

**ONTARIO CITY COUNCIL MEETING MINUTES
Thursday, February 27, 2014**

Due to lack of business, the Council elected to conduct business at the Thursday, February 27, 2014 properly noticed Work Session, and to cancel the regularly scheduled Monday, March 3, 2014 Council meeting.

The meeting of the Ontario City Council was called to order by Mayor LeRoy Cammack at 12:00 p.m. on Thursday, February 27, 2014, in the Council Chambers of City Hall. Council members present were LeRoy Cammack, Norm Crume, Jackson Fox, Charlotte Fugate, Dan Jones, Larry Tuttle, and Ron Verini.

Members of staff present were Jay Henry, Tori Barnett, Larry Sullivan, Al Higinbotham, Mark Alexander, Bob Walker, Mary Domby, Jerry Elliot, Brad Howlett, Marcy Skinner, and Mark Saito. The meeting was recorded, and copies are available at City Hall.

Mayor Cammack stated that due to the skimpy agenda, this might be the only meeting the Council would hold. As they neared the end of the meeting, unless something came up that would need Council action on Monday night, he would propose canceling the Monday night meeting. Per the Charter, the Council was required to meet at least once a month, so please be thinking about that as they continued down the Agenda. If they decided to cancel the Monday meeting, they would discuss the Consent Agenda items, for potential approval. They didn't want to delay the bills being paid.

CONSENT AGENDA

Minutes of the Regular Meeting of February 18, 2014 – any questions or corrections? None.

Approval of the Bills.

Councilor Fox stated if there was no formal meeting Monday, how would they pay the bills?

Mayor Cammack stated if at the end of this meeting they decided to not have the Monday meeting, the bills would be approved today.

Councilor Fox asked if that would be in contradiction to the Council Rules, voting on Thursday.

Mayor Cammack stated the Council had that option.

Larry Sullivan, City Attorney, stated the Council Rules preserved the Council's right to vote on Thursdays, but he believed the Rules stated it needed to be an emergency. If it was the only Agenda item, and the Council was going to do that because there was nothing else on the Agenda, and the Council voted to do that, the Council did have that authority.

Mayor Cammack stated if it met the criteria, it should be done that way.

Councilor Fox stated he was okay with declaring an emergency, to get it done. He just wanted to point out what the Rules stated, so that the public was informed.

Mayor Cammack stated if that was the way the Council went, it would be handled at the end of the meeting.

Both Councilor Fugate and Crume stated they hadn't received the bills yet. They were the only two who received the bills via e-mail.

DEPARTMENT HEAD UPDATES

Jay Henry, City Manager, stated the President of the Oregon City/County Manager's Association appointed him to various committees at the state level, those being the State Ethics Committee, the Manager Coaching and Mentoring Committee, and Chair of the Liaison with the International City Manager's Association. He did not believe it would take more time from work, and was pleased about the appointment. He thanked the Council for their support as he moved forward.

AGENDA ITEM

*****This report was handed out at the Work Session.*****

Emergency 24" Storm Drainage Repair

Bob Walker, Operations and Projects Director, stated Public Works Operations was requesting funding to hire a contractor to perform emergency repairs to the 24" Storm Drainage Mainline on SW 7th Street, between SW 4th Avenue and SW 5th Avenue. The contractor would be required to perform all work for this pipe line replacement, including the excavation, dewatering, 24" pipe placement, pipeline bedding, backfilling and compaction, base rock gravel and asphalt repair.

The existing storm drain line that ran from the TVCC campus had been in place since the 1960s. This line served a large drainage area and was vital for the storm water disposal for much of the southwest portion of the City of Ontario. The line also functioned as a farm irrigation drainage system for the area south and west of town.

