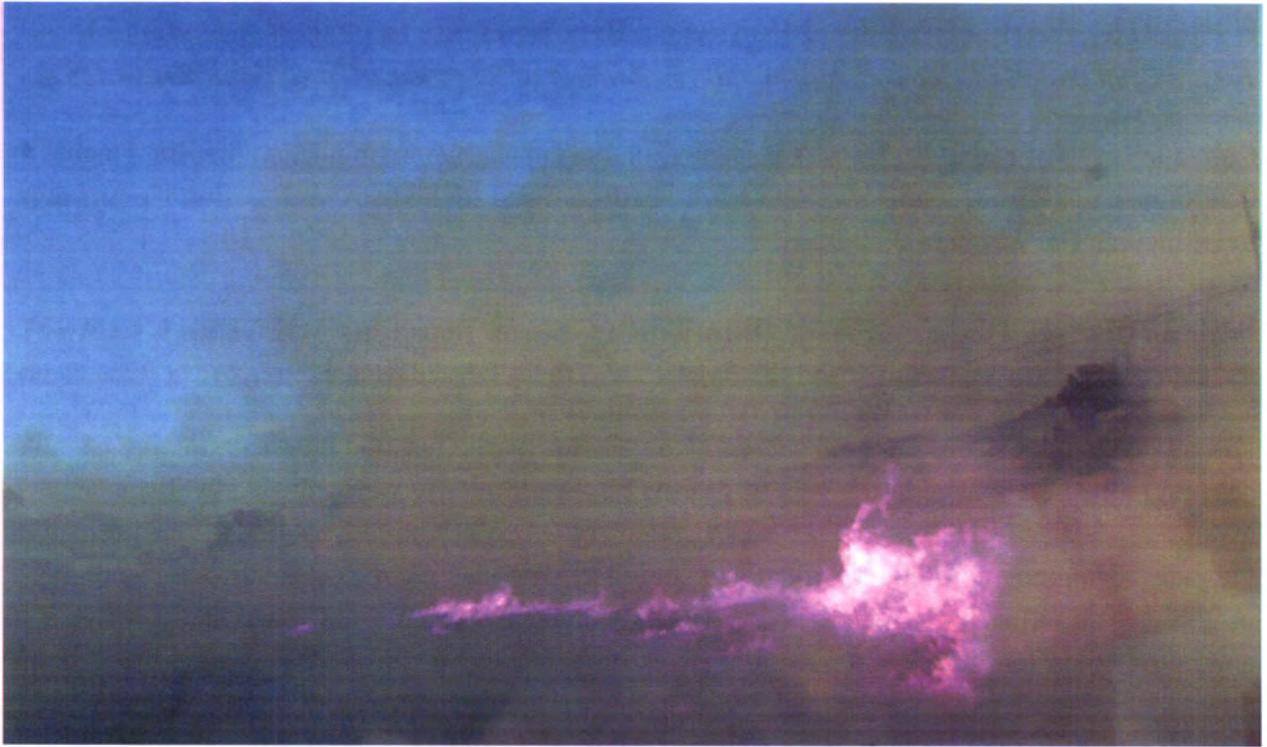
Rural Brush 156 works the fire line using the spray bar system for initial knock down.



Bystanders had tried to stop the wind driven fire prior to Fire Department arrival. Fire was moving east and south. Photo from Brush 156 dash camera.



Rural Brush 156 starts fire attack using spray bar system. Field had been recently mowed so fire spread was considerably slower. Fire was wind driven and had long flame lengths for the fuel height.



Crews had to contend with heavy fire conditions and smoke.



Rural Brush 157 works the fire line during mop up operations.

8/18/2016 "RURAL" 875 Onion Ave Reported grass fire GENERAL ALARM
First unit in canceled General Alarm / all responding units returned to station. Brush 156 & duty crew handled

Called to scene of fire in backyard, on scene found occupant had extinguished the fire. Unable to determine cause as occupant saw flames from bedroom and found backyard on fire. He was able to extinguish fire with garden hose.

