

AGENDA
ONTARIO CITY COUNCIL - CITY OF ONTARIO, OREGON
Monday, March 18, 2013, 7:00 p.m., M.T.

- 1) **Call to order**
Roll Call: Norm Crume _____ Jackson Fox _____ Charlotte Fugate _____ Dan Jones _____
Larry Tuttle _____ Ron Verini _____

2) **Pledge of Allegiance**

This Agenda was posted on Wednesday, March 13, 2013, and a study session was held on Thursday, March 14, 2013. Copies of the Agenda are available at the City Hall Customer Service Counter and on the city's website at www.ontariooregon.org.

3) **Motion to adopt the entire agenda**

4) **Consent Agenda: Motion Action Approving Consent Agenda Items**

- A) Approval of Minutes for Council Meeting of 03/04/2013 1-18
- B) Ordinance #2677-2013: An Ordinance Amending Ontario Municipal Code Title 6, Chapter 2, Section 19 Relating to Domestic Fowl (Final Reading) 19-22
- C) Liquor License Application: Matsy's Restaurant at Ontario Golf Club 23
- D) Encroachment Permit Request: LDS Church, 661 SW 12th Street 24-29
- E) Approval of the Bills

5) **Department Head Updates: Thursday**

- 6) **Public Comments:** Citizens may address the Council on items not on the Agenda. Out of respect to the Council and others in attendance, please limit your comment to three (3) minutes. This time limit will be enforced. Please state your name and city of residence for the record. There will be no public comments taken during the work sessions

7) **Old Business**

- A) Committee Appointments 30-48

8) **New Business**

- A) Resolution #2013-106: Request Change in Boundary of Malheur County Enterprise Zone ... 49-55
- B) Four Rivers Cultural Center Update 56-80

9) **Discussion Items:**

- A) Appointment to GEODC
- B) TOT Update: Mike Long
- C) Audit Update: Mike Long
- D) Possible Ordinance Establishing Procedure for Determining Council Vacancies for Violation of the City Charter: Larry Sullivan

10) **Correspondence, Comments and Ex-Officio Reports**

11) **Executive Session**

- A) ORS 192.660(2)(a)

12) **Adjourn**

MISSION STATEMENT: TO PROVIDE A SAFE, HEALTHFUL AND SOUND ECONOMIC ENVIRONMENT, PROGRESSIVELY ENHANCING OUR QUALITY OF LIFE

COUNCIL MEETING MINUTES
Ontario City Council
March 4, 2013

The joint meeting of the Ontario City Council and the Ontario Planning Commission was called to order by Council President Dan Jones at 7:00 p.m. on Monday, March 4, 2013, in the Council Chambers of City Hall. Council members present were Norm Crume, Jackson Fox, Charlotte Fugate, Dan Jones, Larry Tuttle, and Ron Verini.

Members of staff present were Jay Henry, Tori Barnett, Bob Walker, Larry Sullivan, Mark Alexander, Mike Long, Todd Higinbotham, Dan Shepard, and Travis Villines. The meeting was recorded on tape, and the tapes are available at City Hall.

Dan Jones led everyone in the Pledge of Allegiance.

AGENDA

Council consensus to add 2013-109 to new business, as well as the Winterbrook Contact Agreement, and to flip-flop numbers 10 and 11.

Ron Verini moved, seconded by Charlotte Fugate, to adopt the Agenda as amended. Roll call vote: Crume-yes; Fox-yes; Fugate-yes; Jones-yes; Tuttle-yes; Verini-yes. Motion carried 6/0/0.

CONSENT AGENDA

Norm Crume moved, seconded by Jackson Fox, to approve Consent Agenda Item A: Approval of the Joint Council/Planning Commission Minutes of 02/19/2013; Item B: Approval of the Study Session (LCRB) Minutes of 02/17/2013; and Item C: Approval of the Bills. Roll call vote: Crume-yes; Fox-yes; Fugate-yes; Jones-yes; Tuttle-yes; Verini-yes. Motion carried 6/0/0.

ADDITIONAL AGENDA ITEMS

Winterbrook Contract: Agreement for Consulting Services

Jay Henry, City Manager, stated staff was looking for approval from the Council to utilize their services as they moved forward. The city was currently annexing some property by the airport and golf course, which would be both an annexation and a zone change. It would be an ongoing contract as the city was currently without a Planning Director. Staff had stepped up, but there were times when technical expertise was needed. The fee of approximately \$35K was based upon a piece of the Planner's salary no longer being expended.

Charlotte Fugate moved, seconded by Ron Verini, that the Council accept the Contract Agreement between the City of Ontario and Winterbrook. Roll call vote - Crume-yes; Fox-yes; Fugate-yes; Jones-yes; Tuttle-yes; Verini-yes. Motion carried 6/0/0.

Winterbrook Request for Additional Reimbursement

Jay Henry, City Manager, stated this funding request was based upon additional meetings necessary to complete the industrial lands annexation into the city. Winterbrook had expended \$3,500 and was asking to be reimbursed.

Charlotte Fugate moved, seconded by Norm Crume, to approve the additional payment of \$3,500 to Winterbrook. Roll call vote - Crume-yes; Fox-yes; Fugate-yes; Jones-yes; Tuttle-yes; Verini-yes. Motion carried 6/0/0.

PUBLIC COMMENTS*(From written statement)*

Carter Fritz, OHS ASB President, stated "Thank you members of the council, to our city staff, and citizens of the great city of Ontario. Allow me to introduce myself - my name is Carter Fritsch, I am a longtime resident of Ontario and I currently have the humble honor of serving as the Associated Student Body President for our own Ontario High School. But tonight I'm not here to talk about academics or our school system, those are doing just fine. I'm here to talk about an opportunity that has presented itself to we the citizens of Ontario. A few weeks ago, we were all somewhat taken aback by our former Mayors abrupt resignation from his position on this council, by the manner in which he did so, and the alleged reasons for his resignation of service from this position. As a concerned citizen of the community, I couldn't help but wonder why a person in such a position would choose abdication rather than leadership, but such considerations are in truth only a thing of the past. However, as is generally the case in any public upset - whether close to home or even at a national level - we have been presented with a chance to re-evaluate our perspective on the way we think about the governance of our city, and how we want to move forward for the betterment of Ontario and its citizens. Today the biggest national news is generally all focused on the newest piece of political turmoil in Washington DC, and is usually a slew of he-said-she-said bickering in which not much gets done and the American people bear the brunt of the lack of productivity and compromise. While we here in Ontario don't share the obvious barriers of partisanship and political gridlock found in our nation's capital, the two situations are in fact similar in that they both open up a considerably rare opportunity to heal, to re-assess our situation, and to move forward in our common beliefs of compromise and respect for our varied perspectives and opinions. Every day in our schools and our communities, students from all walks of life come together to work and learn together for the achievement of common goals of education and knowledge we all know to be valued in society. Even within our leadership team, we recognize that not one person's opinion or priorities can be more valued than another's, and that our work must always be focused on building the best experience of student life for the constituents, the students, who gave us the chance to do that great work. When you get right down to it, it seems to me that this is very much like the work that must be done as an elected leader of our city as a whole. Tonight I didn't come looking for radical change or more public upset for this council that serves our community, but merely to ask that you all consider this opportunity and the idea that comes with it. As Councilor Verini put it very simply in an editorial in the Argus Observer not long ago, (quote) "I... realized that this step has given our community a chance to heal and move forward with a new sense of direction." (close quote) In my humble opinion, this is the idealism and purposeful thinking that our city should embrace upon its journey forward, such that our community will, in the long run, remain a safer, stronger, more unified place for our citizens of today, and for generations in the future who will someday have to take up the torch of leadership from the work that this council does today. On behalf of OHS and its students, thank you for your continued service to our community, and thank you for your constant work for progress and development that truly makes Ontario one of the greatest cities in the state of Oregon. Thank you. Carter Fritsch, Associated Student Body President, Ontario High School.

Ruth Rolland, Ontario, stated: I have lived in Ontario for more than 30 years. Everybody here has an agenda. Four days ago, during the City Council session, Mr. Fugate made sharp remarks about his concerns about what direction and agenda this City Council plans to shift to now. Will it be balanced and serve Ontario's citizens, or be narrow and heavy-handed, much like a certain former Mayor. After Mr. Dominick's abrupt resignation, City Council finds themselves with a curious opportunity to choose not only whom among them will be Ontario's new Mayor, but the City Council also holds the unusually larger power, if they chose to do so, to add a new City Council member without being encumbered by what Ontario citizens want their new Councilor to represent and pursue on behalf of people of the city. I would hope that everybody here fosters a whole variety of agendas that are unified in their goal to improve Ontario as a place where families can live well, businesses can do well, all workers and families are respected and can make decent wages, and visitors like what they find here, and continue to come back for many reasons, even to start up their own businesses or to move here and live here. I speak tonight because my wish is to open some ears to hear, and to open some minds to recognize how the Council's decisions and pursuits affects how Ontario is perceived by a significant portion of your constituents, and by anyone in the region who is considering whether to relocate their family or bring their business into Ontario, Oregon. I would hope that the Council will take stock in some past actions they've taken, which have caused unfair and undeserved injury to Ontario city workers, both the represented and non-represented workers. Regarding the city's new CIS high-deductible health insurance for city employees, I talked to city attorneys who were also forced to change over to the CIS health insurance, and

they were offended and angry about it, and there was a public works employee who recently learned through his pharmacy that his CIS health insurance would not pay for the test strips he needs for his blood sugar monitor. The city's CIS insurance plan will only pay for a particular kind of test strips, so he has to buy a new monitor to use test strips CIS will pay for. And guess what? CIS won't pay for the new monitor that the insurance forced him to buy. The fact is that the high-deductible CIS plan is not the only health plan offered by CIS. City-County Insurance Services also offers better quality health plans that would have much better served all our city's employee's family health needs. Or the Oregon Teamster Health Insurance that was taken from the police and public works employees could have been continued. Last December, a Councilor lamented during a City Council meeting that this new CIS plan has ended up doing much less than he thought it would to get any savings to the city. Apparently, he didn't ask many critical questions of the labor consultant the Council hired to represent City Council for union negotiations. Maybe CIS health insurance was the consultant's idea, I don't know. Others have spoken recently about why the City Council has either not used funds appropriately, or has applied funds incorrectly. Up to now, the seemingly lack of knowledge about the city's budget has impacted how the City Council has addressed employee's benefits, wages, and working conditions in such a negative manner. I believe it also explains why the City Council has had so little consideration of its employees, and refuses to bargain over a better health plan than a high-deductible plan that does not meet the needs of the employees and retirees. Most employers take into consideration the well-being and moral of their employees, and what the employer can afford and what it was going to take to have continuity in its work force. Not to mention, what are other communities offering their employees? Up to now, this Council appears to have not taken these things into consideration...

Councilor Jones interrupted Ms. Rolland, stating he didn't know if he was out of line, but she needed to state the facts. She had been before them for ten weeks, or ten sessions, and she continued to say the same thing. He might have to ask her to step down. She could finish her statement, but he was giving her a warning. Every week, every time that she spoke, she was not stating the facts correctly. He was going to challenge her on that. She could finish her comments, but he was asking her that next time she spoke, in two weeks, to get her facts straight and maybe try for something a little positive.

Ms. Rolland asked to finish her statement.

Councilor Jones agreed to let her finish.

Ms. Rolland continued: Most employers take into consideration the well-being and moral of their employees, and what the employer can afford and what it was going to take to have continuity in its work force. Not to mention, what are other communities offering their employees? Up to now, this Council appears to have not taken these things into consideration, and...

Councilor Jones addressed Ms. Rolland, and stated he was going to ask her to sit down because she was not stating the facts. They had taken those things into consideration.

Ms. Rolland asked to finish her statement.

Councilor Jones stated no, and asked her to take her seat.

Ms. Rolland replied she respectfully asked to read the last four paragraphs; they were very short.

Councilor Jones gave permission to read the last four.

Ms. Rolland continued: I believe that how the City Council has run this city over the past several years has caused all the city's employees, and all the city's tax-payers, to suffer negative consequences. My hope is this is about to change. We've seen losses in city employees moral, diminished regard within the region for Ontario, and significant monetary...new city managers and other city staff replacement. I repeat that my hope is that the tone of the City Council will change in a positive way. That's what Ontario citizens want from you, because each of you on the City Council are the only ones who can fix these problems. So my question is – what are you going to do about it?

OLD BUSINESS

Ordinance #2675-2013: Amending OMC 3-11-4 re: TOT Distribution (1st Reading)

Tori Barnett, City Recorder, stated at the February 4, 2013, Council meeting, staff brought before Council proposed Ordinance #2675-2013, an ordinance which would amend Ontario Municipal Code 3-1-4, in regards to the existing ordinance for the Transient Occupancy Tax. At that meeting, following lengthy discussion, the Council moved to table the action pending review of the proposed ordinance by the Public Works Committee, and the receipt of the City's audit from Oster.

The complete motion read: *Dan Jones moved, seconded by Jackson Fox, to table this amendment for 30 days allowing the Public Works Committee to discuss the issue and to allow the receipt of the audit from Oster. Roll call vote: Crume-yes; Fox-yes; Fugate-yes; Jones-yes; Tuttle-out; Verini-yes; Dominick-yes. Motion carried 6/0/1.*

Due to the language of the motion, the proposed ordinance was required to come back before Council at the March 4, 2013 meeting; however, while the Public Works Committee had met and discussed the ordinance, and was ready with a recommendation to the Council, the audit has not been distributed to the Council. That being the case, staff was asking Council to again table the action, either setting it for a specific date, setting it for a specific Council meeting, or again stating language that would allow staff to bring the proposed ordinance back before Council when all requests for information were met.

Councilor Jones asked Mr. Long how long it would be until Finance could provide a scenario, if the City were to pay back the funds. He would like to see a few ideas for paying it back, including the impact it would have on the General Fund. Could that be back before Council within the next 45 days?

Mr. Long stated he could probably have something ready within the next two weeks, most likely by the next work session.

Councilor Fugate reiterated that they needed to see the full impact on the General Fund.

Councilor Jones stated he wanted the Finance Director to present a performa. Was that being worked on?

Mr. Henry stated the Finance Director had a list of projects.

Councilor Jones asked for a timeline. The audit was one step, but they also needed to analyze the impact.

Mr. Henry stated there would be a report provided by the next work session.

Norm Crume moved, seconded by Charlotte Fugate, that the Council table Ordinance #2675-2013 until after review of the audit, a recommendation and/or comments from the Public Works Committee, and financial impact numbers from the Finance Director. Roll call vote: Crume-yes; Fox-no; Fugate-yes; Jones-yes; Tuttle-yes; Verini-yes. Motion carried 5/1/0.

Committee Appointments

Tori Barnett, City Recorder, stated at the February 19, 2013, staff brought this action to Council for appointment, but due to the resignation of the Mayor at that meeting, the Council tabled this issue until the March 4th meeting, as these appointments are to be made by the Mayor, with Council consensus.

Larry Sullivan, City Attorney, stated he didn't know what the outcome would be on the appointment of the Mayor, but the Council President did have the Mayor's powers as in the absence of the Mayor, so he could make the appointment. Maybe include a timeframe in the motion.

Councilor Verini suggested making appointments to those committees where there were no questions, such as the V&C Committee, and then discuss the others.

Councilor Jones stated he wanted to meet and speak with the applicants, so he would take the next two weeks, until the next works session and/or Council meeting, to make contact. The Planning Commission, Audit Committee, and the Public Works Committee, were very important committees, and he just didn't know the applicants. He would have that done and ready for the next meeting.

Dan Jones moved, seconded by Larry Tuttle, that the issue be tabled until March 18th. Roll call vote: Crume-yes; Fox-yes; Fugate-yes; Jones-yes; Tuttle-yes; Verini-yes. Motion carried 6/0/0.

NEW BUSINESS

Declare Mayor's Position as Vacant

Larry Sullivan, City Attorney, stated due to the resignation of Joe Dominick at the February 19, 2013 Council meeting, the Council needed to officially declare the seat vacant.

Jackson Fox moved, seconded by Norm Crume, that the City Council formally declare the set of Ontario City Mayor vacant, effective February 19, 2013. Roll call vote: Crume-yes; Fox-yes; Fugate-yes; Jones-yes; Tuttle-yes; Verini-yes. Motion carried 6/0/0.

Discussion on Council Vacancies

Council President Jones opened up the action for discussion on the vacant Mayor position.

Councilor Fugate nominated Ron Verini for the position of Mayor. She read a statement into the record: *Ron served in the Air Force in Vietnam, and attended the New York Institute of Financial Management and joined the Lehman Brothers. Upon retiring, he moved to Florida to take care of his ailing mother. Upon her death, he came to the northwest to intern her in Seattle. He was tired of the humidity and hassle of Florida, and the family had vacationed in the Treasure Valley for many years, so on his way back, he stopped to check out Ontario. He liked the climate, the people, and the town. Within a week, he had bid on the old Arment House, and brought not only himself, but his brother to settle in our city. In the years he has lived here, he's set up Veteran's Advocates organizations in Ontario, opened facilities in Nyssa and Baker, serving all veteran's with their needs. He joined the Council in 2008, and has served the community for the last six years, longer than any other Councilor on this Board. Because of Veteran's Advocates he attends most of the functions in the city already, from Chamber meetings, to ribbon cuttings, meetings of many organizations in the community. The Mayorship would just be an extension of what he's already doing. He has attended LOC, (League of Oregon Cities) conferences since he started serving on our Council, attending the Mayor's meetings to ascertain the challenges of other communities. He has developed relationships with many of the politicians who work in our community and surrounding towns, the state representatives, and also nationally. Mrs. Walden makes quilts for the care packages that his organization sends to Walter-Reed. He attends the Police Board and all the planning meetings and so many others in the city and the county. If you have not read the commentary in last Monday's Argus, I will read the heading of his opinion piece: A Time for Ontario to Heal and Move On. I truly believe that, and I trust Ron to bring us together as a cohesive Council to serve the people of Ontario. Thank you.*

Councilor Verini stated his appreciation for the comment.

Charlotte Fugate moved that Ron Verini be appointed into the position of Mayor.

Councilor Crume stated prior to voting on a nomination, he had a set of questions to ask both Councilor Verini and Councilor Jones, who he believed was also vying for the position.

Councilor Fox asked why, didn't Councilor Crume didn't know them, or where they stood?

Councilor Crume stated he did, but it was about who was the best fit for the Mayor, and after excluding himself, he wanted to make sure those who wanted the position were qualified.

Question #1: Tell us about your communication skills with the public and the Council.

Councilor Verini stated he was the chairman of Veteran's Advocates of Ore-Ida, and they made a lot of presentations in the community, for both veteran's rights and the rights of the community. On the Council, he attended the Chamber of Commerce meetings weekly, where he spoke on many issues before the Council. He took opportunities to talk about the city when he attended different events, local or across the state. He certainly was excited to live here, and chose this area for his retirement. He had a leg up, because he wasn't born here, but chose it. Moving forward, he had the capability of presenting ideas to the community, and also had the time and effort to do it throughout the state.

Councilor Jones stated everyone knew his communications skills. He got right to the point. There was no beating around the bush. He was not afraid to disagree, and would also agree to disagree. He was pretty straight forward.

Question #2: How would he deal with tough decisions facing the Council?

Councilor Jones stated he would just like he'd already been doing. He had been on the Budget Committee for five years, which led him to being on the Council. He would tackle the issue and work through it. Sometimes the issues weren't popular, but he had the ability to rationalize the issue, and move forward.

