AGENDA
ONTARIO CITY COUNCIL - CITY OF ONTARIO, OREGON
Monday, June 17, 2013, 7:00 p.m., M.T.

1) Call to order

Roll Call: Norm Crume _____ Jackson Fox _____ Charlotte Fugate _____ Dan Jones_____
Larry Tuttle _____ Ron Verini _____

2) Pledge of Allegiance

This Agenda was posted on Wednesday, June 12, 2013, and a study session was held on Thursday, June 13, 2013. Copies of the Agenda are available at the City Hall Customer Service Counter and on the city's website at www.ontariooregon.org.

3) Motion to adopt the entire agenda

4) Consent Agenda: Motion Action Approving Consent Agenda Items

A) Minutes of Regular Meeting of June 3, 2013 1-6
B) Resolution #2013-124: Accept/Expend Wal-Mart Grant ($500) - OFR 7-8
C) Resolution #2013-125: Accept/Expend ASD Grant ($900) - OFR 9-10
D) Meetings Calendar List - Jul-Dec, 2013 11
E) Approval of the Bills

5) Department Head Updates: Thursday

6) Public Comments: Citizens may address the Council on items not on the Agenda. Out of respect to the Council and others in attendance, please limit your comment to three (3) minutes. This time limit will be enforced. Please state your name and city of residence for the record.

7) New Business:

A) Resolution #2013-121: Policies for Ending Fund Balance FY 2012-2013 (GASB-54) 12-14
B) Resolution #2013-126: Reallocate Funds w/in Sewer Fund (Wages) 15-16
C) Resolution #2013-127: Reallocate Funds w/in 9-1-1 Fund (Equipment Purchase) 17-18
D) Bid Award: Westside Reservoir Maintenance 2013 - Pioneer Waterproofing 19-21

8) Public Hearing:

A) Resolution #2013-122: City's Election to Receive State Revenues 22-23
B) Resolution #2013-123: Adoption of Annual Budget - FY 2013-2014 24-29

9) Correspondence, Comments and Ex-Officio Reports

10) Adjourn

MISSION STATEMENT: TO PROVIDE A SAFE, HEALTHFUL AND SOUND ECONOMIC ENVIRONMENT, PROGRESSIVELY ENHANCING OUR QUALITY OF LIFE

The City of Ontario does not discriminate in providing access to its programs, services and activities on the basis of race, color, religion, ancestry, national origin, political affiliation, sex, age, marital status, physical or mental disability, or any other inappropriate reason prohibited by law or policy of the state or federal government. Should a person need special accommodations or interpretation services, contact the City at 889-7684 at least one working day prior to the need for services and every reasonable effort to accommodate the need will be made. T.D.D. available by calling 889-7266.

ONTARIO CITY COUNCIL MEETING MINUTES
June 3, 2013

The regular meeting of the Ontario City Council was called to order by Council President Dan Jones at 7:00 p.m. on Monday, June 3, 2013, in the Council Chambers of City Hall. Council members present were Norm Crume, Jackson Fox, Charlotte Fugate, Dan Jones, Larry Tuttle, and Ron Verini.

Members of staff present were Jay Henry, Tori Barnett, Larry Sullivan, Mark Alexander, and Mike Long. The meeting was recorded, and copies are available at City Hall.

Jackson Fox led everyone in the Pledge of Allegiance.

AGENDA

Norm Crume moved, seconded by Jackson Fox, to adopt the Agenda as presented. Roll call vote: Crume-yes; Fox-yes; Fugate-yes; Jones-yes; Tuttle-yes; Verini-yes. Motion carried 6/0/0.

CONSENT AGENDA

Ron Verini moved, seconded by Jackson Fox, to approve Consent Agenda Item A: Minutes of the Regular Meeting of May 20, 2013; and Item B: Approval of the Bills. Roll call vote: Crume-yes; Fox-yes; Fugate-yes; Jones-yes; Tuttle-yes; Verini-yes. Motion carried 6/0/0.

DEPARTMENT HEAD UPDATES

Jay Henry, City Manager, presented a plaque to Mike Long, Finance Director. The plaque was for outstanding service for Mike Long in the performance in his duties as Finance Director. Since Mike had come on in February, he had turned around the performance of the Finance Department; he had found several areas that needed to be improved on; he had made improvements; and he had exhibited a level of personal integrity and ethical behavior that everyone should be striving for. Everyone was glad he was on board.

Mike Long, Finance Director, distributed a summary to date on financials through April . Page 1 showed the overall picture. On another handout, it reflected some errors that had been found and changes made in the budget that would be going before Council for approval June 17th. He had also been asked to do some research on SDCs, and found those funds could not be spent that way it was set up, so those funds had been moved to Roads, listed as City Beautification. Another issue discovered was out-of-whack issues between Roads and Capital Projects in the financial system. Last Friday, he spoke with Springbrook, and they had corrected the issue. On page 16, the Capital Funds project was still at $320K, but the Street Fund changed, but that was in the prior year, so nothing changed for next year's funds, other than the YTD balance. The Roads was running in the red, and was now in the black for the current year. It did not affect next year's projections. They would go over it all in greater detail at the budget adoption meeting on the 17th.

Mr. Henry stated to brag on Mike just a bit more, the document Mr. Long had distributed also reflected a snapshot of where the city's budget was right now. The percentages of where each department should be at this point in the budget. He was also doing some research into the 004 department – Administrative Overhead – and was attempting to divvy out costs, which hadn't been done before. There were several things in 004 that shouldn't be, such as the Facilities Maintenance payroll and supplies.

PUBLIC COMMENT

Ruth Rolland, Ontario, stated *"I've attended all the recent Council meetings and City Council Work Sessions, in fact I've been attending them for quite a long time now. I've seen this repeated pattern in which several members of City Council attack a Department Head or employee during a particular Work Session. A few days later, the attacked individual departs either fired or resigned. It's a matter of semantics. I do not believe it's a healthy pattern for city government, any more than it is for conducting business in the private sector, but the pattern continues here in Ontario. I suppose that the thing that I do not know is whether these planned attacks on city staff have been launched with the City Manager's knowledge before the public meeting starts, or do these ambushes catch him by surprise also. My understanding has been that the Department Heads answer to the City Manager directly, rather than to City Council. The thing is, the attitudes of city government towards their own city employees, tells you a lot about how the city's leadership views the citizens of the whole city. One of the newspaper articles in Sunday's Argus Observer this last Sunday discussed some of Ontario's leader's views when it comes to serving Ontario's residents. There seems to be a distinction between those who are viewed as paying for things and the city's "takers". That's a false distinction, and it creates a false and destructive wedge between all the people in the community. We should all be pulling in the same direction for the same successful future for the City of Ontario, and the successful future means successful for everybody offering meaningful and enabling services to every citizen and every kind of participant in the Ontario community. We are not fostering a positive and inclusive community for our citizens with the current attitude of Ontario's leadership. Citizens need to be valued. Services for all Ontario residents need to be supported. All people deserve respect. Each has individual worth. No citizen should be viewed as if somehow less worthy, so the city need not care about their role and contributions within the community. It's the same problem with the city's Public Works employees. Every citizen and worker deserves nothing less than respect and fairness. The city has never looked these city employees in the eye and dealt with them fairly on their contract negotiations. These workers are carrying signs outside City Hall again this evening, still looking for fairness from the City Council."*