This failing storm drain line was found when a sink hole was discovered in the street above the 24" storm drain line. The storm drainage line was located in SW 7th Street just east of the Rite-Aid store and north of the Four Rivers Cultural Center. Through CCTV work, it was discovered that the existing 24" clay pipe storm drain line has failed for about 162 feet. Project costs would include contractor performed 24" pipeline replacement and restoration work. City staff investigated the storm drain piping systems adjacent to this problem area and found additional segments of this 24" storm drain pipe that were nearing failure.

Staff estimates a cost in the amount of \$30,000 to hire a contractor to make emergency repairs to this section of 24" Storm Drainage Mainline on SW 7th Street, between SW 4th Avenue and SW 5th Avenue. There's no operating contingency available in the Storm Sewer Fund to finance this project. Funds would have to be appropriated from either street fund contingencies or sewer fund contingencies.

The Council could choose not to approve this work, although doing nothing might result in the street over this section of failing pipe to collapse more and cause the storm drainage system to backup and cause additional traffic hazards. This would place the city in a position of liability for the repairs of citizen's property (vehicles) and/or personal injury.

Councilor Jones asked if this would be put out for bid.

Mr. Walker stated it would be.

Councilor Jones asked how long that would take.

Mr. Walker stated not long. They'd use a short-form bid on it, and have at least three local contractors who would give pricing.

Mayor Cammack asked how far they'd looked at this pipe.

Mr. Walker stated everything back towards the college was good. They'd make this repair and that would get them to 4th. On 4th, they'd looked all the way across, by the Aquatic Center. The line continued north, eventually to the Dork Canal or a different canal, but then it hit the river. It also picked up irrigation water going south.

Councilor Tuttle asked how frequent the manholes were.

Mr. Walker stated there was a manhole close to 4th, and there was another one on the other side of the park.

Councilor Tuttle asked what type of pipe would be put in.

Mr. Walker stated he couldn't state for sure, but believed it would be some type of PVC piping, and it would be a 24" line.

Charlotte Fugate moved, seconded by Ron Verini, to declare this action as an emergency. Roll call vote: Crume-yes; Fox-yes; Fugate-yes; Jones-yes; Tuttle-yes; Verini-yes; Cammack-yes. Motion carried 7/0/0.

Charlotte Fugate moved, seconded by Ron Verini, that the City Council approve this emergency project funding to bid out to contractors for the repair of the 24" storm drain pipeline. Roll call vote: Crume-yes; Fox-yes; Fugate-yes; Jones-yes; Tuttle-yes; Verini-yes; Cammack-yes. Motion carried 7/0/0.

DEPARTMENT HEAD UPDATES

*Bob Walker, Operations and Projects Director, stated regarding the septage facility, the wiring would be completed that day, and they planned to be operational in two weeks.

*Mark Alexander, Police Chief, introduced Tristan Rodriguez, an Ontario High School student who was job shadowing the Chief. He was the son of Officer Ramon Rodriguez and Fire Department Secretary Julia Rodriguez.

*Chief Alexander continued with an update on the 9-1-1 update. Tomorrow, they would be transferring staff to work at the county. The move was because he was down to four staff members in the 9-1-1 center, and it was difficult to operate 24/7/365, so tomorrow would begin the new schedule. Three staff members would be working for Malheur County while they continued with the consolidation process. The Sheriff was willing to help by providing his staff to cover the hours when Ontario's staff wasn't there. The Ontario window would be open Monday thru Friday, 8:00-5:00, with a 30 minute closure for lunch. He would only have one staff member, so those hours were subject to that person being at work. They needed to account for vacation and/or sick time. After hours there would not be anyone to buzz open the doors. If someone used the phone in the lobby, that call would go to Vale. For those committees holding after-hours meetings, there would be no one to open the doors to allow access. He was creating a spreadsheet which would outline the costs so far with this consolidation. One issue, regarding finances, was that staff was guaranteed the same wage for the first year when they transferred over. Once they became employees of Malheur County, there were differences in their benefits. They would take a pay-cut. He would be coming back to the Council in the future to see if the Council wanted to cover that to make them whole that first year. The cameras to monitor prisoners in the holding cells were completed, for less than budgeted. The budget was for \$10K, and it came in at around \$1,500. It wasn't the system he wanted, but it worked, and it could have upgrades. Chief Alexander reminded the Council that he had Telecommunicators with over 15 years of experience, and they truly cared about the dispatch center.

