

**MISSION STATEMENT: TO PROVIDE A SAFE, HEALTHFUL AND SOUND ECONOMIC ENVIRONMENT,
PROGRESSIVELY ENHANCING OUR QUALITY OF LIFE**

AGENDA
CITY COUNCIL - CITY OF ONTARIO, OREGON
MONDAY, MARCH 21, 2016, 7:00 P.M., M.T.

- 1) **CALL TO ORDER**
Roll Call: Norm Crume _____ Tessa Winebarger _____ Charlotte Fugate _____
Marty Justus _____ Larry Tuttle _____ Betty Carter _____ Mayor Ron Verini _____

2) **PLEDGE OF ALLEGIANCE**

This Agenda was posted on Wednesday, March 16, 2016. Copies of the Agenda are available at the City Hall Customer Service Counter and on the city's website at www.ontariooregon.org.

3) **MOTION TO ADOPT THE ENTIRE AGENDA**

4) **CONSENT AGENDA: MOTION ACTION APPROVING CONSENT AGENDA ITEMS**

- A) Minutes of Regular Meeting of 03/07/16 (Hand Out at Work Session)
B) Approval of the Bills

5) **DEPARTMENT HEAD UPDATES:**

- 6) **PUBLIC COMMENTS:** Citizens may address the Council; however, Council may not be able to provide an immediate answer or response. Out of respect to the Council and others in attendance, please limit your comment to three (3) minutes. Please state your name and city of residence for the record.

7) **PRESENTATION:** Ontario Aquatic Center

8) **NEW BUSINESS:**

- A) Request for Use of Public Safety Funds..... 1-6
B) Declare Two Patrol Cars Surplus 7
C) Resolution #2016-108: Establish Social Gaming Fees.....8-9

9) **PUBLIC HEARING**

- A) Resolution #2016-109: Closure of Streets at Ontario Airport 10-16

10) **HAND-OUTS/DISCUSSION ITEMS**

- A) Proposed Updates to Employee Manual
B) Department Stats: OPD/OFR
C) Revitalize Ontario! Minutes 03/08/16
D) County Court Minutes:03/09/2016
E) Financials

11) **CORRESPONDENCE, COMMENTS AND EX-OFFICIO REPORTS**

12) **EXECUTIVE SESSION(S)**

- A) ORS 192.660(2)(a)
B) ORS 192.660(2)(h)

13) **ADJOURN**

STAFF REPORT
March 21, 2016

TO: Mayor and City Council

FROM: Tori Barnett, Interim City Manager

**SUBJECT: REQUEST FOR FUNDING: UNBUDGETED PUBLIC SAFETY NEEDS
(POSSIBLE RESOLUTION FOR MONDAY NIGHT)**

DATE: March 15, 2016

SUMMARY:

Attached is the following document:

- List of Needs: Fire, Police, and General

Staff is presenting a proposal to the Council, with the request that some unanticipated, yet necessary, needs for various items in Public Safety and City Hall in general, be authorized for purchase with funding being utilized from the Public Safety Fund.

If Council approves any of the requested funds, a resolution will be prepared for Council adoption at the Monday, March 21, 2016 Council meeting.

BACKGROUND:

Ordinance #2685-2013 amended Ontario municipal Code 3-11-4, restructuring the percentages distribution to include 26.25% of monies received through the TOT would be allocated to a Public Safety Fund. Resolution #2015-118, adopted May 18, 2015, established guidelines for use of those funds.

The City Manager asked both Fire Chief Al Higinbotham and Police Chief Steve Mallea, to compile a list of items they believe to be necessary purchases, needed no as opposed to later, there were either in the current fiscal year budget, but were eliminated, or that have received subsequent to the budget being adopted. The understanding of this list was that it be truly for needed items, which could, or would, potentially result in injury to staff or citizen, or potential liability for the city.

ALTERNATIVE:

Council could elect to not authorize funding any of the requests, instructing staff to put the items in the upcoming 2016-17 budget. However, as the items are necessary for safety of staff and/or citizens, and to lower the possibility of liability, staff does not recommend denial of the funds.

FINANCIAL IMPLICATIONS:

There is currently \$239,402.29 in the Public Safety Fund. The Fund receives an estimated \$14,500 each month from the TOT. Total for all requests equals approximately \$241,538.36, which falls short of the available funds. However, if the city does receive the \$14,500 for the next three to four months of this fiscal year, that equates to between \$43,500 and \$58,000 at the end of the fiscal year, if no other funds were expended.

RECOMMENDATION:

Staff recommends approval of the funding request, either all or some, at the Council's discretion.

PROPOSED MOTION:

I move to approve the requested funding for items #_____, and instruct staff to bring a resolution to the Council at the March 21, 2016 meeting for expending the funds from the Public Safety Fund.

FIRE DEPARTMENT PRIORITY LIST

Firefighter Safety as well as civilian safety.

These items provide our firefighters with the equipment to safely preform their job as well as protect our citizens in a proficient and timely manner!

#1. SCBA breathing air masks – to meet compliance standards. 40 @ \$268.00 each = \$10,720.00. Would put us in compliance with OR-OSHA and NFPA Standards.

#2 OSHA required turn-out (PPE) washer and dryer; approximately **\$25,000.00**. *If grant unsuccessful*, we will be required to purchase it, and the fine could equal cost of the machine.