Fred King, Ontario, stated *"I usually harp on about the Aquatic Center, but this time I'm going to talk about the bus transit. Up on the wall there, there is the Mission Statement, which I've mentioned before, which I don't feel like you follow it at all, about the quality of life. In the Preamble to the Constitution, it says "promote the general welfare". I don't think this City Council does that either. The bus system – any city should have a bus system of this size. It is not going to be self-contained. It's not going to pay for itself. I don't know of any bus system that ever has. Ontario has decreased the funding over the past few years. The ridership grows in that time. What's going to happen when the two hospitals open up in Fruitland? I imagine a lot of Ontario people are going to head over to Fruitland now, using the transit system, to go there. So, it's not all the people coming from Fruitland and Payette to Ontario; there's going to be people from here going there. The Chair of the Budget Committee has come out very vehemently against the transit system. He even thought letting kids ride free to the pool was poor judgment on the transit authority. That's ridiculous. I think there are members of this City Council that need to take a sensitivity course."*

OLD BUSINESS

Mayor Vacancy Updates

It was noted that two additional letters of interest had been received.

Councilor Verini stated it was interesting that the two that came in appeared to be qualified. Each Councilor needed to read the letters, and then they needed to determine when and where they wanted to sit down and speak with the candidates to see if they would be interested in working together. The next procedure would be a serious review of the letters. The next session would be involved with the budget process, so they should limit that agenda to the budget actions. After that process, maybe deal with the Mayoral position at that time.

TOT Update

Nothing further to add.

Aquatic Center

Councilor Fugate asked if anyone had taken a tour of the roof. She planned to do the tour on Wednesday. She believed they should all tour and provide comments.

Councilor Tuttle stated he had, but he didn't concur completely with Alan Daniel's comments. He didn't "disagree" with Alan, but he didn't know where the information came from, and that lead to some questions. It wasn't anything that Alan had done, nor was he questioning Alan, but he did question the information Alan had.

Councilor Fugate stated she had provided her Aquatic Center file to Jerry [Elliot, Facilities Maintenance], who indicated that he had also located the Master Plan and the structural report that could maybe answer some questions.

Councilor Tuttle stated had had seen the report, but it was a lot of calculations.

Councilor Fugate stated she had one from 2006, and was sure things had changed since then.

Councilor Fox stated the way the building had been altered, in his opinion, led to some of the reasons for the problems. He couldn't see why some of the things were done the way they had been.

Councilor Fugate stated she was pleased to see the Council stepping up and looking into it. She didn't want to see another Band-Aid put on it – get it done right this time.

Councilor Verini asked if, when Councilor Tuttle and Councilor Fox had gone up on the roof, did they agree about the ventilation system that Alan was talking about? Wasn't the entire roof leaking?

Councilor Tuttle stated not entirely, and the last layer of roofing was shot. He didn't know when that had been applied.

Councilor Fox stated he didn't know when the white foam had been applied, but in his opinion that seemed to be a problem. That wasn't in the original design, and had been added later. After speaking with Marcy [Skinner], it might be that everything that had been done might not have had a permit pulled.

Councilor Crume asked what Councilor Tuttle didn't agree with from Alan's report.

Councilor Tuttle stated the moisture was coming from the top; he didn't believe it was coming up from the bottom.

Councilor Fox stated it was between the white foam and upwards. The foam was a type of moisture barrier, so it couldn't come from the bottom up. Humidity was going to destroy the building from the inside out.

Councilor Verini asked if any additional information had been received from Alan with regard to the roof.

Jay Henry, City Manager, stated the vendor had been out that day ventilating the roof and doors. Alan had also taken steps to lower the air and water temperatures, as both were adding to the humidity issues. Also, he was looking into the way they were storing the chlorine on site.

Councilor Fugate stated there had been a study done by a consultant on the pool, but the Council never received a copy. She would like to see that.

Mr. Henry stated that report had been done by CIS, and he would get copies to the Council.

NEW BUSINESS

Resolution #2013-120: Establishing Storm Drain User Fees

Mike Long, Finance Director, stated the purpose of this agenda item was to increase the Storm Drain User Fees that were established in 1984. The last increase was October 1, 2000. The storm drain users fees needed to keep pace with the cost of operations and maintenance of the facilities, and the Fund was currently operating in a deficit.

The City of Ontario determined that it was in the best interest of the public to provide for the establishment, operation, and maintenance of open drainage ways, storm drains, culverts, detention basins, outfall structures, pumps and appurtenances necessary, useful, and convenient for a complete storm water drainage system and to meet mandated requirements of regulatory agencies. The Public Works Committee met on April 25, 2013 and recommended the increase. They also recommend to the City Council that staff come up with some other alternatives for a flat rate and bring that back to the Public Works Committee.

The current rates were: single-family $1.16 per month; multi-family $0.48/unit per month; mobile home park $0.70/space per month; commercial unit $6.41/business per month; and industrial units at a measured rate. They proposed increasing the fee to: single-family $1.51 per month; multi-family $0.63/unit per month; mobile home park $0.91/space per month; commercial unit $8.33/business per month; and industrial units at measured rate. The minimum charge per user would be $1.51 per month. To date, they were currently running $235K in the Drain Sewer Maintenance account. The proposed increase was to try and eliminate the deficit.

Councilor Jones stated on the $225K, he assumed that had been carried forward on each budget year?

Mr. Long stated that was correct. $225K was carried from the previous 2009-2011 period, and it went deeper into the hole during that period. That's what he was currently working on, to see where it went wrong. The last Audit had it at $225,365 end of July, 2011.

Councilor Jones stated if he was reading it correctly, in 2011-2012 they went from $225K to $236K, in the hole.

Mr. Long stated that was correct. The carryover deficit was $225,365.

Councilor Jones stated in looking at 2013, the deficit had not increased.

Mr. Long stated some money was not spent, and it was at $235,104 as of April 30, 2013. They had slowed it up some. They were in the red for the month of December, but in January-April, there was positive revenue. They didn't spend more than what they took in.

Councilor Jones stated one of the concerns he had with the rate increase was from as bad as the books had been in the past, who knew what the legitimate number was. So, legally, he wanted it explained – was it illegal to clean this account up? This was part of Public Works – he was questioning the $225K, and had it actually come from the Storm Drain account from the previous year. That was just based on how they did the books in the past.

Mr. Long stated he had been working from 2008 forward, and it appeared that in 2010 they switched from one fund into multiple. That's when the deficit showed up. That was all under review.

Councilor Jones stated with this increase, there was no pro forma to show that they would cover their next budget with revenue. He would like to see a pro forma projection of revenues from Storm on the new rates, and the old rates, too. If they were cash flowing, how could they clean up the deficit so they could start out correctly, with a clean slate, before increasing rates by 23%?

Mr. Long stated it would be written up by the Auditors as a negative, saying it needed to be corrected. The city would put a plan in place. The Auditors recommended several things that could be changed, but that'd take longer than June 30th. But, if they had that all in place - the plan - that should make them happy.

Councilor Fox asked Dan Cummings if the Public Works Committee had reviewed this action.