8/20/2016 "RURAL" 4573 Hyline Rd. Grass & Brush fire GENERAL ALARM
Rural Brush 156, Brush 157, City Brush 102, Tender 155, Tender 159 and rehab 125 responded. Also mutual aid from Payette Rural, Weiser Rural and New Plymouth Rural.

Dispatched to a grass fire that was caused by a vehicle. While responding due to the large smoke column immediately called for a general alarm. While enroute we were notified by dispatch to take precaution as officers were enroute. Also got further information from one of our firemen on the radio that apparently the individual that started the fire was involved in a domestic and may possibly be armed. Prior to getting on scene we received a code 4 from officers that it was safe to enter the scene. Continued to make initial attack on the fire by taking the dirt road to the right on down to 4573 Hyline and tried to cut the fire off. Gave an initial size up of approximately 2 acres of grass and called for mutual aid from Weiser Rural, Payette Rural, and New Plymouth Rural for brush trucks and tenders. Reevaluated our initial attack and continue having Brush 102, and Brush 157 make initial attack at the bottom down 4573 driveway. We continued back on Hyline Road to the next dirt road which gave us access to the fire on top of the hill where we were able to contain the fire after receiving assistance from mutual aid agencies. On the north end of fire we had Brush 156, Payette Rural brush truck and a tender, Weiser Rural brush truck and a tender focusing areas on the west end and NW corner. Down on the south end of the fire Tender 155 set up a portable tank with Tender 159 shuttling water. Brush 157, Brush 102, and New Plymouth brush truck and tender assisted with the SW, SE and south sector. As hot spots were extinguished, mutual aid units were released.



Photo from Tender 155 dash camera while responding. Fire column at left of photo. Crews encountered heavy fire conditions and access problems upon arrival.



Crews encountered heavy fire conditions, steep terrain and access issues in bringing this fire under control.



Photo of fire from top of hill. Crews work to stop the fire spread at this point.



Crews work to put out hot spots on tree line at the upper edge of a steep canyon.

8/22/2016 “RURAL” Mutual Aid to Nyssa Rural 402 Gem Ave, Nyssa hay Stack fire GENERAL ALARM *Tender 159 responded with crew of 2*

Dispatched for a Mutual Aid request from Nyssa Rural for a Water Tender. Tender 159 responded with a crew of 2. Tender 159 provided water for hay stack fire with structures threatened.

Photo from Tender 159 dash camera upon arrival at scene.



8/23/2016 "RURAL" Mutual Aid to Payette Rural Grass fire GENERAL ALARM *Brush Truck 157 and Tender 159 responded with crew of 5.*

Brush 157 and Tender 159 responded to a mutual aid request from Payette Rural FD. Upon arrival 157 performed initial fire attack along an active fire front. Tender 159 performed tender operations and refilled brush trucks as needed. After initial fire attack 157 conducted mop up operations and was released upon full containment of the fire. Tender 159 released shortly thereafter.

8/26/2016 "CITY" Structure Fire GENERAL ALARM *Rescue 1, Pumper 103, Pumper 101, City Brush 102, Rehab 125 and Command 100 responded with crew of 18.*

At 3:00 AM the duty staff was paged for a fence fire. Rescue 1 went in route and arrived on scene 6 minutes later. As the unit turned the corner flames were visible above the adjacent roof line (photo #1). Staff immediately called dispatch for a General Alarm. Rescue 1 initiated an exterior fire attack along the south fence line and extinguishing the fire threatening the structure at 16 NW 16th St. (photo #6). Ontario Police Officers Victor Grimaldo and Jeremy Jones assisted the initial crew making contact with the occupants of the two involved residents to assure they were out to safety and assist with a water supply line to the hydrant. Pumper 103 arrived and firefighters also made an exterior attack on the garage and car on the south exposure. Pumper 101 laid a 5" supply line to pumper 103 and crew assisted in the fire attack from the north east side. The fire quickly spread to the interior of the garage and into the attic space above the dwelling consuming the garage and contents, taking a portion of the roof off of the dwelling and heavily damaging the remaining roof structure. During the early stages of the fire flame came out of the west gable vent (photo #2 and #3). Suppression crews stopped the fire spread at the covered patio area which snuffed the flame spread throughout the remaining attic space. This saved the structure from further fire damage. Unfortunately smoke damage was heavy throughout the dwelling. There were multiple propane cylinders, acetylene & oxygen tank and tires causing multiple explosions. The car had magnesium wheel rims which were allowed to consume themselves due to suppression risks.