*Chief Alexander stated the newly hired Police Officer would be here Monday, and would be going to the Academy in June. He would have him at the next Work Session for introducing and swearing in.

*Chief Alexander stated another issue consuming police time was transients. In their consumption of alcohol, they became public nuisances. Several individuals were responded to 10-15 times per person over one week-end. Some were taken to jail, but that wasn't the place for individuals with alcohol or mental issues. There was no detox center, no mental health hold facility, and no homeless shelters in Malheur County.

Councilor Fugate stated, referring back to the Telecommunicators wages, he was asking to cover the reduction in salary for year one or year two?

Chief Alexander stated the statute read that when staff became employees of Malheur County, they were guaranteed to have the same wage they currently had, and that was the only requirement that was statutorily required. But, once they became employees of Malheur County, the insurance and PERS, and new travel costs, none of that was covered by statute. He knew they couldn't do anything about travel costs, but they might explore, for the first year, a way to offset the costs for their reduction. He would provide numbers to them for that. After the first year, they would fall under the pay scale established by the County.

*Al Higinbotham, Fire Chief, stated they had been testing the pagers, and it had been a complete failure until that morning. There had been some programming issues on the County level, but that had been corrected. The duty staff was receiving the duty page. When they got the repeater moved, they'd be in better shape, especially for the portables. There were some issues still, such as the Ontario dispatch center would call the firefighter to the window, for several reasons. When they received a call for service to a residence that was locked, they would get key information on where the key was hidden or the combination to the Knox Box. They didn't want to put that out over the radio. They were looking into the cost of a hot line, which would be a phone at the station and on the dispatch desk, and information could be traded both ways. Dispatch controlled all the doors, along with the firefighters. For security reasons, when a truck rolled, dispatch closed the door. There would no longer be that capability. Some stations had tone control, where the doors opened on a general alarm. But unfortunately, they all opened on a test page also. They might end up purchasing individual door controls for each piece of equipment.

*Chief Higinbotham stated with regard to the repeater, the antenna, cabinet, and extension on the antenna itself was here. They planned to install that Saturday. When the repeater was received, it would be placed and tested.

*Chief Higinbotham stated for secondary dispatching, some Councilors had asked about what capability Station Two would have. They were looking at the cable that went into the Station for multiple phones and trying to determine how many lines they had. There was a large enough cable installed in the ground that they could go from the street and pull another cable in if they needed additional pairs. The County had a dispatch trailer; Ontario had 14B, which had a dispatch capability, and Station Two also had dispatch capability for the Ontario frequency, so they could dispatch Treasure Valley Paramedics. As of today, the phone company was looking into how many pairs for 9-1-1 transfer calls. Everyone believed Station Two was a good location for emergency operations, if City Hall was out, as it was out of the flood plain and there was an emergency generator on site. There was currently a single line at Station Two, but there were more pairs than that. Plugs were in. They only had to put the trailers in and plug in the wires.

Councilor Fugate asked when they anticipated receiving the repeater.

Chief Higinbotham estimated two to three weeks.

NEW BUSINESS

MOU - City/Oster Professional Group for Finance Department Services

Larry Sullivan, City Attorney, stated the latest draft had been sent to Oster, and he believed it was with Oster's attorney for review. It would probably be the next Council session before a draft was back for Council review.

Kari Ott, Oster, confirmed their attorney had it.