Dan Cummings, Public Works Committee member, stated yes, he brought it to the Public Works Committee on April 25th. The Committee was aware that for the past 12 years they needed to come up with a better rate for this. The Committee reviewed Mike's numbers, and was fine with the increase at this time, but without an automatic annual increase. The second part of the motion was that they recommend to staff to take a hard look at all the rates and to come up with a fairer rate. Wal-Mart shouldn't be paying the same as a one-person business – they had much more storm run-off. Bottom line, they needed to come up with a real rate, fair to everyone. They needed to see true costs for cleaning, and what needed replacement, or how many miles there were involved, or the age of the system, or any undersized lines – all that needed to be reviewed.

Councilor Tuttle voiced his concern about passing the proposed resolution when they didn't have all the information, especially regarding the different sized parking lots. He wanted the study done before the fees were set. Had any consideration been given to those people required to retain water on site?

Mr. Cummings stated it had been discussed eight years ago. There also needed to be credited for whatever formula they arrived at, such as 2¢ cents a square foot. If the private development did their own retaining, they would/should get a credit for the amount kept on site. They'd only be paying a rate based on street frontage. That never made it out of the committee level. The Storm Sewer Fund didn't even have enough money to do maintenance, let alone a bunch of studies.

Councilor Verini asked when they might see the study; would it be within a month?

Mr. Henry stated Bob Walker would have that response, as they planned to have on having Bob do the study. He was pretty loaded, but he would check.

Councilor Verini suggested postponing this action until they could speak with Mr. Walker to get the timing on the study.

Jackson Fox moved, seconded by Larry Tuttle, that the City Council postpone taking action on this item pending receipt of further information from Bob Walker *[Public Works Director]* and Mike Long *[Finance Director]*, along with input from the Public Works Committee. Roll call vote: Crume-yes; Fox-yes; Fugate-yes; Jones-yes; Tuttle-yes; Verini-yes. Motion carried 6/0/0.

Demand Letter to Rachel Hopper

Larry Sullivan, City Attorney, stated an internal investigation and an investigation conducted by the city's Auditor concluded that Rachel Hopper, as Finance Director, used the city's funds to purchase an unauthorized fidelity bond for a premium of $10,000 on September 10, 2010. A demand letter was prepared by the City Attorney demanding that Ms. Hopper pay the city the sum of $2,479.40 to settle the city's claim against Ms. Hopper arising from her purchase of the bond.

Jackson Fox moved, seconded by Charlotte Fugate, that the City Council approve the demand letter to Rachel Hopper prepared by the City Attorney and authorize him to send it to Rachel Hopper. Roll call vote: Crume-yes; Fox-yes; Fugate-yes; Jones-yes; Tuttle-yes; Verini-yes. Motion carried 6/0/0.

CORRESPONDENCE, COMMENTS, AND EX-OFFICIO REPORTS

- Councilor Verini stated they had a very successful Global Village last Saturday, very well attended. He thanked everyone for a job well done, with a special thanks to the Ontario Police Department.

- Councilor Fox stated after the Budget Committee met, he noticed some anomalies in the Capital Improvements line, so he reviewed the establishing ordinance for the Public Works Committee, and it was clearly stated that the PWC should be looking at the major capital improvement projects. He wanted to get those proposed projects in front of the PWC before the budget adoption, even if it meant holding a special meeting for the committee.

  Mr. Sullivan stated just because the Council approved an item in the budget, didn't authorize proceeding with it. If the Council authorized the projects in the budget, the Council would still have an opportunity to get the Public Works Committee's input on the projects.

  Councilor Fox stated that was contrary to how the ordinance was written. He was willing to meet with Mr. Sullivan after the Council meeting to explain his point. The ordinance stated "*...The Public Works Director shall bring any and all proposed changes to the Ontario Municipal Code that affects the Public Works Department to the Public Works Committee for their review and recommendation prior to being presented to the City Council. This shall include, but not be limited to, any standard drawings and specifications, utility charges, fees or SDC changes or additions, Master Plans or Studies, and Major Capital Improvement Projects...*" The ordinance was saying that before the City Council looked at it, and they looked at it during budget, those guys should have reviewed those Capital Improvements and given a recommendation.

  Councilor Jones agreed, so what were the Council's options.

  Councilor Fox stated if the Council wanted to send the requests back to the Public Works Committee before the Council voted on the budget, then send it and ask them to have a special meeting.

  Mr. Cummings stated they didn't have to authorize a special meeting for the Public Works Committee, as the establishing ordinance stated they were to meet *at least* once a month. It would only take contact between the Committee Chair and someone from the Council to set up a special meeting.

  Council consensus to call for a special meeting of the Public Works Committee.

- Councilor Fugate asked about the cars parked at City Hall that didn't appear to move much, if at all. Was the city paying insurance on cars that were not being utilized?

  Mr. Henry stated three were police cars, and one was the vehicle driven by the City Manager. He would supply usage statistics to the Council.

ADJOURN

Norm Crume moved, seconded by Jackson Fox, that the meeting be adjourned. Roll call vote: Crume-yes; Fox-yes; Fugate-yes; Jones-yes; Tuttle-yes; Verini-yes. Motion carried 6/0/0.

APPROVED:

Dan Jones, Council President

ATTEST:

Tori Barnett, MMC, City Recorder

CONSENT AGENDA REPORT
June 17, 2013

TO: City Council

FROM: Al Higinbotham, Fire Chief

THROUGH: Jay Henry, City Manager

SUBJECT: RESOLUTION #2013-124: A RESOLUTION ACKNOWLEDGING RECEIPT OF GRANT FUNDS FROM WAL-MART AND APPROPRIATING EXPENDITURES FOR PURCHASE OF EDUCATIONAL SUPPLIES WITHIN THE GENERAL FUND

DATE: June 6, 2013

SUMMARY:
Attached is the following document:

- Resolution #2013-124

BACKGROUND:
The Fire Staff conducts fire educational classes for children and adults throughout the year. Handout materials are provided for each student or adult to assure additional fire safety instruction and awareness goes beyond the class room. Funds will be used to purchase material for the Fire Safety Plaza during the Malheur County Fair and for future class room training events. Wal-Mart has awarded the department a grant in the amount of $500.00 to fund the purchase of educational supplies.

FINANCIAL IMPLICATIONS:
It is proposed that the grant revenues and expenditures for educational supplies be budgeted as an increase within the city's General Fund. The $500.00 will be used to purchase extra educational supplies that will be given to children at the annual Malheur County Fair Safety Plaza and future classroom presentations.

RECOMMENDATION:
Staff recommends the Council adopt Resolution #2013-124.

PROPOSED MOTION:
I move the City Council adopt Resolution #2013-124, A RESOLUTION ACKNOWLEDGING RECEIPT OF GRANT FUNDS FROM WALMART AND APPROPRIATING EXPENDITURES FOR PURCHASE OF EDUCATIONAL SUPPLIES WITHIN THE GENERAL FUND.

RESOLUTION NO. 2013-124

A RESOLUTION ACKNOWLEDGING RECEIPT OF GRANT FUNDS FROM WAL-MART AND APPROPRIATING EXPENDITURES FOR PURCHASE OF EDUCATIONAL SUPPLIES WITHIN THE GENERAL FUND

WHEREAS, the 2011-2013 Biennial Budget was adopted without the acknowledgement funding for educational supplies; **and**

WHEREAS, the City was awarded a Wal-Mart grant through its Fire Department to purchase educational supplies; **and**

WHEREAS, the City desires to modify the 2011-2013 Budget, acknowledging new grant revenue of $500.00 and appropriating expenditures within the General Fund to purchase educational supplies.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Ontario City Council, to approve the following adjustments to the 2011-2013 Biennial Budget

Line Item	Item Description	FY 11-13 Budget	Amount of Change	Adjusted Budget
GENERAL FUND				
Revenue				
001-000-469100	Misc. Fire Revenue	$18495	$500	$18995
Expenses				
001-016-617600	Educational Supplies	$2002	$500	$2502

EFFECTIVE DATE: Effective immediately upon passage.