Chief Al had an interview with the owner/occupant concerning the cause of the fire. He was asked if he had a burn pile and stated that he did not BUT was burning weeds along the fence that afternoon but that the fire was out. Unfortunately the fire origin was in the area of the earlier weed burning so the fire smoldered for some time before coming back to life in the combustible storage. The owner stated that he was not aware of the burn ban nor the need for a burn permit, which would have been denied due to the burn ban.



Photo #1: Dash camera photo from Rescue 1 camera as the crew approached the scene. The fire was already well developed and into the garage structure.

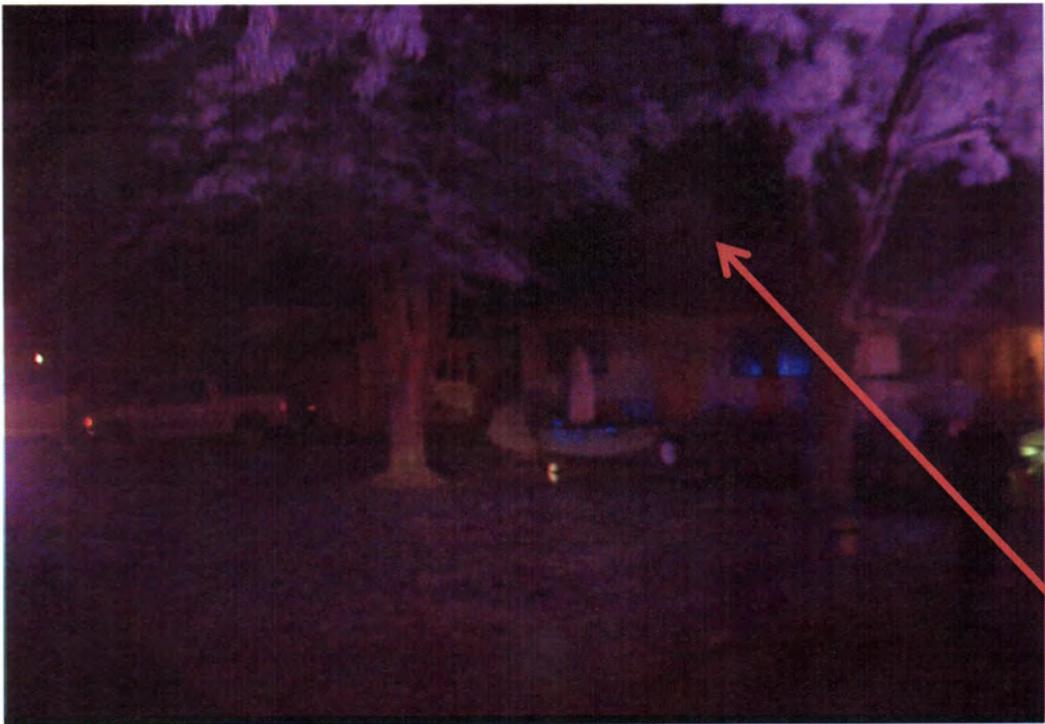


Photo #2: Photo from Rescue 1 dash camera as they approach scene. Heavy fire and smoke conditions were present in the attic space as heavy smoke was coming out of west gable vent (arrow).



Photo #3: Photo of west end of dwelling. Note smoke pressure points on eaves and gable end vent. Flame had come out of the gable vent (arrow) in the early stages indicating the attic had heavy fire involvement.



Photo of east garage area during suppression. Cones mark a safety area due to downed electrical service lines. Exterior storage hampered firefighter access.



Front of garage at drive way, lots of storage in area. Garage structure was completely gutted by the fire and contents consumed or destroyed.