DISCUSSION/INFORMATIONAL/HAND-OUT ITEMS (THURSDAY ONLY)

Public Works Committee Update

Dan Cummings, PWC Chair, stated Ken Hart had presented to the Public Works Committee a request and/or recommendation to see if the Public Works Committee would want to be the oversight committee when and/or if the Aquatic Center was reopened. There would be the oversight committee to help guarantee to the community that someone was watching out to ensure that the maintenance of the new facility didn't fall into disrepair like the existing facility had over the past 20 years. Also, they'd have a committee to assist. Previously, there was one person in charge of the facility, and to appear before the Budget Committee to ask for funding. Having an oversight committee would assist in that sense. The conclusion, at this time, the City Manager put that facility under the Public Works Department, so by the PWC ordinance, the Public Works Committee was already kind of the oversight committee for the city on that. The PWC told the Aquatic Center Committee that there was a committee in place until such time the Council or City Manger restructured that. They could tell the community there was an oversight committee to help out staff and watch out for the new pool, if it was funded. Under the ordinance, it would basically cover capital improvements, maintenance, etc. The committee would have nothing to do with rates or scheduling. That would be up to the Council and/or City Manager.

Councilor Crume asked for an update on the angle parking issue.

Mr. Cummings stated he had been put in charge of writing it up for the city, and he hoped to have it back before the Public Works Committee by their next meeting and would be looking for a recommendation for the Council.

Councilor Fox stated he had received information from the county on job titles and comparisons; he wanted to prepare a comparison for the Council, but it was over his head. He wanted Council permission to hand that off to the Public Works Committee as they would know which jobs in the city were equal to those in the county.

Council consensus to do so.

Councilor Fox asked what the City Manager's intent was by putting the Aquatic Center in the Public Works Department. Why were they not following the Auditor's recommendation to make the Golf Course and the Aquatic Center Enterprise Departments.

Mr. Henry stated they could still be made Enterprise Departments. Being under Public Works didn't affect the Enterprise Funds. They could still be Enterprise Funds under Public Works. His intent in putting Parks and Aquatic under PW was in wanting to streamline the chain of command and make it so there were efficiencies there. In a previous job, Parks was under PW, and it worked well. Equipment needs were met, and PW would just bill the department, and it worked better than contracting out. Here, it was in the experimental stage, and the jury was still out on whether it would be successful or not.

Mr. Cummings voiced his agreement with Mr. Henry. Many years ago, Parks, Recreation, and Golf, were under Public Works. He believed they should all be under PW. He could see a financial savings in doing that.

Mayor Cammack stated it was his understanding the Public Works Committee held officer elections. The results were?

Mr. Cumming stated they had; he was elected Chairman again, Scott Wilson was elected Vice-Chairman, and Bernie Babcock was elected Secretary. They were working on a plan for protocol for the Committee, and hoped to have a representative attend each Council meeting.

Mr. Sullivan stated there was an issue that Mr. Cummings had raised following his hiring in another capacity, as the local consultant for planning. Mr. Cummings had done a review of some of the planning ordinances, and one issue of note, in some circumstances, a Hearings Officer was supposed to be named to have a hearing and to make a determination if some type of zoning or planning issue should proceed. That role had traditionally been filled by a third-party that the city hired. That wasn't the usual way the Hearings Officer was designated. Usually, the Planning Official for the municipality acted as the Hearings Officer. Mr. Cummings' recommendation was that it made sense to do that, to have the Planning Official also act as the Hearings Official. It would take an ordinance amendment.

Council consensus to move forward on an ordinance amendment to make it happen.

Aquatic Center Committee Update

Ken Hart, Aquatic Center Committee Chair, distributed a document which outlined the history of where the Committee was, and the timeline for things coming up. The first few meetings were spent gathering community input and touring the facility. At the last meeting, they prioritized the list of what they would like to see in the facility. They had now asked staff to look into costs for each of the tasks – such as renovation of the existing pool, adding a spray park, or whatever, but to also look at the on-going maintenance costs, including how it would be staffed. A pool required a certain number of lifeguards depending on square footage and depth of the pool. They were also looking to get revenue numbers associated with each item. They hoped to have a phasing strategy for what they'd like the pool to look like. There were two deliverables for this – what would the Aquatic Center look like, and how should it be funded. He hoped to have recommendations ready for Council in early April.