PASSED AND ADOPTED by the City Council of the City of Ontario this _____ day of _____ 2013, by the following vote:

AYES:

NAYES:

ABSENT:

APPROVED by the Council this ____day of _____, 2013.

ATTEST:

_____ _____

Dan Jones, Council President Tori Barnett, MMC, City Recorder

CONSENT AGENDA REPORT
June 17, 2013

TO: City Council

FROM: Al Higinbotham, Fire Chief

THROUGH: Jay Henry, City Manager

SUBJECT: RESOLUTION NO. 2013-125: A RESOLUTION ACKNOWLEDGING RECEIPT OF GRANT FUNDS FROM MALHEUR COUNTY AMBULANCE SERVICE DISTRICT AND APPROPRIATING EXPENDITURES FOR PURCHASE OF SAFETY VESTS WITHIN THE GENERAL FUND

DATE: June 7, 2013

SUMMARY:
Attached is the following document:

- Resolution #2013-125

BACKGROUND:
Fire staff who are working on or near public streets and highways are required by OR-OSHA to wear reflective safety vests. Reflective vests provide a higher degree of visibility to motorist when approaching emergency scenes with fire staff working on or near the roadway. The Malheur County Ambulance Service District has awarded a grant in the amount of $900.00 to fund the purchase of the reflective safety vests.

FINANCIAL IMPLICATIONS:
It is proposed that the grant revenues and expenditures for reflective safety vests be budgeted as an increase within the City's General Fund.

RECOMMENDATION:
Staff recommends the Council adopt resolution 2013-125.

PROPOSED MOTION:
I move that the council adopt Resolution 2013-125, A RESOLUTION ACKNOWLEDGING RECEIPT OF GRANT FUNDS FROM MALHEUR COUNTY AMBULANCE SERVICE DISTRICT AND APPROPRIATING EXPENDITURES FOR PURCHASE OF SAFETY VESTS WITHIN THE GENERAL FUND.

RESOLUTION NO. 2013-125

A RESOLUTION ACKNOWLEDGING RECEIPT OF GRANT FUNDS FROM MALHEUR COUNTY AMBULANCE SERVICE DISTRICT AND APPROPRIATING EXPENDITURES FOR PURCHASE OF SAFETY VESTS WITHIN THE GENERAL FUND

WHEREAS, the 2011-2013 Biennial Budget was adopted without the acknowledgement of funding for a Malheur County ASD grant for safety vests; **and**

WHEREAS, the City was awarded a Malheur County Ambulance Service District grant through its Fire Department to purchase safety vests; **and**

WHEREAS, the City desires to modify the 2011-2013 Budget, acknowledging new grant revenue of $900.00 and appropriating expenditures within the General Fund.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Ontario City Council to approve the following adjustments to the 2011-2013 Biennial Budget:

Line Item	Item Description	FY 11-13 Budget	Amount of Change	Adjusted Budget
GENERAL FUND				
Revenue				
001-000-469100	Misc. Fire Revenue	$18995	$900	$19895
Expenses				
001-016-613600	Fire Equip /Replacement	$26754	$900	$27654

EFFECTIVE DATE: Effective immediately upon passage.

PASSED AND ADOPTED by the City Council of the City of Ontario this _____ day of _____ 2013, by the following vote:

AYES:

NAYES:

ABSENT:

APPROVED by the Council this ____day of _____, 2013.

ATTEST:

_____ _____

Dan Jones, Council President Tori Barnett, MMC, City Recorder

MEETINGS LIST JULY THROUGH DECEMBER, 2013

JUL	1	Council Meeting	7:00 pm	City Hall
	4	V&C Board	7:00 am	Holiday Inn
	8	Airport Committee	7:00 pm	Airport
	8	Planning Commission	7:00 pm	City Hall
	9	Golf Committee	5:30 pm	Golf Course
	11	Council Work Session	12:00 Noon	City Hall
	15	Council Meeting	7:00 pm	City Hall
	17	Recreation Board	3:30 pm	City Hall
	18	Public Works Committee	3:00 pm	City Hall
	25	Police Board	12 Noon	City Hall
AUG	1	V&C Board	7:00 am	Holiday Inn
	1	Council Work Session	12 Noon	City Hall
	5	Council Meeting	7:00 pm	City Hall
	12	Airport Committee	7:00 pm	Airport
	12	Planning Commission	7:00 pm	City Hall
	13	Golf Committee	5:30 pm	Golf Course
	15	Council Work Session	12 Noon	City Hall
	15	Public Works Committee	3:00 pm	City Hall
	19	Council Meeting	7:00 pm	City Hall
	21	Recreation Board	3:30 pm	City Hall
	22	Police Board	12 Noon	City Hall
	29	Council Work Session	12 Noon	City Hall
SEP	3	(TUE)Council Meeting	7:00 pm	City Hall
	5	V&C Board	7:00 am	Holiday Inn
	9	Airport Committee	7:00 pm	Airport
	9	Planning Commission	7:00 pm	City Hall
	10	Golf Committee	5:30 pm	Golf Course
	12	Council Work Session	12 Noon	City Hall
	16	Council Meeting	7:00 pm	City Hall
	18	Recreation Board	3:30 pm	City Hall
	19	Public Works Committee	3:00 pm	City Hall
	26	Police Board	12 Noon	City Hall
OCT	3	V&C Board	7:00 am	Holiday Inn
	3	Council Work Session	12 Noon	City Hall
	7	Council Meeting	7:00 pm	City Hall
	8	Golf Committee	5:30 pm	Golf Course
	14	Airport Committee	7:00 pm	Airport
	14	Planning Commission	7:00 pm	City Hall
	16	Recreation Board	3:00 pm	City Hall
	17	Council Work Session	12 Noon	City Hall
	17	Public Works Committee	3:00 pm	City Hall
	21	Council Meeting	7:00 pm	City Hall
	24	Police Board	12 Noon	City Hall
	31	Council Work Session	12 Noon	City Hall
NOV	4	Council Meeting	7:00 pm	City Hall
	7	V&C Board	7:00 am	Holiday Inn
	12	(TUE)Airport Committee	7:00 pm	Airport
	12	(TUE)Planning Commission	7:00 pm	City Hall
	12	Golf Committee	5:30 pm	Golf Course
	14	Council Work Session	12 Noon	City Hall
	18	Council Meeting	7:00 pm	City Hall
	20	Recreation Board	3:30 pm	City Hall
	21	Public Works Committee	3:30 pm	City Hall
	27	(WED)Police Board	12 Noon	City Hall
	27	(WED)Council Work Session	12 Noon	City Hall
DEC	2	Council Meeting	7:00 pm	City Hall
	5	V&C Board	7:00 am	Holiday Inn
	9	Airport Committee	7:00 pm	Airport
	9	Planning Commission	7:00 pm	City Hall
	10	Golf Committee	5:30 pm	Golf Course
	12	Council Work Session	12 Noon	City Hall
	16	Council Meeting	7:00 pm	City Hall
	18	Recreation Board	3:30 pm	City Hall
	19	Public Works Committee	3:00 pm	City Hall
	26	Police Board	12 Noon	City Hall

AGENDA REPORT
June 17, 2013

TO: Mayor and City Council

FROM: Michael Long, Finance Director

THROUGH: Jay Henry, City Manager

SUBJECT: RESOLUTION #2013-121: ESTABLISHING POLICIES RELATED TO ENDING FUND BALANCES FOR 2012-2013

DATE: June 05, 2013

SUMMARY:
Attached is the following document:

- Resolution # 2013-121

The purpose of this agenda item is to establish fund balance policies to comply with GASB pronouncement 54.