Photo of damage to residence on the south side of fire property. A small ATV, ladder, fence and garage siding was damaged or destroyed by the flame or heat.



View of fire damage and storage between the two residences.



Photo of garage south exterior wall showing heavy fire damage and storage in the area.

8/28/2016 "RURAL" 500 Morgan Ave. car fire (Duty Crew handled with Brush 156)

Dispatched to Morgan Ave and Hwy 201 for report of a vehicle fire. Dispatch info stated that all occupants are out. Call came in to dispatch as a disabled vehicle, second and third callers reported the fire. On scene, the vehicle was fully involved. The vehicle was sitting on its tires off the road, across a ditch facing the opposite way it was traveling. The rear of the car has 2 feet of intrusion into the gas tank, a possible source of ignition. 156 used approximately 200 gallons of water to fully extinguish the fire. Malheur County Deputy arrived and the property was turned over to him.



Photo of fully involved vehicle as Brush 156 arrived on scene.

8/31/2016 581 SW 33rd St. Ontario airport Hazmat Chemical spill

R1 called by public works department and informed there was a chemical release do to possible aircraft malfunction. A crop duster had an emergency release of product do to malfunction. The product was released almost immediately after takeoff in a grassy area between taxi runway and main runway; approximately 268 gallons of water mixed with various chemicals was the payload. The chemicals were 2 oz. of Fast Break, 160 lbs. of Micro Dispersable UPI, 6 gallons & 5.5 pints of Boron 10%, 6 gallons & 5.5 pints of YUMA 2.5s, and 5 pints 5 oz. of Prefer 90 nonionic surfactant. The load size was again 268 gallons total. All the product had been soaked into the ground and the product that was on the asphalt was washed of the asphalt into the grassy

area between the taxi runway and main runway. The total affected area was approximately 1/8 to 1/4 acre. DEQ was called and all contacts info and chemical info was emailed to DEQ duty officer. Area was outlined by OFD personnel so area could be easily identified by DEQ contractors or personnel.

PERMITS ISSUED:

City Open Burns NONE – Burn Ban in effect!

City Burn Barrels NONE – Burn Ban in effect!

Rural Open Burns – open to agricultural field burns only!

Rural Burn Barrels NONE – Burn Ban in effect!

FIRE PREVENTION INSPECTIONS: 4

FIREFIGHTER TRAINING:

8/2/16 – EMS Review Epinephrine

8/9/16 – Art of Reading Smoke

8/16/16 – Foam Inductors

8/23/16 – Fry Foods Tour

8/30/16 – Hazmat Decon Refresher

COMMUNITY INVOLVEMENT:

8/9/16 *MDA Summer Camp* – Jared Gammage and Jacob Gammage attended camp for the day in McCall, ID as special guests. They participated in activities, games, and had lunch with the campers. Local Firefighters are invited to attend every year after raising funds for the camp through their *Fill the Boot* efforts.



8/27/2016 *Light It Up 5K* run for the Boys and Girls Club – Fire Department deployed 6 units and 11 staff to cover 8 intersections of the route (City Brush 102, Rural Brush 156, Rural Brush 157, City Pumper 103, Gator 1, and Command 105). Congratulations to Julia and Anita for completing the 3.8 mile course (Julia at 28:42:12 min/Anita at 35:18:44 min). They went by so fast that a photo could not be taken.



City of Ontario
POLICE DEPARTMENT
 Office of the Chief
 444 SW 4th Street
 Ontario, OR 97914
 Voice (541)889-5312 Ext. 2303
 Fax (541)889-3026