#3. PPE (turn-outs) replacement - 36 are at the end of life cycle
Approximately \$1,800 per set; Replace 5 a year = \$9,000.00 / replace 10 a year = \$18,000. – start now! **Complete sets (boots, pants, coat & helmet = \$2,600.00 per set X 5= \$13,000.00 / x 10 sets = \$26,000.00 Recommend complete sets! At least 10 per year!**

#3A. Aerial replacement of our 30 year old unit - if grant is unsuccessful we need to be looking at other purchase options. There are long term lease payment options available. We could also consider the purchase of a used aerial in the 10 year old range that would give us 20 more years of service, however we may be purchasing someone else's repair issues (Why are they rotating out the unit?). It is estimated that a good used unit would be approximately **\$150,000 to \$250,000**. **This should be up to the #1 priority as well!**

#4. Water Rescue suits, flotation vests and rescue helmets = **\$2,000.00** need now as existing suits are damaged and out of compliance. Crew safety!

#5. Emergency Patient Stair Chair (**\$3,974.00**). This unit assists staff in moving a patient on a stairway (often narrow) from a basement or upper floors. Prevent back injury to staff.

#6, Insulation Vacuum (**approximately \$4,500**). This unit would be used to remove cellulose insulation from attic spaces involved with fire. This material found in many older homes tends to smolder and extremely difficult to extinguish. In the past crews needed to remove ceiling material to access the insulation and remove to the exterior in buckets. This causes additional property damage and long staff times. The vac system sucks the insulation material out of the attic and discharges to the exterior through a hose system. This removes the risk of a fire rekindle, saves staff time, reduces property damage and saves the property owner repair dollars and reduces staff exposure to the harmful dust.

#7. SCBA (air packs) replacement \$6,000.00 to \$9,000.00 per unit - approaching replacement of 20 = \$120,000.00 to \$180,000.00. **We are going to be out of compliance, however NFPA is coming out with another upgrade standard which it might be in our best interest to wait and purchase the unit under the new standard! Recommend replacing at least 5 per year = \$45,000.00 if done now!**

#8. SCBA (air pack bottles) 60 minute bottle replacement at \$1,200 to \$1,500 each - we have 50 - all do not need to be replaced at once but should do a few each year **10 X \$1,500 = \$15,000.00**

#9. OROSHA has proposed a rule, and, if implemented, would require the installation of a vehicle exhaust system connected to every truck parked in the apparatus bay. The quote just for Station 1 was at **\$50,000.00**. Station 2 has a system that we believe would meet the requirement. Expect OROSHA to implement the rule within a year. This may be an item that would fit into a FEMA grant request next year. **If not we are stuck should OSHA implement the rule!**

POLICE DEPARTMENT PRIORITY LIST

#1: Temporary Holding Cell Restrooms: May 28, 2015 CIS provided a risk management plan which included suggestion of replacing porcelain sinks and toilets with stainless steel. Unknown Date DOC jail inspector performed an inspection and also recommended replacement of the existing porcelain toilets and sinks with detention grade stainless steel toilet/sink combination units. A grant was received in the amount of \$7500 from CIS toward these improvements. Two bids have been obtained \$26,438 and \$23,655 both indicate possibility of additional expenses depending on what is located after old fixtures are removed and if brick wall has to be entered.

#2: Storage for Body Worn Cameras: House bill 2571 requires that all body worn camera video be retained for at least 6 months. This is for video that does not need to be held for court purposes (traffic stops/field interviews/etc.). Video for court purposes is held until the case is resolved and any appeal time has passed. Prior to this bill passing we were purging the non-court required video every 30 days. This has put a huge strain on our storage capability. We received a quote for 32 hard drives (16 for storage and 16 to mirror them as backup so nothing is ever lost), necessary equipment and maintenance. This bid is \$16,089.36.

#3: Suppressors for Patrol Rifles: Did not get bid yet. We previously purchased 2 for SRO rifles at \$300 each however these were demo models believe cost will be around \$600 each. To equip all patrol rifles we would need to purchase an additional 20 suppressors at approximately \$600 each for a total of approximately \$12,000. In the event that we were to have some type of active shooter situation where rifles would be deployed indoors there would be a great risk of hearing loss to Officers as well as any civilians in the building.

GENERAL DEPARTMENTAL NEEDS

#1 - Phone System Upgrade \$60,000

#2 – External security cameras at Recreation Building, depending on the level of system purchased, can range from \$500 to \$7500.

#3 – Security locks on all gates for proposed closures at Airport \$600

#4 – Security “panic button” type system is needed, but there are no costs yet for this. Anticipate researching and putting in the upcoming budget.

Consent Agenda

March 21, 2016

TO: Mayor and City Council

THROUGH: Tori Barnett, City Manager

FROM: Steve Mallea, Acting Police Chief

SUBJECT: DECLARATION OF SURPLUS PROPERTY: TWO POLICE PATROL VEHICLES

DATE: March 14, 2016

SUMMARY:

The Police Department would like to declare two vehicles as surplus property.

BACKGROUND:

The Police Department has two vehicles, which are becoming too expensive to repair and maintain.

One vehicle is a 2008 Dodge Charger, VIN#2B3KA43H18H138721. The vehicle has 117,952 miles.

The other is a 2008 Dodge Charger, VIN#2B3KA43H18H138722. The vehicle has 137,461 miles.

Staff requests that the Council declare the vehicles surplus so they may be disposed of. Staff cannot dispose of or negotiate sale on city property until the Council has declared the property as surplus.

ALTERNATIVE:

The Council could deny the request to declare the vehicles as surplus property.

FINANCIAL IMPLICATIONS:

Any revenue generated will be posted as miscellaneous revenue.