Councilor Verini stated it was not so much dealing with decisions facing the Council, but in dealing with the Council and the ability to temper the mood on the Council and to set a direction for them all to work together as a team. They didn't all have to agree, but they were all on the Budget Committee, and they all had to make tough decisions. They, as individuals, brought the best of themselves to the meetings. The Council now had a chance to move forward and to excel with many decisions in the community. Having Mike Long join as the Finance Director brought a tremendous amount to the front line. Instead of making decisions in a vacuum, they could make good decisions. With his temperament and disposition, he could move the Council forward.

Question #3: What did he envision for the future of Ontario?

Councilor Verini stated he would strive for all of them to sit down as a community to set a vision for Ontario. They had been through some tough times – they had a pool issue that was ever growing; they had decisions that were coming before the city regarding education; and TVCC spoke at the Chamber meeting about the poverty to prosperity resolution. Bottom line, they, as a Council, and a community, had to think hard about the vision they had for Ontario. They had never, since he had been on Council, sat with the community about where the city was going in the future. They should, as a group, take that challenge and create a vision for the city and the community.

Councilor Jones stated in order for Ontario to succeed, it would require leadership. The community was looking for leadership to set the pace, and to lead Ontario into the future. There were some exciting things coming, and Ontario could be one of the largest data base centers in the western United States. They needed to work on that. Ontario was poised for being a distribution center due to the freeway and the railroad. Working through those would be a challenge, but doable. Ontario had been through some tough times, and they might not have handled it all correctly, but with new staff, it was moving forward. People were coming in looking for opportunity, and they were not getting a good view of the city. Attitudes were changing, but with the state of the country, state, county, and city, many things were coming up that would put hard decision making before them. The leadership of the Council and the city staff set the pace and tone for Ontario. In five years, this would be a different town.

Councilor Verini added that Councilor Jones brought up a very important fact. They, as a Council, especially after the resignation of Joe Dominick, forged forward and actually took the bull by the horns and approved the industrial lands project. They, as a Council, were extremely excited about moving that forward. Councilor Jones stated it eloquently – there was that opportunity now.

Question #4: Was he willing to listen to a different point of view? Give an example.

Councilor Jones stated the question was too open ended.

Councilor Crume suggested using an example of something that had happened at a Council meeting.

Councilor Jones stated he was in favor of paying the TOT back to Streets, but was willing to wait to analyze the impact on the General Fund and that impact could possibly change his mind. But, as of today, he was in favor of paying it back where it belonged.

Councilor Verini stated he was not in favor of paying it back, but that didn't mean he couldn't change his mind. The reasoning behind it was simple - the TOT was given to the city and to the taxpayers. The Council inadvertently, or mistakenly, put it into the General Fund instead of Streets. With that said, that General Fund money was used for the betterment of the citizens. In speaking with the Public Works Director, and riding around the city and seeing the quality of the streets, it would be a disservice to the community to be forced to pay that money back, especially over a short period of time. If they all agreed it should be paid back, give it a period time that it wouldn't hurt the city's progress, then yes, that might make sense, but to select a period of seven or eight years certain, they would then be doing a tremendous amount of damage to the city. It was approximately \$300K per year. They had corrected the problem, and it was now going back to Streets. If they did that at the same time as having to make a payment of \$300K, it would be difficult to move forward with quality of living issues – be it the pool, or general services of the community. They had already reaped the benefits of that money for the citizens, but moving forward, they had to be careful. If he could be convinced it wasn't right, or legal, he would cross that bridge then. Right now, he was on the opposite side of Councilor Jones, but with an open mind.

Councilor Jones stated that was what separated he and Councilor Verini. First, there were repercussions when rules weren't followed. The TOT was startling. He respected Councilor Verini's opinion, but disagreed. They had to stop and regroup. The job of the Council and Mayor was to ensure they followed the City Charter and they played by the rules. He was willing to wait to review the numbers, but they would have to be dramatic to change his mind. The Streets Department was the poorest department in the city, and it needed to be cleaned up. They needed to pay it back to streets, improve the streets, and get back to following the rules.

Question # 5: How would he be a team player?

Councilor Verini stated he was a team player. In taking a look at the overall picture of the city, at the diversity on the Council, and putting them together, team player meant different things to different people. It didn't mean they had to be on the same wavelength. They could have a difference of opinion on the TOT, but because they were going forward with a clean slate, especially with budget and all the facts and figures, they would be able to, all of them, be able to work out their issues and move forward as a team.

Councilor Jones stated maybe in the past the Council had been too much of a team player. The Mayor had been too much of one, getting involved too much with city staff. Did he want team of the city, of the Council, or of the staff? He had changed his mind on issues before. Working with the City Manager was a team effort, and even if he disagreed, he would show support in running the city. The team part was misunderstood and misdefined on what a team was and how the Council got involved.

Councilor Verini wrote down a saying – he wondered sometimes how come there could be so many currents in such a little pond, and then in reflecting upon the importance of each one, to produce the strength of a wave. That was how they moved forward – so many different currents on the Council, producing reflection of how to move forward as a city.

Question #6: How would it be a more cohesive Council if he were Mayor?

Councilor Jones stated it would be to redefine the position of Mayor. Get back to what the Mayor should be doing. It's a wonder the city wasn't in a lawsuit. The Mayor was a Councilor – one of seven votes. They needed to back up and give staff room to breathe, to work, and do their jobs. It was the Council's responsibility to make sure procedures were done correctly. It wasn't as big a deal as it was thought to be.

Councilor Verini stated the position of Mayor was the activities of the Council. Councilor Jones expressed it well in that the position was only one of seven. When Joe [Dominick] stepped down, it gave the Council the chance to relook at what they were doing up there, as a Council, and gave them the ability to move forward with a solid direction. The position of Mayor not only ran the meeting, but also represented them in the community, at ribbon cuttings, giving speeches, or representation at trainings – that was important to remember when thinking of who to put in the Mayor position. There was much more than just running the Council meetings. Much more communication in the community was needed, and with the staff. He had a leg up because he already had a good relationship with staff. He had a chance to move forward with a more cohesive Council and a more civil Council.

Question #7: What kind of meeting skills did he have to move the Council forward?

Councilor Verini stated he didn't know if he had any more than any other Councilor. The rules were set regarding how the Council was supposed to run. The Council had a Charter to follow. They needed the flexibility to take it all with a grain of salt, but at the same time to know the rules of order. If he was running a meeting and he was off base, the one person who would step in was Councilor Jackson. He was sure if he was out of order, Councilor Fox would put him back on track. Each of them had special skills. Councilor Jones was more outspoken, but they all the chance to move this Council forward.

Councilor Jones stated he had the ability to get stuff done. They needed to shorten the meetings, focus on the agenda, keep order, and follow the Charter.

Question #8: How would he build a good working relationship with staff?

Councilor Jones stated he would step back, play by the rules, work with the City Manager, and down through the City Manager to the Department Heads. They had an excellent crew, from the employees to the Department Heads. They were very fortunate. The more he got to know them, they were excellent. There was a new City Manager, getting the feel for the city. It was his job to allow that person to do his job, and to support him, and to support the city staff and employees. They were paying the City Manager, so let him do the job. It wasn't the Mayor's job, or the Council's job, it was to support him and follow the rules.

Councilor Verini stated he believed he already had a good relationship with staff. Councilor Jones mentioned the rules to move forward. The Council determined who was managing the city on a daily basis – the City Manager. The Council gave the City Manager direction, but there was one part he wanted to mention, somewhere along the line they had to pull together and actually talk about the non-reps and the union, and bring them together. The unions and the non-reps would be more comfortable moving forward as a team.

Question #9: Did he have the necessary time to devote to being Mayor?

Councilor Verini replied absolutely, without question. He had the luxury of being the Chair of Veteran's Advocates of Ore-Ida, headquartered right across the street. Because of his 70+ volunteers, his workload over there could be picked up by the volunteers, giving him the chance to serve this community as Mayor. Looking at the functions he attended anyway, such as the Chamber meetings each week, that gave him a pulse on the city with the business community. Since his appointment to the Council, he had attended every LOC meeting, including attendance in the Mayor's session over the past two years, and had been accepted well. He had the time, the capability, and the demeanor to be Mayor.

Councilor Fox stated about six weeks ago, when the Council was preparing to elect a Council President, Councilor Verini told him then that he didn't have time, and didn't want to be Council President. What had changed?

Councilor Verini replied it was the same situation as when he spoke with Councilor Jones earlier, he had said he didn't have time to devote to Mayor, but now they both saw the need to step up into that position. So, he had since cleared his table so he could step in.

Councilor Jones stated he would make the time. There was a year and eight months to cover the seat. It was a challenge for him to step up and he'd do his best in the position. But, he wanted to prove, also, that a person who was a business owner, who was active, and busy, could be a successful Mayor. Elections were coming up, there were committees to fill, and he wanted to set an example, that someone could sit in that seat, and run a business, maintain a family, maintain his personal life, lead as a Mayor, and be successful, to set an example for others to come forward in the future to fill the seats. Yes, he was concerned about his time management, but he believed he was up to the challenge. They'd know in a year and half if he pulled it off. It was a great opportunity to set the stage and the example.

Question #10: How did he propose to resolve the issues surrounding the Ontario Aquatic Center?

Councilor Jones stated everyone knew his position on the Aquatic Center. He had spoken up a lot about it. The frustration he had was that there was no plan for the Center. Maybe it was the city's inability to operate an enterprise, such as the Golf Course. That facility [pool] – right now, as it was, was done. The Budget Committee two years ago made a recommendation to put it out for a vote, but a majority of the Council declined that recommendation. It didn't go before the people, to see what they wanted. There was almost \$2M worth of renovations needed. He questioned how the department was set up. He brought up many times that the Recreation Department should have its own department, not under the Aquatic Center. He was for an aquatic center, but that there could be some type of aquatic center down the road, but they could not continue to push this aside. They needed to tackle it head on. They needed to determine if they were going to shut it down temporarily. No one had presented him a plan that would show the pool running successfully. Until they had that plan in place, he could no support a \$2M renovation, or the way it was being run currently – and that included the Recreation Department and the Golf Course. He was very concerned. He was not afraid to say it couldn't continue. They had to have change. There were ways to acquire an aquatic center. He was very concerned about the Center, and until a plan was brought forward, it was hard to support.

Councilor Verini stated the Aquatic Center was a quality of life issue. They might have to re-explore those issues, whether it be through a vote of the people, or much like they did with the golf course, maybe partner with another organization, to make it successful. It was a very important part of community. He had heard rumblings about the Payette pool having problems, like ours, but we, as a city, could figure out how to move forward, with not only the budget, but also the qualities of the issues they tackled every day. The pool was a very important part of this community, for economic development for one thing, being able to offer that was important. Maybe they could temporarily continue to operate with band-aid fixes for now, keeping the pool open, but there would be a time when the infrastructure would fail, and something drastic might have to be done. But in the meantime, much like the Golf Course, there could be new life coming down the road.

Councilor Jones stated the difference between the Golf Course and the Aquatic Center was that the capital improvements were done and paid for at the Golf Course, but none were done at the Aquatic Center. That was a huge difference between the two enterprises. Even if a YMCA or something came in to look at the pool, the city would still have a major renovation regardless of whether or not an outside entity came in to partner. Those were apples to oranges. The difference between he and Councilor Verini, was that Councilor Verini's position was that they could work around something, nurture it, get everyone involved, but this had been going on for over six years, and leadership needed to take ahold of it and get it taken care of.

Councilor Verini stated the Council had an opportunity to think outside the box. What they had done in the past hadn't worked. With new vision each Council had, they might arrive at an idea to move them forward, whether it be the city, the pool, or the Council.

Question #10: How would they work to resolve the TOT issue? Since they had both already spoken on the issue, with Councilor Verini not in favor of paying it back, what would he do to take care of the streets? If the Council chose to not pay back the \$2.4M to streets, how would he fund the streets?

Councilor Verini stated they had already approached that problem. They had redirected the dollar amount that was going into General Fund back to into Streets. Looking at the city in general, the streets were not in bad shape. Certainly, improvements always could be made, but to jeopardize the city as a whole to pay back that particular money over a short period of time, wasn't prudent or fiscally responsible. If they wanted to pay it back, pay it back over a period of time that made sense to keep the city whole in moving forward, and to not destroy the city's General Fund. That was the prudent thing to do. This was where he and Councilor Jones differed. They could approach it, work through it, and arrive at a solution.

Councilor Fox stated a few years ago, a study was done that identified over \$8M of street repairs needed. So he was taking exception to what Councilor Verini said, saying it was okay to take \$2.4M away from Streets.

Councilor Verini didn't say the streets were all good,, he said they were not in bad shape. If they put in a \$6M budget in Streets, they would find ways to spend it. The quality of the streets was good, and the fact that they had fixed the error was the first step. Over the next few years, following that redirection back into Streets, the improvements could be made.

Councilor Crume stated, if he understood Councilor Jones, he would like to see the city pay back the \$2.4M, meaning approximately \$550K less in the General Fund each year, so how would he move the city forward, funding the current city services, with a \$550K reduction in the General Fund?

Councilor Jones stated that was hard to answer without numbers from the Finance Director, which was one reason the action had been previously tabled. It came back to abusing or misleading what the TOT was for. They couldn't continue to go down that road. The Streets needed it. They weren't building something new with the \$2.4M – Streets needed the funds. With the work of the Finance Director and staff, they would get the numbers for them to analyze and work through. Yes, there would be cuts – there would have to be, and there better be. They would make that decision when they looked at the numbers. He believed the city budget would be able to handle it. They were looking at between \$25K and \$30K a month as payback. It would just be a readjustment of funds. Put the money back where it belonged, and let the Street Department pick up a couple projects for the upcoming budget and get to work.

Councilor Crume asked where he would make cuts.

Councilor Jones stated he couldn't answer that question until he saw the numbers. They could debate this issue, and dance around it, just like they did with the Aquatic Center. Now they were dancing around the TOT issue. Until he saw the financial impact, from the Finance Director, on what they could do – there were going to be cuts. Did he want him to say it? Did he want him to say cuts would be in the Fire Department and the Police Department? He didn't know. It wasn't an intelligent answer. They would look at the numbers, they would make an intelligent decision, and they would move forward.

Councilor Tuttle confirmed that Councilor Crume used the amount of \$550K?

Councilor Crume guessed at \$550K per year. Last year, the TOT added up to \$308K, so rounding it off to \$300K per year. It was his understanding that the TOT was miss-funded for about ten years, at approximately \$250K per year.

Mr. Long stated it had been nine years.

Councilor Tuttle stated that was about \$2.4M approximately.

Councilor Crume stated those two numbers added together was approximately \$550K per year. That was the \$300K that was not going into General Fund anymore, plus, if they paid it back, there was an additional \$250K per year, over a nine or ten year period, if that was the way it was repaid.

Councilor Fox asked why they would add those two numbers together, instead of just shortening the TOT?

Councilor Crume stated he wasn't shortening the TOT, he was shortening the General Fund by \$550K a year, if that's the way they chose to do it.

Councilor Fox stated the General Fund never deserved it.

Councilor Crume stated the General Fund wouldn't have that amount to spend, as they moved forward.

Question #11 - Why did he want to be Mayor, and why would he be a good Mayor for Ontario?

Councilor Verini stated the biggest reason was the fact that ever since he had been on the Council, since 2008, as the years passed, the discrepancies on the Council increased, the demeanor and the disposition of the Council became volatile. He wanted to do this because he felt this Council, as a group, had the capability of moving forward. With his temperament and disposition, they could do that to a great extent.

Councilor Jones stated he was fiscally conservative, took the position as a responsibility as a citizen of this town, as a business owner in this town. There were many things coming before them - some challenges, some positives. He believed he had the ability to make decisions, understand the numbers, and he could direct, lead, and support the city, the staff, and the Council.

Councilor Crume thanked everyone for their time, and truly believed it had been important for everyone. He hoped that he had come across as unbiased.

Charlotte Fugate moved, seconded by Norm Crume, to appoint Ron Verini as Mayor. Roll call vote: Crume-yes; Fox-no; Fugate-yes; Jones-no; Tuttle-no; Verini-yes. Motion failed 3/3/0.

Resolution #2013-106: Request Change in Boundary of Malheur County Enterprise Zone

Jim Jensen, Malheur County Economic Development Director, has asked this action be removed from the Agenda. He anticipated bringing it back before Council at the March 18, 2013 meeting.

Charlotte Fugate moved, seconded by Jackson Fox, to table Resolution #2013-106 to the next City Council meeting. Roll call vote: Crume-yes; Fox-yes; Fugate-yes; Jones-yes; Tuttle-yes; Verini-yes. Motion carried 6/0/0.

Resolution #2013-107: Accept Easement for Public Water Main Crossing the Property of 8C School District at Aiken Elementary School

Dan Shepard, stated 8C School District had added class rooms to Aiken School, 1297 West Idaho Avenue. A water main was constructed on the development site to provide potable water and fire service to the development. Water mains, fire hydrants and meters were to remain under control and jurisdiction of the city. The easement gave the City of Ontario the authority to maintain and repair this water main and meters as necessary. Utility easements were very common for larger businesses. Having these easements in place also provided the business with adequate utility and fire service. The City of Ontario requested a 20-foot wide utility easement for the water main at Aiken School and the District accepted conveyance of the described easement for a water main and agreed to the terms of the City.

Norm Crume moved, seconded by Charlotte Fugate, that the City Council accept Resolution #2013-107, **A RESOLUTION ACCEPTING AN EASEMENT FOR A PUBLIC WATER MAIN CROSSING THE PROPERTY OF 8-C SCHOOL DISTRICT AT AIKEN SCHOOL.** Roll call vote: Crume-yes; Fox-yes; Fugate-yes; Jones-yes; Tuttle-yes; Verini-yes. Motion carried 6/0/0.

Resolution #2013-108: Denying Loren Weideman's Gainsharing Claim

Larry Sullivan, City Attorney, stated on August 16, 2004, the Council adopted Gainsharing Resolution #2004-130; on August 17, 2009, the Council adopted Resolution #2009-120, rescinding Resolution #2004-130; and on February 6, 2012, in response to a demand letter from Loren Weideman's attorney, the Council passed a motion to temporarily reform the Gainsharing Committee to evaluate Mr. Weideman's claim in accordance with the gainsharing guidelines established through Resolution #2004-130.

The timeline for Mr. Weideman's Gainsharing claim was as follows:

- In 2004, the City Council passed a Gainsharing resolution creating a policy and guidelines for Gainsharing;
- In August, 2005, a City employee, Swen Peterson, quit after taking a new job elsewhere. A large portion of his City job during the irrigation season (approximately six months of the year) was to maintain the irrigation works (pumps, etc.) on land that the City was leasing to farmer Doug Stipe;
- When Swen Peterson quit, Loren Weideman sent an email to Scott Trainor suggesting that the City should not hire an employee to replace Peterson but should renegotiate Doug Stipe's lease to have Mr. Stipe handle the operation and maintenance of the irrigation system. He noted in the email that his suggestion was similar to what the City had done in its Skyline Farms operation;
- On August 29, 2005, Scott Trainor emailed him that it was a good idea and "we'll be getting back with you to have you share the idea with the Gainsharing Committee". According to Scott Trainor's subsequent recollection, he did not convene the Gainsharing Committee because Mr. Weideman failed to give him a proposal with sufficient details to implement it;
- In December, 2005, the lease with Doug Stipe was renegotiated by City personnel, and no employee was hired by the City to replace Swen Peterson;
- Sometime thereafter, Loren Weideman prepared a formal Gainsharing proposal. The exact date is unknown, but it appears from an email that Loren Weideman's wife wrote to Scott Trainor that the formal proposal was prepared around August, 2006;
- In 2007, Scott Trainor quit without resolving the Gainsharing claim made in Mr. Weideman's proposal and without convening the Gainsharing Committee. No action was taken on it thereafter;
- In 2009, the Gainsharing resolution was rescinded by the City Council.
- On February 6, 2012, in response to a demand letter from Mr. Weideman's lawyer, J. David Coughlin, the City Council re-formed the Gainsharing Committee to evaluate Mr. Weideman's Gainsharing written proposal.