To: Ontario City Council
 Re: Department Statistics for **July 2016**

Activity	Month of July	Previous Month	Year to Date	Prior Year to Date
Calls for Service	886	805	5960	5875
Traffic Stops	109	102	754	1172
Cited Traffic Violations	87	75	522	766
Motor Vehicle Crashes	29	31	219	243
Arrests	78	55	529	601
Arrests w/ Use of Force	3	1	11	5
Citizen Complaints	0	0	0	0
Cases to Dist. Attorney	54	52	422	428
Ordinance Cases Total	140	94	885	790
Ordinance-Weeds	58	21	330	291
Ordinance-Garbage	4	2	16	30
Dogs to Ani-Care	8	12	60	60
Junk/Vehicles	6	8	55	67
Death Investigations	1	1	12	9
SRO Cases	0	0	140	131
Gang Related Cases	0	0	29	80
Gang Designations	0	0	0	4
Task Force Cases	3	5	21	34
Graffiti	3	4	50	81
Burglary	28	14	86	42
Robbery	0	0	2	4
Larceny	58	47	397	316
Assault	6	12	52	54
Homicide	0	0	0	0
Sex Crimes	3	2	8	12
Alarms	14	31	133	121
Property Loss/Recover	\$73,390/\$21,899	\$80,891/3970	\$386,325/\$71,096	\$267,388/\$41,355



City of Ontario

POLICE DEPARTMENT

Office of the Chief

444 SW 4th Street

Ontario, OR 97914

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To: Ontario City Council

Re: Department Statistics for **August 2016**

Activity	Month of August	Previous Month	Year to Date	Prior Year to Date
Calls for Service	911	886	6871	6841
Traffic Stops	152	109	906	1441
Cited Traffic Violations	107	87	629	985
Motor Vehicle Crashes	37	29	256	275
Arrests	69	78	598	677
Arrests w/ Use of Force	1	3	12	7
Citizen Complaints	0	0	0	0
Cases to Dist. Attorney	Not Available	54	422	471
Ordinance Cases Total	140	140	1025	967
Ordinance-Weeds	6	58	336	396
Ordinance-Garbage	4	4	20	32
Dogs to Ani-Care	18	8	78	64
Junk/Vehicles	4	6	59	76
Death Investigations	1	1	13	11
SRO Cases	27	0	167	131
Gang Related Cases	0	0	29	83
Gang Designations	0	0	0	4
Task Force Cases	8	3	29	37
Graffiti	4	3	54	88
Burglary	4	28	90	50
Robbery	1	0	3	4
Larceny	51	58	448	352
Assault	6	6	58	61
Homicide	0	0	0	0
Sex Crimes	1	3	9	15
Alarms	19	14	152	152
Property Loss/Recover	\$98,681/\$54,030	\$73,390/\$21,899	\$459,715/\$125,126	\$340,770/\$55,355

MALHEUR COUNTY COURT MINUTES

AUGUST 24, 2016

County Court met with Judge Dan Joyce presiding with Commissioner Don Hodge and Commissioner Larry Wilson present. Staff present was Administrative Officer Lorinda DuBois.

PROCLAMATION - ADDICTION RECOVERY MONTH

Present for the signing of the proclamation declaring September 2016 as Alcohol, Drug, and Problem Gambling Addiction Recovery Month were: Undersheriff Travis Johnson; Juvenile PO Jennifer Schaffer; Jane Padgett from DHS; and from Lifeways were Judy Cordeniz, Lindsay Atagi, Judy Trask and Paula Olvera.

Ms. Atagi gave some information on addictions and mental health. Hands Around the Park will be September 8, 2016. In Oregon, 12.7% of youth admit to using illicit drugs. Mental health illness often co-occurs with addiction; in Oregon approximately 46.9% of adults have some sort of mental illness.

Undersheriff Johnson read the proclamation as follows:

MALHEUR COUNTY PROCLAMATION

WHEREAS, prevention of mental and/or substance use disorders works, treatment is effective, and people recover in our area and around the nation; and

WHEREAS, in Oregon, during 2013-2014, about 99,000 individuals aged 12 or older were dependent on or abused illicit drugs within the year prior to being surveyed; and

WHEREAS, in Oregon, during 2013-2014, approximately 233,000 individuals aged 12 or older were dependent on or abused alcohol within the year prior to being surveyed; and about 177,000 adults aged 21 or older, from 2010-2014, reported heavy alcohol use within one month of being surveyed; and

WHEREAS, in Oregon, an estimated 66,655 adults are believed to manifest a gambling disorder, and