RECOMMENDATION:

Staff recommends that the Council declare the listed vehicles as surplus, authorizing staff to dispose of the vehicles.

AGENDA REPORT

March 21, 2016

TO: Mayor and City Council

FROM: Larry Sullivan, City Attorney

THROUGH: Tori Barnett, Interim City Manager

SUBJECT: RESOLUTION # 2016-108, A RESOLUTION ESTABLISHING SOCIAL GAMING FEES

DATE: March 14, 2016

SUMMARY:

Attached is the following document:

- Proposed Resolution No. 2016-108

BACKGROUND:

On March 7, 2016, the Ontario City Council enacted Ordinance No. 2715-2016, effective April 6, 2016, amending its social gaming regulations and allowing social gaming fees, including license and application fees, to be set by resolution of the Council. Resolution No. 2016-108 sets those fees.

Nonprofit 501(c)(3) corporations were not required to pay an application fee prior to the enactment of the ordinance. The proposed application and license fees for nonprofits and commercial businesses are listed in the table in the resolution. The resolution proposes making all application fees nonrefundable if the City denies a social gaming license for any reason. The resolution also proposes that nonprofits do not have to submit or pay more than one application fee in any single year, even if they obtain multiple monthly, weekly or daily licenses in a given year.

RECOMMENDATION:

Staff recommends passage of Resolution No. 2016-108.

PROPOSED MOTION:

I move that the City Council approve Resolution # 2016-108, A RESOLUTION ESTABLISHING SOCIAL GAMING FEES.

RESOLUTION 2016-108

A RESOLUTION ESTABLISHING SOCIAL GAMING FEES

WHEREAS, On March 7, 2016, the Ontario City Council enacted Ordinance No. 2715-2016, effective April 6, 2016, amending its social gaming regulations and allowing social gaming fees, including license and application fees, to be set by resolution of the Council.

NOW, THEREFORE, BE IT RESOLVED by the Ontario City Council as follows:

- 1) The fee schedule for social gaming applications and licenses is as follows:

	Initial Application Fee	Renewal Application Fee	License Fee
Nonprofit 501(c)(3) corporations:	\$100.00	\$25.00	\$100.00 (annual)
			\$50.00 (monthly)
			\$25.00 (weekly)
			\$10.00 (daily)
Commercial social gaming:	\$100.00	\$50.00	\$75.00 (per table, annual)

- 2) Nonprofit corporations shall be required to complete no more than one application per year for multiple monthly, daily or weekly licenses in any year.
- 4) All application fees are nonrefundable.

EFFECTIVE DATE: April 6, 2016.

Passed and adopted by the Ontario City Council this ____ day of _____, 2016.

Ayes:

Nays:

Absent:

Approved by the Mayor this ____ day of _____, 2016.

ATTESTED:

Ronald Verini, Mayor

Tori Barnett, MMC, City Recorder

AGENDA REPORT – PUBLIC HEARING

March 21, 2016

TO: Mayor and City Council

FROM: Dan Cummings, Community Development Director

THROUGH: Tori Barnett, Interim City Manager

SUBJECT: PUBLIC HEARING - RESOLUTION 2016-109: CLOSURE OF PRIVATE AND PUBLIC ACCESS ROADS ONTO AND WITHIN THE CITY OF ONTARIO AIRPORT PROPERTY AND ALLOWING FOR ACCESS BY AUTHORIZED PERSONEL AND VEHICLES BY PERMISSION ONLY

DATE: March 14, 2016

Attached are the following documents:

- Exhibit “A”: Resolution No. 2016-109
- Exhibit “B”: Map showing access points of closures
- Exhibit “C”: Tax Map showing City Property affected by closures

PREVIOUS COUNCIL ACTION:

12-21-2015 Council briefly discussed this issue and directed staff to bring back a report with costs associated with the temporary closure of the roads.

03-07-2016 Council approved the cost expenditures of the closures and instructed staff to provide for a public hearing to accept comments on the resolution for the road closures.

BACKGROUND:

Airport staff and the Airport Committee have been informed that unauthorized vehicles have been accessing the city airport property and driving across restricted areas. This could result in vehicle contact and/or accidents with aircraft.

At the request of the Airport Committee and the recommendation of the Federal Aviation Administration (FAA) based upon safety issues, it has been determined that the access points onto the airport property need to be gated and/or blocked to restrict unauthorized access onto the property.

The proposed closures and gated areas were presented to the Airport Committee, who unanimously gave support for staff to take the action before the City Council for action.

The access points under discussion, and noted on Exhibit “A”, were designated as:

- (1) Hotel Road [BLM access];
- (2) Airport Way;
- (3) SW 31st Street;
- (4) Static Display property lines West of SW 6th Avenue; and
- (5) Golf Course Road.

Some of the named roads have been used by the general public for many years, giving access to different areas of airport property, including private hangers, as well as the Ontario Municipal Golf Course, while it was open to the general public. Due to the history of public use, it was determined that it is in the best interest of the community that the city hold a public hearing, informing the public of the potential closures, so that any party who wishes to voice an objection, or to speak in support of the action, will be given an opportunity to be heard, and to explain the need for the continued use of the road, or to state why it should be closed. The Council will have the ultimate authority to consider said testimony, and determine if a particular access point should remain open or be closed.

The city is currently in the process of obtaining a grant through the Federal Aviation Administration (FAA) for finishing the parameter fencing around the airport property, which would include permanent gates at some of the above stated access point. However, even though those funds may not be available until the FY 2018 budget cycle, it is the recommendation of the Airport Committee to close these roads off now utilizing temporary structures.