Mr. Hart stated on a side-note, he wanted to thank the Chief and all of his officers. As noted earlier by Chief Alexander, the lack of having a hold room in this community had a significant impact on officers and the hospital. They were trying to work together and coordinate that. It was definitely a community need, and he appreciated their working relationship.

Extension of OSCAR Swim Coach Pay

Mr. Hart stated he had previously approached the Council as a parent of a member of the OSCAR Swim Team, asking the city, who had agreed, to continue to fund the swim coach, as the team moved to Payette pending the decision relating to the Ontario pool. The original six-month period was nearing expiration, and he was now asking that the Council continue to support Peggy in her role as the coach, and to continue paying her for her hours.

Mr. Sullivan stated it was within the City Manager's authority, with Council consensus, to continue funding that. It wouldn't take a formal motion; just knowledge that the Council supported it.

Mayor Cammack asked when the original agreement expired.

Mr. Hart believed it would end at the end of March.

Councilor Fox asked how much it was.

Brad Howlett stated he believed it was about \$325 a month.

Council consensus to give authority to the City Manager to continue the payment.

Mr. Henry asked if there would be a time limit imposed on this action.

Council consensus to continue until they made a decision on the Aquatic Center.

RFQ Results - Contract Operations

Jay Henry, City Manager, stated the city opened the RFQs yesterday, with only one company, CH2MHill, responding. They put together a great proposal. They stated they'd be willing to bid on all of the facets of the operations. Some Councilors believed they should do water first, and that was a Council decision. He asked the City Engineer for a timeline for just water versus proposals on all aspects, and he didn't believe it would be a large difference. Mr. Henry believed they should get a bid proposal from CH2MHill on all items. That would provide a benchmark by which the city could look at each operation against actual costs. The city would be under no obligation to accept any of the proposals.

Councilor Jones stated if CH2MHill was bid ready, and had their RFP near completion, was there a reason they wouldn't accept that immediately?

Jerry Elliot, City Engineer, stated the city was in charge. They could accept their RFP, and take whatever time was needed for review.

Councilor Jones stated if there was only one response, he suggested contacting CH2MHill to see when they could get an RFP out. There was no reason to stall this process.

Mr. Elliot agreed, but also suggested the Council understood the terms going in, that the city describe to CH2MHill what elements they wanted looked into. That could be for all engineering, administrative, billing, processing, customer relations, or give them only operations and the city would retain billing and customer relations? There were many different dividing lines.

Councilor Jones stated six months ago, the Council gave direction to the City Manager to pursue an RFQ on water and wastewater. Now, there was an RFQ on Public Works. Now, he was seeing another situation where staff had to analyze on what would be given, or allowed, to CH2MHill. He suggested that since they had a complete RFQ, that phase one of the RFP would be to go back to the original consent of the Council and restart with an RFP for water and wastewater, so they could begin to analyze that process. Then start phase two. That would give time to define the proposal requirements for the remainder of the department. He was seeing another six months out on this situation, and there was no need for it.

Mayor Cammack stated it didn't appear they'd be able to do it all at once. He was in agreement with Council Jones. Prioritize how the information was required from CH2MHill. If water and wastewater was the Council's hot item, provide the information to CH2MHill for those areas first, and then work down the priority list. They'd still end up with all the information.

Councilor Fox asked where the billing issue even come from? That was not directed by Council. They directed staff to send an RFQ out for the water treatment and septic. That was all. He had no interest in giving a private company those other items.

Mayor Cammack stated they needed to restrict them to the activities the Council wanted them to perform.

Councilor Tuttle stated there was obviously a misunderstanding; otherwise they wouldn't have the proposal they had. They received every phase of Public Works, and that wasn't what they gave direction to do.