PREVIOUS COUNCIL ACTION:
None.

BACKGROUND:
The City Council elects and reserves the authority to establish and modify commitments of ending fund balance pursuant to GASB 54 requirements.

FINANCIAL IMPLICATIONS:
The financial implication is that the City Council elects to commit the 2012-2013 ending fund balance for specific uses in 2013-2014.

RECOMMENDATION:
Staff recommends the City Council adopt Resolution #2013-121.

PROPOSED MOTION:
I move the City Council adopt Resolution #2013-121: A Resolution Establishing Policies related to Ending Fund Balances for 202-2013 pursuant to GASB 54 requirements.

RESOLUTION #2013-121

A RESOLUTION ESTABLISHING POLICIES RELATED TO ENDING FUND BALANCES FOR 2012-2013

WHEREAS, The City of Ontario promotes accounting practices in compliance with the Governmental Accounting Standards Board (GASB); **and**

WHEREAS, The City Council desires to establish fund balance policies to comply with GASB pronouncement 54.

NOW THEREFORE, BE IT HEREBY RESOLVED by the City Council for the City of Ontario:

Pursuant to GASB 54 requirements, the City hereby elects the following policies as it relates to fund balances for 2012-2013:

Authority

The Ontario City Council reserves the authority to establish and modify commitments of ending fund balance.

Commitments

In compliance with GASB 54, the Ontario City Council hereby makes the following commitments of 2012-2013 ending fund balance for specific uses in 2013-2014:

Special Revenue Funds

1. The ending fund balance of the Trust Fund is committed to use for activities related to the specific department priorities as established by those who provided the monies held in trust or as specified by law.
2. The ending fund balance of the Reserve Fund is committed to use for activities related to the specific department priorities as established by those who provided the monies held in trust or as specified by law.
3. The ending fund balance of the Revolving Loan Fund is committed to use for activities related to the specific activities defined by Council Resolution governing the revolving loan fund program and the grant program established through the collection of interest payments on outstanding loans.

Capital Project Funds

1 The ending fund balance of the Capital Projects Fund is committed to use for activities as defined by each individual department, including fees collected that are required to be spent on defined activities.

2 The ending fund balance of the Emergency Equipment Replacement Department within the Trust Fund is committed to use for replacement of emergency equipment.

3 The ending fund balance of the Facility Maintenance and Repair Department within the Trust Fund is committed to use for maintenance and repair of General Fund owned facilities.

4 The ending fund balance of the Equipment Purchase Department within the Reserve Fund is committed to use for replacement of Streets, Water, and Sewer Fund owned City equipment.

Assignments
Authority to classify portions of ending fund balance as Assigned is hereby granted to the Ontario City Council, or their designee.

Spending as it Relates to Ending Fund Balance Policy
The Ontario City Council considers the spending of the restricted classification of fund balance in the following order:

1. Restricted Uses
2. Committed Uses
3. Unrestricted Uses

EFFECTIVE DATE: Effective immediately upon passage.

PASSED AND ADOPTED by the City Council of the City of Ontario this _____ day of _____ 2013, by the following vote:

AYES:

NAYES:

ABSENT:

APPROVED by the Council President this ____day of _____, 2013.

ATTEST:

_____
Dan Jones, Council President

_____
Tori Barnett, MMC, City Recorder

AGENDA REPORT
June 17, 2013

TO: Mayor and City Council

FROM: Michael Long, Finance Director

THROUGH: Jay Henry, City Manager

SUBJECT: RESOLUTION #2013-126: AUTHORIZING A REALLOCATION OF EXPENDITURES WITHIN THE SEWER FUND

DATE: June 10, 2013

SUMMARY:
Attached is the following document:

- Resolution # 2013-126

The purpose of this agenda item is to transfer $44,000 from the operating contingency to wages & salaries to keep the Sewer Fund within compliance with ORS 294.463(3)

PREVIOUS COUNCIL ACTION:
None.

BACKGROUND:
The City of Ontario adopted the 2011-2013 budget document based upon known or anticipated revenues and expenditures.

FINANCIAL IMPLICATIONS:
The financial implication is that the City transfers $44,000 from the Sewer Fund operating contingency to wages & salaries.

RECOMMENDATION:
Staff recommends the City Council adopt Resolution #2013-126.

PROPOSED MOTION:
I move the City Council adopt Resolution #2013-126: A RESOLUTION TO REALLOCATE EXPENDURES WITHIN THE SEWER FUND.

RESOLUTION NO. 2013-126

A RESOLUTION AUTHORIZING A REALLOCATION OF EXPENDITURES WITHIN THE SEWER FUND

WHEREAS, the City of Ontario adopted the 2011-2013 budget document based upon known or anticipated revenues and expenditures; **and**

WHEREAS, this resolution transfers $44,000.00 from operating contingency to wages and salaries to keep the Sewer Fund within compliance with ORS 294.463(3).

NOW THEREFORE, BE IT HEREBY RESOLVED by the Ontario City Council, to approve the following adjustments to the 2011-2013 Biennial Budget:

Line Item	Item Description	FY 11-13 Budget	Amount of Change	Adjusted Budget
SEWER FUND				
Expenses				
110-165-511000	Wages & Salaries	$292,608	$44,000	$336,608
110-165-871000	Operating Contingency	$679,437	($44,000)	$653,437

EFFECTIVE DATE: Effective immediately upon passage.

PASSED AND ADOPTED by the City Council of the City of Ontario this _____ day of _____ 2013, by the following vote:

AYES:

NAYES:

ABSENT:

APPROVED by the Council this ____day of _____, 2013.

_____
Dan Jones, Council President

ATTEST:

_____
Tori Barnett, MMC, City Recorder

AGENDA REPORT
June 17, 2013

TO: Mayor and City Council

FROM: Michael Long, Finance Director

THROUGH: Jay Henry, City Manager

SUBJECT: RESOLUTION #2013-127: AUTHORIZING A REALLOCATION OF EXPENDITURES WITHIN THE 9-1-1 FUND

DATE: June 10, 2013

SUMMARY:
Attached is the following document:
- Resolution # 2013-

The purpose of this agenda item is to transfer $ 17,228 from the part-time employees to equipment purchase to keep the 9-1-1 fund within compliance with ORS 294.463(3)

PREVIOUS COUNCIL ACTION:
None.

BACKGROUND:
The City of Ontario adopted the 2011-2013 budget document based upon known or anticipated revenues and expenditures.