The proposed closures will restrict access to the general public, but allow authorized personnel and vehicles the ability to enter and exit.

Below are the requested closures:

1. Hotel Road (BLM access) is considered a private airport road on city property. It is for access to hangers and other airport property and structures only. It is recommended that it be closed off, with restricted access only at the entrance off of SW 4th Avenue at the north end of the city airport property. This is one of the locations designated for a permanent gate. The temporary closure will be via a cable and lock.
2. Airport Way is considered a future public access on city airport property. It has been used to access airport hangers and other city buildings. It will be closed and restricted to authorized personnel and equipment access only, utilizing the access point on SW 30th Street (Highway 201). This is a proposed location for a permanent gate, and will be temporarily closed with a cable and lock.
3. SW 31st Street is considered a private street on private property, but does provide access points onto city property. The proposal is to close it at the south end on the city property line by concrete barricades. This access point is on the list for permanent closure, so fencing, when installed, will prohibit any and all access via this route.
4. SW 6th Avenue is considered a private street on private property, but it does provide an access point onto city property. Access from SW 6th Avenue is proposed to be temporarily closed by posting *No Trespassing* signs bordering the property line between the city and the private property section, with permanent fencing eventually installed.
5. Golf Course Road is shown as a dedicated road, and for many years has been used by the general public as access to the City's Municipal Golf Course and storage units. There is currently a cable and lock barrier across the road, just north of the existing trailer park property. The proposal is to move the cable/lock barrier to the north end of Golf Course Road, and to construct a wire fence along the east ROW, connecting to the fence line along the north line of the mobile home park.

ALTERNATIVE:

1. Council could leave the existing roads open as they are, wait until funding is available under the proposed FAA grant, and then begin the process of closing the access points.
2. Council could opt to do no barriers at this time, but direct staff to procure costs to purchase and install “*Airport Property - No Unauthorized Access Allowed*” signs, or something similar.
3. Based on public testimony, Council could make changes or additions to the proposal by removing some or all of the proposed closures.

FINANCIAL IMPLICATIONS:

Costs associated with this action are estimated of around \$5,360. These costs were approved at the council meeting of March 7, 2016.

RECOMMENDATION:

Staff recommends the Council after taking public testimony approve the recommendation of closures.

PROPOSED MOTIONS:

APPROVAL:

I move the City Council approve Resolution 2016-109 a resolution for the closure of Public access to Private and Public access roads onto the City Airport Property and provide means of allowing permitted restricted access to authorized personnel and vehicles.

DENIAL:

I move the City Council deny Resolution 2016-109 a resolution for the closure of Public access to Private and Public access roads onto the City Airport Property.

RESOLUTION 2016-109

**A RESOLUTION AUTHORIZING THE INDEFINITE CLOSURE OF
PRIVATE AND PUBLIC ACCESS ROADS ONTO AND WITHIN
THE CITY OF ONTARIO AIRPORT PROPERTY AND ALLOWING FOR ACCESS BY
AUTHORIZED PERSONNEL ONLY**

- WHEREAS,** The City of Ontario Airport property is a complex layout of runways and airport related structures; and
- WHEREAS,** Airport staff and the Airport Committee have been informed that unauthorized vehicles have been accessing the city airport property and driving across restricted areas, which could result in vehicle contact and/or accidents with aircraft; and
- WHEREAS,** At the request of Airport staff, the Airport Committee and the recommendation of the Federal Aviation Administration (FFA) based upon safety issues, it has been determined that the access points onto the airport property need to be gated and/or blocked to restrict unauthorized access onto the property; and
- WHEREAS,** The indefinite closure of the roads known as Hotel Road, Airport Way, SW 31st Street, SW 6th Avenue and Golf Course Road will promote the safety and security of the general public, aircraft users and other users of the airport property; and
- WHEREAS,** The restricted closures authorized herein will not result in a permanent vacation or prevent the City from reopening in the future any one or all the roads if circumstances change.
- WHEREAS,** The restricted closure will allow the city to regulate and determine who is allowed access onto the city property by a permit process and approved by the Airport Manager.

NOW THEREFORE, BE IT RESOLVED by the Ontario City Council to approve the following:

1. Hotel Road and Airport Way are closed to public access until further resolution of the City Council.
2. Golf Course Road is closed to public access at the North end at the entrance of the Club House Parking lot until further resolution of the City Council.

3. SW 6th Avenue and SW 31st Street are closed to public access onto City Property until further resolution of the City Council.
4. That restricted access shall be allowed to authorize personnel and vehicles by a permit process on a form prescribed by and rules established and regulated by the Airport Manager and approved by the City Manager.
5. The form shall have all the contact information of the authorized person being permitted, the names of all personnel who will be allowed access under the permit, the reason for the restricted access and the rules regulating the access.

EFFECTIVE DATE: Effective immediately upon passage.

PASSED AND ADOPTED by the Ontario City Council this _____ day of _____, 2016, by the following vote:

Ayes:

Nays:

Absent:

APPROVED by the Mayor this _____ day of _____, 2016.