Resolution 2004-103 created the following guidelines ("Gainsharing Guidelines") to determine which ideas were eligible for Gainsharing [see paragraph no. 1 below]; which were ineligible [see paragraph no. 2 below]; and the procedure for Gainsharing submissions [see paragraph no. 3 below]:

1. Eligible Ideas. Any unique, innovative/creative proposal that is created, researched, and developed by an employee(s) that results in:
 - a. Cost savings to the City over a multi-year period. These savings must be measurable in actual, hard dollar figures; and,
 - b. Equivalent or increased customer service, to either internal or external customers; or,
 - c. Recognition of missed revenue opportunities within existing revenue streams (example: quicker billing of accounts receivable, showing earlier receipts and possibly increased interest earnings).

2. Ineligible Ideas. The following are ideas which are generally considered to be ineligible for gainsharing bonuses:
 - a. Concepts that provide for one-time savings.
 - b. Non-unique ideas that merely "piggyback" off of existing policies, practices, or normal operating procedures (example: going out to bid for services).
 - c. Anything that, at the discretion of the City Manager or Gainsharing Committee, does not seem to fit the overall spirit of this policy.

3. Process:
 - a. Employee(s) develop concept idea and provide a written submittal to City Manager. If developed as a team, the written submittal must include all the names of the team involved in creation and development of the idea.
 - b. City Manager reviews concept and determines whether the idea should be developed further.
 - c. If the idea has merit, then the City Manager gives approval to further development of the concept to the Employee(s).
 - d. Employee(s) fully research idea, develop necessary information, develop implementation strategy (timelines, procedures, costs, etc.), and provides a written and oral presentation to a "Gainsharing Committee", made up of the City Manager, Finance Director, Applicable Department Head, and Council-member.
 - e. The Gainsharing Committee determines feasibility of final concept and, if feasible, provides a recommendation to approve. All proposals that come before the Gainsharing Committee, whether approved or not, shall be presented to the City Council and the Council shall have final approval authority.

On February 25, 2013, as required by the Council, the temporarily re-formed Gainsharing Committee met for the purpose of evaluating Mr. Weideman's Gainsharing claim and making a recommendation to the City Council as required under paragraph 3.e. of the Gainsharing Guidelines. The Gainsharing Committee unanimously passed a motion to recommend to the City Council that Mr. Weideman's claim be denied. The Committee also passed a motion to adopt findings of fact and conclusions of law, which were included in Resolution #2013-108 as Exhibit 1. The timeline set forth in this staff report was included as Exhibit 2 to the Resolution.

In December, 2012, the city attorney interviewed a current employee, Andy King, as well as two former employees, Steve Gaschler and Ken Rawson, about the impact of Swen Peterson's leaving on the remaining staff. Those interviews supported Findings of Fact #5 and #7 that were made by the Gainsharing Committee. That memorandum was included as Exhibit 3 to the Resolution.

The City's original lease in 2004, along with the 2006 addendum, was attached to the Resolution as Exhibit 4.

At the City's invitation, Loren Weideman attended the Council work session on February 28, 2013, at which Mr. Weideman's wife, Kelly Weideman, made an oral presentation and submitted an additional exhibit, a 2009 memorandum from Public Works engineer Bob Walker to City Manager Henry Lawrence, which was now marked as Exhibit 5 to the Resolution. At that presentation, Mrs. Weideman told the Council that Loren Weideman had talked with Doug Stipe about whether he was willing to renegotiate his lease. As a result of that presentation, the City attorney recommended striking a portion of Finding of Fact #9, as shown in revised Exhibit 1 to the Resolution.

Kelly Weideman stated the Council talked about paying back the TOT because it was the right thing to do, and there were rules to follow. That sentiment applied to this action. Just because it no longer existed, didn't mean it didn't happen. She reminded them about the things they talked about - the decision was not about whether they agreed with the resolution, or if the city could afford it, that wasn't the issue. There was a resolution, the city didn't follow through, and it had been in limbo for seven years. Was the city going to do the right thing, or choose not to deal with it and wipe it away? They weren't talking about \$2.4M, but she would like to see the Council follow the rules and apply them to this issue.

Councilor Fox stated it didn't appear Mr. Weideman followed through and met the burden of the program.

Mrs. Weideman stated this had gone on for seven years, and it was 3½ years ago that it came before the Council. When employees sought information, they didn't have access. He [Loren] had spoken with the farmer, and Scott Trainor, but not Steve Gaschler, right before those two left. But, things were chaotic, and they didn't address it before they left. It took an entire year just to get the fully burdened wage information from Human Resources.

Councilor Fox understood her comments on the time line, but he didn't see where it was fully explained on how to implement this practice. It appeared that this guy said to just not hire someone. It didn't tell the remaining steps about implementation. The gainsharing program specifically addressed the whole picture.

Mrs. Weideman stated to have an employee be able to tell the city, or the City Manager, to have him be able to lay out a complete outline of how it would happen, it wasn't logical to think an employee could do that. He didn't get all the information he needed from other parties. In seeking out the information from those who had it, it wasn't readily available or it was not provided.

Councilor Fox stated if he couldn't follow it through...

Mrs. Weideman stated if management wasn't willing or able to provide missing information, it didn't make sense that he would lose because of that.

Councilor Fox stated he understood, and he was a rule follower, but they had to follow all the rules or they didn't meet the burden.

Mrs. Weideman stated they placed a burden that no employee would be able to follow.

Councilor Fox stated he didn't see where he met the burden of the gainsharing program.

Mrs. Weideman stated she didn't understand how they could think he would be able to do that.

Councilor Fox stated he didn't know how to implement it either, but he could only go on what documents he had. Just because he recommended to not hire a replacement employee, he still needed to address all the rules.

Mrs. Weideman stated the proposal did have information, more than just saying not to hire. But Loren's ability to outline an implementation strategy wasn't possible. Plus, there was 7.5 years of changing leadership and management. Within months of making the suggestion, the idea was implemented, and money was saved by the city. That was pretty crappy.

Councilor Crume stated on Line 2 , sub-paragraph B, of the gainsharing policy, it read that a *"...non-unique idea that merely piggy-backed off existing policies, practices, or normal operating procedures, were ineligible ideas.* The Findings of Fact and Conclusions of Law, first paragraph, stated that *"...the idea that Mr. Wiedeman's suggested in his email on August 26, 2005, to Scott Trainor was not unique. It relied on and specifically referred to a procedure that the city had already implemented with another farm tenant in the city's 1998 Lease with Skyline Application Systems."* Didn't that void Mr. Weideman's claim?

Larry Sullivan stated if the Council made that Finding of Fact, there was substantial evidence to support that Finding by the Council, and that would serve as a basis for denying Mr. Wiedeman's gainsharing claim.

Charlotte Fugate moved, seconded by Ron Verini, that the City Council adopt Resolution #2013-108, **A RESOLUTION DENYING LOREN WEIDEMAN'S GAINSHARING CLAIM.** Roll call vote: Crume-yes; Fox-yes; Fugate-yes; Jones-yes; Tuttle-yes; Verini-yes. Motion carried 6/0/0.

Ordinance #2677-2013: Amend OMC 6-2 re: Animals, Dogs, and Fowl (1st Reading)

Mark Alexander, Police Chief, stated the Police Department would like to amend Municipal Code Title 6, Chapter 2 relating to Animals, Dogs and Fowl in order to allow residents to keep domestic fowl on their property. On February 14, 2013, after receiving a citizen request, Council agreed to changes in city code to allow domestic fowl on properties within the City of Ontario.

Ontario Municipal Code Title 6, Chapter 2 regulated the ownership of certain animals along with dogs and fowl. City Code currently prohibited the ownership of domestic fowl within the City of Ontario. The Police Department and Council heard from residents who would like to keep domestic fowl for butcher or for collection of eggs. The Police Department was open to this with the exception of roosters due to the noise they created and as long as animals did not run at large. Also, the Police Department did not desire requirements for permits to keep domestic fowl.

At the request of the Council, he had done some research into the issue of Avian Flu, but found that there were steps in the ordinance to address that. There would be a roof required on the cages, and the birds had to be contained to avoid contact between the chickens and wild birds. If bird flu was contracted, it was addressed in the Malheur County Emergency Management Plan. Also, there had been concern about the conditional use permit, and that section had been stricken from the ordinance.

Charlotte Fugate moved, seconded by Larry Tuttle, that the Council adopt Ordinance #2677-2013, **AN ORDINANCE AMENDING ONTARIO MUNICIPAL CODE TITLE 6, CHAPTER 2**, on first reading by title only. Roll call vote: Crume-yes; Fox-no; Fugate-yes; Jones-yes; Tuttle-yes; Verini-yes. Motion carried 5/1/0.

UbiquiTel Water Tower Lease Amendment #1

Jackson Fox moved, seconded by Norm Crume, to table this matter pending a recommendation from the Public Works Committee on the action. Roll call vote: Crume-yes; Fox-yes; Fugate-no; Jones-yes; Tuttle-yes; Verini-yes. Motion carried 5/1/0.

Resolution #2013-109: From Poverty to Prosperity

Councilor Jones read the resolution into the record:

A RESOLUTION OF THE ONTARIO CITY COUNCIL ENDORSING "MALHEUR COUNTY: FROM POVERTY TO PROSPERITY"

WHEREAS, "Malheur County: From Poverty to Prosperity" is a grassroots plan, driven by volunteers, an advisory committee, action committees, and private businesses leaders in a county-wide effort to build upon, broaden, and enhance economic development and create prosperity for our citizens that is productive, inclusive, and sustainable; and

WHEREAS, the public sector/local government, as a leader and integral partner, must be fully engaged and supportive of the plan for its success and lasting impact; and

WHEREAS, "Malheur County: From Poverty to Prosperity" is a five-prong focus, with separate action committees and action plans, on each of the following: Career Technical School; Expansion Industrial Land; Utilization of Natural Resources; Retain Local Businesses; and Expand Agriculture Traded Sector

NOW, THEREFORE, BE IT RESOLVED by the Ontario City Council as follows:

The Ontario City Council endorses "Malheur County: From Poverty to Prosperity" and will actively engage and integrate it into its legislative, planning, zoning, educational, transportation, and economic development activities.

Jackson Fox moved, seconded by Norm Crume, to adopt Resolution #2013-109: **A RESOLUTION OF THE ONTARIO CITY COUNCIL ENDORSING "MALHEUR COUNTY: FROM POVERTY TO PROSPERITY"**. Roll call vote: Crume-yes; Fox-yes; Fugate-yes; Jones-yes; Tuttle-yes; Verini-yes. Motion carried 6/0/0.

CORRESPONDENCE, COMMENTS, AND EX-OFFICIO REPORTS

- Mark Alexander stated he was working on a Strategic Plan for the Ontario Police Department - where they were, and where they should be going. He would be having a public meeting on March 20th, beginning at 6:00 p.m., in the Collins Room at the Cultural Center. He invited the Council and the public to attend.
- Larry Sullivan informed the Council he would bring an ordinance back that would implement a procedure for enforcing the Council provision that allowed the Council to declare a vacancy if a Councilor violated the Charter. He hadn't brought that back to the Council yet, and he wanted to confirm the Council wanted him to continue on, or maybe the issue could be dropped.

Councilor Verini stated they could probably stop the procedure.

Councilor Fox stated that would stop the procedure to tell them if the Charter was valid. He didn't understand why they couldn't just use the verbiage that was in the Council Rules.

Mr. Sullivan stated it didn't set forth the procedure that would need to be followed, that would ensure it met the requirements of the Oregon Constitution. If the Council wanted to implement that Charter provision, there had to be a formal procedure adopted that addressed the requirements under the Oregon Constitution.

Councilor Verini stated they weren't going forward with the whole review of the Charter; it was just a very small piece. If they wanted to review the entire Charter, that was one thing, but under the circumstances, due a whole review or pull it.

Councilor Crume stated he didn't see a hurry for this, for obvious reasons, but his concern was what if somewhere down the road, this came up again. When Mr. Sullivan had time, maybe he could go ahead because the validity questions were still there.

Mr. Sullivan stated he could keep it on his "to do" list, if there was no pressing reason to complete it now.

Councilor Fugate stated they could end up spending \$10-15K to find out. She didn't know if they needed to know that badly.

Mr. Sullivan stated it might not even be challenged. If the Council enacted an ordinance and the Circuit Court was asked to confirm the procedure, and there were no opposition, the judge could legalize the action. In that way, it wouldn't cost nearly that amount of money.

Councilor Fox stated maybe they could discuss it at the next study session, or for a future Council discussion.

Councilor Verini stated they were also talking about the possibility of reviewing the entire charter.

Councilor Crume stated since nothing was pressing, maybe follow Councilor Verini's idea to review the whole Charter, maybe in the future. If something came up, then move on it then.

Councilor Fox stated he wanted to discuss it at the next work session. He didn't want anyone to think the city's Charter was unconstitutional under Oregon law.

Council consensus to discuss at the next work session.

- Councilor Verini thanked everyone for attending the meeting. It was the fullest house in a long time, and the community interest was tremendous.

- Councilor Fox stated he wanted to find the disconnect with the Public Works Committee. They met two weeks ago, but the Council stated they had not heard of a recommendation regarding the TOT. Was it staff, or the resignation of the Mayor, or?

Bob Walker stated the PWC had met, the issue of the TOT had been discussed, and the Chair (Riley Hill) was supposed to attend the Council meeting to give a presentation. He wasn't sure what had happened.

Dan Cummings, PWC member, stated it showed that the action had been tabled, or Mr. Hill would have been there to discuss it.

Councilor Fox wanted a report on the item from the Public Works Committee.

Mr. Walker stated that was supposed to be the presentation by Mr. Hill.

Mr. Sullivan stated if he recalled correctly, the motion made was for a number of things to take place, one being to get a recommendation by the Public Works Committee. The action could then come back before Council. Then the recommendation of the PWC would become part of the record.

Councilor Fox stated somehow they needed to ensure the PWC recommendations made it into the Council packets.

- Councilor Fox stated if the city wasn't going to proceed criminally on the Rachel Hopper matter, it was his opinion they should proceed civilly and send her a bill for the credit card charges, the differences in Dan Norris's report, and everything else that added up. Send her an invoice and ask to be paid.

Mr. Sullivan stated he could do that, if that was the direction the Council wanted him to take.

Councilor Jones asked that it be added on the Agenda for March 14th.

- Councilor Tuttle stated when they discussed the water tower and the UbiqTel lease, it was his understanding that property was supposed to be declared surplus. If it was, so were the towers.

Bob Walker stated in 2006, he requested demolition prices on the water towers. In July 2010, then Public Works Director Chuck Mickelson again asked for demo prices for the two towers. That was put in as a CIP for the current budget to take the towers down, but those were cut from the budget. He contacted those agencies that had provided bids, and Isler Demolition, Inc. stated they could remove both towers, but they wanted the scrap. That would run about \$80K to \$100K, provided there was no lead based pain abatement necessary. If, when the towers were cut with torches and lead based pain was located, requiring an abatement, it would increase the cost 5x that amount, per tower, so up to \$400-500K.

Councilor Fox asked staff to verify it had been declared surplus property.

Councilor Tuttle stated there would be no reason to get into a long term lease with UbiqTel.

Mr. Sullivan stated a declaration of surplus property would have had to be done by resolution, and he wasn't sure if that had ever been formally done. It might have been "understood" that once Public Works moved, that would happen, but he knew he hadn't prepared one.

Councilor Tuttle asked if the zone change had been completed.

Mr. Sullivan stated yes, on that one piece. There needed to be a review of all public property to ensure the proper zones were being utilized. Public facility would be restrictive.

Councilor Jones asked to have that issue brought back to the next works session.

- Councilor Crume stated spring was coming, so serve day was coming up. This would be the sixth year, and if anyone knew of properties that needed revitalization, or if anyone wanted to donate time to help out, contact him. Serve Day 2013 was scheduled for May 11th.
- Councilor Fugate stated the feral cat project would be having its annual yard sale (their only fund-raiser), and they were looking for donations for the sale. The Project had trapped over 1,700 cats in 2½ years, and it was really a community service. But, they were running out of funds, and needed help. Contact her with questions, or the OPD ordinance officer.
- Councilor Jones stated this coming Friday, out at the Golf Course, Ed Meyer, of Rodinator Company, was donating some machines, he [Chevron] was donating propane, and NORCO was donating oxygen, and they were going to be taking care of gopher issues. They were also looking for help with identifying and flagging some holes. Thursday they would be identifying the holes, and Friday they would be blowing the holes.
- Councilor Jones thanked those in attendance for coming to the meeting that night. It had been a good debate.

EXECUTIVE SESSION

ORS 192.660(2)(a)

An executive session was called at 9:35 pm under provisions of ORS 192.660(2)(a) to consider employment of an officer, employee, staff member, or agent. The Council reconvened into regular session at 11:25 pm.

ADJOURN

Norm Crume moved, seconded by Jackson Fox, that the meeting be adjourned. Roll call vote: Crume-yes; Fox-yes; Fugate-yes; Jones-yes; Tuttle-yes; Verini-yes. Motion carried 6/0/0.

APPROVED:

ATTEST:

Dan Jones, Council President

Tori Barnett, MMC, City Recorder

CONSENT AGENDA REPORT

March 18, 2013

TO: Mayor and City Council

FROM: Mark Alexander, Chief of Police

Through: Jay Henry, City Manager

SUBJECT: **ORDINANCE #2677-2013: AMENDING ONTARIO MUNICIPAL CODE TITLE 6, CHAPTER 2, RELATING TO ANIMALS, DOGS AND FOWL – FINAL READING**

DATE: March 5, 2013

SUMMARY:

Attached is the following document:

- Ordinance #2677-2013

The Police Department would like to amend Municipal Code Title 6, Chapter 2 relating to Animals, Dogs and Fowl in order to allow residents to keep domestic fowl on their property.

PREVIOUS COUNCIL ACTION:

02-14-13 After receiving a citizen request, Council agreed to changes in city code to allow domestic fowl on properties within the City of Ontario.

03-04-13 Council passed Ordinance #2677-2013 on first reading.

BACKGROUND:

Ontario Municipal Code Title 6, Chapter 2 regulates the ownership of certain animals along with dogs and fowl. City Code currently prohibits the ownership of domestic fowl within the City of Ontario.

The Police Department and Council has heard from residents who would like to keep domestic fowl for butcher or keep for collection of eggs. The Police Department is open to this with the exception of roosters due to the noise they create and as long as animals do not run at large.

FINANCIAL IMPLICATIONS:

None. The Police Department does not desire requirements for permits to keep domestic fowl.

RECOMMENDATION:

Staff recommends the City Council adopt Ordinance #2677-2013 on Second and Final Reading by Title Only.