FINANCIAL IMPLICATIONS:
The financial implication is that the City transfers $ 17,228 from the 9-1-1 Fund part-time employees to equipment purchase.

RECOMMENDATION:
Staff recommends the City Council adopt Resolution #2013-127.

PROPOSED MOTION:
I move the City Council adopt Resolution #2013-127, A RESOLUTION TO REALLOCATE EXPENDITURES WITHIN THE 9-1-1 FUND.

RESOLUTION NO. 2013-127

A RESOLUTION AUTHORIZING A REALLOCATION OF EXPENDITURES WITHIN THE 9-1-1 FUND

WHEREAS, the City of Ontario adopted the 2011-2013 budget document based upon known or anticipated revenues and expenditures**; and**

WHEREAS, this resolution transfers $17,228 from part-time employees to equipment purchase to keep the 9-1-1 Fund within compliance with ORS 294.463(3).

NOW THEREFORE, BE IT HEREBY RESOLVED by the Ontario City Council, to approve the following adjustments to the 2011-2013 Biennial Budget:

Line Item	Item Description	FY 11-13 Budget	Amount of Change	Adjusted Budget
9-1-1 FUND				
Expenses				
020-048-512000	Part-Time Employees	$52,010	($17,228)	$34,782
020-048-712100	Equipment Purchase	$0	$17,228	$17,228

EFFECTIVE DATE: Effective immediately upon passage.

PASSED AND ADOPTED by the City Council of the City of Ontario this _____ day of _____ 2013, by the following vote:

AYES:

NAYES:

ABSENT:

APPROVED by the Council this ____day of _____, 2013.

_____

Dan Jones, Council President

ATTEST:

_____

Tori Barnett, MMC, City Recorder

AGENDA REPORT
June 17, 2013

TO: Mayor and City Council

FROM: Bob Walker, Public Works Director

THROUGH: Jay Henry, City Manager

SUBJECT: BID AWARD: WESTSIDE RESERVOIR MAINTENANCE 2013

DATE: June 10, 2013

SUMMARY:
Attached are the following documents:

- Bid Results for repairing the Westside Reservoir (13WAT-01).
- Successful Bidder's breakdown for Interior Repairs and Exterior Repairs.

This project was originally approved in the 2009-2011 Budget. Due to other priorities, it was not completed and therefore was approved and carried forward to the 2012-2013 Budget. To determine the extent of repairs needed, divers inspected the inside of the reservoir in 2012 and several additional problems were discovered including cracks that needed to be repaired. Consequently, the costs exceeded our original budget so we are recommending only the repair of the interior of the reservoir at this time. The balance of the repair work, which will be for repairs to the outside of the reservoir, will not be awarded until the additional funds are approved in the 2013-2014 Budget.

BACKGROUND:
This project was approved in the 2011-2013 Budget for $100,000. The Successful Bidder's Proposal (Pioneer Waterproofing) was $187,198. The 2012 inspection of the interior of this Reservoir indicated cracks that have to be addressed in order to assure the continual operation of this facility. Therefore, we are proposing to award to Pioneer Waterproofing the repairs to the inside of the Westside Reservoir in the amount of $95,478 which is less than the budgeted amount of $100,000 for 13WAT-01.

It is important to award this Contract now as our major water user, Heinz, will start their summer shut down on July 17th. Since the Westside Reservoir has to be taken out of service for interior repairs, it would be to our advantage to accomplish the repairs while Heinz is shut down.

RECOMMENDATION:
Staff recommends approval of the bid to Pioneer Waterproofing.

RECOMMENDED MOTION:
I move the City Council authorize the City Manager to sign the agreement and to award the interior repairs to the Westside Reservoir to Pioneer Waterproofing.

WESTSIDE RESERVOIR MAINTENANCE PROGRAM 2013

		Engineer				Pioneer Waterproofing		Brown Contracting		D & R Masonry Restoration	
Item	Description	Unit	Qty	$/Unit	Total $						
1	Power Wash Interior Reservoir Surfaces	LS	1	$10,600.00	$10,600		$22,306.00		$26,000.00		$38,400.00
2	Inspect Interior Surfaces	LS	1	$700.00	$700		$744.00		$1,200.00		$8,750.00
3	Repair Class 1 Concrete Cracks	L.F.	3600	$4.40	$15,840	$5.75	$20,700.00	$8.00	$28,800.00	$10.00	$36,000.00
4	Repair Class 2 Concrete Cracks	L.F.	200	$6.60	$1,320	$25.00	$5,000.00	$23.00	$4,600.00	$17.50	$3,500.00
5	Removing Existing Patch Material	L.F.	160	$18.00	$2,880	$28.00	$4,480.00	$15.00	$2,400.00	$50.00	$8,000.00
6	Supplemental Sealant	L.F.	260	$18.00	$4,680	$6.90	$1,794.00	$19.00	$4,940.00	$8.50	$2,210.00
6	Apply New Patch Material	L.F.	160	$20.00	$3,200	$20.00	$3,200.00	$35.00	$5,600.00	$75.00	$12,000.00
7	Repair Base Grout	L.F.	30	$22.00	$660	$33.00	$990.00	$160.00	$4,800.00	$20.00	$600.00
8	Replace Manway	EA	1	$13,500.00	$13,500	$2,413.00	$2,413.00	$3,000.00	$3,000.00	$12,275.00	$12,275.00
9	Grind Roof Rim Chamfer	LF	507	$2.70	$1,370	$4,956.00	$4,956.00	$6,500.00	$6,500.00	$8,500.00	$8,500.00
10	Interior Access Ladder	Ea	1	$5,800.00	$5,800	$2,370.00	$2,370.00	$4,800.00	$4,800.00	$5,000.00	$5,000.00
11	Exterior Ladder Safety Rail	EA	1	$1,300.00	$1,300	$1,460.00	$1,460.00	$4,500.00	$4,500.00	$5,000.00	$5,000.00
12	Power Wash Exterior Concrete Surface	L.S.	1	$10,600.00	$10,600	$6,414.00	$6,414.00	$12,000.00	$12,000.00	$28,000.00	$28,000.00
13	Inspect Exterior Surfaces	LS	1	$700.00	$700	$778.00	$778.00	$1,200.00	$1,200.00	$5,000.00	$5,000.00
14	Test for Exterior Parapet Surface Soundnes	LS	1	$2,300.00	$2,300	$778.00	$778.00	$800.00	$800.00	$5,000.00	$5,000.00
15	Remove Exterior Fascia Concrete	Sq. Ft.	500	$25.00	$12,500	$16.50	$8,250.00	$12.00	$6,000.00	$48.00	$24,000.00
16	New Cementitious Parapet Overlay	Sq. Ft.	500	$26.00	$13,000	$17.64	$8,820.00	$18.00	$9,000.00	$150.00	$75,000.00
17	Protective Coating - Material	Sq. Ft.	35400	$1.05	$37,170	$53,778.00	$53,778.00	$58,000.00	$58,000.00	$216,000.00	$216,000.00
17	Protective Coating - Labor	Sq. Ft.	35400	$0.44	$15,576		$0.00		$0.00		$0.00
18	Disinfection	L.S.	1	$2,600.00	$2,600	$7,892.00	$7,892.00	$30,000.00	$30,000.00	$25,000.00	$25,000.00
18	Mobilization	L.S.	1	$7,200.00	$7,200	$24,665.00	$24,665.00	$45,500.00	$45,500.00	$10,000.00	$10,000.00
	Total Base Bid				$163,496		$181,788		$259,640		$528,235
A1	Vertical Crack Epoxy	L.F.	70	$9.10	$637	$45.00	$3,150.00	$48.00	$3,360.00	$75.00	$5,250.00
A2	Chemical Cure Sealant	L.F.	400	$6.60	$2,640	$5.65	$2,260.00	$10.00	$4,000.00	$8.50	$3,400.00
	TOTAL BID AMOUNT:				*$166,773*		***$187,198***		***$267,000***		***$536,885***