Ronald Verini, Mayor

ATTEST:

Tori Barnett MMC, City Recorder

Exhibit "C"

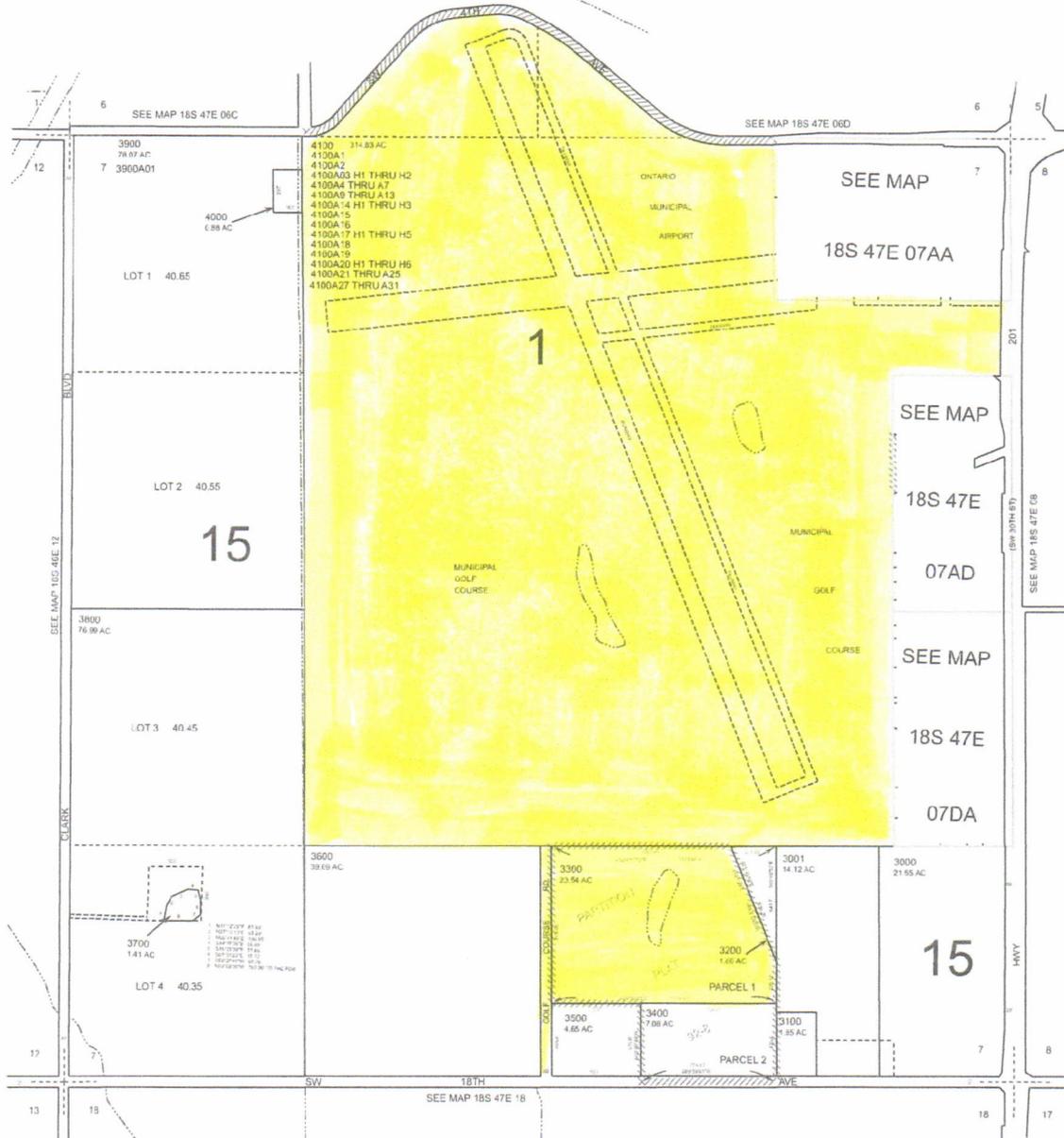
THIS MAP WAS PREPARED FOR ASSESSMENT PURPOSE ONLY



SECTION 7 T.18S. R.47E. W.M.
MALHEUR COUNTY
1" = 400'

18S47E07
& INDEX
ONTARIO

Cancelled
100 THRU
2900
3201



Revised: MA
04/30/2014

ONTARIO
& INDEX
18S47E07

Discussion/Information /Hand-Out Items

City Council Meeting
March 21, 2016



City of Ontario
POLICE DEPARTMENT
 Office of the Chief
 444 SW 4th Street
 Ontario, OR 97914
 Voice (541)889-5312 Ext. 2303
 Fax (541)889-3026

To: Ontario City Council
 Date: March 15, 2016, 2016
 Re: Department Statistics for February, 2016

Activity	Month of February	Previous Month	Year to Date	Prior Year to Date
Calls for Service	797	705	1502	1398
Traffic Stops	81	97	178	268
Cited Traffic Violations	56	57	113	137
Motor Vehicle Crashes	24	34	58	57
Arrests	69	84	153	164
Arrests w/ Use of Force	0	2	2	1
Citizen Complaints	0	0	0	0
Cases to Dist. Attorney	71	68	139	117
Ordinance Cases Total	69	76	145	110
Ordinance-Weeds	1	0	1	0
Ordinance-Garbage	0	5	5	16
Dogs to Ani-Care	5	14	19	16
Junk/Vehicles	6	5	11	6
Death Investigations	1	3	4	2
SRO Cases	33	31	64	56
Gang Related Cases	13	0	13	15
Gang Designations	0	0	0	0
Task Force Cases	0	3	3	8
Graffiti	17	0	17	16
Burglary	7	13	20	16
Robbery	0	1	1	2
Larceny	56	53	109	80
Assault	8	5	13	16
Homicide	0	0	0	0
Sex Crimes	1	0	1	4
Alarms	15	15	30	30
Property Loss/Recover	\$41,769/\$6431	\$75,163/\$1750	\$116,932/\$8181	\$96,888/\$32,617

ONTARIO FIRE & RESCUE



February 2016 ACTIVITY REPORT

Emergency Medical:

City -133-

Rural -10-

(Types of medical calls responded to: Victim in river, falls with injury, fall lift assists, medical emergencies, medical alarms, assaults to name a few).