ORDINANCE NO. 2677-2013

**AN ORDINANCE AMENDING ONTARIO MUNICIPAL CODE
TITLE 6, CHAPTER 2, SECTION 19 RELATING TO DOMESTIC FOWL**

- WHEREAS,** the City Council of Ontario is authorized through its legislative authority to regulate animal ownership within the City of Ontario; and,
- WHEREAS,** citizens within the City of Ontario have an interest in responsibly keeping domestic fowl; and,
- WHEREAS,** Ontario Municipal Code currently prohibits the ownership of domestic fowl within City Limits; and
- WHEREAS,** changes to Ontario Municipal Code Title 6, Chapter 2, Section 19 are required to allow ownership of domestic fowl.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Ontario, Oregon, as follows:

Section 1. Section 6-2-19 of the Ontario City Code is hereby amended by adding those portions, which are underlined and removing those portions which is stricken:

6-2-19 –Animal Control Restrictions.

(A) The following are prohibited from residing in the City limits:

1. Beekeeping. No person shall possess, maintain or keep bees in the City limits.
2. Dogs. No single-family residence shall contain more than three (3) adult dogs and one litter of puppies under three (3) months of age.
3. Exotic Animals. No person shall possess, maintain or keep any exotic animal in the City limits.
4. ~~Livestock and Domesticated Fowl.~~ No person shall possess, maintain or keep any livestock ~~or domesticated fowl~~ in the City limits.
5. Wildlife. No person shall possess, maintain or keep any wildlife.

6. Wolves and Hybrids. No person shall possess, maintain or keep wolves and hybrid wolves. Pure breed wolves are considered wildlife or exotic animals by definition. Hybrid wolves that contain twenty percent (20%) or more wolf breed are considered exotic animals. Neither qualifies as a dog by definition and may not be licensed as such and any inoculations for rabies are not recognized as valid.

7. Domesticated Fowl. No person shall possess domesticated fowl other than as set forth in this section. A single residence or community garden may have no more than six (6) chicken hens, subject to the following restrictions:

a. No roosters are permitted within the city limits.

b. Chickens may be kept on a single-family parcel. For parcels under one ownership, with up to three stand-alone dwellings, chickens may be kept at one or more dwellings, provided that the person in charge of each dwelling provides a written consent to the owner of the chickens. The owner of the chickens shall produce the written consent upon request from the City.

c. Chickens may be kept on community garden lots subject to the same restrictions as apply to single-family parcels.

d. Chickens shall be provided with a covered, predator-proof chicken coop that is thoroughly ventilated; of sufficient size to admit free movement of the chickens; designed to be easily accessed, cleaned and maintained by the owners; and be at least 2 square feet per chicken in size.

e. No chicken coop shall be located closer than 20 feet to any residential structure occupied by a household other than the household of the chicken owner, custodian, or keeper. If the owner of the neighboring dwelling consents, a waiver may be granted for this condition.

f. All chickens shall be shut into a chicken coop at night, from sunset to sunrise.

g. During daylight hours adult chickens shall have access to the chicken coop and, weather permitting, shall have access to an outdoor enclosure on the subject property.

h. All parcels of real property containing chickens shall be adequately fenced to contain the chickens and to prevent access to the chickens by dogs and other predators, and the owner of the chickens shall be responsible for keeping the chickens from running at large.

i. No chicken manure shall be put into household trash. All waste must be composted.

j. Stored feed must be kept in a rodent- and predator-proof container.

k. Every owner of chickens shall be responsible for controlling noxious odors and excessive noise from the chickens.

l. Keeping chickens in violation of any of the restrictions in this section shall constitute a nuisance subject to abatement under the City Code.

(B) An owner of animals listed under subsection (A)2 of this Section may apply for an animal facility license for the keeping of such animals in the manner as set forth in Section 6-2-3

~~(C) A property owner may apply to the City for a Conditional Use Permit to allow such animals listed under subsections (A)1 and (A)4 of this Section to remain on their property.~~

(D) Nothing in this Section shall prohibit any animal listed under subsection (A) of this Section from being in the City while in the care and custody of a licensed veterinarian or animal care provider for medical treatment and on the premises of the animal care facility.

APPROVED AND ADOPTED by the Common Council of the City of Ontario this _____ day of _____, 2013, by the following vote.

AYES:

NAYS:

ABSENT:

ABSTAIN:

APPROVED by the Council President this _____ day of _____, 2013

ATTEST:

Dan Jones, Council President

Tori Barnett, MMC, City Recorder

CONSENT AGENDA
March 18, 2013

TO: Mayor and City Council

FROM: Mark Alexander, Police Chief

THROUGH: Jay Henry, City Manager

**SUBJECT: LIQUOR LICENSE APPLICATION – NEW OUTLET
Limited On-Premises Sales/Off-Premises Sales**

DATE: March 11, 2013

SUMMARY:

Gary and Larry Matsumura are applying for New Outlet Limited On-Premises Sales and Off-Premises Sales liquor license privilege through the Oregon Liquor Control Commission for the Ontario Golf Club located at 1345 Golf Course Road, Ontario, Oregon.

All necessary paperwork has been approved through OLCC office and is awaiting approval through the Ontario City Council.

BACKGROUND:

A criminal record process was completed on Gary and Larry Matsumura. Both records returned clear. The application forms have been filled out appropriately and required fees have been paid. All Permit requirements have been met.

The Ontario Golf Club was licensed under the business name Out Of Bounds. Gary and Larry Matsumura are applying for New Outlet Limited On-Premises and Off-Premises Sales for this location and will operate under the business name Matsy's Restaurant at Ontario Golf Club.

RECOMMENDATION:

Staff completed a review of this application information in accordance with the City of Ontario's ordinance regulating this license, and recommends approval of the application for New Outlet / Limited On-Premises Sales and Off-Premises Sales license for Matsy's Restaurant at Ontario Golf Club.

CONSENT REPORT
March 18, 2013

TO: Mayor and City Council

FROM: Dan Shepard, Engineering Technician

THROUGH: Jay Henry, City Manager
Bob Walker, Public Works Director

SUBJECT: ENCROACHMENT PERMIT – LDS CHURCH, 661 SW 12TH STREET

DATE: March 11, 2013

SUMMARY:

Attached are the following documents:

- Encroachment Permit
- Location Maps

The LDS church on Alameda has requested an Encroachment Permit to enlarge their existing parking lot. Part of the new parking lot would extend into the public right of way on Southwest 7th Avenue. Southwest 7th Avenue dead ends south of the church. This portion of right of way was donated to the City of Ontario by the church in 1955 but has not been used for street purpose. There is a 6 inch water line at this location but it is in public right of way and an easement.

Staff supports granting of the Encroachment Permit as written, that the Developer, his successors or assigns, shall remove or relocate the Encroachment at the sole expense of the Developer, his successors or assigns.

PREVIOUS COUNCIL ACTION:

None

RECOMMENDED MOTION:

Staff recommends the Council approve the encroachment permit for The Church of Jesus Christ of Latter-Day Saints for a Right of Way Encroachment Permit for expansion of their parking lot.

LICENSE

After Recording Return to:
City of Ontario
Public Works Department
444 SW 4th Street
Ontario, OR 97914

**ENCROACHMENT PERMIT FOR
ENCROACHMENT OF PARKING LOT
IN A CITY OF ONTARIO PUBLIC RIGHT-OF-WAY**

BETWEEN: THE CITY OF ONTARIO, an Oregon municipal Corporation hereinafter referred to as "City."

AND: LDS, CHURCH OF JESUS CHRIST, hereinafter referred to as "Developer."

PREMISES:

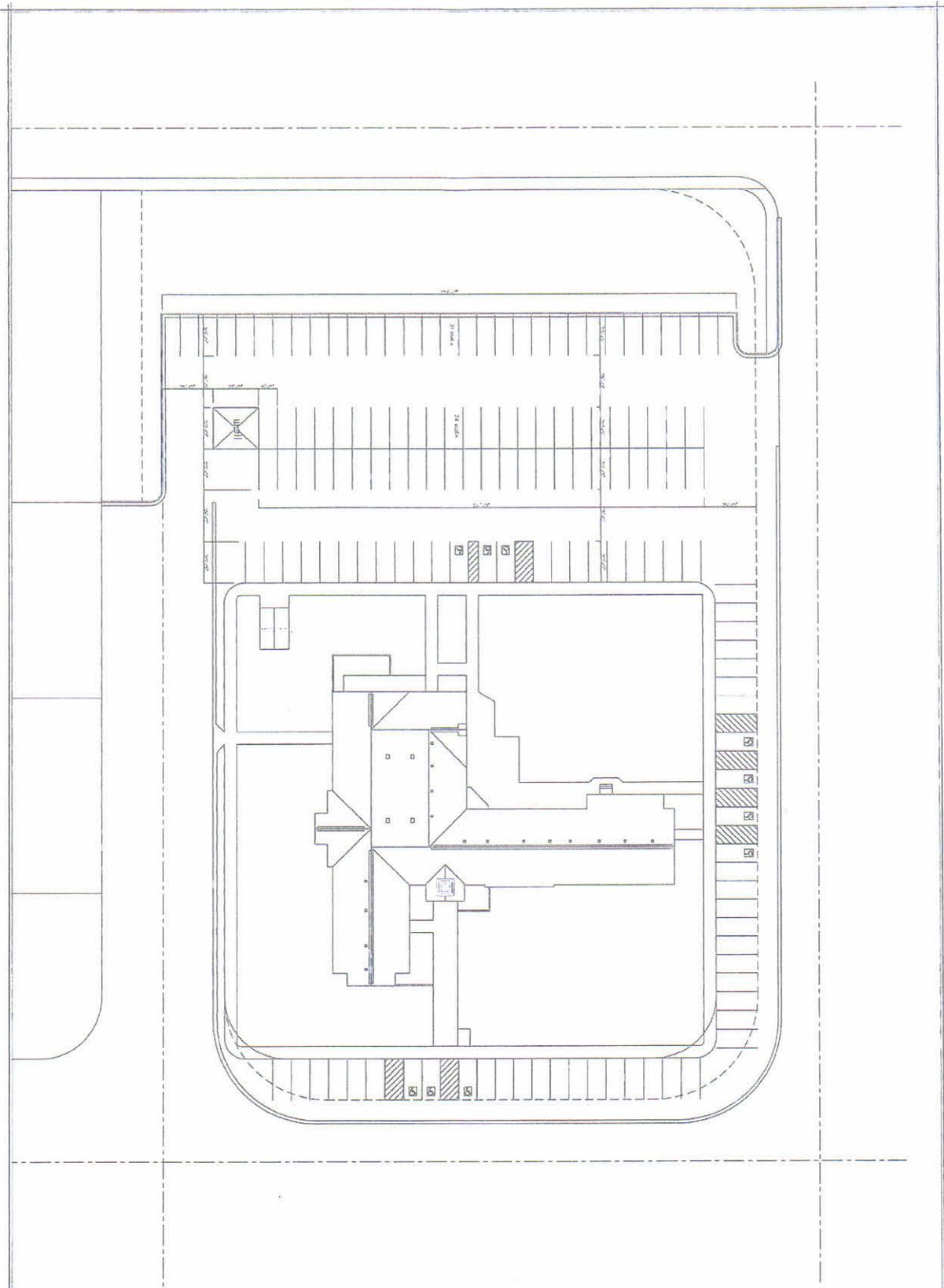
WHEREAS, Developer owns property located at 661 SW 12th Street, Ontario, Oregon, more particularly described as: Alameda Heights Addition, Block 5, of the City of Ontario, Malheur County Oregon;

WHEREAS, Developer will construct additional Parking Lot in the public right-of-way;

WHEREAS, City finds that construction of the Parking Lot as proposed will not be detrimental to interests of the citizens of Ontario, provided Developer agrees that should the City, its agents, employees, or assigns require use of the Public Utility Easement in the future, Developer, his successors or assigns will remove or relocate said Encroachment at Developer's expense.

NOW THEREFORE, the parties agree as follows:

1. The aforementioned premises are deemed to be true and are herein incorporated by reference as part of this agreement.
2. This agreement is an instrument affecting the title and possession of the Property described above. All of the terms and conditions herein imposed shall run with the land and shall be binding upon and inure to the benefit of the successors in interest of the Developer. Upon any sale or division of the Property, the terms of this agreement shall apply separately to each parcel and the owner of each parcel succeed to the obligation imposed on Developer by this agreement.
3. City grants to Developer a license to use the Public Right-Of-Way adjacent to the Property to construct the Encroachment in accordance with the submitted plans.
4. Nothing contained in this agreement shall be construed to be a waiver of any applicable federal, state, or local building statues, rules, regulations, ordinances, codes or standards or a waiver of any zoning restrictions or required improvements as set forth in the City of Ontario Municipal Code.
5. In the event the City, its employees, agents or assigns should require the use of the Public Right-Of-Way at any time in the future, the City retains the right to require, the Developer, his successors or assigns, to remove or relocate the Encroachment at the sole expense of the Developer, his successors or assigns. Nothing in this permit shall be construed as limiting this right of the City.
6. Should it become necessary for either party to institute action to enforce the terms and provisions of this agreement, the prevailing party shall pay the other party reasonable costs, including attorney fees incurred in the preparation and prosecution of any judicial proceeding or any appeal therefrom.
7. The Developer shall indemnify and hold the City harmless from and against any claims, demands, suits, costs, losses and/or other damages or expenses which may result to any person or property in any

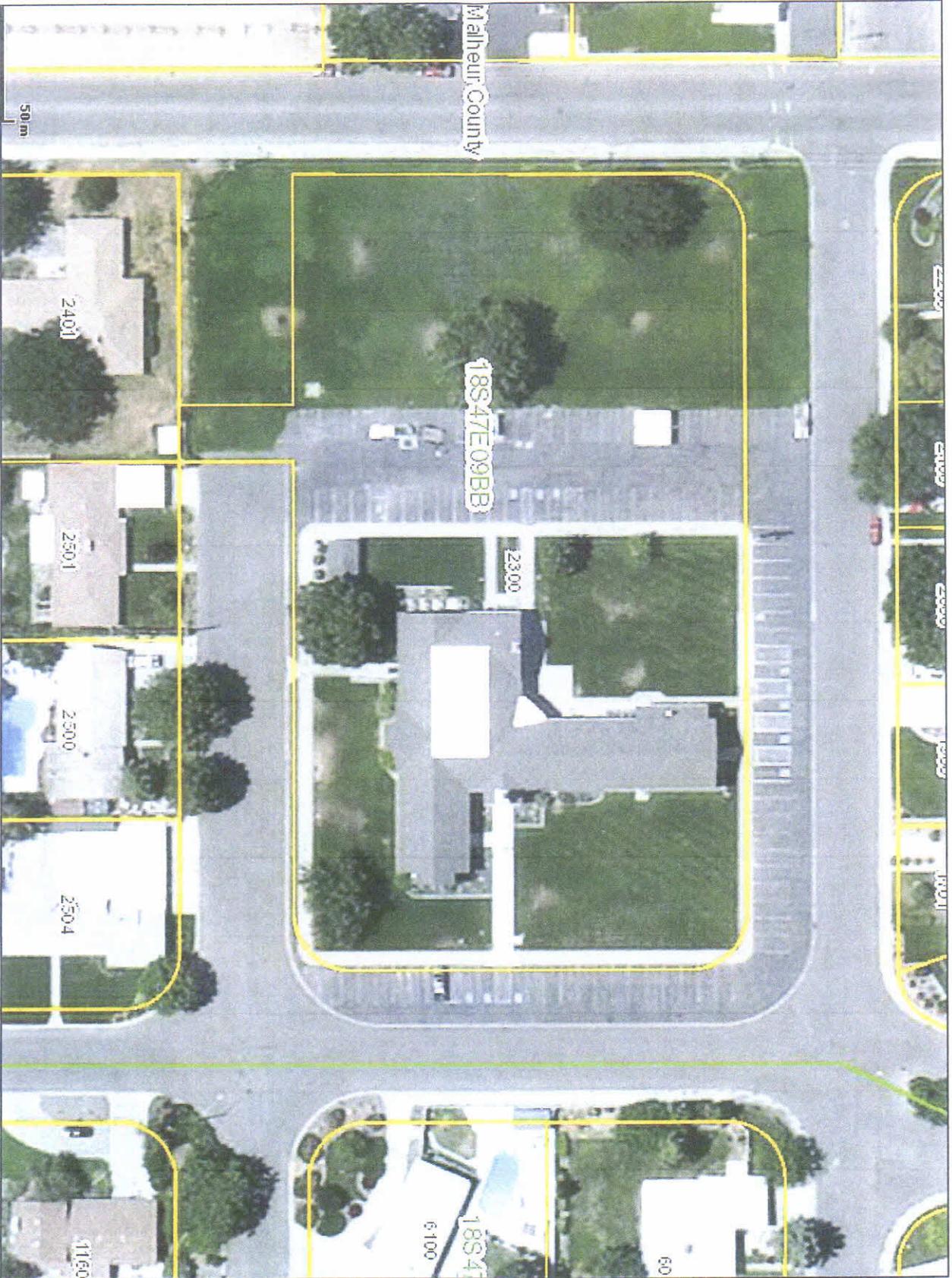


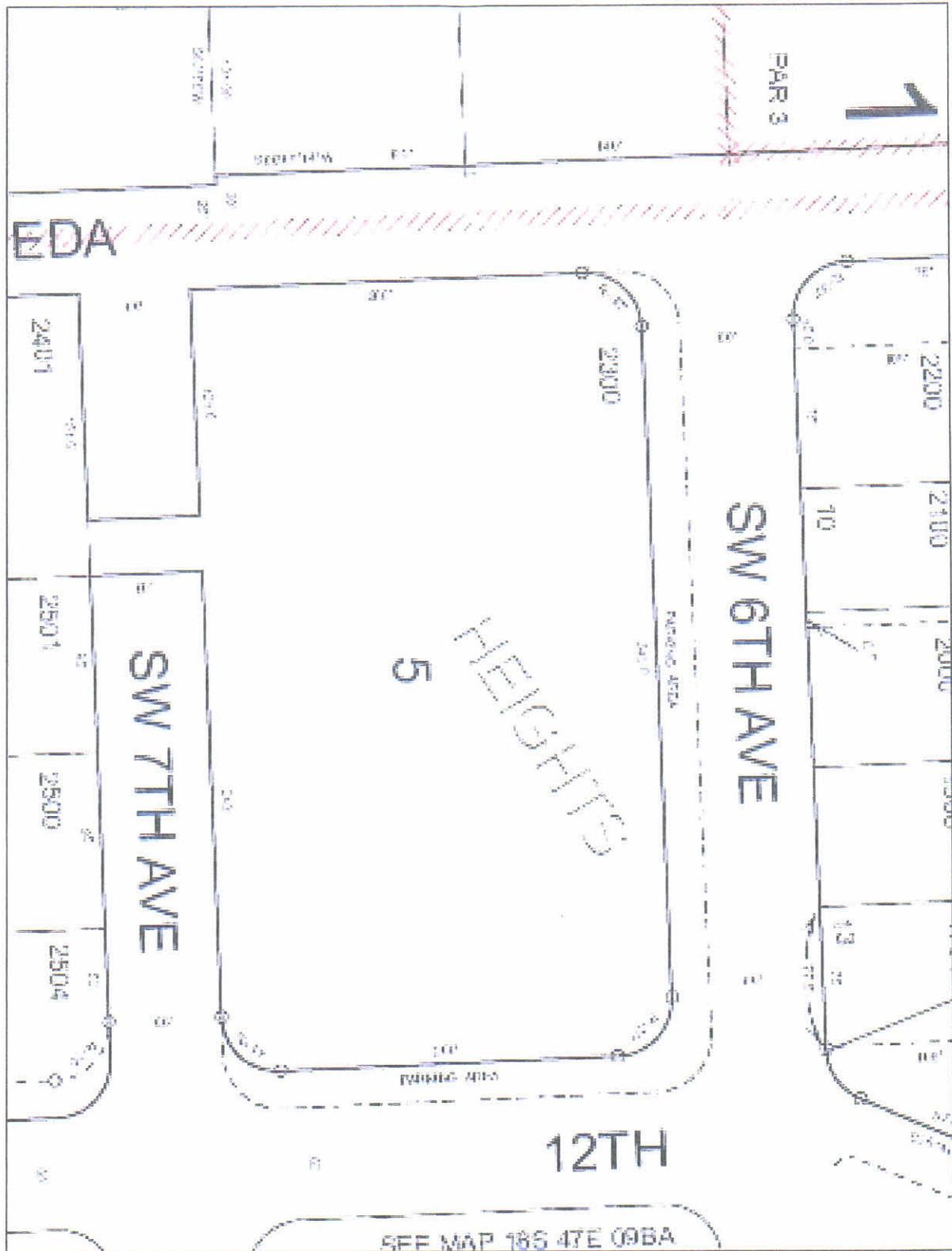
DATE	2/10/14
BY	GC
CHECKED	GC
PROJECT	ONTARIO 2, 3 - PARKING LOT ADDITION
CLIENT	ONTARIO OREGON STAKE
LOCATION	661 SW 12TH STREET
SCALE	AS SHOWN

ONTARIO 2, 3 - PARKING LOT ADDITION
 ONTARIO OREGON STAKE
 661 SW 12TH STREET
 ONTARIO, OREGON 97914

THE CHURCH OF
 JESUS CHRIST
 OF LATTER-DAY SAINTS

GENE C. ULMER
 ARCHITECT
 1506 S. SECRETARIAT WAY
 NAPA, ID 83686
 (208) 893-0874 • gculmerarch@a.com





OLD BUSINESS AGENDA REPORT

March 18, 2013

TO: Ontario City Council
FROM: Tori Barnett, MMC, City Recorder
SUBJECT: **APPOINTMENTS TO BOARDS, COMMITTEES, AND COMMISSIONS**
DATE: March 11, 2013

SUMMARY:

Attached are the following documents:

- Letters of interest for appointment/reappointment from various citizens.