WHEREAS, preventing and overcoming mental, substance use, and/or addiction disorders is essential to achieving healthy lifestyles, both physically and emotionally; and

WHEREAS, we must encourage relatives and friends of people with mental, substance use, and/or disorders to implement preventive measures, recognize the signs of a problem, and guide those in need to appropriate treatment and recovery support services; and

WHEREAS, through the integration of behavioral and physical treatment into one coordinated system of care, Oregonians help reduce the stigma of addiction and approach it as any other chronic disease like diabetes or asthma; and

WHEREAS, with accessible, effective health care and recovery support services, thousands of Oregonians can achieve and maintain recovery. They become productive, contributing members of society who give back to the Oregon communities where we all live, work, and raise our families; and

WHEREAS, helping people break away from the strife of addiction(s) restores hope and re-builds strong families as they move together on the pathway to healthy wellness.

THEREFORE, we as Malheur County Court, do hereby proclaim the month of September 2016 as

Alcohol, Drug, and Problem Gambling Addiction Recovery Month

In Malheur County, Oregon and we encourage the people of Malheur County to join in this observance, with activities supporting this year's theme, *"Join the Voices for Recovery: Our Families, Our Stories, Our Recovery!"*

The Court signed the proclamation.

OWYHEE WATERSHED COUNCIL - ANNUAL UPDATE

Owyhee Watershed Council Coordinator Nicole Sullivan met with the Court and provided an annual update of activities. The OWEB Council Capacity Grant assists with funding of operations of the Watershed Council. OWEB has made some changes to the Umbrella Funding portion of the grant program and it is expected that 2017-2019 funding will be approximately \$6,000 less.

Carl Hill and Dennis Daugherty donated the 2 Rivers Community Center and Park property to the Owyhee Watershed Council. The Watershed Council plans to manage the property the same way in the future and allow community members to use the facilities; the Council is currently in the process of adopting and identifying policies for the facilities. Monthly Council meetings are now alternately held between Marsing and Adrian; and the October meeting will be in Jordan Valley.

The Small Grants team is halfway through the 15-17 biennium; \$100,000 was awarded for the biennium. So far 26 applications have been processed and reviewed and 7 grants have been awarded. (The Small Grants program is \$10,000 per grant project.) Projects funded include irrigation, flood to sprinkler conversions, and pipelines.

The Council has a number of large OWEB Restoration Projects in implementation and a few in development. The Twilight Water Quality Improvement Zone is a priority area; it is a cooperative project with landowners, NRCS, Owyhee Irrigation District and Malheur SWCD. There are 850 acres within this priority area; 2.67 miles of the lateral will be pressurized and piped possibly this Fall. There are also several on-farm sprinkler conversion projects in this area.

The Parsnip Peak Invasive Annuals Project is a cooperative project with landowners, NRCS, Jordan Valley CWMA, USFW, Oregon State Lands, and ODFW. The project involves 10,000 acres south of Jordan Valley in the Parsnip Peak Area and involves GIS surveying and treatment of Medusahead.

The Jordan Creek Streambank Project design is completed and permits are being acquired. It will involve stabilization of 1,000 feet of streambank and construction is planned for this winter.

The Council is excited to work with Trout Unlimited on the Regional Conservation Partnership Program. Restoration projects are with landowners in the Malheur, Owyhee and northern Nevada areas and focus on project and habitat enhancements for Sage Grouse, Columbia Spotted Frog, and Redband trout.

On-farm irrigation projects within the priority areas of Newell, Fletcher, and Black Jack Butte continue.

The Jordan Valley Cooperative Weed Management Area (JVCWMA) currently has one large OWEB grant and is preparing to write a new one in October. The CWMA also has three ODA Weed Board grants; grant projects include targeting Medusahead in the 2015 fire areas of Soda, Jaca, and Leslie Gulch; and aerial treatment of Whitetop. The CWMA is also receiving an ODFW grant to treat Medusahead on State Lands south of Jordan Valley. The CWMA continues treatment of targeted weeds such as Perennial Pepperweed, Russian Knapweed, Diffuse Knapweed, Jointed Goatgrass, Leafy Spruce, Spotted Knapweed, Yellow Starthistle, and Rush Skeleton Weed. The annual winter weed seminar will be held in January and the CWMA continues to provide outreach and technical support to area landowners.