Hazmat Team Calls: -- Outside district

Fire Related Emergency Calls:

Rural Fire Incidents -0- RURAL GENERAL ALARMS -- MUTUAL AID --

City Fire Incidents -13- CITY GENERAL ALARMS = -3- MUTUAL AID -2-

- 1 – Smoke alarm low battery signal (Duty Crew handled)
- 1 – Alarm system activation – no fire (Duty Crew handled)
- 3 – Alarm system activation – canceled en-route (Duty Crew handled)
- 1 – Pellet stove vent fire * - **General Alarm sounded & canceled** (Duty Crew handled)
- 1 – Water flow alarm / panel malfunction – no fire - (Duty Crew handled)
- 1 – False Alarm – no fire **Given wrong address by dispatch!!** (Duty Crew handled)
- 1 – Mutual aid to Payette City Fire / structure fire * (City Pumper 101 responded with a crew of 5)
- 1 – Mutual aid to Payette City Fire / structure fire * (City Pumper 103 responded with a crew of 4)
- 1 – Illegal burn (Duty Crew handled)
- 1 – Natural gas odor / unable to locate (Duty Crew handled)
- 1 – Dispatched & canceled en-route (Duty Crew handled)

***In narrative section**

2/7/2016 “CITY” 521 Ridgeway Flue Fire *Duty crew handled with Rescue 1.*

Responded to a reported flue fire in occupants pellet stove vent pipe. Upon our arrival there was a small amount of fire coming out of the pipe on the roof which seemed to be confined to the cap area. Occupant stated that they smelled something hot and realized the pellet stove was getting very hot, and that the paint on the pipe inside was blistering, he turned the stove off and called 911. Occupant got on the roof and removed the cap, all fire had gone out on its own. We checked for extension both above and below and everything looked good. We advised occupant to have both his stove and vent pipe checked out before trying to use them again and cleared the scene. A General Alarm was sounded for an engine company but was cancelled prior to going en-route.

2/22/2016 “CITY” Mutual Aid to Payette Fire *City pumper 101 responded with a crew of 5.*

Dispatched for mutual aid to Payette Fire for a working structure fire. Arrived on scene to find a Type V, 2 story, residential structure with the attached garage fully involved. Payette Fire had two engines and three duty rigs on scene with several fire fighters involved in an exterior attack. We checked in with fire command and split our crew in half to relieve two attack line crews. FF Leavitt kept an eye on our two crews while FF Benson provided scene lighting to the A side of the structure with Engine 101's flood lights and to the C side with portable lighting. After our crews were relieved FF Leavitt led two others inside the structure to assess the condition of the residential portion. Two other Ontario fire fighters stood ready with a charged hose line at the main entrance while FF Benson maintained radio contact with the interior crew. We then met with fire command and relayed the information. We were instructed to take a charged hose line

inside to extinguish hot spots on the interior of the residential portion with two back up firefighters ready at the main entrance and FF Benson maintaining radio contact with FF Leavitt. Our next assignment was to ladder the structure's D side and open up the gable end. After opening up the gable end our crew spent time spraying water and foam into the attic. Payette fire command released us from the scene.



101 Dashcam upon arrival

2/29/2016 “CITY” Mutual aid to Payette Fire *City pumper 103 responded with a crew of 4.*

Dispatched for mutual aid request to Payette Fire for a working residential attic fire. City pumper 103 responded with a crew of four arriving on scene and our crew assisted in the interior, cutting an access hole through the ceiling, accessing the attic, and extinguishing hot spots in the attic space. Payette Fire released us after the attic fire was controlled.

Kitchen remodel:

Fire staff removed the old cabinets, installed the new flooring, installed the new cabinets, and installed the plugin under counter LED lighting and the back splash. The counter top was installed by RVP. Cabinets were built by SRCI industries inmates.



The old being removed by fire staff.



Clint Benson puts finishing touches on the floor & cabinet install.



The new look – beautiful job guys!

COMMUNITY INVOLVEMENT:

2/29 Ontario Chamber Lunch

STATION TOURS:

2/3 MCCDC – 16 students

BURN PERMITS ISSUED:

City Open Burns 8

City Barrel Permits 0

Rural Open Burns 62

Rural Barrel Permits 23

FIRE PREVENTION / INSPECTIONS: 2

FIREFIGHTER TRAINING:

2/9 Forcible Entry

2/16 Forcible Entry Cont. / Saws K-12

2/23 Hydrant Connection / Hazmat

2/27 – 2/28 SRV Essentials Weekend 1

Revitalize Ontario!

Minutes of Meeting 3/8/16

Attended: Danielle Fleck, Jennifer & Sean Hollis, John Breidendbach, Mara Slinker, Marty Justus, Charlotte Fugate, Dan Cummings. Promotions, Design and Economic Restructuring Committees met at 6:00, Board met at 7:00 PM

Financials – Checking balance \$2,157.57.

Insurance – Marty ordered through Blackaby Insurance, both E & L approximately \$1300.