Mayor Cammack stated there was a misunderstanding in that. The original meeting with CH2MHill, it started with water treatment, but as the meeting progressed, they also got into the other areas. But like they expressed earlier, the city was under no obligation to do any of them. They could do one, two, none, all, whatever the Council wanted. He did like the City Manager's idea of looking at all of them to compare how efficient the city was running a department to how efficient CH2MHill might run it.

Councilor Fox stated one problem was with the entire thing, the process had been slowed down. With only one qualified company applying, he had the feeling there could have been other qualified companies out there that would have bid only the water, or only the sewer, but weren't capable of bidding the entire thing.

Mr. Elliot stated that option had been there. It was specifically stated for each proposal or responder, to offer in any specific area they felt qualified.

Councilor Fox asked where the billing come from?

Mr. Elliot stated that came from as part of the operation of running utilities.

Councilor Fox asked, in the original ask for proposal the city sent out, was that asked for by the city?

Mr. Elliot stated it read all operations.

Councilor Fox requested the minutes from the meeting when the Council voted to send out that RFQ.

Mr. Elliot stated it might be his fault. When he looked at operations of a facility, he looked at the entire operations. He believed, as he drafted the first draft, that they should get a whole operations proposal. The city could retain whatever pieces they wanted.

Councilor Fox stated they would see what the minutes said. It might not be Mr. Elliot's fault, because they gave direction to Jay Henry.

Mr. Henry stated something the Council might want to consider during deliberations was that this company was offering free managerial data points that could be used by the city. It cost the city nothing. The city was not tied to anything to get the proposals and review them.

Mr. Walker stated it was beneficial to Public Works.

Councilor Jones stated that was all good, but here was another government analyzation. They analyzed and compared, repeatedly. They began this process in June of 2013, maybe May, and they hadn't even gotten anywhere. His goal with this project was to at least get something in front of the Council that they could analyze, to see numbers and hard facts, so they could make a decision and give direction to staff on how to run this place. The city was still producing water without qualified personnel. He was going to get pushed to the edge. Time was of the essence. Get something done! Get an RFP for the Council to analyze. There was no agenda to take over. They wanted to analyze a proposal from a company willing to give a proposal to run water and wastewater. He was tired of analyzing page after page, and a year goes by, and he was running out of time. He wanted a proposal to the Council for analyzing, discussion, and direction for proceeding.

Councilor Fox stated on his records request, the reason he spoke on some of this, because really fresh on his mind was the City Manager's evaluation, and this really went towards that. He'd like those minutes before they went into however the discussion went on the Manager's performance.

Councilor Tuttle asked how soon CH2MHill could provide an RFP on water and wastewater.

Mr. Elliot stated he would contact CH2MHill that afternoon. He believed it might be about two or three weeks out. They'd probably want a site visit, they'd want to review financial information, and they might want to interview staff.

Councilor Tuttle stated when the request was made, and he had seen a copy of the memorandum, he made the statement to Alan Daniels that it was going to take six to eight weeks for staff to review these, and that it might take another two or three weeks to prepare the RFP. The memorandum he saw, it seemed to be three months before an RFP could be sent out.

Mr. Elliot stated it was more like six weeks. He thought that might've been based upon thinking they would have more than one responder. Now it would be more like three weeks to get a written response.