It is time for the annual appointment of City committee, commission and board members. Following are the vacancies and expressions of interest in serving. The Visitors & Conventions Board is position specific.

Point of note: Ed Sussman has asked to be appointed to EITHER the Airport Board or the Planning Commission.

SUMMARY:

02-19-2013 Due to the resignation of the Mayor at the February 19, 2013 meeting, the Council tabled this issue until the March 4th meeting, as these appointments are to be made by the Mayor, with Council consensus.

03-04-2013 Council tabled the appointments to the March 18, 2013 meeting.

AIRPORT BOARD: 1 VACANCY

One letter received: Ed Sussman

AUDIT COMMITTEE (COUNCIL MEMBER): 1 VACANCY

One letter received: Dan Jones

BUDGET BOARD: 2 VACANCIES

One letter received: Bob Quinn

GOLF COMMITTEE: 3 VACANCIES

Three letters received: Don Roumagoux, Ken Poole, and Richard Watts

PLANNING COMMISSION: 2 VACANCIES

Two letters received: Ed Sussman and Cindy McLeran

PUBLIC WORKS COMMITTEE: 2 VACANCIES

Five letters received: Tom Frazier, Michael Miller, Ron Commesser, Gerald Cowperthwait, and Rick Conant.

RECREATION BOARD: 3 VACANCIES

One letter received: Greg Herrera.

V&C BUREAU BOARD: 2 VACANCIES

Two letters received: Bob Quinn and Laura Davis

RECOMMENDATION:

Staff makes no recommendation as these are appointments made by the Council.

PROPOSED MOTION:

I move to appoint Ed Sussman to **either** the Airport Board or the Planning Commission; Dan Jones as a Councilor to the Audit Committee; Robert Quinn to both the Budget Committee and the V&C Board; Don Roumagoux, Ken Poole, and Richard Watts to the Golf Committee; Cindy McLeran to the Planning Commission; **Pick two** - Tommy Frazier, Michael Miller, Ron Commesser, Gerald Cowperthwait, or Rick Conant - to the Public Works Committee; Greg Herrera to the Recreation Board; and Laura Davis to the V&C Board. Expiration of terms will coincide with those established by ordinance for each Board.

January 22, 2013

1/22/13

Tori Barnett, MMC
City Recorder
City of Ontario
444 SW 4th St
Ontario, OR 97914

Dear Ms. Barnett,

I would like to be considered for an appointment to any of the following Boards, Commissions and Committees: Airport Committee, Planning Commission, or Visitors & Conventions Board. Although I have been a resident of Ontario for only one year, I bring with me a wealth of experience from my background as a business owner as well as a homeowner's association board member and officer.

I would be happy to discuss further my suitability for any of these vacant positions.

Sincerely yours,

Ed Susman
1216 SW 11th St
Ontario, OR 97914
Phone (303) 548-4659
email to: EASusman@gmail.com

Tori Barnett - Audit committee

From: "djonesocc@centurylink.net" <djonesocc@centurylink.net>
To: "Barnett, Tori" <Tori.Barnett@ontariooregon.org>
Date: 2/8/2013 2:21 PM
Subject: Audit committee
CC: Jay <Jay.Henry@ontariooregon.org>

Tori

I would like to be considered for the vacant position on the Audit Committee. Please let me know if I need to do anything else?

Thank You

Dan Jones

Edward Jones
1153 S W 4th Avenue
Ontario, OR 97914
(541) 889-1033

Don Roumagoux
Financial Advisor

2/27/2013

Edward Jones

2/27/2013

Tori Barnett
City of Ontario

Tori,
If it is the pleasure of the council, I'd like to continue my position on the
city's Golf Committee.

Regards,



Don Roumagoux



Kenneth R. Poole

03-01-13

To the Ontario City Council

I am interested in
contributing on the golf
committee for the Ontario
Golf Course.

Thank you for your
consideration.

Sincerely
Ken Poole

Tori Barnett - Letter of Interest for Golf Committee

From: RICHARD T WATTS <rjwattsgto@msn.com>
To: "tori.barnett@ontariooregon.org" <tori.barnett@ontariooregon.org>
Date: 1/15/2013 1:00 PM
Subject: Letter of Interest for Golf Committee

Ms. Barnett, I would be interested in serving on the Ontario Golf Club Committee should there be an opening. I have been a member of the Golf Club for several years and have assisted in conducting the Junior Golf Camp at the course since 2005. I feel the maintenance and operation of a viable golf course is critical to the City of Ontario. Should there be no golf committee openings I would consider serving on either the Recreation or Visitors & Conventions Boards.

The you very much for your consideration and time.

Richard T. Watts
146 SW 25th Street
Ontario, OR 97914
rjwattsgto@msn.com
541-889-6526

Tori Barnett - Hi Marcy, I'd like to reappointed as an Ontario Planning Commission member

From: Cindy Graversen <cgraversen2010@hotmail.com>
To: Marcy.Skinner@ontariooregon.org
Date: 1/9/2013 10:48 AM
Subject: Hi Marcy, I'd like to reappointed as an Ontario Planning Commission member

Hi Marcy, good morning!

I have been on the planning commission, but in talking to you, I found my term had expired in December 2012.

I'd like to be re-appointed as as planning commission member.

I just recently got married, and I am in the process of moving to New Plymouth. However, I feel that I have a vested interest in Ontario because I have eleven rental properties in Ontario. I joined the Ontario Planning Commission because I'm interested in what happens in the area where I live and work.

Please consider reappointing me as an Ontario Planning Commission member.

Thank you,

Cindy McLeran
cgraversen2010@hotmail.com
541-212-7871

P.S. In the future if you have packets for us, you can either scan the complete packet to my email address or contact me and I will swing by your office and pick it up.

12/13

Ms. Tori Barnett, Mr. Bob Marshall, Suzanne Skeranec and Chairman Riley Hill

As you are aware I was contemplating not seeking another term on the Public Works Committee but after some arm twisting and conversation I have agreed to serve another term. It seems as though time to serve and spend the time needed to correctly have the kind of input needed has become increasing hard to do. Having said that I do have a sincere desire to see the City of Ontario Public Works Department be in the forefront of management, technology, and city development as I feel it is the "Back Bone" of the City of Ontario.

Respectfully Submitted



Tommy L Frazier

Frazier Aviation/MVCI, LLC

tom@mvcillc.com

2/7/13

February 6, 2013

City of Ontario, Oregon
444 S.W. 4th Street
Ontario, Oregon 97914

ATTN: Mayor & Council

REF: Public Works Committee

Mayor & Council:

I respectfully request to be appointed to serve on the Public Works Committee.

I am a long time Oregonian and have resided in Ontario since 1964. I am local businessman in Ontario for the past 35 years.

Sincerely,



Michael Miller

1-14-2013

Ron Cornmesser
161 SW 18th Street
Ontario, Oregon 97914

Tori Barnett, MMC
City Recorder
City of Ontario
444 SW 4th Street
Ontario, Oregon 97914

Re: Letter of Interest - Public Works Committee

I am responding to the advertisement placed in the Argus Observer for volunteers to service on committees and commissions for the City of Ontario. I am interested in serving on the Public Works Committee.

I recently retired and would like to offer my experience to the community. I have more than twenty years experience in the wastewater treatment industry with a good working knowledge of storm water and drinking water treatment and the federal and state rules applicable to those fields. I have enclosed a brief resume' for your review.

Thank you for considering me for this position. You may contact me at the above address or by phone at 541-881-9977 (home) or 541-709-0350 (cell).


Ron Cornmesser

Resume'

Ronald R Cornmesser

Address: 161 SW 18th Street, Ontario, Oregon 97914

Phone: 541-881-9977 home
541-709-0350 cell

email: ronald.cornmesser@gmail.com

Education:

- High School - Ontario High School, Ontario, Oregon Class of 1965
- Treasure Valley Community College - Ontario, Oregon...AS Biology 1974
- Eastern Oregon State College - LaGrande, Oregon 1975 -1977
- Oregon State University - Corvallis, Oregon BS Zoology 1978
- Ken Kerri Correspondence Courses: Operations of wastewater Treatment Plants, Volume I; Volume II: Operations and Maintenance of Wastewater Collection Systems; Industrial Waste Treatment; Advance Waste Treatment; Treatment of Metal Waste Streams; Pretreatment Facility Inspection.
- EPA Pretreatment 101 Course
- EPA/State and Professional Organization Pretreatment Seminars and Conference at least one per year for 20 years.

Military Service:

- 1965 - 1972 US Navy, Nuclear Power Plant Operator, USS Pollack, SSN-603

Work History:

- 1978 - 1988 - Freelance Photographer & Camera Store Clerk, Ontario, Oregon
- 1988 (6 months) - Chemist, Idaho Bureau of Laboratories, Boise, Idaho

-
- 1988 - 1991 Water Quality Laboratory Supervisor/Wastewater Treatment Plant Assistant Superintendent, City of Caldwell
 - 1991 - 2012 - Technical Direction Group-Industrial Pretreatment Program Technical Manager, Veolia Water North America, 101 W Washington Street, Suite 1400 East, Indianapolis, IN 46204

Skills

Computer Software - Microsoft Word, Excel, Power Point, Outlook
Communication Skills - Technical Writing
Laboratory QA/QA

Technical Writing Skills/Experience

Special Knowledge includes: Industrial Pretreatment Programs; Stormwater Programs; Laboratory QA/QC; Evaluation of Pollutant Impact on Wastewater Treatment Processes; Evaluation of industrial wastewater discharges. Technical Writing includes: Wastewater treatment plant O&M Manuals; Standard Operating Procedures. IP Implementation Procedures; Study Plans, Industrial User Wastewater Discharge Permits; Slug Discharge Control Plans; Petroleum SPCC Plans (Spill, Prevention, Containment, and Control Plans); Industrial Pretreatment Program Manuals; Laboratory QA/QC Manuals; Proposals; Routine and Non-Routine Reports; Enforcement Orders; Training Materials; Pollution Prevention Plans; Stormwater Management Plans; Biosolids Management Plans;

Narrative

When I started work for Veolia Water North America, I requested that instead of a project management career, I requested that I be allowed to specialize in the Municipal Industrial Pretreatment Programs. I was transferred to from Caldwell, Idaho, to Conroe, Texas, as the project manager for an industrial pretreatment program administrator. I not only administered the Conroe project, but I was used to provide technical assistance to Veolia projects across the US. I have had a unique opportunity to work at many different cities and with many different industrial dischargers. I have worked with small industries and very large industries. I have inspected facility of many different industrial sectors. I have evaluated many different treatment plants for the impacts caused by industrial discharges and have worked to resolve many serious problems. I have worked in Veolia's laboratory QA/QC program reviewing laboratory QA/QC reports. As my experience grew I was directed into other programs that are considered outside the company's core services such as, stormwater, pollution prevent, FOG source control programs and most recently, silver reduction programs for dental practices. I have had the opportunity to develop new Industrial Pretreatment Programs and to upgrade many others. I have worked in the bioassay programs (WET testing) and have participated (supervised) many Toxicity Reduction

Evaluations (TRE) for failure of the bioassays. Since my technical writing skills have improved over the years, I have had the opportunity to write several Wastewater Treatment Plant O&M Manuals. The last manual was an O&M Manual for the management of a lake level from a 100 year old hydroelectric project. I have been involved in numerous enforcement actions against industrial dischargers. I have performed many IP Program audits for in-house audits of Veolia projects, and have attended many PCI and IP Audits by State, EPA and/or Private Contractors. I have been involved in preparing a response to a regulatory agency for a Veolia project that experienced permit violations. I have worked with the projects to develop plans to resolve compliance issued quickly and economically.

To Whom It May Concern:

My name is Gerald Cowperthwait and I was informed that you have a spot on the Public Works Committee. I would be interested in filling that vacancy.

I am the Maintenance Superintendent at Heinz here in Ontario and have worked for them for over 30 years.

Below is my address and phone number.

Gerald Cowperthwait
6985 Denver Rd
Fruitland, Idaho 83619

Phone number 208-740-4151.

Thank you for considering me for this vacancy.

Gerald Cowperthwait

2/13/13

Tori Barnett, City Recorder

444 SW 4th St

Ontario, OR 97914

February 13, 2013

Honorable Mayor and City Council,

My name is Rick Conant and I would like to be considered for a vacant position on the Public Works Committee. I've lived in Ontario for the past 25 years and I've worked in Public Works Maintenance for nearly 24 years.

I have a vast knowledge of City of Ontario Public Works budget and operations. I'm recently retired and have time to dedicate to making the City of Ontario a better place to live and work. I am also passionate about running the Public Works Department like a business and preserving the infrastructure of the City.

If you'd like to discuss my qualifications or if you have any questions, please contact me at 541-889-8069.



Rick Conant

153 NW 17th St

Ontario, OR 97914

manicaverite@gmail.com

From: Aurelio Herrera <agherrera70@hotmail.com>
To: <tori.barnett@ontariooregon.org>
Date: 1/15/2013 4:17 PM
Subject: Rec. Board

I was told my term on the rec board is up. I would like to continue participating on the rec board. I have coached and continue to coach rec teams. I also would like help keep recreational opportunities for kids available and expand those opportunities. I have enjoyed my time on the board and would like to continue.

Thanks
Greg Herrera

Tori Barnett - Committee Positions

From: Bob Quinn <rmquinn@cableone.net>
To: Tori Barnett <Tori.Barnett@ontariooregon.org>
Date: 1/29/2013 9:34 AM
Subject: Committee Positions

Tori,
I would like serve another term on both the V&C Board and the Budget Committee.
Thanks,

Bob Quinn

--
Robert Quinn
TQ Properties, LLC
1249 Tapadera Ave.
Ontario, OR 97914
(541) 889-8621 Office
(208) 284-5811 Cell
rmquinn@cableone.net

Spoke with Laura Davis on Thursday, February 7, 2013. Mrs. Davis has requested reappointment to the Visitors & Conventions Board.

TB

AGENDA REPORT

March 18, 2013

TO: Mayor and City Council

FROM: Jim Jensen, Malheur County Economic Development Director

THROUGH: Jay Henry, City Manager

SUBJECT: **RESOLUTION #2013-106: A RESOLUTION OF THE CITY COUNCIL OF ONTARIO, OREGON, REQUESTING A CHANGE IN THE BOUNDARY OF THE MALHEUR COUNTY ENTERPRISE ZONE**

DATE: March 11, 2013

SUMMARY:

Attached are the following documents:

- Resolution #2013-106
- Letter from Jim Jensen, Zone Manager, MC Economic Development Director
- Map - Enterprise Zone Ontario 2010
- Map – Enterprise Zone Ontario 2013
- Map – Aerial of Enterprise Zone

The cover letter provided by Mr. Jensen explains the reason behind the request, and staff defers to Mr. Jensen to present this report.

PROPOSED MOTION:

I move the City Council adopt Resolution #2013-106, A RESOLUTION OF THE CITY COUNCIL OF ONTARIO, OREGON, REQUESTING A CHANGE IN THE BOUNDARY OF THE MALHEUR COUNTY ENTERPRISE ZONE.

RESOLUTION #2013-106

A RESOLUTION OF THE CITY COUNCIL OF ONTARIO, OREGON, REQUESTING A CHANGE IN THE BOUNDARY OF THE MALHEUR COUNTY ENTERPRISE ZONE

- WHEREAS,** in 2010, the County of Malheur, the City of Ontario, the City of Vale, and the City of Nyssa successfully applied for an enterprise zone, which was designated as the Malheur County Enterprise Zone by the Director of the Oregon Economic and Community Development Department on July 1, 2010; and
- WHEREAS,** the designation of an enterprise zone does not grant or imply permission to develop land within the zone without complying with prevailing zoning, regulatory and permitting processes and restrictions of any and all local jurisdictions; nor does it indicate any public intent to modify those processes or restrictions, unless otherwise in agreement with applicable comprehensive land use plans; and
- WHEREAS,** this Enterprise Zone and the three to five-year property tax exemption that it offers for new investments in plant and equipment by eligible business firms are critical elements of local efforts to increase employment opportunities, to raise local incomes, to attract investments by new and existing businesses and to secure and diversify the local economic base; and
- WHEREAS,** officials of the County of Malheur, the City of Ontario, the City of Vale, and the City of Nyssa all agree in requesting a change in the boundary of the Malheur County Enterprise Zone that would add the areas indicated in the attached map (exhibit A) and the following legal description (In Twp. 18S, R47E., W.M., Sec.8, all of SW¼, and the W½SE¼ lying west of the Owyhee Canal), such that the amended Enterprise Zone would be configured according to the attached map and the description and are submitting updated descriptions to the existing zone to better delineate those boundaries; and
- WHEREAS,** a public meeting was held in Ontario, Oregon March 4, 2013, in conjunction with the adoption of this Resolution, to hear the response of the citizenry to the proposed change in the Malheur County Enterprise Zone requested herein.

This change in the boundary of the Malheur County Enterprise Zone would allow benefits to accrue to property located in the general county and is designated as Business Park Industrial.

CONCLUSIONS:

Now, therefore, be it hereby resolved by the Common Council for the City of Ontario, a change in the boundary of the Malheur County Enterprise Zone as shown on the attached map and legal description.

The City Manager is hereby authorized to submit this resolution to the Zone Manager (Jim Jensen) who is authorized to prepare and submit technical memoranda to the Oregon Economic and Community Development Department, along with this resolution and other necessary documents, verifying that the requested boundary change to the Malheur County Enterprise Zone complies with the requirements of ORS 285C.115, so that the requested herein may be approved by order of the Department's Director.