Mixer & Sponsor for April – Several Sponsors were discussed, Marty will speak to Susan Ireland, Micheal's Custom Boots, and Edward Jones. Need to know in the next two weeks for advertising purposes.

Speakers for Mixer: We are not getting out our message effectively during mixers. Need a better and stronger story. Suggested that we feature the completed Facade Grants, details of before and after pictures and dollars spent. "This is what you get for \$5,000!"

Facade Grant Signs Have been distributed to the completed projects. Dr. Todd Dinsmore offices, Old School shop, and Susie Ireland's wine and cheese shop. Still pending Ron Verini at Veteran's Advocates Sign installation, and Del White at the Competition.

Summer Tilley – Will be putting pictures and our announcements on Facebook. If you have information her Email address is: summersuzannetilley@gmail.com

Brochures – Have been printed and are available to hand out or place in card racks. If you need some they are at Marty's office.

Diamonds in the Rough Grant requires a planning piece as part of the grant application. Gary Fugate has generously offer to assist us. His 35 years in construction makes him a qualified for a transformation of the Competition. The group will meet, outline a plan, contact Mr. White and review. We will also need to get a release of liability from Mr. White.

Sheri Freemuth of the National Trust Historic Preservation is eager to help us in our process. She can give a presentation regarding getting registered on the National Trust Register. Supply vendors for tasks that might be lacking in our community. She has connections in Nampa which has a wonderful Main Street Program and could connect us with them.

Kerry Davis sent a Bill \$684.00 a Boise Preservationist- Board requested an itemize list of the eleven hours she charged and also needed to inform her we will have to make three payments after we have received the detailed billing.

Charlotte share the Welcome Sign over RR underpass in Nampa. She contacted the Economic Development office and they shared what the cost, contracts for the sign including the railroad requirements, and how it was financed. The total cost was \$111,320. They received \$85,525 from a CDGB grant, Donated services of \$16,300 and \$25,795 unfunded and assumed the city paid. We need to begin thinking of what we would like to have over our city entry.

Dan Cummings shared the draft report of Crandall Arambula Consulting firm who was hired by the State of Oregon to review the 2009 report. He handed out not only the draft review from Arambula but also the Revitalization Downtown Plan which was adopted by city ordinance in 2009. After a lengthy discussion he proposed that the Board of Directors read both the Draft Memorandum and the 2009 report and share with the planning department what we could salvage out of the plan. Dan said that this plan was never meant to be followed precisely. He recommended that we could amend some of the proposed features – replace or define new boundaries, and put together new guidelines. He said he was looking for consensus and buy in from the business community. We can do a parking overlay for the downtown so that the whole city is not effected, but we are still going to have a big problem – financing. Some other avenues would be to form an urban renewal zone, or a fund zone similar to the parking lots behind Oregon Street.

Mara has been working with Grant at Quisenberry's to get their sign refurbished and their neon repaired. She also spoke about the problems with the downtown pigeons. There are several products on the market called Pigeon Be Gone, a row of spikes in 6' lengths, metal or plastic that discourages pigeons from roosting. We are going to look into a V&C grant that would pay for the strips and then the building owners can pay to have them installed.

Charlotte met with the Charm Quilt shop in their new store front and found out the needle nook had join forces with them. We have been working with the Charm shop to apply for a new sign. They said that they were working on one as we spoke, still haven't submitted an application but will do so soon.

Resource List Completion are almost complete. When finished will receive \$3500 from the Cultural Trust.

Meeting adjourned at 8:15pm.

MALHEUR COUNTY COURT MINUTES

MARCH 9, 2016

The Malheur County Court met with Judge Dan Joyce presiding with Commissioner Don Hodge and Commissioner Larry Wilson present. Also present were Administrative Officer Lorinda DuBois, Juvenile Department Director Susan Gregory, Annette Serano from Lifeways, and Road Department Accounting Specialist Shelly Dennis.

Also present was John Braese of the Malheur Enterprise.

HEALTH DEPARTMENT

Health Department Director Angie Gerrard and RN Rebecca Stricker met with the Court and discussed the Tobacco Prevention and Education Program (TPEP). Ms. Gerrard explained that Malheur County receives approximately \$61,000 from the State each year for TPEP work. Oregon Statute and OAR include tobacco prevention as a minimum standard for the Local Public Health Authority (Malheur County Health Department). Parameters for TPEP work activity and spending are set forth in Program Element 13 of the IGA between the County and the State. The funding is to be spent on staff and program work needs to focus on policy, systems and environmental change, not classroom education or individual cessation counseling. Ms. Gerrard was the TPEP coordinator before she assumed the role of Interim Health Department Director and later Director and consequently has had considerably less time to devote to TPEP work. In November, a vacancy notice was approved for hiring an RN and interviews were done. In December, an applicant was selected pending a background check but later that same week the Court implemented a temporary hiring freeze until AFSCME labor negotiations were concluded. Ms. Gerrard explained that Health Department staff have been assisting with TPEP work over the last several weeks but nobody has the time available to devote coordinated, sustained efforts to the work. Approximately \$36,000 remains for this fiscal year for the TPEP. The work plan and budget for fiscal year 2016-2017 is due to the state by March 25, 2016. If the state TPEP funds are not used by Malheur County for the program they will need to be returned to the state.

Ms. Gerrard then discussed various options to consider. It needs to be decided if the funding will be spent in the current fiscal year as contractually agreed. If the funds will not be spent per contractual obligations then they will need to be returned to the State and no further funds will be disbursed for this fiscal year. Not providing the Tobacco Prevention and Education Program is a failure to meet Local Public Health Department minimum standards.