WESTSIDE RESERVOIR MAINTENANCE 2013
INTERIOR AND EXTERIOR COSTS

Item	Description	Unit	Qty	Pioneer Waterproofing $/Unit	Pioneer Waterproofing Total $
	Interior Work Schedule and Cost				
1	Power Wash Interior Reservoir Surfaces	LS	1	$22,306	$22,306.00
2	Inspect Interior Surfaces	LS	1	$744	$744.00
3	Repair Class 1 Concrete Cracks	L.F.	3600	$5.75	$20,700.00
4	Repair Class 2 Concrete Cracks	L.F.	200	$25.00	$5,000.00
5	Removing Existing Patch Material	L.F.	160	$28.00	$4,480.00
6	Supplemental Sealant	L.F.	260	$6.90	$1,794.00
6	Apply New Patch Material	L.F.	160	$20.00	$3,200.00
7	Repair Base Grout	L.F.	30	$33.00	$990.00
8	Replace Manway	EA	1	$2,413.00	$2,413.00
10	Interior Access Ladder	Ea	1	$2,370.00	$2,370.00
19	Mobilization apportioned to Interior	L.S.	10%	$18,178.80	$18,178.80
18	Disinfection	L.S.	1	$7,892.00	$7,892.00
	Vertical Crack Epoxy Element	L.F.	70	$45.00	$3,150.00
	Accelerated Chemical Cure Contingency	L.F.	400	$5.65	$2,260.00
	SUBTOTAL INTERIOR WORK SCHEDULE				**$95,478**
	Exterior Work Schedule and Cost				
9	Grind Roof Rim Chamfer	LF	507	$4,956.00	$4,956.00
11	Exterior Ladder Safety Rail	EA	1	$1,460.00	$1,460.00
12	Power Wash Exterior Concrete Surface	L.S.	1	$6,414.00	$6,414.00
13	Inspect Exterior Surfaces	LS	1	$778.00	$778.00
14	Test for Exterior Parapet Surface Soundness	LS	1	$778.00	$778.00
15	Remove Exterior Fascia Concrete	Sq. Ft.	500	$16.50	$8,250.00
16	New Cementitious Parapet Overlay	Sq. Ft.	500	$17.64	$8,820.00
17	Protective Coating - Material	Sq. Ft.	35400	$53,778.00	$53,778.00
19	Mobilization	L.S.	Remndr	$6,486.20	$6,486.20
	SUBTOTAL EXTERIOR WORK SCHEDULE				**$91,720**
	TOTAL BID AMOUNT:				**$187,198**

AGENDA REPORT – PUBLIC HEARING
June 17, 2013

TO: Mayor and City Council

FROM: Michael Long, Finance Director

THROUGH: Jay Henry, City Manager

SUBJECT: **RESOLUTION #2013-122: DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES**

DATE: June 05, 2013

SUMMARY:
Attached is the following document:

- Resolution # 2013-122

The purpose of this agenda item is to "Declare the City's Election to Receive State Revenue" pursuant to ORS 221.770.

PREVIOUS COUNCIL ACTION:
None.

BACKGROUND:
The City of Ontario Budget Committee held public hearings on May 21, 22, and 23, 2013 which the 2013-2014 annual budget contains revenue sharing from the State of Oregon. The City Council held a public hearing on June 17, 2013 giving the citizens an opportunity to comment on the use of State Revenue Sharing, pursuant to ORS 221.770.

FINANCIAL IMPLICATIONS:
The financial implication is that the City will be able to share in State Revenue that is shared with cities throughout Oregon.

RECOMMENDATION:
Staff recommends the City Council adopt Resolution #2013-122.

PROPOSED MOTION:
I move the City Council adopt Resolution #2013-122, a Resolution Declaring the City's Election to Receive State Revenues for the fiscal year 2013-2014.

RESOLUTION #2013-122

A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES

WHEREAS, The Ontario City Budget Committee held public hearings on May 21, 22, and 23, 2013; **and**

WHEREAS, The City Council held a public hearing on June 17, 2013 giving citizens an opportunity to comment on the use of State Revenue Sharing.

NOW THEREFORE, BE IT HEREBY RESOLVED by the City Council for the City of Ontario:

Pursuant to ORS 221.770, the city hereby elects to receive state revenues for fiscal year 2013-2014.

EFFECTIVE DATE: Effective immediately upon passage.

PASSED AND ADOPTED by the City Council of the City of Ontario this _____ day of _____ 2013, by the following vote:

AYES:

NAYES:

ABSENT:

APPROVED by the Council President this ____day of _____, 2013.

ATTEST:

_____ _____

Dan Jones, Council President Tori Barnett, MMC, City Recorder

AGENDA REPORT-PUBLIC HEARING
June 17 2013

TO: Mayor and City Council

FROM: Michael Long, Finance Director

THROUGH: Jay Henry, City Manager

SUBJECT: RESOLUTION #2013-123: ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2013-2014

DATE: June 05, 2013

SUMMARY:
Attached is the following document:
- Resolution # 2013-123

The purpose of this agenda item is to Adopt, appropriate, impose the taxes upon taxable property, categorize the taxes imposed.

PREVIOUS COUNCIL ACTION:
None.

BACKGROUND:
The City of Ontario Budget Committee held public hearings on May 21, 22, and 23, 2013 and approved the 2013-2014 annual budget. The City Council held a public hearing on June 17, 2013 giving the citizens an opportunity to comment on the annual budget for 2013-2014.

FINANCIAL IMPLICATIONS:
The financial implication is that the City adopts and appropriates the annual budget in the amount of $32,759,878.

RECOMMENDATION:
Staff recommends the City Council adopt Resolution #2013-123.

PROPOSED MOTION:
I move the City Council adopt Resolution #2013-123, A RESOLUTION TO ADOPT AND APPROPRIATE THE ANNUAL BUDGET FOR 2013-2014, IMPOSE THE TAXES UPON TAXABLE PROPERTY, AND CATEGORIZE THE TAXES IMPOSED FOR THE FISCAL YEAR 2013-2014.

RESOLUTION #2013-123

A RESOLUTION ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2013-2014

WHEREAS, the City of Ontario Budget Committee held advertised public hearings to review the proposed budget; **and**

WHEREAS, the Budget Committee approved a revised budget for review by the Ontario City Council; **and**

WHEREAS, the City Council having held an advertised public hearing at 7:30 p.m. on June 17, 2013, wishes to adopt the approved Budget as recommended.

NOW THEREFORE, BE IT HEREBY RESOLVED that the Ontario City Council, hereby adopts the annual budget for Fiscal Year 2013-2014 in the total of $32,759,878 now on file at Ontario City Hall.