Passed and adopted by the Common Council of the City of Ontario, Oregon by the following vote this ____ day of _____, 2013.

Ayes:

Nays:

Absent:

Abstain:

Approved by the Council this ____ day of _____, 2013.

Dan Jones, Council President

Attest:

Tori Barnett, MMC, City Recorder



March 4th, 2013

City of Ontario
444 SW 4th St.
Ontario, Or. 97914

Subject: Enterprise Zone Expansion

Dear Ontario City Council.

The City of Ontario has been working diligently to add additional industrial land to the Urban Growth Boundary. The reason for this is to have larger parcels of industrial land that businesses are interested in potentially purchasing and building a facility on, thus providing additional good paying jobs to this area. The City of Ontario is a zone sponsor for the Malheur County Enterprise Zone and there is requirement to have all zone sponsors pass a resolution supporting adding the identified industrial land to the Malheur County Enterprise Zone. The Cities of Nyssa and Vale as well as the Malheur County Court are the other zone sponsors.

The Enterprise Zone designation makes available an incentive (property tax abatement) to attract companies to Oregon and in this case to Malheur County. The typical enterprise zone tax abatement is 3 to 5 years. There is a long term enterprise zone option of between 7 – 15 years. Any enterprise zone agreement for more than 3 years requires the approval of the zone sponsors.

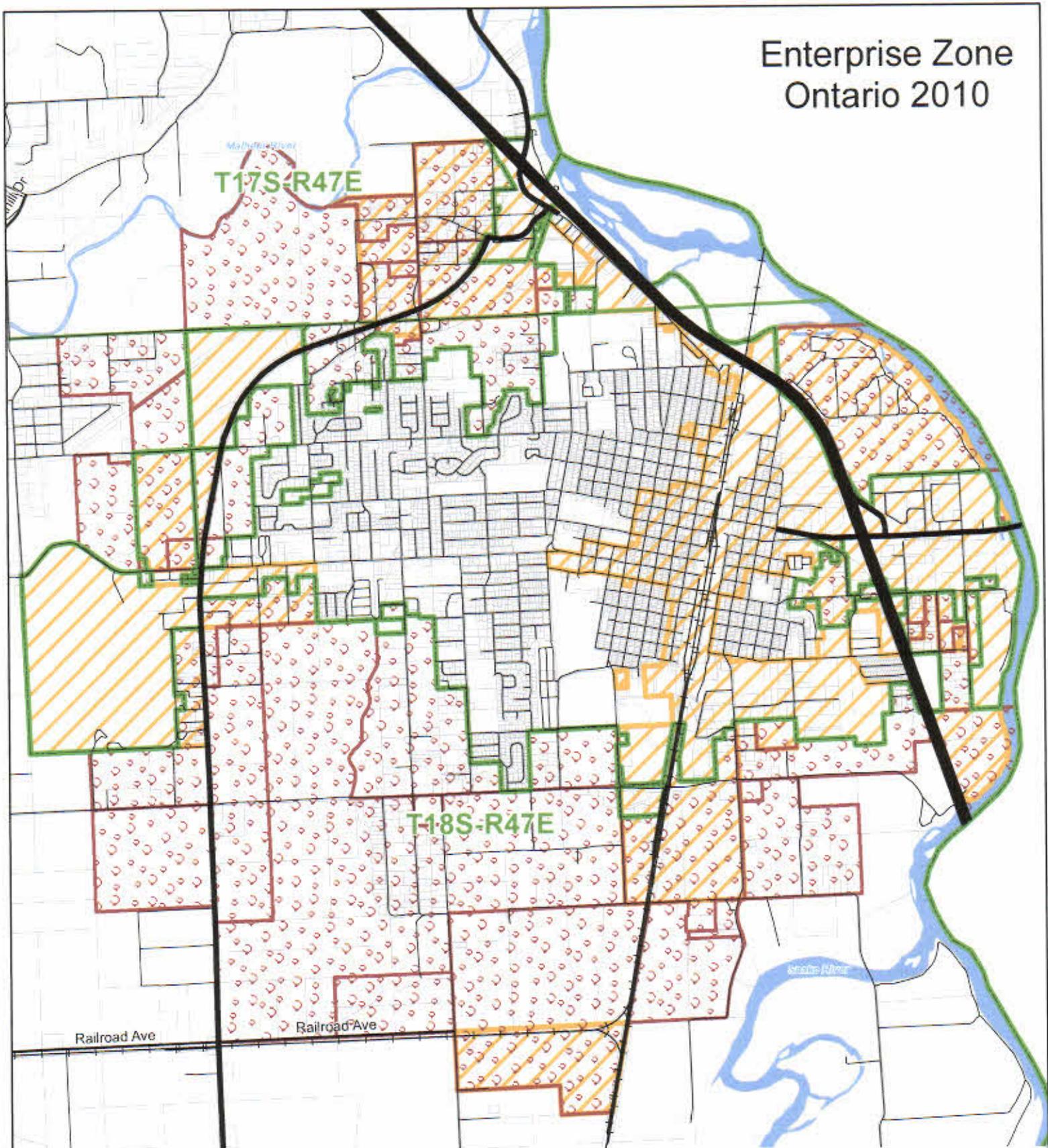
Currently the enterprise zone is 8.13 square miles. The addition of the identified property would increase the size of the zone to 8.44 square miles.

Sincerely,

Jim Jensen

Jim Jensen – Zone Manager
Malheur County Enterprise Zone

Enterprise Zone Ontario 2010



- Enterprise Zone
- Urban Growth Area
- City Limit Boundary
- Taxlot Boundary

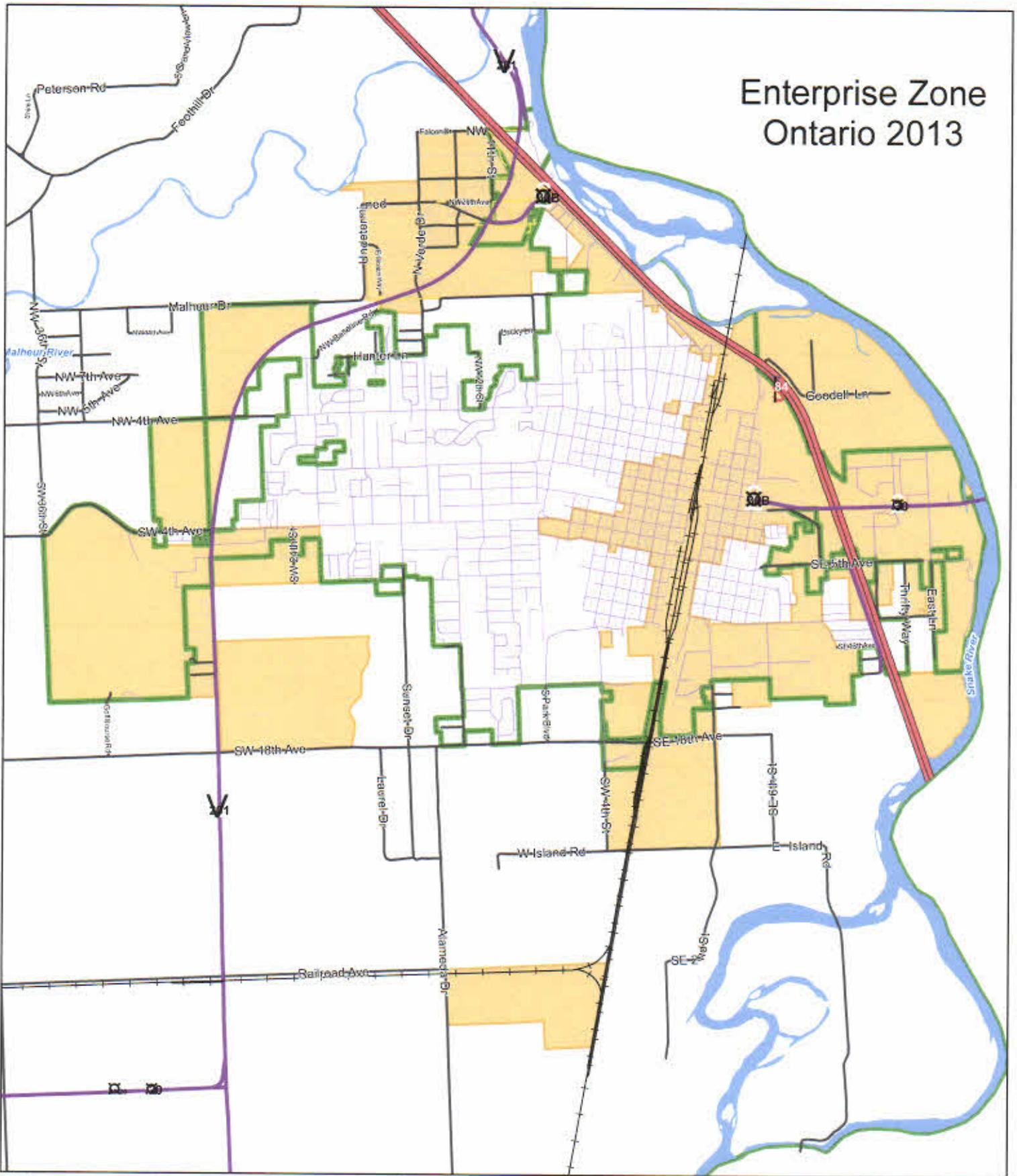


MALHEUR COUNTY GIS
941-473-5674
Vale, Oregon

No warranty is made by Malheur County as to the accuracy, reliability, or completeness of these data for individual or aggregate use with other data. Original data were compiled from various sources. This information may not meet national Map Accuracy Standards. This product was developed through digital means in order to be updated without notification.

NAD83 photography from USDA, dated August 2006.

Enterprise Zone Ontario 2013



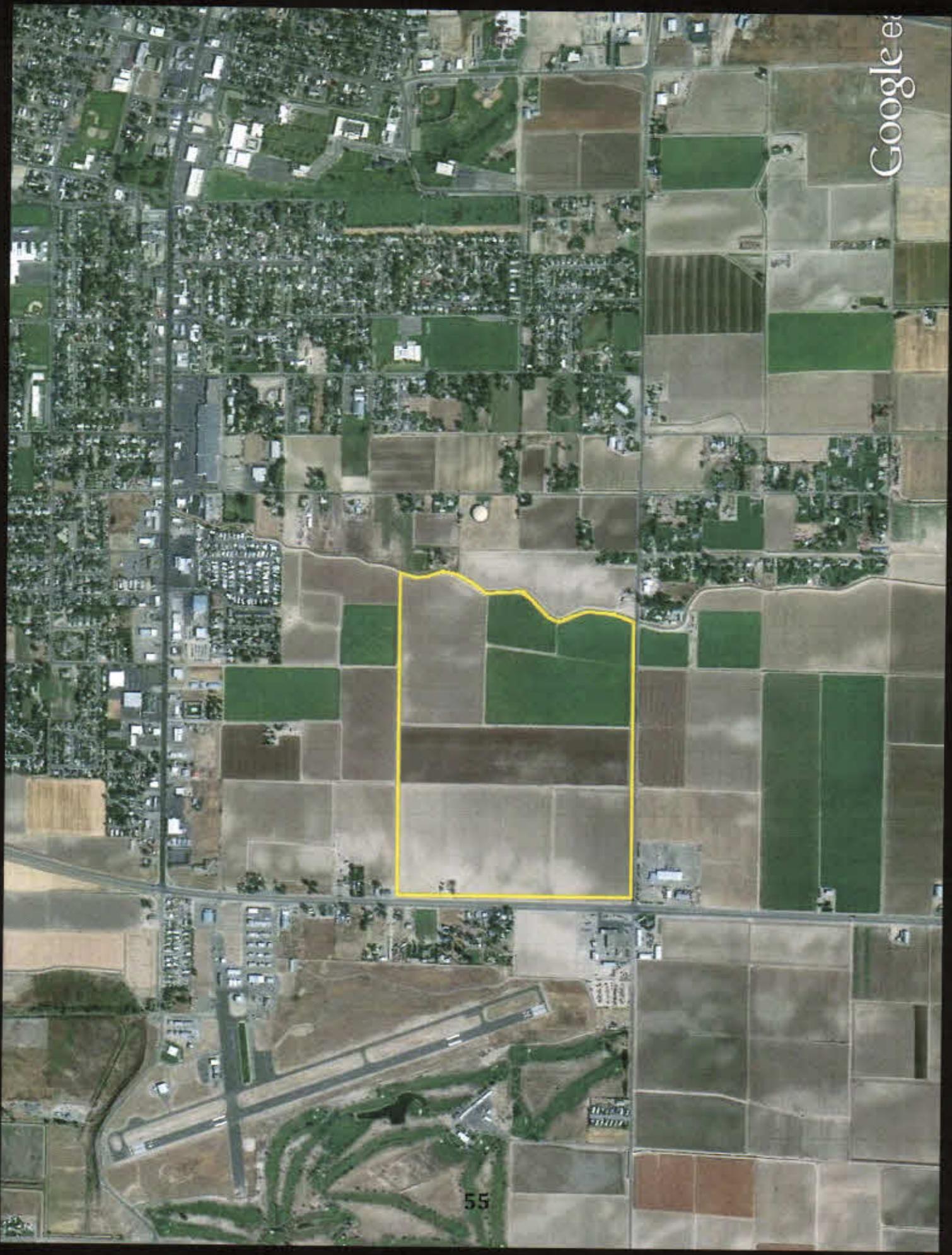
- Enterprise Zone
- City Limit Boundary
- Taxlot Boundary
- Interstate
- US or State Highway
- County Road
- City Road
- Vacated Road
- Undeveloped Road



MALHEUR COUNTY GIS
 501-733-3574
 W. Oregon

No warranty is made by Malheur County as to the accuracy, reliability, or completeness of these data for individual or aggregate use with other data. Original data were compiled from various sources. This information may not meet National Map Accuracy Standards. This product was developed through digital means an delay or error may be without notification.

NAP photography from USGS dated August 2011



AGENDA REPORT
March 18, 2013

TO: Ontario City Council
FROM: Tori Barnett, MMC, City Recorder
SUBJECT: FOUR RIVERS CULTURAL CENTER UPDATE
DATE: March 11, 2013

SUMMARY:

Matthew Stringer, Four Rivers Cultural Center, will be here to make the presentation.

FOUR RIVERS CULTURAL CENTER

BUSINESS PLAN

February 28, 2013

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-Year End P+L and Balance Sheet 2012	
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-Budget Fiscal 2013	
-2012 Fiscal Audit	

Four Rivers Cultural Center and Museum

2013

1. CURRENT BUSINESS SUMMARY

Four Rivers Cultural Center & Museum is a private non-profit 501 (c)(3) corporation founded in 1987. It is located in Ontario, Oregon. The facility is a destination attraction for Eastern Oregon. The facility consists of a world-class museum, gallery, performing arts theater, Japanese Garden, a conference facility and a gift shop. Each component is a complement to the others and each is essential to the success of the facility. The building is not in public ownership nor does it receive property taxes for support. FRCC does receive a percentage of the Transit and Occupancy tax (TOT) which is paid by overnight visitors through the motels and is administered by the City of Ontario

The building housing the center is 82,000 square feet. Space is leased to TVCC and Eastern Oregon State University.

The building was opened in 1997, the museum opening Memorial Weekend and the conference center and theater opening in October and November. In two months the facility will have been open for 16 years. Project planning began 10 years earlier when a group of community members wanted a project to recognize the Japanese-Americans who were interned during WWII. Funding for the construction of the \$8.5 million project was \$4 million from the U.S. Department of Defense to tell the story of the 442nd Infantry division during WWII; \$1 million from Meyer Memorial Trust in the form of a challenge grant to be matched by an equal amount of local money; \$1,425,750 grant from the Economic Development Administration as well as a number of grants from foundations, the State of Oregon and from private donors and fundraising activities.

The current long term liability is a loan totaling \$231,362. As of January 31, 2013, which has been financed by a local bank. The loan will be paid in full in 2016.

The Center has three distinct functions; cultural museum, exhibit gallery and Japanese Garden, conference center and performing arts theater. The competitive advantage of the conference center include the size. There is 10,070 square feet of exhibit space; meeting space for 12-1,200; banquet space for 1,000; an on-site commercial kitchen for food preparation and serving; and an auditorium that seats 535.

The museum offers the visitor a unique look at the development of the Western Treasure Valley and the interfacing of the cultures that developed the area. Programs have been created to assist Idaho and Oregon schools with their curriculums in ancient people, history through time, and cultural awareness and diversity. Over 25,000 students and 40 schools have visited.

It has become evident over time that the community is not large enough to keep the conference facility booked at all times. From research into similar facilities in Oregon and nearby Nampa, Idaho, that the center must receive a share of the transient occupancy tax (TOT) collected by the local lodging businesses if it is to have the needed stability. We began collecting this tax in August 2000. A look at monthly financials will show you that there are months that the Center is in the black only because of

receipt of this TOT money. This has given Four Rivers the breathing room to pursue some of the other aspects of a successful convention center.

We have had 500 – 1000 people visit each exhibit posted. We have had a total of 9,500 people attend theater performances that we present. More than 200 people visit the museum on average each month. More than 30,000 people have attended business and social functions here over the course of the last 12 months. We estimate more than 80,000 people in foot traffic in this space.

2. MISSION

Four Rivers Cultural Center is Dedicated to Enhancing Respect and Admiration for All Cultures.

3. VISION

Because of Four Rivers Cultural Center.....

We can celebrate the diverse cultural heritage of the people who settled this area, encouraging and promoting the cultural growth of those who live here now.

The community has a place to gather, to remember our collective past, to celebrate the diversity of our present, and ensure a harmonious and cohesive future. It is our objective to be the community's living room.

We will strive to enhance the public's appreciation and heighten its respect for all cultures. Residents, businesses, industries, community organizations, governments and educational organizations of Eastern Oregon and Western Idaho can participate in making our communities an even better place to live, work and raise families.

There is a center for awareness of one's own cultural perspectives and the impact of those perspectives on individuals and families from other cultural groups.

Four Rivers Cultural Center will.....

Be a beacon for historical and cultural events, providing history, where cultures can come together to teach and learn from each other.

The museum and exhibit gallery will be the focal point of the Center and provide continuing education functions, allowing us to reflect and learn.

The theater will provide a local facility for concerts, music, and theatrical performances, allowing us to experience and enjoy a better quality of life.

The conference center will provide space for community and convention meetings both business and social, allowing us to gather in a convenient and suitable space.

The Japanese Garden provides a tranquil setting, an opportunity to spend peaceful or social time in a beautiful environment, allowing us to appreciate and reflect. It also serves as a space for Four Rivers sponsored events and local citizens social events.

On-going fund raising efforts for the facility and operations is a necessary part of the economic vitality and stability of the Center

Our goal is to serve the people of the Treasure Valley, attract visitors, tours and conventions, and provide wide and varied uses of the facility.

4. GOALS 2013

- 1) Raise local awareness of the Center's role in developing the area economy and its positive effect in enhancing the local quality of life. Make citizens aware that their tax money does not go to fund Four Rivers Cultural Center.
- 2) Create a local, regional and state wide awareness of Four Rivers Cultural Center as a conference center, performing arts theater, museum, exhibit gallery and Japanese Garden (further build brand identity).
- 3) Increase rental revenue. Focus on state conferences.
- 4) Maintain high quality customer service and satisfaction to assure repeat usage.
- 5) Support and enhance activities and events of program areas such as the education program, museum memberships and general fund raising activities of the center.
- 6) Instigate development of an endowment.
- 7) Develop key volunteer staff corps to assist during large conference and theatre events to augment staff with assistance.
- 8) Increase theater performances schedule.
- 9) Secure significant grant funding for Japanese Garden and Theater.
- 10) Provide support to other non-profit organizations
- 11) Provide opportunities for local businesses and artisans to expose their work and make money. Continually updated web information includes local restaurants, hotels and recreational activities
- 12) Actively disseminate information to local communities and engage in dialog. Continually update website and Facebook
- 13) Improve capacity for in-house development of quality marketing materials at cheaper cost.
- 14) Make Four Rivers a destination, where local citizens actually consciously look in the newspaper or go to the website to see what is happening at Four Rivers Cultural Center because they are under the impression that there is always something happening there.