The Owyhee 5th Grade Field Day was very successful. It was held April 27 & 28, 2016 with 750 students attending and approximately 120 FFA students assisting.

The 2016 Hydrology Camp was held at Reynolds Creek Ag Research Center in March with fourteen 11th grade students from Nyssa and Adrian attending. Topics at the camp were snowpack surveying, streamflow, stream ecology, soil analysis, and vegetation sampling.

The Watershed Council continues to partner with the Idaho USFWS for private lands projects in the Owyhee's; the main focus is on Sage Grouse projects - juniper removal and wet meadow enhancement.

The Watershed Council is wrapping up the Idaho DEQ small grants program set to expire in 2017; and was awarded funding for 7 new projects under the Idaho DEQ small grants program. Ms. Sullivan is still waiting to hear on the status of funding for their Owyhee Restoration Incentives Program 2015 application; and recently submitted an application for pipeline funding for the Reynolds Irrigation District piping project.

COURT MINUTES

Commissioner Wilson moved to approve Court Minutes of August 10, 2016 as written. Commissioner Hodge seconded and the motion passed unanimously.

SUPPLEMENTAL BUDGET

Commissioner Wilson moved to approve Resolution No. R16-26: In the Matter of Fiscal Year 2016/2017 Supplemental Budget by Resolution Under Local Budget Law ORS 294.471. Commissioner Hodge seconded and the motion passed unanimously. The purpose of the supplemental budget is to allocate the spending of additional funds received, but not anticipated when the adopted budget was prepared. The affected budgets are the Boat License Fund, Task Force Fund, and CVSO Expansion Fund. See instrument #[2016-2874](#)

MALHEUR COMMUNITY ADVISORY COUNCIL (CAC)

Commissioner Hodge moved to designate the Malheur Community Advisory Council Vice-Chair as an additional proxy in the absence of the County Court member and Public Health Director at Regional Community Advisory Council meetings. Commissioner Wilson seconded and the motion passed unanimously. This designation will be relayed to the local CAC Chair.

ROAD DEPARTMENT

Road Supervisor Richard Moulton met with the Court. Mr. Moulton presented two Crossing Permits for their approval. Commissioner Hodge moved to approve Crossing Permit #22-16 to Idaho Power to replace a cross arm on Hyline Lane #1077; and Permit #23-16 to Idaho Power to remove two transformers and one service on Holly Road #1022. Commissioner Wilson seconded and the motion passed unanimously. The original permits will be kept on file at the Road Department.

Mr. Moulton also presented an IGA with ODOT renewing the Single Trip Permit Authorization agreement. Commissioner Wilson moved to approve Intergovernmental Agreement, Single Trip Permit Authorization, Malheur County, Agreement No. 31506. Commissioner Hodge seconded and the motion passed unanimously. Through the agreement the County grants the State authority to issue oversize/overweight Single Trip Permits over roads which are under the jurisdiction of the County. The agreement terminates ten years from the date of execution by all parties. A copy will be returned for recording.

OREGON JUDICIAL DEPARTMENT (OJD) CONTRACTS - ELEVATOR AND FIRE ALARM SYSTEM

County Counsel Stephanie Williams visited with the Court and explained that the County had been approved for OJD funds for a fire alarm system in the Courthouse and for the elevator replacement project. Both projects must be completed by June 30, 2017. The elevator/lift project is expected to be a six month construction project with construction beginning in November. Commissioner Wilson moved to approve Courthouse Improvement Intergovernmental Agreement, OJD Contract No. 170010 (OJD funding is \$335,000); and Courthouse Improvement Intergovernmental Agreement, OJD Contract No. 170009 (OJD funding is \$850,000). Commissioner Hodge seconded and the motion passed unanimously. Copies of the agreements will be returned for recording.

COURT ADJOURNMENT

Court was adjourned.