If the funding is to be spent in the current fiscal year as contractually agreed then a staff person is needed for the position. Options presented by Ms. Gerrard were:

- Hire a Health Specialist to be the TPEP Coordinator - could be a one-year term Health Specialist position this is specifically tied to the grant and renewed annually dependent upon continued grant funding; or could be a full time, County general fund Health Specialist to do TPEP work along with Promotora work through the CaCoon contract with OHSU (the Health Department currently does not have a Promotora).

- Re-advertise and hire a RN for a one-year term that is specifically tied to the TPEP grant and renewable annually dependent upon continued funding. An RN would be advantageous as that person could provide for surge capacity and coverage for leave with other staff.
- Fill currently open full-time RN vacancy as was in the process in December 2015.
- Temporarily contract services for TPEP work for the remainder of this fiscal year; could contract with a RN; if feasible could contract with Rede Group (an Oregon tobacco policy consulting group) for them to do the local work; or, contract with a RN and Rede Group.

It also needs to be decided if the 2016-17 grant award for TPEP will be accepted. If the 2016-17 funds are to be accepted a sustainable plan for contractually appropriate work activity and spending must be established. If the funds will not be accepted then the State must be notified.

County Counsel Stephanie Williams joined the meeting.

Ms. Gerrard and Ms. Stricker answered questions from the Court members about the program. It was requested that Ms. Gerrard determine how much it would cost to utilize the Rede Group services. It was also requested that Ms. Gerrard determine what consequences there would be for not providing the TPEP.

AMENDMENT - IGA #147797

Commissioner Wilson moved to approve Eighth Amendment to Oregon Health Authority 2015-2017 Intergovernmental Agreement for the Financing of Community Addictions and Mental Health Services Agreement #147797. Commissioner Hodge seconded and the motion passed unanimously. The amendment modifies the financial assistance award in the agreement. Ms. Serrano was present to answer any questions the Court members may have had. A copy will be returned electronically for recording.

Ms. Serrano left the meeting.

Weed Inspector Gary Page joined the meeting.

DISTRICT ATTORNEY'S OFFICE

Assistant District Attorney Erin Landis, Management Assistant Marilee Aldred and Victims Advocate Director Cindy White met with the Court regarding the VAWA victims advocate position. The last of the VAWA grant funds have been expended. Ms. White has secured VOCA and CFA grant funds totally about \$15,000 a year for two years. Ms. White is continuing to seek additional grant funding for the position for the current fiscal year as well as the next fiscal year. It still may be necessary to utilize funds

in the 45th Parallel budget along with County general fund monies for the position but it is hoped to secure the majority of the needed funds from grants.

WEED DEPARTMENT

Weed Inspector Gary Page met with the Court and presented the letter they had requested last week regarding Glyphosate Tolerant Creeping Bentgrass (GTCB) and the memorandum of agreement between Scotts Co. and USDA-APHIS. The Court is concerned that the responsibility for GTCB management will fall to the individual landowners and irrigation districts and that as the local regulating agency Malheur County will be burdened with management costs as well. The Court is also concerned with the Petition of Deregulation of GTCB by Scotts Co; if the deregulation petition is granted then USDA APHIS BRS will no longer have regulatory authority. The Court signed the letter. See instrument # 2016-0806

COMMUNITY IN ACTION (CinA)

Kris Hurd from Community in Action met with the Court and requested support for a USDA Rural Housing Services grant application for funding of the Section 533 Housing Preservation Grant for fiscal year 2016. If received, the grant would assist very low to low income homeowners with rehabilitation efforts to their homes; \$50,000 will be applied for. The Court was supportive of the grant application; Commissioner Hodge moved to submit a letter of support. Commissioner Wilson seconded and the motion passed unanimously. See instrument # 2016-0807

Mr. Braese left the meeting.

ROAD DEPARTMENT - RENTAL OF BROGAN PROPERTY

Mr. Moulton met with the Court and explained that he had an individual apply to rent the County owned residence in Brogan. The individual is agreeable to the lease terms; Mr. Moulton suggested that the rent be set at \$500 per month. The Court agreed to the rental amount of \$500 per month.

COURT MINUTES

Commissioner Hodge moved to approve Court Minutes of March 2, 2016. Commissioner Wilson seconded and the motion passed unanimously.

RESOLUTION - CIVIL RIGHTS PROGRAM TITLE VI

Commissioner Wilson moved to approve Resolution R16-6: In the Matter of Adopting Malheur County's Civil Rights Program Title VI, Limited English Proficiency Plan for Public Transportation Services. Commissioner Hodge seconded and the motion passed unanimously. The Plan will be submitted to ODOT in satisfaction of federal requirements. See instrument # ****

UPDATED POLICY 404 - PRE-EMPLOYMENT DRUG TESTING POLICY

Commissioner Hodge moved to approve updates to County Policy 404 - Pre-employment Drug Testing Policy Statement. Commissioner Wilson seconded and the motion passed unanimously. See instrument # 2016-0805

EXECUTIVE SESSION

Executive Session was called in accordance with ORS 192.660(2)(d) - Labor Negotiator Consultation with Judge Joyce presiding and Commissioner Hodge and Commissioner Wilson present. Also present was County Counsel Stephanie Williams, Administrative Officer Lorinda DuBois and Juvenile Department Director Susan Gregory. No decisions were made during or following the session.

COURT ADJOURNMENT

Court was adjourned.