5. ACTIVITIES 2012 / 2013

FREE OFFERINGS FOR THE COMMUNITY

- Dorothea Lange exhibit
- Landscapes of Malheur County photo exhibit
- Idaho Buckaroo exhibit
- Taken: FBI (Japanese internment exhibit)
- Live After 5 In The Garden (summer concert series)
- Jose Guadalupe Posada exhibit
- Day of Dead Alter exhibit
- Star Wars – speak to the actors (700)
- Wedding Experience Exposition
- Western Treasure Valley Ag Show
- Impressionism – Southwest Idaho Images
- A Different Point of View exhibit

- Wildflowers of Malheur County
- Cinco De Mayo day long celebration
- Bittersweet Harvest – The Bracero Program

PAID OFFERINGS FOR THE COMMUNITY

- Eugene Ballet’s Nutcracker (610 sold out)
- Four Rivers Musical Review (200)
- Dancing With The Western Treasure Valley Stars (310)
- Boise Chordsmen (280)
- Craicmore – Contemporary Irish (220)
- Norma Pinter (Cinco Di Mayo) Folkloric Dancers (180)
- ON Ensemble – Taiko (230)
- Eugene Ballet’s Swan Lake (580 sold out)
- Play - Frida, Un Retablo (TBD)
- Summer Art Adventure Camp (300)
- Classic Car Show (850)
- Community Theater play – Bus Stop (sold out two nights)
- Eastern Oregon Non-Profit Conference (330 – most from out of town staying in hotels)
- Santa’s Breakfast (220)
- Mother Daughter Tea

PROVIDE SUPPORT TO (Money or Free Space)

- Children’s Relief Nursery
- Veteran’s Advocates of Oregon/Idaho
- Boys and Girls Club
- Oregon Food Bank
- Life Long Learners of Western Treasure Valley
- Osakasayma Sister City Program
- Help Them To Hope

6. KEYS TO SUCCESS

Success depends upon.....

Attracting support adequate to operate and maintain the facility.

Financial contributions from the community

Establish relationships with entities that have similar objectives and can assist us – Mexican Consulate in Boise.

Provide an adequate marketing budget to promote the facility and its functions/events.

The conference facility being fully equipped in order to maximize the potential revenue stream through rentals. We presently plan to purchase materials to produce our own pipe and drape that can be rented

for a charge by clients. We also plan to purchase table skirts, linens and chair covers that can be rented for a charge by clients.

The museum will need to retain a consulting curator with resources adequate to change and improve the exhibits.

The cultural awareness-education component will need financial support (through grants) from foundations as new programs are developed to teach tolerance, diversity and local history.

A well funded operating endowment is necessary to assure that the high quality building will be maintained.

Convenient location adjacent to TVCC campus

Ample off street parking.

Center equipped with advanced technology equipment.

Local lodging costs are reasonable and the quality is good (over 750 medium to high quality rooms)

7. THREATS TO SUCCESS

Lack of Community Support

Construction of another facility built with public funds that offers similar services (space for large and small meetings, on-site kitchen et al. FRCC could not operate in an environment with such a facility offering below market or no-cost rates. New Armory competes with meeting/conference/event space but does not provide identical service. Part of what you pay for at Four Rivers is to have your function set up for you before you arrive and torn down for you after you leave. This service is not offered by the Armory.

Large church facilities that can handle large wedding receptions, worship services and other general attendance functions.

Local restaurants not able to handle major groups.

Motels are not close to Center. Everyone will require bussing or must drive.

Bus companies are not local.

Perception of distance from Portland/Salem when soliciting conventions

While rental prices at Four Rivers are extremely reasonable, some feel that the prices may be too high. The community is not accustomed to paying very much (if anything) for meeting space

Perception by some citizens that the space is intimidating or too sophisticated.

8. LOCATION

Ontario is the largest community in the far Eastern Oregon county of Malheur. It is located on the banks of the Snake River, which separates Oregon from Idaho. The community serves as a trade area for approximately 130,000 persons in the Western Treasure Valley and draws from the larger Treasure Valley area that includes Boise, Nampa, Caldwell and Meridian. It is adjacent to the Boise standard metropolitan statistical area, with a population in excess of 500,000.

The community is located at the crossroads of I-84, Oregon's East-West interstate highway; U.S. 20-26, east-west highways; and U.S. 95, the north-south highway. It is approximately 400 miles to Portland, Oregon and 350 miles to Salt Lake City, Utah. It is 55 miles to Boise, Idaho. A commercial airport served by 5 major carriers is less than one hour away.

The culturally distinct and diverse community and region has populations of Japanese-Americans (more per Capita in Ontario than any other community in Oregon), Basques (this valley has the largest Basque population in the United States), Mexican-Americans (now almost 60% of the population), Euro-Americans (most local Caucasians) and original founders the Paiute Indians, which are now housed in Harney County. All of these cultures have diverse employment in our area. Migrant workers, many from Mexico tend crops in this agriculturally based economy. It is on this cultural diversity

The major Oregon visitor attractions, the five interpretive centers along I-84, have linked to a marketing effort together. These center, beginning with FRCC in Ontario and ending in Oregon City at the End of the Trail interpretive center. Branching out from I-84 are such attractions as the historical murals in Vale, the Sumpter Valley Railroad, Anthony Lakes, Wallowa Lake, Hells Canyon, the John Days Fossil Beds, various Boise sites and entertainment opportunities and more.

9. STAFF AND VOLUNTEERS

FRCC is managed by an Executive Director who reports to a board of directors, which is governed under by-laws. Serving on the 10 member board are community members interested in assuring the success of the institution. The organization structure calls for the election of a president, vice president and secretary. The board has a standing monthly meeting at 6:00 PM on the second Thursday of each month. The annual meeting is held each January.

STAFF

Matthew Stringer – Executive Director (full time) – salaried - \$44,800

Lynelle Christiani – Event Director (part time) – hourly wage (\$13.) hours per month (30)

Jodi Tucker – Finance Director / Gift Shop Manager / Marketing Assistance (full time) hourly wage (\$15.) hours per month (40)– hourly wage

Patrick Kinstler – Facilities Set Up / Staging Director (part time) – hourly wage (\$10.50) hours per month (30)

Ken Bastian – Maintenance Director (part time) – hourly wage (\$12.) hours per month (28)

VOLUNTEER GARDEN COMMITTEE

Susan Kurth
Barb Wilson
Bennie Seiders
William Lawrence
Cheryl Parris
Doreen Laufer

VOLUNTEER FACILITIES COMMITTEE

Ruth Creek - Coordinator
Adele Crownover
Scott Siemens
Kathy Dillehay
Kathy Paige
Ryan Nagaki
Kay Maeda
Mike Kido
Joy McLean
Carol Wininger
Carol Lanfear
Karen Cammack
Mika Huiga
Jim Hiscocks
Janis Cornmesser
Jess Alizando

VOLUNTEERS

Volunteers play a crucial role at Four Rivers Cultural Center. They are an extension of our employee base. They accomplish significant things for us here.

We have two groups of volunteers – Facilities volunteer committee and Garden committee. Ruth Creek is the coordinator of the facilities committee and Matt Stringer is the coordinator for the garden committee. There are presently 15 facilities volunteers, each of whom spend at least three hours here each week. We continue to build our volunteer staff in an effort to become manned during all open hours each week. There are presently 6 garden volunteers. The chairmen of this Garden Committee are Susan Kurth and Barbara Wilson. They spend approximately six hours here each week.

The volunteers:

- work in the gift shop
- answer phones, front desk duties
- assist with set-up for large functions
- do mass mailings

- clean the facility and water plants
- guide visitors through the museum
- take tickets, sell tickets and manage refreshments at theater performances
- serve meals and bus tables
- decorate for holidays and special events
- help us administer educational programming, teaching school children who visit about Japanese internment or Hispanic migration. They teach children Oragami and read them stories
- upkeep the garden – applying chemicals, pruning, edging, watering-assist with maintenance
- assist with educational presentations and programs

10. BOARD OF DIRECTORS

President – John Gaskill
Vice-President – John Kirby
Secretary – Betty Carter
Treasurer – Fran McLean

1. Betty Carter
541 881 5000 xt 4845

1281 SW 3rd Ave
Ontario, OR 97914

State Dept. of Corrections

2. Charlotte Fugate
541 889 1996

821 SW 2nd Street
Ontaio, OR 97914

Retired

3. Diana Garcia
541 515 1602

Federal Government

4. John Gaskill
208 740 4081

1006 SW 6th Ave
Ontario, OR 97914

Retired High School teacher

5. Mika Huiga
5431 889 3372

1832 W Idaho Ave
Ontario, OR 97914

Housewife

6. Mike Iseri
541 889 8691

Insurance Agency Proprietor

7. John Kirby
541 889 6629

1612 Idaho Ave
Ontario, OR 97914

Owner True Value Hardware

8. Fran McLean
541 709 1720

315 Snowmoody Way
Ontario, OR 97914

Retired – Newspaper Publisher

9. Ilo Schmid
541 881 8822

College Instructor / Piano Teacher

10. Cathy Yasuda
541 881 5585

Community College Foundation Director

11. FINANCIALS

Four Rivers Cultural Center
Profit & Loss
July 2012 through January 2013

Jul '12 - Jan 13

Ordinary Income/Expense		
Income		
2% MOTEL TAX	99,472.17	
CATERING INCOME	4,409.39	
Community Theater		
Drama Class	180.00	
Ticket Sales	763.00	
Total Community Theater	943.00	
DONATIONS	13,772.27	
FRCC EVENTS		
Ag Show	6,857.50	
Wedding Show	6,409.94	
FRCC EVENTS - Other	17,888.00	
Total FRCC EVENTS	31,155.44	
GIFT SHOP		
Gift Shop Sales	5,350.56	
Total GIFT SHOP	5,350.56	
GRANTS		
MISC FACILITY INCOME	17,650.80	
Commission Income-Vending	193.89	
Miscellaneous Income	-6,398.66	
MISC FACILITY INCOME - Other	0.00	
Total MISC FACILITY INCOME	-6,202.77	
MUSEUM		
Museum Membership Sales		
Contributor Membership	300.00	
Corporate Membership	300.00	
Family Membership	500.00	
Individual Membership	30.00	
Total Museum Membership Sales	1,130.00	
Museum Ticket Sales	2,280.00	
Total MUSEUM	3,410.00	
OFFICE SPACE		
RENTAL INCOME		
CONFERENCE ROOM INCOME		
Cleaning	275.00	
Coffee & Refreshments	500.00	
Conference Center	26,737.58	
Dance Floor/Piano	2,140.28	
Small Conference	1,345.00	
Sound & Video charges	1,981.50	
CONFERENCE ROOM INCOME - Other	-1,230.21	
	34,996.71	

Four Rivers Cultural Center Profit & Loss

July 2012 through January 2013

Jul '12 - Jan 13

Total CONFERENCE ROOM INCOME		
Japanese Garden Rental	31,749.15	
KITCHEN	2,800.00	
THEATER	5,495.00	
RENTAL INCOME - Other	21,977.13	
	1,375.00	
Total RENTAL INCOME	63,396.28	
Total Income	268,353.85	
Gross Profit	268,353.85	
Expense		
BANK OF THE CASCADES MORTGAGE		
Bank of the Cascade Mtg. Int.	7,502.11	
Total BANK OF THE CASCADES MORTGAGE	7,502.11	
Community Theater Expense		
Licenses	150.00	
Show Expense	170.18	
Total Community Theater Expense	320.18	
CONFERENCE ROOMS		
Coffee & Refreshments	97.17	
Equipment/Rental	123.20	
Event Security	1,180.00	
Pipe & Draping	2,254.57	
Total CONFERENCE ROOMS	3,664.94	
Employee's Mileage Reimbursement	9.35	
FACILITIES EXPENSE		
Contract Labor	9,800.00	
Decor Improvements	321.80	
Employee Expense	250.00	
Insurance	8,165.20	
Janitorial Supplies	1,392.25	
Security	686.11	
Utilities		
Electricity	31,171.29	
Electricity-Reader Board	1,020.12	
Garbage	1,321.26	
Natural Gas	11,133.67	
TVCC Reimbursement	-12,711.79	
Water-building	4,436.33	
Total Utilities	36,373.08	
Total FACILITIES EXPENSE	56,988.44	

Four Rivers Cultural Center
Profit & Loss
 July 2012 through January 2013

Jul '12 - Jan 13

FRCC EVENT EXPENSES	
Wedding Show Expense	331.44
FRCC EVENT EXPENSES - Other	14,569.15
Total FRCC EVENT EXPENSES	14,900.59
GIFT SHOP-	
Shipping Costs	39.98
Total GIFT SHOP-	39.98
LABOR, PR TAXES & BENEFITS	
Compensation	2,187.07
Compensation, Overtime Paid	88,913.53
Wages	91,100.60
Total Compensation	91,100.60
NON WITHHOLD PAYROLL EXPENSES	
Employer's Tax	7,219.66
Fed Unemployment	180.73
OR Unemployment	3,137.84
Workmen's Comp Oregon	453.07
Total NON WITHHOLD PAYROLL EXPENSES	10,991.30
LABOR, PR TAXES & BENEFITS - Other	3,384.78
Total LABOR, PR TAXES & BENEFITS	105,476.68
MAINTENANCE & REPAIRS	
Building-General	1,824.96
Conference Center	430.00
Equipment Maint & Repair	4,301.72
Grounds	700.82
Kitchen	
Dishwasher Lease	299.70
Kitchen Maintenance & Repairs	90.00
Kitchen Supplies	980.05
Kitchen - Other	338.99
Total Kitchen	1,709.74
Reader Board	29.45
Theater	
Technical Services	3,213.00
Theater Maintenance	4,094.45
Total Theater	7,307.45
Total MAINTENANCE & REPAIRS	16,304.15
MARKETING	
Advertising	21,822.08
Marketing Materials	5,597.65

Four Rivers Cultural Center Profit & Loss July 2012 through January 2013

	Jul '12 - Jan 13
Photo	30.00
Printing & Dup	848.74
Public Relations	661.75
Web Site	40.00
Total MARKETING	29,000.22
MUSEUM EXPENSE	3,130.00
Exhibits	3,130.00
Total MUSEUM EXPENSE	3,130.00
OFFICE & ADMIN	3,774.00
Accounting/Legal	0.00
Bank Charges	500.00
Computer Maintenance	280.00
Credit Card	147.88
Dues & Subscriptions	678.00
Fees, Licenses	3,274.40
Miscellaneous	293.72
Office Equipment	1,642.00
Office Supplies	880.27
Postage	25.00
Printing & Dup	2,714.55
Telephone	28.06
Telephone-Reader Board	
Travel & Ent	
Mileage	174.83
Total Travel & Ent	174.83
Total OFFICE & ADMIN	14,412.73
Total Expense	251,749.35
Net Ordinary Income	16,604.50
Other Income/Expense	
Other Income	20,438.00
EONC - Income	
RESTRICTED DONATIONS	
RESTRICTED DONATIONS	
Japanese Garden	307.00
Total RESTRICTED DONATIONS	307.00
Total RESTRICTED DONATIONS	307.00
Total Other Income	20,745.00
Other Expense	
EONC - Expense	20,715.37

10:23 AM

03/08/13

Accrual Basis

Four Rivers Cultural Center Profit & Loss

July 2012 through January 2013

Jul '12 - Jan 13

GRANT EXPENSES	
Cultural Trust Planning Exp.	140.00
Meals-	140.00
Total Cultural Trust Planning Exp.	<u>140.00</u>
Total GRANT EXPENSES	140.00
JAPANESE GARDEN	
Garden Construction	1,895.78
Garden Misc.	303.83
Maintenance	672.84
Total JAPANESE GARDEN	<u>2,872.45</u>
VOLUNTEER EXPENSES	
Volunteer Expense	188.53
VOLUNTEER EXPENSES - Other	84.92
Total VOLUNTEER EXPENSES	<u>273.45</u>
Total Other Expense	<u>24,001.27</u>
Net Other Income	<u>-3,256.27</u>
Net Income	<u><u>13,948.23</u></u>

10:32 AM

03/08/13

Accrual Basis

Four Rivers Cultural Center Balance Sheet As of January 31, 2013

Jan 31, 13

ASSETS	
Current Assets	
Checking/Savings	2,819.63
Eastern Oregon NonProfit Confer	
ICB MONEY MARKET	
Designated Funds—Major Malinten	2,825.96
Restricted Funds—Garden Roof	17,919.34
Restricted Funds—Japanese Gard	20,203.87
ICB MONEY MARKET - Other	-4,600.06
Total ICB MONEY MARKET	36,349.11
Intermountain Community Bank	514.51
Petty Cash	800.00
Total Checking/Savings	40,483.25
Accounts Receivable	44,880.97
Accounts Receivable	44,860.97
Total Accounts Receivable	
Other Current Assets	1,136.52
Employee Payroll Advances	12,793.54
Inventory-Gift Shop	
RESTRICTED Oregon Community End	
Oregon Community Endowment	19,825.88
Total RESTRICTED Oregon Community End	19,825.88
Undeposited Funds	-1,244.77
Total Other Current Assets	32,511.17
Total Current Assets	117,855.39
Fixed Assets	
Property & Equipment	
Building	7,207,562.93
Carpeting	1,386.97
Depreciation-Accumulated	-2,966,871.88
Equipment	486,568.97
Exhibits	615,416.01
Japanese Garden	411,898.79
Land	304,690.00
Total Property & Equipment	6,150,651.79
Total Fixed Assets	6,150,651.79
TOTAL ASSETS	6,268,507.18
LIABILITIES & EQUITY	
Liabilities	

10:32 AM

03/08/13

Accrual Basis

**Four Rivers Cultural Center
Balance Sheet
As of January 31, 2013**

	Jan 31, 13
Current Liabilities	
Accounts Payable	55,063.57
Accounts Payable	55,063.57
Total Accounts Payable	
Credit Cards	3,875.23
ICB - Visa	410.64
Staples	4,285.87
Total Credit Cards	
Other Current Liabilities	
CURRENT LIABILITIES	
Payroll Liabilities	6,405.26
Fed PR Taxes (941)	244.61
Fed Unemployment (FUTA 940)	1,739.83
Ore Unempl Tax payable	798.00
OWHT (Oregon) payable	77.44
Payroll Liabilities - Other	9,285.14
Total Payroll Liabilities	9,285.14
Total CURRENT LIABILITIES	9,265.14
Refundable Deposit	250.00
Total Other Current Liabilities	9,515.14
Total Current Liabilities	68,864.58
Long Term Liabilities	
Long Term Liabilities	231,362.66
Bank of the Cascades	231,362.66
Total Long Term Liabilities	231,362.66
Total Long Term Liabilities	300,227.24
Total Liabilities	
Equity	5,954,931.71
Retained Earnings	13,348.23
Net Income	5,968,279.94
Total Equity	6,268,507.18
TOTAL LIABILITIES & EQUITY	6,268,507.18