Marijuana Dispensaries Update

Larry Sullivan stated on the measures before the state legislature for marijuana dispensaries, the Senate approved one version of the law that would ban cities from imposing any absolute restrictions or prohibitions on locations of marijuana dispensaries within the city limits. The Senate allowed some regulation with respect to hours and location. That has moved to the House side, who voted to reinstate the right of the cities to do an outright ban. This was a short legislative session, and had to, constitutionally, be completed by March 9th. Any ordinance that the City Council would consider would have to take into account any new legislation that might be implemented. He would guess there would not be any new legislation because of the wide difference between the House and the Senate Measures, but they'd know for sure by March 9th. If there was no legislation approved for this, they'd be dealing with the 2013 medical marijuana dispensary laws, which left some open questions as to what the legislature intended, such as the imposition of bans and/or restrictions. Many cities were moving forward with outright bans. Chief Alexander had provided an ordinance from Beaverton, Oregon, which imposed a licensing requirement just on medical marijuana dispensaries. The approach taken should survive legal challenge. He proposed taking the Beaverton ordinance and bringing it back to Council, following the legislature adjournment. If there was legislation passed, it might have to wait. If nothing passed, he'd like to bring a draft to Council. Beaverton's ordinance required any licensed medical marijuana dispensary to be in compliance with federal law and if a marijuana dispensary was otherwise qualified under Oregon law but was not in compliance with federal law it would not be able to operate within the city limits. The effect of that type of ordinance would be to prevent any medical marijuana dispensaries from operating that were violating the federal controlled substances laws.

Councilor Crume stated Chief Alexander had expressed concern that one or more people were looking at the ability to put in some dispensaries March 3rd. Was that still a concern?

Chief Alexander stated he knew there would be some applications submitted. Those would be reviewed by the Health Authority, followed by inspections in the spring.

City Manager Evaluation

Mayor Cammack reminded the Council they needed to submit their copies of the City Manager evaluation to him that day. The next step would be to get them all to HR, who would make a compilation of the data, and that would be delivered to the Council, along with a copy of every Councilor's evaluation.

Public Works Meeting Agenda (02/20/14); Minutes 01/16/2014

Informational – no comments.

Recreation Board Minutes 01/15/2014

Informational – no comments.

Councilor Jones stated with regard to the City Manager evaluation, what was the next step following receipt of the information from HR.

Mayor Cammack stated following receipt and review, it would be time for the next Study Session, the 13th, and he proposed setting the date and time for the special meeting to conduct the evaluation.

Councilor Jones suggested doing the evaluation on the 13th.

Mayor Cammack asked if they wanted a separate meeting on the 13th, separate from the Work Session.

Councilor Fox asked when they would discuss the Manager's evaluation. Number 4 on the evaluation outline read that *the Mayor and Council would meet in Executive Session with the City Manager to discuss his self-evaluation.*

Mayor Cammack stated he didn't think that was the intent.

Councilor Fox asked why there were two meetings. Number 5 read that *the HR Manager will tabulate the results of evaluation forms and complete a compiled evaluation.* Number 6 read that *the Mayor and Council members will meet and discuss the results of the combined application.*

Mayor Cammack stated that was an error. Number 4 was the same as Number 6. They never intended to meet in Executive Session just to discuss Mr. Henry's self-evaluation. The intent was that after the compilation, and the Council was in receipt of that and all the individual ones, the Council would meet with the City Manager, as a group.

Councilor Jones asked if it would be an open meeting or an Executive Session.

Mr. Henry stated he requested an open meeting.

Mayor Cammack stated it would be done on the 13th.

Mayor Cammack asked if anyone believed they needed to have the Monday night Council meeting. They would need to have a motion to declare an emergency so they could adopt the bills, and another motion to actually adopt the bills.

Councilor Crume recused himself from voting, as his business had an invoice in the bills for approval.

Jackson Fox moved, seconded by Ron Verini, to declare an emergency to pay the bills. Roll call vote: Crume-recuse; Fox-yes; Fugate-yes; Jones-yes; Tuttle-yes; Verini-yes; Cammack-yes. Motion carried 6/0/0/1.

Charlotte Fugate moved, seconded by Jackson Fox, to approve the bills as presented. Roll call vote: Crume-recuse; Fox-yes; Fugate-yes; Jones-yes; Tuttle-yes; Verini-yes; Cammack-yes. Motion carried 6/0/0/1.

SREDA Presentation

ADJOURN

Meeting adjourned at 2:07 p.m.

APPROVED:


LeRoy Cammack, Mayor

ATTEST:


Tori Barnett, MMC, City Recorder