BE IT RESOLVED that amounts for the annual budget for the fiscal year beginning July 1, 2013, and for the purposes shown below are hereby appropriated as follows:

	001 - GENERAL FUND	Appropriated Budget 2013-2014
1	Personnel Services	4,653,739
2	Materials & Services	1,526,530
3	Capital Outlay	45,600
4	Debt Service	69,000
5	Interfund Transfers	726,468
6	Contingencies	1,614,749
7	Special Payments	0
8	Reserved for Future Expenditures	0
9	Unappropriated Ending Balance	850,000
10	**TOTAL REQUIREMENTS.....**	**9,486,086**

	005 - GOLF COURSE FUND	Appropriated Budget 2013-2014
1	Personnel Services	0
2	Materials & Services	125,000
3	Capital Outlay	0
4	Debt Service	0
5	Interfund Transfers	0
6	Contingencies	0
7	Special Payments	0
8	Reserved for Future Expenditures	0
9	Unappropriated Ending Balance	0
10	**TOTAL REQUIREMENTS.....**	**125,000**

	010 - GRANT FUNDS	Appropriated Budget 2013-2014
1	Personnel Services	0
2	Materials & Services	0
3	Capital Outlay	3,329,000
4	Debt Service	0
5	Interfund Transfers	0
6	Contingencies	0
7	Special Payments	0
8	Reserved for Future Expenditures	0
9	Unappropriated Ending Balance	0
10	**TOTAL REQUIREMENTS.....**	**3,329,000**

	020 - 9-1-1 FUND	Appropriated Budget 2013-2014
1	Personnel Services	528,371
2	Materials & Services	33,705
3	Capital Outlay	0
4	Debt Service	0
5	Interfund Transfers	0
6	Contingencies	0
7	Special Payments	0
8	Reserved for Future Expenditures	0
9	Unappropriated Ending Balance	0
10	**TOTAL REQUIREMENTS.....**	**562,076**

	025 - PUBLIC WORKS FUND	Appropriated Budget 2013-2014
1	Personnel Services	1,297,415
2	Materials & Services	1,220,859
3	Capital Outlay	0
4	Debt Service	0
5	Interfund Transfers	0
6	Contingencies	0
7	Special Payments	0
8	Reserved for Future Expenditures	0
9	Unappropriated Ending Balance	0
10	**TOTAL REQUIREMENTS.....**	**2,518,274**

	030 - CAPITAL PROJECTS FUND	Appropriated Budget 2013-2014
1	Personnel Services	0
2	Materials & Services	0
3	Capital Outlay	2,781,247
4	Debt Service	0
5	Interfund Transfers	0
6	Contingencies	339,310

7	Special Payments	0
8	Reserved for Future Expenditures	0
9	Unappropriated Ending Balance	0
10	**TOTAL REQUIREMENTS.....**	**3,120,557**

	035 - DEBT SERVICE FUND	Appropriated Budget 2013-2014
1	Personnel Services	0
2	Materials & Services	0
3	Capital Outlay	0
4	Debt Service	71,817
5	Interfund Transfers	0
6	Contingencies	163,339
7	Special Payments	0
8	Reserved for Future Expenditures	0
9	Unappropriated Ending Balance	0
10	**TOTAL REQUIREMENTS.....**	**235,156**

	045 - STREET FUND	Appropriated Budget 2013-2014
1	Personnel Services	454,614
2	Materials & Services	495,097
3	Capital Outlay	562,815
4	Debt Service	0
5	Interfund Transfers	66,400
6	Contingencies	0
7	Special Payments	0
8	Reserved for Future Expenditures	320,000
9	Unappropriated Ending Balance	0
10	**TOTAL REQUIREMENTS.....**	**1,898,926**

	050 - TRUST FUNDS	Appropriated Budget 2013-2014
1	Personnel Services	0
2	Materials & Services	438,286
3	Capital Outlay	0
4	Debt Service	0
5	Interfund Transfers	0
6	Contingencies	0
7	Special Payments	0
8	Reserved for Future Expenditures	0
9	Unappropriated Ending Balance	167,085
10	**TOTAL REQUIREMENTS.....**	**605,371**

	055 - RESERVE FUNDS	Appropriated Budget 2013-2014
1	Personnel Services	0
2	Materials & Services	37,500

3	Capital Outlay	793,132
4	Debt Service	29,275
5	Interfund Transfers	38,057
6	Contingencies	156,443
7	Special Payments	0
8	Reserved for Future Expenditures	699,043
9	Unappropriated Ending Balance	0
10	**TOTAL REQUIREMENTS.....**	**1,753,450**

	060 - REVOLVING LOAN FUND	Appropriated Budget 2013-2014
1	Personnel Services	0
2	Materials & Services	554,476
3	Capital Outlay	0
4	Debt Service	0
5	Interfund Transfers	0
6	Contingencies	0
7	Special Payments	0
8	Reserved for Future Expenditures	0
9	Unappropriated Ending Balance	0
10	**TOTAL REQUIREMENTS.....**	**554,476**

	105 - WATER FUND	Appropriated Budget 2013-2014
1	Personnel Services	396,298
2	Materials & Services	1,963,157
3	Capital Outlay	370,861
4	Debt Service	299,421
5	Interfund Transfers	338,980
6	Contingencies	950,937
7	Special Payments	0
8	Reserved for Future Expenditures	0
9	Unappropriated Ending Balance	0
10	**TOTAL REQUIREMENTS.....**	**4,319,654**

	110 - SEWER FUND	Appropriated Budget 2013-2014
1	Personnel Services	334,675
2	Materials & Services	1,484,664
3	Capital Outlay	291,828
4	Debt Service	1,129,143
5	Interfund Transfers	251,460
6	Contingencies	654,400
7	Special Payments	0
8	Reserved for Future Expenditures	0
9	Unappropriated Ending Balance	0
10	**TOTAL REQUIREMENTS.....**	**4,146,170**

	115 - STORM SEWER FUND	Appropriated Budget 2013-2014
1	Personnel Services	23,368
2	Materials & Services	45,138
3	Capital Outlay	30,000
4	Debt Service	0
5	Interfund Transfers	7,176
6	Contingencies	0
7	Special Payments	0
8	Reserved for Future Expenditures	0
9	Unappropriated Ending Balance	0
10	**TOTAL REQUIREMENTS.....**	**105,682**
	Total Appropriations, All Funds	**30,723,750**
	Total Unappropriated and Reserve Amounts, All Funds	**2,036,128**
	TOTAL ADOPTED BUDGET	**32,759,878**

BE IT RESOLVED THAT THE Ontario City Council hereby imposes the taxes provided for in the adopted budget at the of $4.8347 per $1,000 of assessed value for operations, and that these taxes are hereby imposed and categorized for tax year 2013-2014 upon the assessed value of all taxable property within the district.

BE IT FURTHER RESOLVED that the Ontario City Council categorizes the taxes as follows:

	General Government Limitation	**Excluded from Limitation**
General Fund	$4.8347 / $1,000	$0.00

EFFECTIVE DATE: Effective July 1, 2013.

PASSED AND ADOPTED by the City Council of the City of Ontario this _____ day of _____ 2013, by the following vote:

AYES:

NAYES:

ABSENT:

APPROVED by the Council President this ____day of _____, 2013.

ATTEST:

_____ _____

Dan Jones, Council President Tori Barnett, MMC, City Recorder