ITEM	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
2% Motel Tax	15,000	16,000	15,000	15,000	11,000	8,000	5,500	5,500	9,000	9,000	9,000	7,500	125,500
Catering Income	400	200	200	300	500	600	600	600	300	100	500	100	4,400
Donations	1,050	1,050	100	2,350	2,050	1,550	100	100	10,550	100	100	1,050	20,150
Grants	0	0	0	1,800	0	0	0	0	0	0	0	0	1,800
Gift Shop	400	400	400	400	400	400	400	400	400	400	400	400	4,800
Museum													0
Memberships	230	350	230	1,030	1,480	250	480	250	200	530	230	530	5,790
Ticket Sales	500	500	500	400	200	200	200	200	300	400	400	500	4,300
Office Space	5,000	4,500	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	59,500
Rental Income													0
Conference Rooms	4,000	2,000	4,000	5,000	5,500	9,000	3,500	10,000	4,000	4,000	5,000	4,000	60,000
Theater	2,500	2,500	2,500	2,800	2,500	2,500	2,500	2,800	2,800	2,800	2,800	2,500	31,500
Kitchen	785	785	785	785	785	785	785	785	785	785	785	785	9,420
Equipment	300	200	200	200	250	300	250	200	200	200	200	200	2,700
FRCC Events	0	0	0	4,100	0	6,950	3,000	0	6,000	1,500	0	3,300	24,850
Japanese Garden - Rentals	500	500	500	0	0	0	0	0	0	0	500	500	2,500
Misc. Income	35	15	20	30	20	20	40	20	20	40	20	20	300
TOTAL INCOME	23,030	23,300	233,300										
EXPENSES													
Contract Labor	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	16,800
Insurance	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	14,400
Janitorial Supplies	400	400	400	400	400	400	400	400	400	400	400	400	4,800
Net Utilities	5,030	5,530	5,530	5,030	4,530	4,530	4,330	4,530	4,530	4,330	5,030	5,530	58,460
Employment Expense													0
Compensation	12,000	12,000	12,500	12,500	12,000	12,500	12,500	12,500	12,000	12,000	12,000	12,000	146,500
Employer's Tax	1,254	1,254	1,656	1,306	1,254	1,756	1,306	1,306	1,704	1,254	1,254	1,604	16,908
Benefits													0
Loan Interest	1,600	1,600	1,600	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	17,400
Facilities Expense	200	2,700	1,000	200	200	200	200	200	200	200	200	200	5,700
Maintenance & Repairs	1,000	4,800	1,050	4,060	1,000	3,060	1,000	1,000	1,560	1,400	1,400	1,160	22,490
Marketing & Promotion	1,050	1,050	850	1,050	1,250	1,250	1,050	700	1,050	1,050	850	1,050	12,250
Museum costs	35	35	35	35	2,535	35	35	35	35	35	35	35	2,920
Office/Administration	1,280	830	4,730	830	630	1,408	1,080	730	630	1,030	1,550	630	15,358
Volunteer Expense	35	35	35	35	35	35	35	35	35	35	35	35	420
FRCC Event Expense	0	0	800	4,500	0	5,600	0	0	5,000	800	0	2,500	19,200
Japanese Garden	150	150	150	150	500	0	0	0	150	500	150	150	2,050
TOTAL EXPENSES	23,030	33,984	339,840										
	4,066	(3,984)	(3,501)	5,089	1,351	781	(3,581)	419	8,261	(2,179)	(1,969)	(2,909)	1,854

Four Rivers Cultural Center Profit & Loss Prey Year Comparison July 2012 through January 2013

10:46 AM
03/06/13
Accrual Basis

	Jul '12 - Jan 13	Jul '11 - Jan 12	\$ Change	% Change
Ordinary Income/Expense				
Income				
2% HOTEL TAX	68,472.17	50,283.24	4,188.93	4.4%
CATERING INCOME	4,409.39	6,784.26	-4,374.87	-64.8%
Community Theater	180.00	0.00	180.00	100.0%
Drama Class	763.00	0.00	763.00	100.0%
Ticket Sales	943.00	0.00	943.00	100.0%
Total Community Theater				
DONATIONS				
Corporate	0.00	2,450.00	-2,450.00	-100.0%
Fundriser	0.00	9,400.00	-9,400.00	-100.0%
Individuals	0.00	25,055.00	-25,055.00	-100.0%
DONATIONS - Other	13,772.27	-175.21	13,947.48	7,960.4%
Total DONATIONS	13,772.27	35,729.79	-22,957.52	-62.5%
FRCC EVENTS				
Ag Show	6,857.50	0.00	6,857.50	100.0%
Wedding Show	6,409.94	0.00	6,409.94	100.0%
FRCC EVENTS - Other	17,868.00	3,084.37	14,823.63	483.7%
Total FRCC EVENTS	31,135.44	3,084.37	28,051.07	915.7%
GIFT SHOP				
Gift Shop Sales	5,350.56	3,177.24	2,173.32	68.4%
Total GIFT SHOP	5,350.56	3,177.24	2,173.32	68.4%
GRANTS				
MISC FACILITY INCOME	17,650.80	800.00	16,850.80	2,108.4%
Commission Income-Vending	193.89	311.68	-117.79	-37.8%
Miscellaneous Income	-6,395.66	2,020.78	-8,416.44	-416.5%
MISC FACILITY INCOME - Other	0.00	0.00	0.00	0.0%
Total MISC FACILITY INCOME	-6,202.77	2,332.46	-8,535.23	-365.9%
MUSEUM				
Museum Membership Sales				
Contributor Membership	300.00	150.00	150.00	100.0%
Corporate Membership	300.00	300.00	0.00	0.0%
Family Membership	500.00	150.00	350.00	233.3%
Individual Membership	30.00	30.00	0.00	0.0%
Total Museum Membership Sales	1,130.00	630.00	500.00	79.4%
Museum Ticket Sales	2,280.00	1,922.00	358.00	18.6%
Total MUSEUM	3,410.00	2,552.00	858.00	33.6%
OFFICE SPACE				
RENTAL INCOME	34,986.71	35,013.54	-16.83	-0.1%
CONFERENCE ROOM INCOME				
Cleaning	275.00	-340.00	615.00	180.9%
Coffee & Refreshments	500.00	0.00	500.00	100.0%
Conference Center				
Credit Card Fees	0.00	3.80	-3.80	-100.0%
Conference Center - Other	28,737.58	35,397.72	-8,660.14	-24.5%
Total Conference Center	26,737.58	35,401.52	-8,663.94	-24.5%
Dance Floor/Plano	2,140.28	2,055.40	74.88	3.6%
Small Conference	1,345.00	377.25	967.75	256.5%
Sound & Video charges	1,981.50	2,610.00	-628.50	-24.1%
Special Events	0.00	58.75	-58.75	-100.0%
CONFERENCE ROOM INCOME - Other	-1,230.21	0.00	-1,230.21	-100.0%
Total CONFERENCE ROOM INCOME	31,748.15	40,172.92	-8,423.77	-21.0%
Japanese Garden Rental	2,800.00	1,700.00	1,100.00	154.6%
KITCHEN	5,485.00	1,570.00	3,925.00	250.0%

Four Rivers Cultural Center Profit & Loss Prev Year Comparison July 2012 through January 2013

	Jul '12 - Jan 13	Jul '11 - Jan 12	\$ Change	% Change
THEATER				
RENTAL INCOME - Other	21,977.13	20,338.10	1,639.03	8.1%
	1,375.00	889.50	485.50	54.6%
Total RENTAL INCOME	83,399.28	84,070.52	-674.24	-1.1%
Total Income	288,363.85	251,807.42	16,546.43	6.6%
Gross Profit	288,363.85	251,807.42	16,546.43	6.6%
Expense				
BANK OF THE CASCADES MORTGAGE				
Bank of the Cascade Mtg. Int.	7,502.11	11,400.49	-3,898.38	-34.2%
BANK OF THE CASCADES MORTGAGE - Other	0.00	-231.26	231.26	100.0%
Total BANK OF THE CASCADES MORTGAGE	7,502.11	11,169.23	-3,667.12	-32.8%
Community Theater Expense	150.00	0.00	150.00	100.0%
Licenses	170.18	0.00	170.18	100.0%
Show Expense	320.18	0.00	320.18	100.0%
Total Community Theater Expense	640.36	0.00	640.36	100.0%
CONFERENCE ROOMS				
Coffee & Refreshments	97.17	155.45	-58.28	-37.5%
Equipment/Rental	123.20	119.99	3.21	2.7%
Event Security	1,190.00	647.50	542.50	83.8%
Linens/Table Coverings	0.00	76.74	-76.74	-100.0%
Pipe & Draping	2,254.57	1,995.74	258.83	13.0%
Special Events	0.00	523.70	-523.70	-100.0%
CONFERENCE ROOMS - Other	0.00	120.47	-120.47	-100.0%
Total CONFERENCE ROOMS	3,664.94	3,739.59	-74.65	-2.0%
Employee's Mileage Reimbursement	9.35	50.41	-41.06	-81.5%
FACILITIES EXPENSE				
Contract Labor	8,800.00	15,692.65	-6,892.65	-37.6%
Decor Improvements	321.80	888.94	-567.14	-53.3%
Donor Recognition	0.00	187.00	-187.00	-100.0%
Employee Expense	250.00	1,010.70	-1,010.70	-80.2%
Equipment Rental	0.00	60.50	-60.50	-100.0%
Insurance	8,165.20	8,506.39	-441.19	-5.1%
Janitorial Supplies	1,382.25	2,205.87	-813.62	-36.9%
Security	695.11	1,208.00	-518.89	-43.1%
Utilities				
Electricity	31,171.29	24,013.55	7,157.74	29.8%
Electricity-Reader Board	1,020.12	1,200.95	-180.83	-15.1%
Garbage	1,321.26	1,224.51	96.75	7.9%
Natural Gas	11,193.97	13,482.00	-2,288.03	-17.4%
TVCC Reimbursement	-12,711.79	-1,191.81	-11,519.98	-10.3%
Water-building	4,438.33	4,063.95	374.38	9.2%
Total UTILITIES	36,375.08	33,094.76	3,280.32	9.9%
Total FACILITIES EXPENSE - Other	0.00	66.47	-66.47	-100.0%
Total FACILITIES EXPENSE	69,800.44	63,059.30	6,741.14	10.7%
FRCC EVENT EXPENSES				
Wedding Show Expense	331.44	0.00	331.44	100.0%
FRCC EVENT EXPENSES - Other	14,588.15	1,795.96	12,773.19	711.2%
Total FRCC EVENT EXPENSES	14,919.59	1,795.96	13,104.63	729.7%
GIFT SHOP				
Shipping Costs	39.96	213.43	-173.47	-43.4%
GIFT SHOP - Other	0.00	74.47	-74.47	-100.0%
Total GIFT SHOP	39.96	287.90	-247.94	-61.9%
LABOR, PR TAXES & BENEFITS				
Compensation	39.96	287.90	-247.94	-61.9%

Four Rivers Cultural Center Profit & Loss Prev Year Comparison July 2012 through January 2013

	Jul '12 - Jan 13	Jul '11 - Jan 12	\$ Change	% Change
Compensation, Overtime Paid	2,187.07	108.94	2,078.13	1,907.6%
Wages	86,913.53	58,122.80	30,790.93	53.0%
Total Compensation	89,100.60	58,231.54	32,869.06	56.5%
NON WITHHOLD PAYROLL EXPENSES				
Employer's Tax	7,218.86	4,551.72	2,667.94	58.6%
Fed Unemployment	180.73	0.00	179.83	19,981.1%
OR Unemployment	3,137.84	2,261.36	876.46	38.8%
Workmen's Comp Oregon	453.07	1,243.74	-790.67	-63.6%
Total NON WITHHOLD PAYROLL EXPENSES	10,891.30	8,057.74	2,833.56	35.4%
LABOR, PR TAXES & BENEFITS - Other	3,364.78	1,345.50	2,039.28	151.6%
Total LABOR, PR TAXES & BENEFITS	105,476.68	67,634.78	37,841.90	56.0%
MAINTENANCE & REPAIRS				
Building-General	1,924.96	13,692.13	-12,167.17	-67.0%
Conference Center	430.00	3,353.75	-2,923.75	-67.2%
Equipment Maint & Repair	4,301.72	239.89	4,065.03	1,717.5%
Gift Shop	0.00	144.21	-144.21	-100.0%
Grounds	700.82	6,785.18	-6,085.36	-89.7%
Kitchen	298.70	403.44	-103.74	-25.7%
Dishwasher Lease	90.00	773.00	-683.00	-86.4%
Kitchen Maintenance & Repairs	960.05	923.99	36.06	1,648.2%
Kitchen Supplies	339.99	496.21	-156.22	-31.5%
Kitchen - Other				
Total Kitchen	1,708.74	1,728.71	-18.97	-1.1%
Museum	0.00	1,367.65	-1,367.65	-100.0%
Reader Board	29.46	1,866.76	-1,837.32	-88.4%
Theater				
Technical Services	3,213.00	499.17	2,753.83	599.7%
Theater Maintenance	4,094.45	0.00	4,094.45	100.0%
Theater - Other	0.00	130.00	-130.00	-100.0%
Total Theater	7,307.45	699.17	6,718.28	1,140.3%
Tools Purchase	0.00	575.20	-575.20	-100.0%
MAINTENANCE & REPAIRS - Other	0.00	76.33	-76.33	-100.0%
Total MAINTENANCE & REPAIRS	16,304.15	30,740.80	-14,436.65	-47.0%
MARKETING				
Advertising	21,822.08	7,162.99	14,659.09	203.8%
Marketing Materials	5,697.65	1,397.55	4,210.10	303.4%
Photo	30.00	40.00	-10.00	-25.0%
Printing & Dup	648.74	247.83	800.91	242.9%
Public Relations	661.75	825.00	-163.25	-19.8%
Web Site	40.00	259.50	-219.50	-84.6%
MARKETING - Other	0.00	355.73	-355.73	-100.0%
Total MARKETING	29,000.22	10,268.60	18,731.62	181.6%
MUSEUM EXPENSE				
Artifact Acquisition/Preservati	0.00	20.00	-20.00	-100.0%
Credit Card Fees	3,130.00	272.78	2,857.22	104.0%
Exhibits	0.00	1,937.88	-1,937.88	-100.0%
MUSEUM EXPENSE - Other	0.00	102.60	-102.60	-100.0%
Total MUSEUM EXPENSE	3,130.00	2,333.24	796.76	34.2%
OFFICE & ADMIN				
Accounting/Legal	3,174.02	4,274.00	-1,099.98	-25.7%
Bank Charges	0.00	348.84	-348.84	-100.0%
Cash Short & Over	0.00	338.10	-338.10	-100.0%
Computer Maintenance	280.00	0.00	280.00	100.0%
Credit Card	147.88	281.18	-133.30	-47.4%
Dues & Subscriptions		512.68	-512.68	-100.0%

Four Rivers Cultural Center
Profit & Loss Prev Year Comparison
 July 2012 through January 2013

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 03/08/13
 Accrual Basis

	Jul '12 - Jan 13	Jul '11 - Jan 12	\$ Change	% Change
Fees, Licenses	676.00	677.90	0.10	0.0%
Miscellaneous	3,274.40	421.30	2,853.10	677.2%
Office Equipment	293.72	1,732.30	-1,438.58	-83.0%
Office Supplies	1,642.00	2,890.70	-1,248.70	-45.1%
Postage	890.27	1,197.92	-317.65	-26.5%
Printing & Dup	25.00	853.57	-828.57	-97.1%
Professional Development	0.00	400.00	-400.00	-100.0%
Service Charges	0.00	2,897.25	-2,897.25	-100.0%
Telephone	2,714.55	2,056.21	658.34	31.9%
Telephone-Reader Board	28.06	193.71	-165.63	-85.5%
Travel & Ent	174.83	7.70	167.13	2,170.5%
Mileage	0.00	168.60	-168.60	-100.0%
Transportation	0.00	1,148.39	-1,148.39	-100.0%
Travel & Ent - Other	0.00	1,324.99	-1,146.96	-86.9%
Total Travel & Ent	174.83	25.70	-149.13	-100.0%
OFFICE & ADMIN - Other	0.00	20,245.89	-20,245.89	-100.0%
Total OFFICE & ADMIN	14,412.73	0.01	-14,412.72	-100.0%
Reconciliation Discrepancies	0.00	211,355.71	-211,355.71	-100.0%
Total Expense	251,749.35	40,451.71	-211,297.64	-83.9%
Net Ordinary Income	16,604.50	0.00	16,604.50	100.0%
Other Income/Expense	0.00	0.00	0.00	0.0%
Other Income	0.00	886.00	-886.00	-100.0%
Dividend Income	20,438.00	0.00	20,438.00	100.0%
EONC - Income	0.00	10.15	-10.15	-100.0%
Federal Income Tax Refund	0.00	136.57	-136.57	-100.0%
MONEY MARKET INTEREST	0.00	0.00	0.00	0.0%
OREGON COM. FOUNDATION	0.00	-2,056.10	2,056.10	100.0%
Gain/Loss on Investments	0.00	-2,056.10	2,056.10	100.0%
Total OREGON COM. FOUNDATION	0.00	-2,056.10	2,056.10	100.0%
RESTRICTED DONATIONS	0.00	0.00	0.00	0.0%
RESTRICTED DONATIONS	307.00	123.00	184.00	149.6%
Japanese Garden	307.00	123.00	184.00	149.6%
Total RESTRICTED DONATIONS	307.00	123.00	184.00	149.6%
Total RESTRICTED DONATIONS	307.00	123.00	184.00	149.6%
Total Other Income	20,745.00	-620.38	21,365.38	2,354.0%
Other Expense	20,715.37	0.00	20,715.37	100.0%
EONC - Expense	0.00	0.00	0.00	0.0%
GRANT EXPENSES	140.00	0.00	140.00	100.0%
Cultural Trust Planning Exp.	140.00	0.00	140.00	100.0%
Meals-	0.00	0.00	0.00	0.0%
Total Cultural Trust Planning Exp.	140.00	0.00	140.00	100.0%
Total GRANT EXPENSES	140.00	0.00	140.00	100.0%
Intermountain Loan	0.00	47.06	-47.06	-100.0%
ICB Interest	0.00	47.06	-47.06	-100.0%
Total Intermountain Loan	0.00	47.06	-47.06	-100.0%
JAPANESE GARDEN	1,895.78	0.00	1,895.78	100.0%
Garden Construction	303.83	0.00	303.83	100.0%
Garden Misc.	672.84	0.00	672.84	100.0%
Maintenance	0.00	62.47	-62.47	-100.0%
JAPANESE GARDEN - Other	0.00	62.47	-62.47	-100.0%
Total JAPANESE GARDEN	2,872.45	62.47	-2,809.98	-97.8%

**Four Rivers Cultural Center
Profit & Loss Prev Year Comparison
July 2012 through January 2013**

	Jul '12 - Jan 13	Jul '11 - Jan 12	\$ Change	% Change
OTHER EXPENSES	0.00	50.00	-50.00	-100.0%
VOLUNTEER EXPENSES				
Volunteer Expense	188.63	685.00	-506.47	-72.8%
VOLUNTEER EXPENSES - Other	84.82	100.00	-15.00	-15.1%
Total VOLUNTEER EXPENSES	273.45	785.00	-521.55	-65.6%
Total Other Expense	24,001.27	864.55	23,046.72	2,414.4%
Net Other Income	-3,266.27	-1,874.93	-1,381.34	-73.7%
Net Income	13,346.23	38,876.78	-25,228.55	-65.4%